The summary presentation should be prepared by a member of the nominating committee, the CEO, or the nominee. It should document, in the third person format, the nominee’s most outstanding qualifications and major achievements and outline how the nominee excels in each of the selection criteria as stated within the guidelines. It is very important that all seven selection criteria be addressed and that the document should be no longer than five pages. (Refer to Section 5, page 4 of these Guidelines.)

Sample copies of previous years’ recipient summaries are available for review, should anyone wish to obtain a copy. Please email your request to:

- RegentAward@tamus.edu, or
- Contact the Academic Affairs Office by telephone at 979-458-6040 or 979-458-7401.