Texas Distance Education Program Approval Process
Baccalaureate and Master’s Degree Programs
Universities and Health-Related Institutions

Is the program delivered electronically to individuals, either via the internet or other means (broadcast, CD-ROM, etc.)?

YES

Requires governing board approval and CB notification to andrew.lofters@thecb.state.tx.us, as well as submission of a new Certification Form for Electronically Delivered and Off-Campus Education programs.

NO

Is the program delivered Off-Campus (face-to-face), On-Campus Self-Supported, OR Electronic-to-Groups (2-way video, etc.) outside Texas to students not enrolled on campus?

YES

Programs offered only to students in Texas*** require 60 day prior notification of area institutions by email with copy to andrew.lofters@thecb.state.tx.us, as well as submission of a Certification Form for Electronically Delivered and Off-Campus Education programs. Approval is automatic unless area institutions object. Objections and appeals made to Commissioner/Board.

NO

Out of state or out-of-country programs** require governing board approval and CB notification to andrew.lofters@thecb.state.tx.us, as well as submission of a Certification Form for Electronically Delivered and Off-Campus Education programs. Approval automatic unless CB objection.

**Semester credit hours generated in the courses that compose these programs may not be submitted for formula funding.
***These procedures apply to formula funded and non-formula funded certificate and degree programs delivered for academic credit.