

## **Guide to the Texas Higher Education Coordinating Board Application for Student Representative Position**

### **General Notes on Completing and Submitting the Application**

- Please respond to each question and provide your answers in the space allotted. If you need additional space for any question, you may attach a separate sheet.
- Your application will be considered incomplete if:
  - it does not include a resume and an unofficial transcript;
  - it does not include (2) 150 word descriptions as required by THECB

### **Completing and submission of Application**

- The application is saved in PDF format. You must print the document, handwrite or type your answers in the space allotted. Submit the Texas Higher Education Coordinating Board Application (include resume, unofficial transcript and descriptions) and the Office of the Governor Appointment Application to your campus student government.