



*Consent Agenda Items*  
*Meeting*  
*of the*  
*Board of Regents*

**August 8, 2019**



**MEETING OF THE BOARD OF REGENTS  
THE TEXAS A&M UNIVERSITY SYSTEM**

**August 8, 2019  
College Station, Texas**

**1. COMMITTEE ON FINANCE**

- 1.1 Approval of Fiscal Year 2020 Operating Budgets, A&M System
- 1.2 Approval of Fiscal Year 2020 Service Department Accounts, A&M System
- 1.3 Adoption of a Resolution Authorizing the Issuance of the Board of Regents of The Texas A&M University System Permanent University Fund Bonds, A&M System
- 1.4 Adoption of a Resolution Authorizing the Issuance of the Board of Regents of The Texas A&M University System Revenue Financing System Bonds, A&M System

**2. COMMITTEE ON AUDIT**

- 2.1 Approval of System Internal Audit Plan for Fiscal Year 2020, A&M System

**3. COMMITTEE ON BUILDINGS AND PHYSICAL PLANT**

- 3.1 Approval of System Capital Plan for FY 2020 – FY 2024, A&M System
- 3.2 Approval of the Project Scope and Budget, Appropriation for Construction Services, and Approval for Construction for the RELLIS Academic Complex Phase II Project, The Texas A&M University System RELLIS Campus (Project No. 01-3273), A&M System
- 3.3 Approval of the Project Scope and Budget, Appropriation for Construction Services, and Approval for Construction for the Swimming & Diving Expansion Project, Texas A&M University, College Station, Texas (Project No. 02-3274), A&M System
- 3.4 Approval of the Project Scope and Budget, Appropriation for Construction Services, and Approval for Construction for the HVAC Replacement Dunn Hall Project, Texas A&M University, College Station, Texas (Project No. 02-3276), A&M System
- 3.5 Approval of the Project Scope and Budget, Appropriation for Construction Services, and Approval for Construction for the Innovative Technologies Development Complex Project, Texas A&M Engineering Experiment Station (Project No. 28-3298), A&M System
- 3.6 Approval of the Project Scope and Budget, Appropriation for Construction Services, and Approval for Construction for the Utility Plant Controls Upgrade Project, Texas A&M University, College Station, Texas (Project No. 01-2019), Texas A&M

*\*Certified by the general counsel or other appropriate attorney as confidential or information that may be withheld from public disclosure in accordance with Section 551.1281 and Chapter 552 of the Texas Government Code.*

- 3.7 Approval of the Project Scope and Budget, Appropriation for Construction Services, and Approval for Construction for the Nagle Hall Renovation Project, Texas A&M University (Project No. 2018-03111), Texas A&M

Informational Report

Report of System Construction Projects Authorized by the Board

**4. COMMITTEE ON ACADEMIC AND STUDENT AFFAIRS**

**5. THE TEXAS A&M UNIVERSITY SYSTEM BOARD OF REGENTS (*not assigned to Committee*)**

- 5.1. Approval of Appointments to the Board for Lease of University Lands and the University Lands Advisory Board, BOR
- 5.2 Adoption of a Resolution Honoring Dr. F. Dominic Dottavio of Tarleton State University and Bestowing the Title of President Emeritus, A&M System
- 5.3 Adoption of a Resolution Relating to the Texas Division of Emergency Management, A&M System
- 5.4 Authorization to Execute Federal Non-research Grants, Cooperative Agreements and Contracts, and Any Amendments, Modifications, or Extensions to and Subawards under Non-research Grants, Cooperative Agreements and Contracts for FY 2019, FY 2020 and FY 2021, A&M System

**Executive Session Items**

- 5.5 \*Authorization to Grant a Conditional Roadway Easement in College Station, Brazos County, Texas, to the Texas Department of Transportation, Texas A&M
- 5.6 \*Authorization to Negotiate and Execute an Amendment to Ground Lease with Astin Aviation CLL, LLC in Support of Restaurant Sublease, A&M System
- 5.7 \*Authorization to Ground Lease Land for Retail Development Located Near the Intersection of Penberthy Road and George Bush Drive West in College Station, Texas, A&M System
- 5.8 \*Authorization to Negotiate and Execute a Lease of Approximately 14,400 Square Feet of Office Space in the Building Located at 1313 Research Parkway in College Station, Brazos County, Texas, TEES
- 5.9 \*Authorization for the President to Negotiate and Execute an Employment Contract with the Men's Basketball Coach, PVAMU
- 5.10 \*Appointment of Director of Texas A&M AgriLife Extension Service, A&M System
- 5.11 \*Possible Action to Name Sole Finalist for Position of President of Tarleton State University, A&M System

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**6. CONSENT AGENDA ITEMS**The Texas A&M University System/Board of Regents

- 6.1 Approval of Minutes
- 6.2 Granting of the Title of Emeritus, August 2019
- 6.3 Confirmation of Appointment and Commissioning of Peace Officers
- 6.4 Approval of List of Authorized Signers for Revolving Fund Bank Accounts for System Members
- 6.5 Approval of Fiscal Year 2020 Holiday Schedule for the Texas Division of Emergency Management
- 6.6 Approval of Non-substantive Revisions to System Policy *09.05, Financial Disclosure on Official System Websites*
- 6.7 Approval for Deletion of System Policy *12.02, Institutional Procedures for Implementing Tenure*
- 6.8 Approval of Revisions to System Policy *12.03, Faculty Academic Workload and Reporting Requirements*
- 6.9 Approval of Non-substantive Revisions to System Policy *12.06, Post-Tenure Review of Faculty and Teaching Effectiveness*
- 6.10 Approval for Revisions to System Policy *24.01, Risk Management*
- 6.11 Approval of Revisions to System Policy *34.05, Smoking*

Prairie View A&M University

- 6.12 Approval of a New Bachelor's Degree Program with a Major in General Studies, and Authorization to Request Approval from the Texas Higher Education Coordinating Board

Tarleton State University

- 6.13 Approval of Academic Tenure, August 2019
- 6.14 Granting of Faculty Development Leave for FY 2020
- 6.15 \*Naming of a Foyer, a Conference Room, and Five Offices in the Tarleton Memorial Stadium Field House
- 6.16 \*Naming of the Department of Student Involvement, Spirit, Tradition, & Family Relations in the Division of Student Affairs

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Texas A&M International University

- 6.17 Approval of Revisions to Faculty Academic Workload Rule 12.03.99.L1

Texas A&M University

- 6.18 Approval of Academic Tenure, August 2019
- 6.19 Adoption of a Resolution Honoring National Championships Captured by the Texas A&M Sport Clubs Programs During the 2018-2019 Academic Year
- 6.20 Approval of the Appropriation of Funds for the Purchase of 30 Transit Buses, Texas A&M University, College Station, Texas
- 6.21 \*Authorization for the President to Negotiate and Execute Contracts Over \$500,000
- 6.22 \*Authorization for the President to Negotiate and Execute Revenue Agreement(s) for the Mays Business School Center for Executive Development for Fiscal Year 2020
- 6.23 Establishment of the Center of Excellence in Forensic Nursing
- 6.24 Approval of a New Bachelor of Science with a Major in Neuroscience Degree Program, and Authorization to Request Approval from the Texas Higher Education Coordinating Board
- 6.25 Approval of a New Master of Clinical Nutrition Degree Program, and Authorization to Request Approval from the Texas Higher Education Coordinating Board
- 6.26 \*Authorization to Establish a Quasi-Endowment
- 6.27 \*Naming of the Geology Microscope Teaching Laboratory
- 6.28 \*Renaming of Rec Sports Drive
- 6.29 \*Namings of Rooms and Spaces in the John D. White '70 – Robert L. Walker '58 Music Activities Center
- 6.30 \*Namings of Areas and Spaces within the Texas A&M University College of Dentistry's New Clinic and Education Building

Texas A&M University-Central Texas

- 6.31 \*Naming of Two Areas in Beck Family Heritage Hall

Texas A&M University-Commerce

- 6.32 \*Authorization for the President to Negotiate and Execute Athletic Contracts for the Head Softball Coach and the Head Women's Basketball Coach
- 6.33 Approval of Academic Tenure, August 2019
- 6.34 Approval of Amended Mission Statement and Authorization to Provide Notification to the Texas Higher Education Coordinating Board

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Texas A&M University-Corpus Christi

- 6.35 \*Authorization for the President to Negotiate and Execute an Athletic Contract with the Assistant Coach for Women's Basketball

Texas A&M University-Kingsville

- 6.36 \*Authorization for the President to Negotiate and Execute Athletic Contracts for the Head Men's and Women's Cross Country/Track and Field Coach, the Head Baseball Coach and the Head Women's Basketball Coach
- 6.37 \*Naming of the Bloomberg Classroom

Texas A&M University-San Antonio

- 6.38 Approval of a New Athletics Fee at Texas A&M University-San Antonio, A&M System
- 6.39 Approval of Academic Tenure, August 2019
- 6.40 Approval of a New Bachelor of Science Degree Program with a Major in Electronic Systems Engineering Technology, and Authorization to Request Approval from the Texas Higher Education Coordinating Board
- 6.41 Approval of a New Bachelor of Science Degree Program with a Major in Sociology, and Authorization to Request Approval from the Texas Higher Education Coordinating Board
- 6.42 Approval of a New Bachelor of Applied Arts and Sciences Degree Program with a Major in Water Resources Science and Technology, and Authorization to Request Approval from the Texas Higher Education Coordinating Board

Texas A&M University-Texarkana

*No items*

West Texas A&M University

- 6.43 Approval of Academic Tenure, August 2019
- 6.44 Granting of Faculty Development Leave for FY 2020
- 6.45 \*Naming of Various Rooms and Spaces at West Texas A&M University

Texas A&M Forest Service

- 6.46 Confirmation of Appointment and Commissioning of Peace Officer

Texas Division of Emergency Management

- 6.47 Adoption of Agency Official Seal and Establishment of Authority to Protect the Usage of All Identifying Marks

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A&M System .....	The Texas A&M University System
A&M-Central Texas .....	Texas A&M University-Central Texas
A&M-Commerce .....	Texas A&M University-Commerce
A&M-Corpus Christi .....	Texas A&M University-Corpus Christi
A&M-San Antonio .....	Texas A&M University-San Antonio
A/E.....	Architect/Engineer
AgriLife Extension.....	Texas A&M AgriLife Extension Service
AgriLife Research .....	Texas A&M AgriLife Research
BOR .....	Board of Regents
FP&C.....	Facilities Planning and Construction
NCTM .....	National Center for Therapeutics Manufacturing
POR.....	Program of Requirements
PUF .....	Permanent University Fund
PVAMU .....	Prairie View A&M University
RELLIS .....	Respect, Excellence, Leadership, Loyalty, Integrity and Selfless Service
RFS.....	Revenue Financing System
TAMHSC .....	Texas A&M Health Science Center
TAMIU .....	Texas A&M International University
TAMUG.....	Texas A&M University at Galveston
TAMUT .....	Texas A&M University-Texarkana
Tarleton.....	Tarleton State University
TEES.....	Texas A&M Engineering Experiment Station
TEEX.....	Texas A&M Engineering Extension Service
Texas A&M at Qatar.....	Texas A&M University at Qatar
Texas A&M .....	Texas A&M University
Texas A&M-Kingsville.....	Texas A&M University-Kingsville
TDEM.....	Texas Division of Emergency Management
TFS.....	Texas A&M Forest Service
THECB.....	Texas Higher Education Coordinating Board
TTI.....	Texas A&M Transportation Institute
TVMDL.....	Texas A&M Veterinary Medical Diagnostic Laboratory
UTIMCO.....	The University of Texas/Texas A&M Investment Management Company
WTAMU.....	West Texas A&M University

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**Agenda Item No. 6.1**

**THE TEXAS A&M UNIVERSITY SYSTEM  
Office of the Board of Regents  
August 1, 2019**

Members, Board of Regents  
The Texas A&M University System

Subject: Approval of Minutes

I recommend adoption of the following minute order:

**“The following minutes are approved:**

**April 11, 2019, Regular Meeting,  
May 17, 2019, Special Telephonic Meeting and  
June 18, 2019 Special Telephonic Meeting.”**

Respectfully submitted,

Vickie Burt Spillers  
Executive Director

Attachments (3)

**MINUTES**

**REGULAR MEETING**

**BOARD OF REGENTS**

**THE TEXAS A&M UNIVERSITY SYSTEM**

**HELD IN**

**COLLEGE STATION, TEXAS**

**April 11, 2019**

*(Approved August 8, 2019)*

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## **MINUTES**

### **REGULAR MEETING BOARD OF REGENTS, THE TEXAS A&M UNIVERSITY SYSTEM**

**April 11, 2019**

#### **CONVENE**

Chairman Charles W. Schwartz convened a regular meeting of the Board of Regents of The Texas A&M University System at 8:01 a.m., Thursday, April 11, 2019, in the Board Meeting Room on the campus of Texas A&M University, College Station, Texas. The following members of the Board were present:

Mr. Charles W. Schwartz, Chairman  
Ms. Elaine Mendoza, Vice Chairman  
Mr. Phil Adams  
Mr. Robert L. Albritton  
Mr. Anthony G. Buzbee  
Mr. Morris Foster  
Mr. Tim Leach  
Mr. Bill Mahomes  
Mr. Clifton L. Thomas, Jr.  
Mr. Ervin Bryant, Student Regent

#### **RECESS TO EXECUTIVE SESSION**

Chairman Schwartz announced that the Board would recess to executive session as permitted by Chapter 551, Sections 71, 72, 73, 74 and 76 of the Texas Government Code. He said in accordance with the law, no final action, decision or vote with regard to any matter considered in executive session would be made or taken.

*(Note: The Board met in executive session from 8:03 a.m. until 2:25 p.m.)*

#### **RECONVENE**

Chairman Schwartz reconvened the meeting in open session at 2:45 p.m., at the Doug Pitcock '49 Texas A&M Hotel & Conference Center, Century Ballroom, 177 Joe Routt Boulevard, College Station, Texas, with a quorum present.

#### **INVOCATION**

Chairman Schwartz called on Mr. Chris Hernandez '19, a Political Science and German major from El Paso, who presented the invocation.

### **CHAIRMAN’S REMARKS**

Chairman Schwartz welcomed everyone to the April Board meeting. He recognized the new appointees to the Board; Mr. Jay Graham and Mr. Michael J. Plank of Houston, and said Mr. Mike Hernandez of Fort Worth, had attended meetings the previous day. Chairman Schwartz advised that the Senate Nomination Committee and full Senate would soon consider these individuals, appointed to serve on the Board of Regents by Governor Greg Abbott. He congratulated Regent Foster, appointed in 2007 who was serving his second term, had served as chair, and was attending his final meeting. He also thanked and congratulated Regent Buzbee who joined the Board in 2013.

Chairman Schwartz said as this was his last meeting as Chairman and Regent, he wanted to offer observations and express his gratitude (a copy of his remarks are on file in the Office of the Board of Regents). He added that it had been the honor of his life to serve as Regent and an extraordinary experience to serve as Chairman.

Chairman Schwartz called on Student Regent Bryant for his comments and expressed his personal admiration for his service. He said it had been wonderful to work with him.

### **STUDENT REGENT REMARKS**

Student Regent Bryant provided remarks on his service as student regent (a copy of his remarks are on file in the Office of the Board of Regents).

### **CHANCELLOR’S REMARKS**

Chancellor Sharp highlighted accomplishments of the A&M System (a copy of his remarks are on file in the Office of the Board of Regents).

He said 100 years from now Texas A&M University at Galveston (TAMUG) students would remember Regent Buzbee for his efforts on that campus. He added that Regent Buzbee was largely responsible for how the TAMUG campus looks today. Chancellor Sharp thanked Regent Foster for all he had done. He said Chairman Schwartz was perhaps the most active Chairman the Board ever had, and he had visited each campus several times. He advised that Student Regent Bryant was a perfect example of selfless service.

### **RECESS AND RECONVENE**

Chairman Schwartz recessed the meeting at 3:24 p.m.

*(Note: On Wednesday, April 10, the Committee on Academic and Student Affairs convened at 3:00 p.m. and adjourned at 4:03 p.m. The Committee on Finance convened at 4:19 p.m. and adjourned at 4:56 p.m. On Thursday, April 11, the Committee on Audit convened at 3:24 p.m. and adjourned at 3:42 p.m. The Committee on Buildings and Physical Plant convened at 3:43 p.m. and adjourned at 3:53 p.m.).*

Chairman Schwartz reconvened the meeting at 3:53 p.m.

Chairman Schwartz said the Board received written testimony on Item 5.2 from Dr. Paul C. Dechow, Associate Dean for Academic Affairs, Texas A&M College of Dentistry and Regents Professor of Biomedical Sciences. He added that a request for oral testimony was received from Dr. Jane Bolin, Associate Dean, College of Nursing, Professor & Director, Southwest Rural Health Research Center, Texas A&M Health Science Center (TAMHSC).

**PUBLIC TESTIMONY**

Dr. Bolin presented public testimony on Item 5.2 (a copy of which is on file in the Office of the Board of Regents).

**REPORT FROM THE COMMITTEE ON FINANCE**

Regent Mahomes, Chairman of the Committee on Finance, said the committee met the previous day, and considered Items 1.1 and 1.2 and recommended approval of these items to the full Board.

On motion of Regent Foster, seconded by Regent Adams, and by a unanimous vote, the following minute orders were approved (038 and 039):

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**MINUTE ORDER 038-2019 (ITEM 1.1)**

**APPROVAL OF REVISIONS TO  
SYSTEM POLICY 22.02 (SYSTEM INVESTMENT),  
THE TEXAS A&M UNIVERSITY SYSTEM**

The revisions to System Policy 22.02 (System Investment), as shown in the attached exhibit, are approved, effective immediately.

**MINUTE ORDER 039-2019 (ITEM 1.2)**

**APPROVAL FOR THE PRESIDENT OF TEXAS A&M UNIVERSITY  
TO HOLD A PUBLIC HEARING AND ADJUST SPECIFIC  
UNDERGRADUATE TUITION AND FEES OF STUDENTS  
ADMITTED TO PROGRAMS IN THE HEALTH SCIENCE CENTER,  
THE TEXAS A&M UNIVERSITY SYSTEM**

The Board of Regents of The Texas A&M University System hereby approves for the President of Texas A&M University to hold a public hearing and adjust the undergraduate tuition and fees for students enrolled in programs in the Health Science Center to align both the amounts and the structures with comparable programs on the main campus and with comparable programs at public institutions in the state of Texas.

This authority is limited to a one-time adjustment and will expire on August 31, 2021.

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**REPORT FROM THE COMMITTEE ON AUDIT**

Regent Thomas, Chairman of the Committee on Audit, announced that the committee met earlier that same day and received several reports and updates including the System Ethics and Compliance Office (SECO) Update, Monthly Audit Report, Audit Tracking Report and the State of Texas Statewide Single Audit Report.

**REPORT FROM THE COMMITTEE ON BUILDINGS AND PHYSICAL PLANT**

Regent Leach, Chairman, Committee on Buildings and Physical Plant, said the committee met earlier that day and recommended approval of Items 3.1 through 3.6 to the full Board.

On motion of Regent Leach, seconded by Vice Chairman Mendoza, and by a unanimous vote, the following minute orders were approved (040 through 045):

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**MINUTE ORDER 040-2019 (ITEM 3.1)**

**APPROVAL TO AMEND THE FY 2019-FY 2023 TEXAS A&M UNIVERSITY  
SYSTEM CAPITAL PLAN TO ADD THE HVAC SYSTEM AND  
ROOF REPLACEMENT AT THE WALLRATH AGRILIFE EXTENSION SERVICE  
BUILDING PROJECT (NO. 07-29222019) FOR TEXAS A&M AGRILIFE  
EXTENSION SERVICE WITH A FISCAL YEAR 2019 START DATE,  
TEXAS A&M AGRILIFE EXTENSION SERVICE**

The request to amend the FY 2019-FY 2023 Texas A&M University System Capital Plan to add the HVAC System and Roof Replacement at the Wallrath AgriLife Extension Service Building Project for Texas A&M AgriLife Extension Service with an FY 2019 start date and a total planning amount of \$5,658,427 is approved.

The amount of \$565,800 is appropriated from Account No. 07-210700, Indirect Costs Recoveries, for pre-construction services and related project costs.

The Board of Regents of The Texas A&M University System (Board) reasonably expects to incur debt in one or more obligations for this project, and all or a portion of the proceeds received from the sale of such obligations is reasonably expected to be used to reimburse the account(s) for amounts previously appropriated and/or expended from such account(s).

As required by Section 5(a) of the Master Resolution of the Revenue Financing System, the Board hereby determines that it will have sufficient funds to meet the financial obligations of The Texas A&M University System, including sufficient Pledged Revenues to satisfy the Annual Debt Service Requirements of the Revenue Financing System and to meet all financial obligations of the Board relating to the Revenue Financing System and that the Participants, on whose behalf the debt is issued, possess the financial capacity to satisfy their Direct Obligations.

**MINUTE ORDER 041-2019 (ITEM 3.2)**

**APPROVAL TO AMEND THE FY 2019-FY 2023 TEXAS A&M UNIVERSITY SYSTEM  
CAPITAL PLAN TO ADD THE INNOVATIVE TECHNOLOGIES DEVELOPMENT  
COMPLEX PROJECT (NO. 28-3298) FOR TEXAS A&M ENGINEERING  
EXPERIMENT STATION WITH A FISCAL YEAR 2019 START DATE,  
THE TEXAS A&M UNIVERSITY SYSTEM**

The request to amend the FY 2019-FY 2023 Texas A&M University System Capital Plan to add the Innovative Technologies Development Complex Project for Texas A&M Engineering Experiment Station with an FY 2019 start date and a total planning amount of \$80,000,000 is approved.

Contingent upon the completion of the Program of Requirements, the amount of \$8,000,000 is appropriated from Account No. 01-084243, Permanent University Fund Debt Proceeds (Available University Fund), for preconstruction services and related project costs. This appropriation is contingent upon the completion of a Program of Requirements scoped to the approved budget.

The Board of Regents of The Texas A&M University System (Board) reasonably expects to incur debt in one or more obligations for this project, and all or a portion of the proceeds received from the sale of such obligations is reasonably expected to be used to reimburse the account(s) for amounts previously appropriated and/or expended from such account(s).

**MINUTE ORDER 042-2019 (ITEM 3.3)**

**APPROVAL OF THE PROJECT SCOPE AND BUDGET,  
APPROPRIATION FOR CONSTRUCTION SERVICES, AND  
APPROVAL FOR CONSTRUCTION FOR THE RELLIS AGRICULTURE  
& WORKFORCE EDUCATION COMPLEX PROJECT (NO. 01-3270),  
THE TEXAS A&M UNIVERSITY SYSTEM RELLIS CAMPUS, BRYAN, TEXAS,  
THE TEXAS A&M UNIVERSITY SYSTEM**

The project scope along with a project budget of \$15,000,000 for the RELLIS Agriculture & Workforce Education Complex Project is approved.

The amount of \$10,500,000 is appropriated from Account No. 01-084243, Permanent University Fund Debt Proceeds (AUF), and the amount of \$3,000,000 is appropriated from Account No. 01-810103, Blinn Contribution, for construction services and related project costs.

The RELLIS Agriculture & Workforce Education Complex Project, The Texas A&M University System RELLIS Campus, Bryan, Texas, is approved for construction, contingent upon receipt of all funds outlined herein.



The Board of Regents of The Texas A&M University System (Board) reasonably expects to incur debt in one or more obligations for this project, and all or a portion of the proceeds received from the sale of such obligations is reasonably expected to be used to reimburse the account(s) for amounts previously appropriated and/or expended from such account(s).

**MINUTE ORDER 043-2019 (ITEM 3.4)**

**APPROVAL OF THE PROJECT SCOPE AND BUDGET,  
APPROPRIATION FOR CONSTRUCTION SERVICES, AND  
APPROVAL FOR CONSTRUCTION FOR THE ACADEMIC AND  
ADMINISTRATION BUILDING - PHASE I PROJECT (NO. 25-3255),  
TEXAS A&M UNIVERSITY-SAN ANTONIO, SAN ANTONIO, TEXAS,  
THE TEXAS A&M UNIVERSITY SYSTEM**

The project scope along with a project budget of \$30,000,000 for the Academic and Administration Building - Phase I Project is approved.

The amount of \$27,000,000 is appropriated from Account No. 01-085640, Permanent University Fund Debt Proceeds (AUF), for construction services and related project costs.

The Academic and Administration Building - Phase I Project, Texas A&M University-San Antonio, San Antonio, Texas, is approved for construction.

The Board of Regents of The Texas A&M University System (Board) reasonably expects to incur debt in one or more obligations for this project, and all or a portion of the proceeds received from the sale of such obligations is reasonably expected to be used to reimburse the account(s) for amounts previously appropriated and/or expended from such account(s).

**MINUTE ORDER 044-2019 (ITEM 3.5)**

**APPROVAL OF THE PROJECT SCOPE AND BUDGET,  
APPROPRIATION FOR CONSTRUCTION SERVICES,  
AND APPROVAL FOR CONSTRUCTION FOR THE  
GILCHRIST RENOVATION PROJECT (SSC NO. 2016-01335),  
TEXAS A&M UNIVERSITY, COLLEGE STATION, TEXAS,  
TEXAS A&M UNIVERSITY**

The project scope along with a project budget of \$8,189,705 for the Gilchrist Renovation Project is approved.

The amount of \$2,300,000 is appropriated from Account No. 02-085008 Designated Tuition Capital, the amount of \$3,000,000 is appropriated from 02-808832 Provost Plant Funds, the amount of \$1,300,000 is appropriated from 02-241302 College of Education Support Services, and the amount of \$1,189,705 is appropriated from Account 02-239080 Differential Tuition - CLED for construction services and related project costs.

The Gilchrist Renovation Project, Texas A&M University, College Station, Texas, is approved for construction.

**MINUTE ORDER 045-2019 (ITEM 3.6)**

**APPROVAL OF THE PROJECT SCOPE AND BUDGET,  
APPROPRIATION FOR CONSTRUCTION SERVICES, AND  
APPROVAL FOR CONSTRUCTION FOR THE '72 WING  
CHEMISTRY GROUND FLOOR PROJECT (SSC NO. 2018-03164),  
TEXAS A&M UNIVERSITY, COLLEGE STATION, TEXAS,  
TEXAS A&M UNIVERSITY**

The project scope along with a project budget of \$6,400,000 for the '72 Wing Chemistry Ground Floor Project is approved.

The amount of \$3,410,000 is appropriated from Account No. 02-808816, Capital Project Contingency, and \$2,500,000 is appropriated from Account No. 02-246254, Provost Initiatives, for construction services and related project costs.

The '72 Wing Chemistry Ground Floor Project, Texas A&M University, College Station, Texas, is approved for construction.

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**REPORT FROM THE SPECIAL COMMITTEE ON DEFERRED MAINTENANCE**

Regent Leach announced that the Special Committee on Deferred Maintenance held its second meeting on Wednesday, April 10, 2019. He said the committee members were himself as chair and Regents Schwartz, Foster and Mahomes. He noted that the committee served in an advisory role to the Board to provide oversight of the A&M System deferred maintenance activities and expenditures. Regent Leach said the committee was responsible for reporting significant deferred maintenance matters to the Board. He advised that deferred maintenance had been a growing issue for many years. He said the committee agreed that it was important that the Board be updated on the status and plans for addressing the deferred maintenance issue.

Regent Leach said the committee received a presentation on a facilities assessment at Texas A&M University-Corpus Christi conducted by Sightlines, a facilities planning and assessment firm. He added that they learned the importance of conducting an overall assessment and how it could be used in the overall planning process to address not only the current level of deferred maintenance but also to estimate future maintenance projects. He said this assessment brought credibility to the decision-making process by identifying the needs and communicating which items fell above and below the available funding line. Regent Leach advised that he was encouraged that the comprehensive assessment provided A&M-Corpus Christi a net asset value per building, allowing them to make strategic investment decisions going forward. He said it also provided A&M-Corpus Christi the information they needed to allocate maintenance dollars in the smartest way possible.

Regent Leach reported that as part of the committee's charge they would continue to review member plans, including making this a part of their overall programmatic budget review as they looked for ways to better standardize the assessment of deferred maintenance needs and in the prioritization and allocation of resources.

### **REPORT FROM THE COMMITTEE ON ACADEMIC AND STUDENT AFFAIRS**

Vice Chairman Mendoza, Chairman of the Committee on Academic and Student Affairs, announced that the committee met the previous day and received several presentations. She said on March 7 the committee had a daylong session looking at the data systemwide on student success, referred to as "Datapalooza." She reported that it was a wonderful opportunity to look at the most critical measures each institution was meeting regarding all aspects of student success. Vice Chairman Mendoza said this meeting took a deeper dive into the junior cohort -- incoming students classified as juniors because of courses and credits they had taken in high school and/or community colleges. She noted that it was an interesting cohort and one that the A&M System institutions must figure out how to better support. She said they needed to make strides in that area and across the board in many areas. She added that it was a great session, and thanked Dr. James Hallmark, Vice Chancellor for Academic Affairs.

Vice Chairman Mendoza said the committee met the previous day and discussed educator preparation. She added that Dr. Sheri Albright of Raise Your Hand Texas Foundation presented a program that enabled colleges of education to benchmark where they were and look for gaps to improve quality. She said each teacher candidate they graduated into the classroom was well prepared. Vice Chairman Mendoza explained that they were excited that each A&M System college of education was embracing this and moving it forward. She said as a system, they produced the most teachers in Texas, which was a huge responsibility and the institutions were taking this forward in a great way. She thanked the leadership at each of the A&M System institutions for embracing this and enabling the deans at the colleges of education to do this well.

Vice Chairman Mendoza said the committee also heard about the A&M System's We Teach Texas campaign. She added that this was an effort to affirm the role of teachers in Texas, and show how much they appreciated them. She said We Teach Texas enabled them to recruit great students to the A&M System's colleges of education. Vice Chairman Mendoza advised that it also enabled each System institution to market its college of education and education preparation programs. She thanked Mr. Laylan Copelin, Vice Chancellor for Marketing and Communications, and his team for branding this effort and reaching out. She said We Teach Texas illustrated that every A&M System college of education was doing its best to produce the best educators the state had, and continued to see. Vice Chairman Mendoza noted that it was their responsibility to Pre-K 12, and this initiative would make a huge difference in Texas by promoting and graduating the best teachers possible.

### **ADDITIONAL ITEMS CONSIDERED BY THE BOARD**

Dr. Jon Mogford, Vice Chairman for Research, presented Item 5.1.

On motion of Regent Buzbee, seconded by Regent Mahomes, and by a unanimous vote, the following minute order was approved (046):

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**MINUTE ORDER 046-2019 (ITEM 5.1)**

**APPROVAL OF REVISIONS TO SYSTEM POLICY 17.01  
(INTELLECTUAL PROPERTY MANAGEMENT AND COMMERCIALIZATION),  
THE TEXAS A&M UNIVERSITY SYSTEM**

The revisions to System Policy 17.01 (Intellectual Property Management and Commercialization), as shown in the attached exhibit, are approved, effective May 1, 2019.

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*(Note: Regent Buzbee left the meeting at approximately 4:12 p.m.)*

Mr. Ray Bonilla, General Counsel, A&M System, presented Item 5.2. Chairman Schwartz called on Dr. Carrie Byington, Vice Chancellor for Health Services, to speak to the concerns expressed in Dr. Bolin's public testimony.

Dr. Byington thanked Dr. Bolin for her public testimony and an opportunity for them to respond. She said she was committed to transparency in the TAMHSC. She acknowledged that the TAMHSC was going through transformation and change could cause faculty members anxiety. Dr. Byington said throughout its history the TAMHSC had primarily been an organization for education and research. She added that they had a very small clinical enterprise, in contrast to other academic health science centers in the U.S. She said the small size of the academic health center and lack of a clinical enterprise was a weakness of the TAMHSC. Dr. Byington advised that other academic health science centers across the U.S. had a hospital and large practice plan, often between 500 and 6,000 members. She said the time was not right for Texas A&M to establish a hospital, but there were opportunities for them to establish a robust, interprofessional practice plan and show leadership and excellence through that plan. She said an interprofessional practice plan had many benefits to the A&M System, TAMHSC, colleges in the TAMHSC and to the faculty, staff and students. Dr. Byington pointed out that growth of the practice plan would afford student teaching sites controlled by Texas A&M. She said the practice plan's growth would also provide practice opportunity for faculty members to meet their licensure requirements by working within Texas A&M and making this part of their daily work activities at Texas A&M. She explained that over the next decade they would like to become a preferred provider and preferred employer for graduates of the A&M System health professional schools. Dr. Byington said by having a robust practice plan, they could also potentially foresee increasing salaries as mentioned by Dr. Bolin who was concerned about the meager salaries within the TAMHSC. She pointed out that they hoped to increase salaries by having the clinical income within the practice plan.

Dr. Byington said System Policy 21.06, advanced by the Office of General Counsel (OGC), would allow the TAMHSC to develop and launch the interprofessional practice plan. She advised that there had been a significant effort over the last year through Dr. Steven Brown, Chief Clinical Officer, and all the colleges to create articles for the practice plan. She said this task force was composed of faculty nominated by the deans from the five TAMHSC's colleges to participate in the preparation of articles. Dr. Byington added that the articles spoke primarily to membership and governance of the practice plan, including the voting rights. She said the articles were consistent with practice plans throughout the nation, including other large systems such as the University of Texas System, the University of California System, the University of Michigan System and the University of Utah System. She explained that their articles were unique in that they included clinicians, and most practice plan articles restricted membership and voting rights to physicians, since they generated the majority of the income. Dr. Byington said they were being consistent with their belief in the value of an interprofessional education and interprofessional practice plan and had opened up the practice plan to all licensed professionals within the TAMHSC, and potentially beyond. She emphasized that they knew their work was valuable and would help deliver the value-based care that they wanted. She said they wanted to afford them the opportunity not only of membership, but also of voting.

Dr. Byington stated that if the Board adopted System Policy 21.06, they would advance the articles to President Young and Chancellor Sharp for review, and make any revisions requested. She said this allowed them to stand up their governing board for the interprofessional practice plan. She added that the governing board would have voting members from all TAMHSC colleges who would develop specific policies on how the practice plan operated day-to-day. Dr. Byington said in this period of transition and because they had no robust practice plan, a small number of faculty had created external working relationships in order to maintain their licensure. She advised that they were committed to working with those colleges and faculty members to review those agreements. She said that as long as they were within A&M System policy guidelines and did not cause a conflict of interest or commitment, they did not intend to disrupt those relationships. She noted that moving forward they would have clear guidance for the launch and continuation of the practice plan.

Chairman Schwartz asked if a professor in pharmacy would be prohibited from working on a Saturday afternoon in a family member's pharmacy. Dr. Byington replied that it was not their intention to prohibit any type of work of their faculty. She said they would like to ensure that it was within the System policy guidelines, that it did not reflect a conflict of interest or commitment and would like to discuss the advantages with faculty bringing that practice within the confines of the practice plan. She pointed out that by doing so faculty received certain protections by being a Texas A&M employee, including malpractice insurance and indemnification, which they would not have if they practiced as a solo practitioner.

Regent Adams asked if this would also apply to the nurses that Dr. Bolin referenced. Dr. Byington replied in the affirmative. Regent Adams said this change should not threaten or disrupt weekend employment. Dr. Byington responded that this change should allow that work to occur in a way that was consistent with A&M System policy and providing high quality care, so they wanted to review them, but it was not their intention to disrupt existing relationships.

Regent Albritton asked if the order of things was that if the Board approved Item 5.2, Dr. Byington presented it to President Young and Chancellor Sharp. Dr. Byington responded that if the Board approved System Policy 21.06 today, that granted permission to submit the practice plan articles to President Young and Chancellor Sharp for review. Regent Albritton asked if that meant they also had the right to amend them. Dr. Byington replied in the affirmative. Regent Albritton asked if the Board was approving articles that might change, or not.

Mr. Bonilla explained that in the proposed policy the Board was authorizing the creation of a practice plan and delegating authority to President Young and Chancellor Sharp to have the approval authority for the plan as submitted by Dr. Byington. He said it did not require that the Board vote again. He added that the policy was creating a framework where the System, Mr. Billy Hamilton, Deputy Chancellor and Chief Financial Officer, and himself would report to the Board on the financial operations, the audit, compliance issues and any amendments proposed to the plan. Mr. Bonilla said they were not proposing that the Board get involved in the provisions of the plan itself. He advised that the Board was just authorizing the creation of a practice plan. Chairman Schwartz said if the faculty had an objection to a moonlighting prohibition, they would be free to draw that to the Board's attention. Mr. Bonilla replied in the affirmative.

On motion of Regent Thomas, seconded by Regent Albritton, and by a unanimous vote, the following minute order was approved (047):

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**MINUTE ORDER 047-2019 (ITEM 5.2)**

**APPROVAL OF NEW SYSTEM POLICY 21.06  
(CLINICAL HEALTHCARE OPERATIONS),  
THE TEXAS A&M UNIVERSITY SYSTEM**

New System Policy 21.06 (Clinical Healthcare Operations), as shown in the attached exhibit, is approved, effective immediately. This policy supersedes Board of Regents Minute Order 301-2007, approved December 7, 2007.

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*(Note: See Pages 36-37 for approval of Items 5.3 through 5.6. Item 5.7 was deferred to a later date.)*

Chairman Schwartz presented Items 5.8 through 5.14, considered in executive session.

On motion of Regent Adams, seconded by Regent Albritton, and by a unanimous vote, the following minute orders were approved (048 through 054):

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**MINUTE ORDER 048-2019 (ITEM 5.8)**

**AUTHORIZATION TO EXECUTE A LEASE FOR SPACE  
AT THE EARLY CHILDHOOD DEVELOPMENT CENTER  
BUILDING BEING CONSTRUCTED NEAR HENSEL STREET  
IN COLLEGE STATION, BRAZOS COUNTY, TEXAS,  
TEXAS A&M UNIVERSITY**

The Chancellor of The Texas A&M University System, or designee, following a review for legal sufficiency by the Office of General Counsel, is authorized to negotiate, execute and deliver an agreement for lease of approximately 10,860 square feet in the Early Childhood Development Center building being constructed near Hensel Street in College Station, Brazos County, Texas, and all ancillary documents deemed necessary to consummate the transaction.

**MINUTE ORDER 049-2019 (ITEM 5.9)**

**AUTHORIZATION TO EXECUTE A SUBLEASE OF  
APPROXIMATELY 53,312 SQUARE FEET OF SPACE FROM  
BLINN COLLEGE DISTRICT IN THE TEXAS A&M UNIVERSITY  
HEALTH SCIENCE CENTER CLINICAL BUILDING 1,  
CITY OF BRYAN, BRAZOS COUNTY, TEXAS,  
TEXAS A&M UNIVERSITY**

The Chancellor of The Texas A&M University System, or designee, following approval for legal sufficiency by the Office of General Counsel, is authorized to negotiate, execute and deliver a sublease agreement for approximately 53,312 square feet of space from Blinn College District, in the Texas A&M University Health Science Center Clinical Building 1, City of Bryan, Brazos County, Texas, for the benefit of the Texas A&M Health Science Center.

**MINUTE ORDER 050-2019 (ITEM 5.10)**

**AUTHORIZATION TO PURCHASE A BUILDING  
AT 223 N. CHAPARRAL STREET IN  
CORPUS CHRISTI, NUECES COUNTY, TEXAS,  
TEXAS A&M UNIVERSITY-CORPUS CHRISTI**

The Chancellor of The Texas A&M University System, or designee, following a review for legal sufficiency by the Office of General Counsel, is authorized to execute and deliver all documents, and to take all other actions necessary, to purchase the land and improvements municipally known as 223 N. Chaparral Street in Corpus Christi, Nueces County, Texas.

The Board of Regents of The Texas A&M University System (Board) reasonably expects to incur debt in one or more obligations for this project, and all or a portion of the proceeds received from the sale of such obligations is reasonably expected to be used to reimburse the account(s) for amounts previously appropriated and/or expended from such account(s).

As required by Section 5(a) of the Master Resolution of the Revenue Financing System, the Board hereby determines that it will have sufficient funds to meet the financial obligations of The Texas A&M University System, including sufficient Pledged Revenues to satisfy the Annual Debt Service Requirements of the Revenue Financing System and to meet all financial obligations of the Board relating to the Revenue Financing System and that the Participants, on whose behalf the debt is issued, possess the financial capacity to satisfy their Direct Obligations.

**MINUTE ORDER 051-2019 (ITEM 5.11)**

**AUTHORIZATION TO EXECUTE A  
COOPERATIVE USE AGREEMENT FOR THE RELLIS  
AGRICULTURE & WORKFORCE EDUCATION COMPLEX  
LOCATED ON THE TEXAS A&M UNIVERSITY SYSTEM  
RELLIS CAMPUS, BRYAN, BRAZOS COUNTY, TEXAS,  
THE TEXAS A&M UNIVERSITY SYSTEM**

The Chancellor of The Texas A&M University System, or designee, following legal review by the Office of General Counsel, is authorized to negotiate, execute and deliver a Cooperative Use Agreement with Blinn College District for the RELLIS Agriculture & Workforce Education Complex located on The Texas A&M University System's RELLIS Campus, Bryan, Brazos County, Texas, and all ancillary documents deemed necessary to consummate the transaction.

**MINUTE ORDER 052-2019 (ITEM 5.12)**

**AUTHORIZATION FOR THE CHANCELLOR TO TAKE  
ACTION RELATING TO THE PROPOSED EXERCISE  
OF AN OPTION TO PURCHASE THE LAND AT  
2207 CULVER STREET, COMMERCE, HUNT COUNTY, TEXAS,  
TEXAS A&M UNIVERSITY-COMMERCE**

The Chancellor of The Texas A&M University System, or designee, is authorized to disapprove of Sandhu Lodging, Inc.'s proposed exercise of the Option to Purchase the land located at 2207 Culver Street, Commerce, Hunt County, Texas, and, following approval for legal sufficiency by the Office of General Counsel, to execute and deliver such documents as the Chancellor, or designee, deems appropriate to evidence said disapproval.



**MINUTE ORDER 053-2019 (ITEM 5.13)**

**NAMING OF THE  
ALL AMERICAN CLUB SOUTH PRESENTED BY BUD LIGHT,  
VICTORY STREET PRESENTED BY BUD LIGHT,  
BERINGER PRESIDENTIAL LOUNGE, FORD HALL OF CHAMPIONS,  
RTIC COOL ZONES, LITTLE WOODROW'S AT THE TAILGATE  
TOWERS (NE AND NW TAILGATE TOWERS).  
NAMING OF SLOVACEK'S PATIO AT THE PARK,  
TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System hereby names the spaces in and around Kyle Field on the campus at Texas A&M University:

- All American Club South - "All American Club South presented by Bud Light" with such naming ending upon termination of the Sponsorship Agreement between Anheuser Busch Companies, LLC and Texas A&M Ventures
- Victory Street - "Victory Street presented by Bud Light" with such naming ending upon termination of the Sponsorship Agreement between Anheuser Busch Companies, LLC and Texas A&M Ventures
- U.S. Presidential Lounge - "Beringer Presidential Lounge" with such naming ending upon termination of the Sponsorship Agreement between Treasury Wine Estates and Texas A&M Ventures
- Hall of Champions located on the west side of Kyle Field - "Ford Hall of Champions" with such naming ending upon termination of the Sponsorship Agreement between Ford Motor Company and Texas A&M Ventures
- Cool Zones - "RTIC Cool Zones" with such naming ending upon termination of the Sponsorship Agreement between RTIC Outdoors and Texas A&M Ventures
- NE Tailgate Tower - "Little Woodrow's at the Tailgate Towers" with such naming taking effect upon execution of a Sponsorship Agreement between Little Woodrow's and Texas A&M Ventures and ending upon termination of the Sponsorship Agreement
- NW Tailgate Tower - "Little Woodrow's at the Tailgate Towers" with such naming taking effect upon execution of a Sponsorship Agreement between Little Woodrow's and Texas A&M Ventures and ending upon termination of the Sponsorship Agreement.

The Board of Regents of The Texas A&M University System hereby names the Patio at the Park at Blue Bell Park on the campus of Texas A&M University "Slovacek's Patio at the Park."

**MINUTE ORDER 054-2019 (ITEM 5.14)**

**AUTHORIZE THE PRESIDENT TO  
NEGOTIATE AND EXECUTE AN EMPLOYMENT CONTRACT WITH  
NEW MEN’S BASKETBALL COACH BRENT “BUZZ” WILLIAMS,  
TEXAS A&M UNIVERSITY**

Authority is hereby granted to the President of Texas A&M University to negotiate and execute an employment contract with a new men’s basketball coach, upon review for legal form and sufficiency by the Office of General Counsel, with the following person:

Men’s Basketball Coach - Brent “Buzz” Williams

Any amendment or renewal extending the contract’s term may not be executed without the President’s prior consultation with the Board of Regents.

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**CONSENT AGENDA ITEMS**

Chairman Schwartz presented Items 6.1 through 6.57.

*(Note: Regent Albritton recused himself from the vote on these items.)*

On motion of Vice Chairman Mendoza, seconded by Regent Adams, and by a unanimous vote, the following minute orders were approved (055 through 111):

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**MINUTE ORDER 055-2019 (ITEM 6.1)**

**APPROVAL OF MINUTES FROM THE  
JANUARY 17, 2019, REGULAR MEETING;  
JANUARY 17, 2019, SPECIAL WORKSHOP MEETING;  
FEBRUARY 4, 2019, SPECIAL TELEPHONIC MEETING;  
MARCH 26, 2019, SPECIAL TELEPHONIC MEETING;  
AND APRIL 2, 2019, SPECIAL TELEPHONIC MEETING,  
BOARD OF REGENTS, THE TEXAS A&M UNIVERSITY SYSTEM**

The Minutes of the January 17, 2019, Regular Meeting; the January 17, 2019, Special Workshop Meeting; the February 4, 2019, Special Telephonic Meeting; the March 26, 2019, Special Telephonic Meeting; and the April 2, 2019, Special Telephonic Meeting are hereby approved.

**MINUTE ORDER 056-2019 (ITEM 6.2)****GRANTING OF THE TITLE OF EMERITUS, APRIL 2019,  
THE TEXAS A&M UNIVERSITY SYSTEM**

In recognition of long and distinguished service to The Texas A&M University System, the Board of Regents hereby confirms the recommendation of the Chancellor, and confers the title of “Emeritus” upon the individuals as shown in the attached exhibit, Emeritus Title List No. 19-03, and grants all rights and privileges of this title.

**MINUTE ORDER 057-2019 (ITEM 6.3)****CONFIRMATION OF  
APPOINTMENT AND COMMISSIONING OF PEACE OFFICERS,  
THE TEXAS A&M UNIVERSITY SYSTEM**

In accordance with System Policy 34.06 (Appointment, Commissioning and Authority of Peace Officers), the Board of Regents of The Texas A&M University System confirms the appointment and commissioning of campus peace officers by the presidents of their respective system member universities, in accordance with the requirements of the law, and as shown in the exhibit, attached to the official minutes, subject to their taking the oath required of peace officers.

**MINUTE ORDER 058-2019 (ITEM 6.4)****APPROVAL OF FISCAL YEAR 2020 HOLIDAY SCHEDULES,  
THE TEXAS A&M UNIVERSITY SYSTEM**

Holidays for the fiscal year ending August 31, 2020, for the System Offices of The Texas A&M University System, Texas A&M University, Texas A&M University at Galveston, Texas A&M University Health Science Center, West Texas A&M University, Texas A&M Engineering Experiment Station, Texas A&M Engineering Extension Service, Texas A&M Transportation Institute, Texas A&M AgriLife Extension Service (A&M campus employees) and Texas A&M AgriLife Research (A&M campus employees), shall be as follows:

| <u>Holiday</u>              | <u>Number of Days</u> | <u>Dates</u>                      |
|-----------------------------|-----------------------|-----------------------------------|
| Thanksgiving                | 2                     | November 28-29, 2019              |
| Winter Break                | 8                     | December 23, 2019-January 1, 2020 |
| Martin Luther King, Jr. Day | 1                     | January 20, 2020                  |
| Spring Break                | 3                     | March 11-13, 2020                 |
| Memorial Day                | 1                     | May 25, 2020                      |

Exceptions are established as set forth below:

The proposed holiday schedule for Prairie View A&M University, Tarleton State University, Texas A&M University-Commerce, Texas A&M University-Corpus Christi, Texas A&M University-Kingsville, Texas A&M University-San Antonio, and Texas A&M University-Texarkana is as follows:

| Holiday                     | Number of Days | Dates                             |
|-----------------------------|----------------|-----------------------------------|
| Labor Day                   | 1              | September 2, 2019                 |
| Thanksgiving                | 2              | November 28-29, 2019              |
| Winter Break                | 8              | December 23, 2019-January 1, 2020 |
| Martin Luther King, Jr. Day | 1              | January 20, 2020                  |
| Spring Break                | 2              | March 12-13, 2020                 |
| Memorial Day                | 1              | May 25, 2020                      |

The proposed holiday schedule for Texas A&M University-Central Texas is as follows:

| Holiday                     | Number of Days | Dates                             |
|-----------------------------|----------------|-----------------------------------|
| Labor Day                   | 1              | September 2, 2019                 |
| Veteran's Day               | 1              | November 11, 2019                 |
| Thanksgiving                | 2              | November 28-29, 2019              |
| Winter Break                | 8              | December 23, 2019-January 1, 2020 |
| Martin Luther King, Jr. Day | 1              | January 20, 2020                  |
| Spring Break                | 1              | March 13, 2020                    |
| Memorial Day                | 1              | May 25, 2020                      |

The proposed holiday schedule for Texas A&M International University is as follows:

| Holiday                     | Number of Days | Dates                             |
|-----------------------------|----------------|-----------------------------------|
| Thanksgiving                | 2              | November 28-29, 2019              |
| Winter Break                | 9              | December 23, 2019-January 2, 2020 |
| Martin Luther King, Jr. Day | 1              | January 20, 2020                  |
| Spring Break                | 2              | March 19-20, 2020                 |
| Memorial Day                | 1              | May 25, 2020                      |

The proposed holiday schedule for Texas A&M University College of Dentistry is as follows:

| Holiday                     | Number of Days | Dates                             |
|-----------------------------|----------------|-----------------------------------|
| Labor Day                   | 1              | September 2, 2019                 |
| Thanksgiving                | 2              | November 28-29, 2019              |
| Winter Break                | 9              | December 23, 2019-January 2, 2020 |
| Martin Luther King, Jr. Day | 1              | January 20, 2020                  |
| Memorial Day                | 1              | May 25, 2020                      |
| Independence Day            | 1              | July 6, 2020                      |

The proposed holiday schedule for Texas A&M University School of Law is as follows:

| Holiday                     | Number of Days | Dates                             |
|-----------------------------|----------------|-----------------------------------|
| Labor Day                   | 1              | September 2, 2019                 |
| Thanksgiving                | 2              | November 28-29, 2019              |
| Winter Break                | 8              | December 23, 2019-January 1, 2020 |
| Martin Luther King, Jr. Day | 1              | January 20, 2020                  |
| Spring Break                | 1              | March 13, 2020                    |
| Memorial Day                | 1              | May 25, 2020                      |
| Independence Day            | 1              | July 3, 2020                      |

The proposed holiday schedule for Texas A&M University at Qatar\* is as follows:

| Holiday*                    | Number of Days | Dates<br>(Standard workweek is Sunday-Thursday) |
|-----------------------------|----------------|-------------------------------------------------|
| Qatar National Day          | 1              | December 18, 2019                               |
| Semester Break              | 6              | December 19, 22-26, 2019                        |
| Qatar National Sports Day** | 1              | February 11, 2020                               |
| Eid Al-Fitr (projected)     | 3              | May 24-26, 2020                                 |
| Eid Al-Adha (projected)     | 4              | August 2-5, 2020                                |

\*While Texas A&M at Qatar's proposed schedule does NOT observe Thanksgiving, Martin Luther King, Jr. Day or Memorial Day as required by System Policy 31.04, the Board may choose to waive this requirement in light of the fact that Texas A&M at Qatar is required to observe eight days of state/cultural holidays (of 15 total days) and also attempts to adopt a schedule similar to that of other academic institutions in Education City.

Texas A&M University is required in its agreement with the Qatar Foundation to "abide by the applicable laws and regulations of the State of Qatar, and shall respect the cultural, religious and social customs of the State of Qatar."

\*\*The State of Qatar issued an Emiri decree that the 2nd Tuesday of February each year would be a required holiday. This holiday, Qatar National Sports Day, is to promote sports and physical activity.

The proposed holiday schedules for Texas A&M Veterinary Medical Diagnostic Laboratory, Texas A&M Forest Service, and certain units of Texas A&M AgriLife Research and Texas A&M AgriLife Extension Service are shown on the attached exhibit.

The Chancellor is hereby authorized to modify the holiday schedules when such a change is deemed to be in the public interest.

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*(Note: In Item 6.4, Texas A&M University-Texarkana's Spring Break was revised from March 12-13 to March 19-20, and West Texas A&M University's Spring Break was revised from March 11-13 to March 18-20.)*

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#### **MINUTE ORDER 059-2019 (ITEM 6.5)**

### **APPROVAL OF CHANGES TO THE ADMISSIONS STANDARDS FOR SYSTEM MEMBER UNIVERSITIES FOR THE 2020-21 ACADEMIC YEAR, THE TEXAS A&M UNIVERSITY SYSTEM**

The Board of Regents of The Texas A&M University System hereby approves the changes to the admissions standards of the member universities of The Texas A&M University System for the 2020-21 academic year, as shown in the attached exhibits, copies of which are attached to the official minutes.

**MINUTE ORDER 060-2019 (ITEM 6.6)**

**APPROVAL OF REVISIONS TO SYSTEM POLICY 03.02  
(ACADEMIC MISSION STATEMENTS AND TABLES OF PROGRAMS),  
THE TEXAS A&M UNIVERSITY SYSTEM**

The revisions to System Policy 03.02 (Academic Mission Statements and Tables of Programs), as shown in the attached exhibit, are approved, effective immediately.

**MINUTE ORDER 061-2019 (ITEM 6.7)**

**APPROVAL OF NON-SUBSTANTIVE REVISIONS TO  
SYSTEM POLICY 09.02 (USE OF SYSTEM NAMES AND INDICIA),  
THE TEXAS A&M UNIVERSITY SYSTEM**

The revisions to System Policy 09.02 (Use of System Names and Indicia), as shown in the attached exhibit, are approved, effective immediately.

**MINUTE ORDER 062-2019 (ITEM 6.8)**

**APPROVAL OF REVISIONS TO SYSTEM POLICY 12.01  
(ACADEMIC FREEDOM, RESPONSIBILITY AND TENURE),  
THE TEXAS A&M UNIVERSITY SYSTEM**

The revisions to System Policy 12.01 (Academic Freedom, Responsibility and Tenure), as shown in the attached exhibit, are approved, effective immediately.

**MINUTE ORDER 063-2019 (ITEM 6.9)**

**APPROVAL OF REVISIONS TO SYSTEM POLICY 16.01  
(SYSTEM ETHICS AND COMPLIANCE PROGRAM),  
THE TEXAS A&M UNIVERSITY SYSTEM**

The revisions to System Policy 16.01 (System Ethics and Compliance Program), as shown in the attached exhibit, are approved, effective immediately.

**MINUTE ORDER 064-2019 (ITEM 6.10)**

**APPROVAL OF NON-SUBSTANTIVE REVISIONS  
TO SYSTEM POLICIES 31.07 (RETIREMENT), AND  
34.06 (APPOINTMENT, COMMISSIONING AND  
AUTHORITY OF PEACE OFFICERS),  
THE TEXAS A&M UNIVERSITY SYSTEM**

The revisions to System Policies 31.07 (Retirement), and 34.06 (Appointment, Commissioning and Authority of Peace Officers), as shown in the attached exhibits, are approved, effective immediately.

**MINUTE ORDER 065-2019 (ITEM 6.11)**

**ADOPTION OF A RESOLUTION HONORING  
TEXAS A&M UNIVERSITY-SAN ANTONIO'S FIRST DECADE OF  
SUCCESS BRINGING WORLD-CLASS HIGHER EDUCATION  
TO AN UNDERSERVED SOUTH TEXAS POPULATION,  
THE TEXAS A&M UNIVERSITY SYSTEM**

The Board of Regents of The Texas A&M University System adopted the resolution set forth in the attached exhibit.

**MINUTE ORDER 066-2019 (ITEM 6.12)**

**APPROVAL OF ACADEMIC TENURE, APRIL 2019,  
PRAIRIE VIEW A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System, in accordance with System Policy 12.01 (Academic Freedom, Responsibility and Tenure), hereby authorizes the granting of tenure to the following faculty members at Prairie View A&M University as set forth in the exhibit, Tenure List No. 19-03.

**MINUTE ORDER 067-2019 (ITEM 6.13)**

**APPROVAL OF A NEW MASTER OF SCIENCE DEGREE PROGRAM  
WITH A MAJOR IN CLINICAL ADOLESCENT PSYCHOLOGY,  
AND AUTHORIZATION TO REQUEST APPROVAL FROM THE  
TEXAS HIGHER EDUCATION COORDINATING BOARD,  
PRAIRIE VIEW A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System approves the establishment of a new degree program at Prairie View A&M University leading to a Master of Science with a major in Clinical Adolescent Psychology.

The Board also authorizes submission of Prairie View A&M University's new degree program request to the Texas Higher Education Coordinating Board for approval and hereby certifies that all applicable criteria of the Coordinating Board have been met.

**MINUTE ORDER 068-2019 (ITEM 6.14)**

**ADOPTION OF A RESOLUTION HONORING  
THE PRAIRIE VIEW A&M UNIVERSITY MEN'S BASKETBALL TEAM,  
PRAIRIE VIEW A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System adopted the resolution set forth in the attached exhibit.

**MINUTE ORDER 069-2019 (ITEM 6.15)**

**ADOPTION OF A RESOLUTION HONORING  
THE PRAIRIE VIEW A&M UNIVERSITY WOMEN'S BASKETBALL TEAM,  
PRAIRIE VIEW A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System adopted the resolution set forth in the attached exhibit.

**MINUTE ORDER 070-2019 (ITEM 6.16)**

**ADOPTION OF A RESOLUTION HONORING  
THE PRAIRIE VIEW A&M UNIVERSITY WOMEN'S BOWLING TEAM,  
PRAIRIE VIEW A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System adopted the resolution set forth in the attached exhibit.

**MINUTE ORDER 071-2019 (ITEM 6.17)**

**APPROVAL OF ACADEMIC TENURE, APRIL 2019,  
TARLETON STATE UNIVERSITY**

The Board of Regents of The Texas A&M University System, in accordance with System Policy 12.01 (Academic Freedom, Responsibility and Tenure), hereby authorizes the granting of tenure to the following faculty members at Tarleton State University as set forth in the exhibit, Tenure List No. 19-03.



**MINUTE ORDER 072-2019 (ITEM 6.18)**

**GRANTING OF FACULTY DEVELOPMENT LEAVE FOR FY 2020,  
TARLETON STATE UNIVERSITY**

The Board of Regents of The Texas A&M University System, in accordance with System Policy 31.03, System Regulation 12.99.01 and Sections 51.101-108 of the Texas Education Code, authorizes faculty development leave to the faculty member as shown in the attached exhibit, Faculty Development Leave List FY 2020, Tarleton State University.

**MINUTE ORDER 073-2019 (ITEM 6.19)**

**AUTHORIZATION TO AWARD AN  
HONORARY DEGREE TO MR. MIKE A. MYERS,  
TARLETON STATE UNIVERSITY**

The President of Tarleton State University is authorized to award an Honorary Doctorate of Humane Letters degree to Mr. Mike A. Myers.

**MINUTE ORDER 074-2019 (ITEM 6.20)**

**AUTHORIZATION FOR THE PRESIDENT  
TO EXECUTE AN AMENDED EMPLOYMENT CONTRACT  
FOR HEAD FOOTBALL COACH PHILIP TODD WHITTEN,  
TARLETON STATE UNIVERSITY**

Authority is hereby granted to the President of Tarleton State University to execute an amended employment contract, upon review for legal form and sufficiency by the Office of General Counsel, with the following person:

Head Football Coach - Philip Todd Whitten

**MINUTE ORDER 075-2019 (ITEM 6.21)**

**APPROVAL OF ACADEMIC TENURE, APRIL 2019,  
TEXAS A&M INTERNATIONAL UNIVERSITY**

The Board of Regents of The Texas A&M University System, in accordance with System Policy 12.01 (Academic Freedom, Responsibility and Tenure), hereby authorizes the granting of tenure to the following faculty members at Texas A&M International University as set forth in the exhibit, Tenure List No. 19-03.

**MINUTE ORDER 076-2019 (ITEM 6.22)**

**APPROVAL OF A NEW BACHELOR OF SCIENCE IN PUBLIC HEALTH  
DEGREE PROGRAM, AND AUTHORIZATION TO REQUEST APPROVAL  
FROM THE TEXAS HIGHER EDUCATION COORDINATING BOARD,  
TEXAS A&M INTERNATIONAL UNIVERSITY**

The Board of Regents of The Texas A&M University System approves the establishment of a new degree program at Texas A&M International University leading to a Bachelor of Science in Public Health.

The Board also authorizes submission of Texas A&M International University's new degree program request to the Texas Higher Education Coordinating Board for approval and hereby certifies that all applicable criteria of the Coordinating Board have been met.

**MINUTE ORDER 077-2019 (ITEM 6.23)**

**APPROVAL OF ACADEMIC TENURE, APRIL 2019,  
TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System, in accordance with System Policy 12.01 (Academic Freedom, Responsibility and Tenure), hereby authorizes the granting of tenure to the following faculty members at Texas A&M University as set forth in the exhibit, Tenure List No. 19-03.

**MINUTE ORDER 078-2019 (ITEM 6.24)**

**ADOPTION OF A RESOLUTION HONORING  
MR. P. WILLIAM "BILL" TOLER '76  
FOR HIS OUTSTANDING DEDICATION AND SERVICE  
AS TRUSTEE OF THE TEXAS A&M FOUNDATION,  
TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System adopted the resolution set forth in the attached exhibit.

**MINUTE ORDER 079-2019 (ITEM 6.25)**

**AUTHORIZATION FOR THE PRESIDENT TO NEGOTIATE AND EXECUTE  
AN AGREEMENT AND OTHER RELATED DOCUMENTS IN CONNECTION  
WITH THE DEVELOPMENT AND ADMINISTRATION OF CUSTOMIZED  
INTERNATIONAL SERVICES WITH CENTRO DE ESTUDIOS  
E INVESTIGACION SANTA CLARA, SOCIEDAD CIVIL (S.C.),  
TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System authorizes the President of Texas A&M University to negotiate and execute an agreement and other related documents in connection with the development and administration of customized international services with Centro de Estudios e Investigacion Santa Clara, Sociedad Civil (S.C.), subject to review for legal form and sufficiency by the Office of General Counsel.

**MINUTE ORDER 080-2019 (ITEM 6.26)**

**APPROVAL FOR DR. MOBLE BENEDICT, A SYSTEM EMPLOYEE,  
TO SERVE AS AN OFFICER, MEMBER OF THE BOARD OF  
DIRECTORS AND EMPLOYEE OF HARMONY AERONAUTICS LLC,  
AN ENTITY THAT PROPOSES TO LICENSE TECHNOLOGY  
FROM THE TEXAS A&M UNIVERSITY SYSTEM,  
TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System approves for Dr. Moble Benedict, an employee of Texas A&M University, to serve, in his individual capacity, as an officer, member of the board of directors and employee of Harmony Aeronautics LLC, an entity that proposes to license technology from The Texas A&M University System relating to the research, development, licensing, or exploitation of intellectual property conceived, created, discovered, invented, or developed by Dr. Benedict.

**MINUTE ORDER 081-2019 (ITEM 6.27)**

**AUTHORIZATION FOR THE  
TEXAS A&M UNIVERSITY HEALTH SCIENCE CENTER  
TO MAKE INTERGOVERNMENTAL TRANSFERS ON  
BEHALF OF QUALIFYING ENTITIES,  
TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System authorizes the Senior Vice President of the Texas A&M University Health Science Center, under the administration of Texas A&M University, to make one or more Intergovernmental Transfers to the Texas Health and Human Services Commission in support of qualifying entities participating in the 1115 Waiver Program and Network Access Improvement Program, subject to final review for legal sufficiency by the Office of General Counsel and outside counsel with respect to each transaction. The total amount of such IGTs shall not exceed \$12 million in the aggregate during fiscal year 2020.

**MINUTE ORDER 082-2019 (ITEM 6.28)**

**ESTABLISHMENT OF THE  
GULF CENTER FOR SEA TURTLE RESEARCH,  
TEXAS A&M UNIVERSITY**

The Gulf Center for Sea Turtle Research is hereby established as an organizational unit of Texas A&M University at Galveston.

**MINUTE ORDER 083-2019 (ITEM 6.29)**

**NAMING OF  
JANICE L. AND HAROLD L. ADAMS '61 PRESENTATION ROOM,  
TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System hereby names Room 212B in Langford Building A on the campus of Texas A&M University the “Janice L. and Harold L. Adams '61 Presentation Room.”

**MINUTE ORDER 084-2019 (ITEM 6.30)**

**NAMING OF  
THE CITRUS GROVE-IN MEMORY OF  
MARTHA AND JAMES H. WARE AND IN HONOR OF  
SUE AND KENNETH L. MARTIN; COLLINGSWORTH  
LANDSCAPE CONSTRUCTION DEMONSTRATION AREA,  
TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System hereby names the following areas within The Gardens on the campus at Texas A&M University:

- The Citrus Grove - “The Citrus Grove-In Memory of Martha and James H. Ware and In Honor of Sue and Kenneth L. Martin”
- Landscape Design Construction Demonstration Area - “Collinsworth Landscape Construction Demonstration Area.”

**MINUTE ORDER 085-2019 (ITEM 6.31)**

**NAMING OF  
FIONA MCCRACKEN ALLEN, P.E. '82 GROUP STUDY;  
W. F. BOHLMANN JR. '50 FAMILY GROUP STUDY;  
MARC PORTELL ELIZONDO '21 GROUP STUDY; PHILLIPS 66  
HUDDLE ROOM; SUSAN R. AND MICHAEL J. PLANK '83 ATRIUM;  
HARVEY D. HEIMAN '45 DESIGN STUDIO,  
TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System hereby names the following academic rooms and related spaces in the Zachry Engineering Education Complex on the campus at Texas A&M University:

- Group Study (Level 2, Space 30) - “Fiona McCracken Allen, P.E. '82 Group Study”
- Group Study (Level 1, Space 16) - “W. F. Bohlmann Jr. '50 Family Group Study”
- Group Study (Level 4, Space 13) - “Marc Portell Elizondo '21 Group Study”
- Huddle Room (Level 3, Space 33) - “Phillips 66 Huddle Room”
- Atrium (Level 2) - “Susan R. and Michael J. Plank '83 Atrium”
- Design Studio (Level 3, Space 23) - “Harvey D. Heiman '45 Design Studio.”

**MINUTE ORDER 086-2019 (ITEM 6.32)**

**NAMING OF THE  
REYNOLDS AND REYNOLDS SALES LEADERSHIP INSTITUTE,  
TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System hereby names the Sales Leadership Institute in the Mays Business School at Texas A&M University the “Reynolds and Reynolds Sales Leadership Institute.”

**MINUTE ORDER 087-2019 (ITEM 6.33)**

**NAMING OF  
DUNLAP DRILL FIELD; DOROTHY AND ARTIE MCFERRIN '65  
HERITAGE HALL; COLONEL JOE T. HANEY '48 DRILL FIELD  
OBSERVATION TOWER; SUE SMITH AND CRAIG BROWN '75; NINA AND  
CARL O. MOORE '51; COL. JAY O. BREWER '81; LYNDA AND TOM HENRY '76  
DIRECTOR OF MUSIC ACTIVITIES AND UNIVERSITY BANDS OFFICE;  
BARBARA AND JAMES "JIM" WYATT '67 ASSOCIATE BAND  
DIRECTOR OFFICE; CAPTAIN ALBERT "AL" TIJERINA '65 MEMORIAL  
SOLO PRACTICE ROOM; TIJERINA FAMILY-IN LOVING MEMORY OF  
CAPTAIN ALBERT TIJERINA '65 SOLO PRACTICE ROOM; ALICE AND  
RICHARD "DICK" HICKERSON, JR. '61 SOLO PRACTICE ROOM IN MEMORY  
OF COL. E. V. ADAMS '29, COL. JOE T. HANEY '48 AND ROBERT BOONE  
AND IN HONOR OF DAVID KIPP; THE CLASS OF 1960 HONORS  
OLIN BROWN '60, DRUM MAJOR-WHITE BAND, DEDICATED CLASS  
AGENT, AND ALL CLASS OF '60 MEMBERS OF THE AGGIE BAND  
SOLO PRACTICE ROOM. NAMING OF CATHY AND  
WILLIAM W. DAVIS '75 SELFLESS SERVICE ENTRANCE,  
TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System hereby names the following rooms and spaces in and around the John D. White '70 - Robert L. Walker '58 Music Activities Center:

- Drill Field (band practice field) - "Dunlap Drill Field"
- Heritage Hall - "Dorothy and Artie McFerrin '65 Heritage Hall"
- Drill Field Observation Tower - "Colonel Joe T. Haney '48 Drill Field Observation Tower"
- North East Drill Field Pillar #1 - "Sue Smith and Craig Brown '75"
- North East Drill Field Pillar #2 - "Nina and Carl O. Moore '51"
- South West Drill Field Pillar #1 - "Col. Jay O. Brewer '81"
- Director of Music Activities and University Bands Office - "Lynda and Tom Henry '76 Director of Music Activities and University Bands Office"
- Associate Band Director Office #2 - "Barbara and James 'Jim' Wyatt '67 Associate Band Director Office"
- Solo Practice Room #4 - "Captain Albert "Al" Tijerina '65 Memorial Solo Practice Room"
- Solo Practice Room #6 - "Tijerina Family-In Loving Memory of Captain Albert Tijerina '65 Solo Practice Room"
- Solo Practice Room #7 - "Alice and Richard "Dick" Hickerson, Jr. '61 Solo Practice Room in memory of Col. E. V. Adams '29, Col. Joe T. Haney '48 and Robert Boone and in honor of David Kipp"

- Solo Practice Room #10 - “The Class of 1960 Honors Olin Brown ’60, Drum Major-White Band, Dedicated Class Agent, and All Class of ’60 Members of the Aggie Band Solo Practice Room.”

The Board of Regents of The Texas A&M University System hereby names the Memorial Student Center Selfless Service Entrance on the campus at Texas A&M University the “Cathy and William W. Davis ’75 Selfless Service Entrance.”

**MINUTE ORDER 088-2019 (ITEM 6.34)**

**NAMING OF  
ANNE & HENRY B. “HANK” PAUP ’70 AQUATIC CENTER, SUE SMITH &  
CRAIG C. BROWN ’75 LOBBY. NAMING OF ROBERT L. ALBRITTON ’71 AGGIE  
PRACTICE GREEN. NAMING OF LINDA & DENNIS CLARK ’68 FOOTBALL  
PERFORMANCE NUTRITION, LINDA & CHARLIE ELDER ’76 TRAINING AREA,  
DEBBIE & GORDON PILMER ’73, CARMEN ’85 & JAMES L. SHEFFIELD ’85  
WEIGHT ROOM. NAMING OF BARBARA C. BARNETT WOMEN’S  
BASKETBALL STUDENT-ATHLETE CENTER, GARY BLAIR NUTRITION AREA,  
TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System hereby names the spaces in and around the Texas A&M University Swimming and Diving Expansion:

- Facility Exterior - “Anne & Henry B. ‘Hank’ Paup ’70 Aquatic Center”
- Lobby - “Sue Smith & Craig C. Brown ’75 Lobby”

The Board of Regents of The Texas A&M University System hereby names the James ’95 & Susan ’90 Goodman Family Aggie Golf Complex Aggie Practice Green - “Robert L. Albritton ’71 Aggie Practice Green.”

The Board of Regents of The Texas A&M University System hereby names the following areas in and around the Davis Football Player Development Center:

- Football Performance Nutrition (Exterior Signage) - “Linda & Dennis Clark ’68 Football Performance Nutrition”
- Training Area - “Linda & Charlie Elder ’76 Training Area”
- Development Center/Performance Nutrition Hallway - “Debbie & Gordon Pilmer ’73”
- Weight Room Interior - “Carmen ’85 & James L. Sheffield ’85 Weight Room”

The Board of Regents of The Texas A&M University System hereby names the following areas in and around the Cox-McFerrin Center for Aggie Basketball:

- Women’s Basketball Student-Athlete Center - “Barbara C. Barnett Women’s Basketball Student-Athlete Center”
- Nutrition Area - “Gary Blair Nutrition Area.”

**MINUTE ORDER 089-2019 (ITEM 6.35)**

**NAMING OF  
MS. SARAH’S SERENDIPITY GARDEN,  
TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System hereby names the small garden at the Becky Gates Children’s Center on the campus of Texas A&M University the “Ms. Sarah’s Serendipity Garden.”

**MINUTE ORDER 090-2019 (ITEM 6.36)**

**AUTHORIZATION FOR THE PRESIDENT  
TO NEGOTIATE AND EXECUTE A NEW  
EMPLOYMENT CONTRACT FOR JOSH HENSON,  
ASSISTANT FOOTBALL COACH OFFENSIVE LINE,  
TEXAS A&M UNIVERSITY**

Authority is hereby granted to the President of Texas A&M University to negotiate and execute a new employment contract, upon review for legal form and sufficiency by the Office of General Counsel, with the following person:

Assistant Football Coach Offensive Line - Josh Henson

**MINUTE ORDER 091-2019 (ITEM 6.37)**

**APPROVAL OF ACADEMIC TENURE, APRIL 2019,  
TEXAS A&M UNIVERSITY-CENTRAL TEXAS**

The Board of Regents of The Texas A&M University System, in accordance with System Policy 12.01 (Academic Freedom, Responsibility and Tenure), hereby authorizes the granting of tenure to the following faculty members at Texas A&M University-Central Texas as set forth in the exhibit, Tenure List No. 19-03.

**MINUTE ORDER 092-2019 (ITEM 6.38)**

**APPROVAL OF ACADEMIC TENURE, APRIL 2019,  
TEXAS A&M UNIVERSITY-COMMERCE**

The Board of Regents of The Texas A&M University System, in accordance with System Policy 12.01 (Academic Freedom, Responsibility and Tenure), hereby authorizes the granting of tenure to the following faculty members at Texas A&M University-Commerce as set forth in the exhibit, Tenure List No. 19-03.



**MINUTE ORDER 093-2019 (ITEM 6.39)**

**GRANTING OF FACULTY DEVELOPMENT LEAVE FOR FY 2020,  
TEXAS A&M UNIVERSITY-COMMERCE**

The Board of Regents of The Texas A&M University System, in accordance with System Policy 31.03, System Regulation 12.99.01 and Sections 51.101-108 of the Texas Education Code, authorizes faculty development leave to the faculty members as shown in the attached exhibit, Faculty Development Leave List FY 2020, Texas A&M University-Commerce.

**MINUTE ORDER 094-2019 (ITEM 6.40)**

**AUTHORIZATION FOR THE PRESIDENT  
TO NEGOTIATE AND EXECUTE A NEW EMPLOYMENT  
CONTRACT FOR TIM MCMURRAY, DIRECTOR OF ATHLETICS,  
TEXAS A&M UNIVERSITY-COMMERCE**

Authority is hereby granted to the President of Texas A&M University-Commerce to negotiate and execute a new employment contract, upon review for legal form and sufficiency by the Office of General Counsel, with the following person:

Director of Athletics - Tim McMurray

**MINUTE ORDER 095-2019 (ITEM 6.41)**

**AUTHORIZATION FOR THE PRESIDENT  
TO NEGOTIATE AND EXECUTE A NEW EMPLOYMENT  
CONTRACT FOR DAVID BAILIFF, HEAD FOOTBALL COACH,  
TEXAS A&M UNIVERSITY-COMMERCE**

Authority is hereby granted to the President of Texas A&M University-Commerce to negotiate and execute a new employment contract, upon review for legal form and sufficiency by the Office of General Counsel, with the following person:

Head Football Coach - David Bailiff

**MINUTE ORDER 096-2019 (ITEM 6.42)**

**APPROVAL OF ACADEMIC TENURE, APRIL 2019,  
TEXAS A&M UNIVERSITY-CORPUS CHRISTI**

The Board of Regents of The Texas A&M University System, in accordance with System Policy 12.01 (Academic Freedom, Responsibility and Tenure), hereby authorizes the granting of tenure to the following faculty members at Texas A&M University-Corpus Christi as set forth in the exhibit, Tenure List No. 19-03.

**MINUTE ORDER 097-2019 (ITEM 6.43)**

**GRANTING OF FACULTY DEVELOPMENT LEAVE FOR FY 2020,  
TEXAS A&M UNIVERSITY-CORPUS CHRISTI**

The Board of Regents of The Texas A&M University System, in accordance with System Policy 31.03, System Regulation 12.99.01 and Sections 51.101-108 of the Texas Education Code, authorizes faculty development leave to the faculty members as shown in the attached exhibit, Faculty Development Leave List FY 2020, Texas A&M University-Corpus Christi.

**MINUTE ORDER 098-2019 (ITEM 6.44)**

**APPROVAL OF ACADEMIC TENURE, APRIL 2019,  
TEXAS A&M UNIVERSITY-KINGSVILLE**

The Board of Regents of The Texas A&M University System, in accordance with System Policy 12.01 (Academic Freedom, Responsibility and Tenure), hereby authorizes the granting of tenure to the following faculty members at Texas A&M University-Kingsville as set forth in the exhibit, Tenure List No. 19-03.

**MINUTE ORDER 099-2019 (ITEM 6.45)**

**APPROVAL OF ACADEMIC TENURE, APRIL 2019,  
TEXAS A&M UNIVERSITY-SAN ANTONIO**

The Board of Regents of The Texas A&M University System, in accordance with System Policy 12.01 (Academic Freedom, Responsibility and Tenure), hereby authorizes the granting of tenure to the following faculty member at Texas A&M University-San Antonio as set forth in the exhibit, Tenure List No. 19-03.

**MINUTE ORDER 100-2019 (ITEM 6.46)**

**AUTHORIZATION TO AWARD  
AN HONORARY DEGREE TO MR. HAROLD OLIVER,  
TEXAS A&M UNIVERSITY-SAN ANTONIO**

The President of Texas A&M University-San Antonio is authorized to award an Honorary Doctor of Humane Letters degree to Mr. Harold Oliver.

**MINUTE ORDER 101-2019 (ITEM 6.47)**

**APPROVAL OF A NEW MASTER OF SCIENCE DEGREE  
PROGRAM WITH A MAJOR IN COMPUTER SCIENCE,  
AND AUTHORIZATION TO REQUEST APPROVAL FROM THE  
TEXAS HIGHER EDUCATION COORDINATING BOARD,  
TEXAS A&M UNIVERSITY-SAN ANTONIO**

The Board of Regents of The Texas A&M University System approves the establishment of a new degree program at Texas A&M University-San Antonio leading to a Master of Science in Computer Science.

The Board also authorizes submission of Texas A&M University-San Antonio's new degree program request to the Texas Higher Education Coordinating Board for approval and hereby certifies that all applicable criteria of the Coordinating Board have been met.

**MINUTE ORDER 102-2019 (ITEM 6.48)**

**APPROVAL OF A NEW BACHELOR OF SCIENCE DEGREE  
PROGRAM WITH A MAJOR IN CYBER ENGINEERING TECHNOLOGY,  
AND AUTHORIZATION TO REQUEST APPROVAL FROM THE  
TEXAS HIGHER EDUCATION COORDINATING BOARD,  
TEXAS A&M UNIVERSITY-SAN ANTONIO**

The Board of Regents of The Texas A&M University System approves the establishment of a new degree program at Texas A&M University-San Antonio leading to a Bachelor of Science in Cyber Engineering Technology.

The Board also authorizes submission of Texas A&M University-San Antonio's new degree program request to the Texas Higher Education Coordinating Board for approval and hereby certifies that all applicable criteria of the Coordinating Board have been met.

**MINUTE ORDER 103-2019 (ITEM 6.49)**

**APPROVAL OF A NEW BACHELOR OF SCIENCE DEGREE  
PROGRAM WITH A MAJOR IN WATER RESOURCES SCIENCE AND  
TECHNOLOGY, AND AUTHORIZATION TO REQUEST APPROVAL  
FROM THE TEXAS HIGHER EDUCATION COORDINATING BOARD,  
TEXAS A&M UNIVERSITY-SAN ANTONIO**

The Board of Regents of The Texas A&M University System approves the establishment of a new degree program at Texas A&M University-San Antonio leading to a Bachelor of Science in Water Resources Science and Technology.

The Board also authorizes submission of Texas A&M University-San Antonio's new degree program request to the Texas Higher Education Coordinating Board for approval and hereby certifies that all applicable criteria of the Coordinating Board have been met.

**MINUTE ORDER 104-2019 (ITEM 6.50)**

**APPROVAL OF ACADEMIC TENURE, APRIL 2019,  
TEXAS A&M UNIVERSITY-TEXARKANA**

The Board of Regents of The Texas A&M University System, in accordance with System Policy 12.01 (Academic Freedom, Responsibility and Tenure), hereby authorizes the granting of tenure to the following faculty members at Texas A&M University-Texarkana as set forth in the exhibit, Tenure List No. 19-03.

**MINUTE ORDER 105-2019 (ITEM 6.51)**

**APPROVAL OF A NEW BACHELOR OF SCIENCE DEGREE  
PROGRAM WITH A MAJOR IN MECHANICAL ENGINEERING,  
AND AUTHORIZATION TO REQUEST APPROVAL FROM THE  
TEXAS HIGHER EDUCATION COORDINATING BOARD,  
TEXAS A&M UNIVERSITY-TEXARKANA**

The Board of Regents of The Texas A&M University System approves the establishment of a new degree program at Texas A&M University-Texarkana leading to a Bachelor of Science in Mechanical Engineering.

The Board also authorizes submission of Texas A&M University-Texarkana's new degree program request to the Texas Higher Education Coordinating Board for approval and hereby certifies that all applicable criteria of the Coordinating Board have been met.

**MINUTE ORDER 106-2019 (ITEM 6.52)**

**REMOVING THE GUARANTY BOND BANK  
FITNESS CENTER NAME IN UNIVERSITY CENTER-UC124  
UPON ITS RELOCATION AND NAMING THE MEN'S AND WOMEN'S  
LOCKER ROOMS IN THE PATTERSON STUDENT CENTER,  
GUARANTY BANK & TRUST MEN'S AND WOMEN'S LOCKER ROOMS,  
TEXAS A&M UNIVERSITY-TEXARKANA**

The Board of Regents of The Texas A&M University System hereby removes the "Guaranty Bond Bank Fitness Center" name from University Center-UC124 and names the Men's and Women's Locker Rooms in Patterson Student Center, the "Guaranty Bank & Trust Men's and Women's Locker Rooms."

**MINUTE ORDER 107-2019 (ITEM 6.53)**

**APPROVAL OF ACADEMIC TENURE, APRIL 2019,  
WEST TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System, in accordance with System Policy 12.01 (Academic Freedom, Responsibility and Tenure), hereby authorizes the granting of tenure to the following faculty members at West Texas A&M University as set forth in the exhibit, Tenure List No. 19-03.

**MINUTE ORDER 108-2019 (ITEM 6.54)**

**NAMING OF  
FRIONA INDUSTRIES ANIMAL HEALTH RESEARCH LAB IN THE  
HAPPY STATE BANK ACADEMIC AND RESEARCH BUILDING,  
WEST TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System hereby names the following room in the Happy State Bank Academic and Research Building on the campus of West Texas A&M University:

- New Animal Health Lab (Room 313) - “Friona Industries Animal Health Research Lab”

**MINUTE ORDER 109-2019 (ITEM 6.55)**

**ESTABLISHMENT OF THE  
CENTER OF INNOVATION IN MECHANICS  
FOR DESIGN AND MANUFACTURING,  
TEXAS A&M ENGINEERING EXPERIMENT STATION**

The Center of Innovation in Mechanics for Design and Manufacturing is hereby established as an organizational unit of the Texas A&M Engineering Experiment Station.

**MINUTE ORDER 110-2019 (ITEM 6.56)**

**CONFIRMATION OF  
APPOINTMENT AND COMMISSIONING OF PEACE OFFICERS,  
TEXAS A&M FOREST SERVICE**

In accordance with System Policy 34.06 (Appointment, Commissioning and Authority of Peace Officers), the Board of Regents confirms the director of Texas A&M Forest Service’s appointment and commissioning of Mr. Joseph M. Pasqua and Mr. Dennis L. Cochran as peace officers for the system, subject to taking the oath required of peace officers.

**MINUTE ORDER 111-2019 (ITEM 6.57)**

**AUTHORIZATION TO EXECUTE  
FY 2019 FEDERAL NON-RESEARCH GRANT AGREEMENTS,  
AND ANY AMENDMENTS, MODIFICATIONS OR  
EXTENSIONS FOR THE SAME GRANT PROGRAMS,  
TEXAS A&M FOREST SERVICE**

The Director of the Texas A&M Forest Service, or designee, is authorized to execute, following review for legal sufficiency by the Office of General Counsel, grant agreements, amendments, modifications or extensions with the United States Department of Agriculture - Forest Service for the Fiscal Year 2019 Consolidated Programs Grant and Volunteer Fire Assistance Grant.

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Dr. Ruth Simmons, President, Prairie View A&M University (PVAMU), introduced members of the PVAMU Men's Basketball Team, Women's Basketball Team and Women's Bowling Teams.

Chairman Schwartz asked President Young to present the resolution for Mr. Bill Toler. President Young said that Mr. William "Bill" Toler, had chaired the Texas A&M Foundation's Board of Trustees with tremendous energy, effort and distinction, with a significant refocus on ensuring that the endowment performed to the best of its ability.

Vice Chairman Mendoza presented Items 5.3 through 5.6. She said the Board appreciated the contributions of Student Regent Bryant, Regent Buzbee, Chairman Schwartz and Regent Foster in his 12 years of service.

Regent Foster said one of his greatest honors was serving on this board for 12 years. He added that it had been an enlightening experience that provided him an opportunity to give back to Texas A&M for all it had done for him. He said that 56 years ago he arrived on campus with a wife, twin daughters and a couple of nickels to rub together. Regent Foster explained that he came from a graduating class of 10 in a rural community, to become a first-generation college graduate. He said he never would have been able to succeed and receive a degree in mechanical engineering, except for certain Texas A&M individuals that supported him throughout his four years. He noted that this university changed him and his family's life and it had been an honor to serve the people of Texas to try to move this system to the next level, and he thanked them for the opportunity to serve.

Vice Chairman Mendoza thanked Student Regent Bryant for his eloquent speech and presence. She said the Board appreciated his contribution to the Committee on Academic and Student Affairs.

*(Note: Chairman Schwartz and Regent Foster recused themselves from the vote on Items 5.3 through 5.6.)*

On motion of Regent Albritton, seconded by Regent Adams, and by a unanimous vote, the following minute orders were approved (112 through 115):

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**MINUTE ORDER 112-2019 (ITEM 5.3)**

**ADOPTION OF A RESOLUTION RECOGNIZING  
MR. ERVIN A. BRYANT FOR HIS SERVICE AS THE  
2018-2019 STUDENT MEMBER OF THE BOARD OF REGENTS  
OF THE TEXAS A&M UNIVERSITY SYSTEM AND  
BESTOWING THE TITLE OF STUDENT REGENT EMERITUS,  
BOARD OF REGENTS, THE TEXAS A&M UNIVERSITY SYSTEM**

The Board of Regents of The Texas A&M University System adopted the resolution set forth in the attached exhibit.

**MINUTE ORDER 113-2019 (ITEM 5.4)**

**ADOPTION OF A RESOLUTION HONORING  
REGENT ANTHONY G. BUZBEE FOR HIS OUTSTANDING  
DEDICATION AND SERVICE AS A MEMBER OF THE  
BOARD OF REGENTS OF THE TEXAS A&M UNIVERSITY SYSTEM  
AND BESTOWING THE TITLE OF REGENT EMERITUS,  
BOARD OF REGENTS, THE TEXAS A&M UNIVERSITY SYSTEM**

The Board of Regents of The Texas A&M University System adopted the resolution set forth in the attached exhibit.

**MINUTE ORDER 114-2019 (ITEM 5.5)**

**ADOPTION OF A RESOLUTION HONORING  
REGENT MORRIS E. FOSTER FOR HIS OUTSTANDING  
DEDICATION AND SERVICE AS A MEMBER OF THE  
BOARD OF REGENTS OF THE TEXAS A&M UNIVERSITY SYSTEM  
AND BESTOWING THE TITLE OF CHAIRMAN EMERITUS,  
BOARD OF REGENTS, THE TEXAS A&M UNIVERSITY SYSTEM**

The Board of Regents of The Texas A&M University System adopted the resolution set forth in the attached exhibit.

**MINUTE ORDER 115-2019 (ITEM 5.6)**

**ADOPTION OF A RESOLUTION HONORING  
CHAIRMAN CHARLES W. SCHWARTZ FOR HIS OUTSTANDING  
DEDICATION AND SERVICE AS A MEMBER OF THE  
BOARD OF REGENTS OF THE TEXAS A&M UNIVERSITY SYSTEM  
AND BESTOWING THE TITLE OF CHAIRMAN EMERITUS,  
BOARD OF REGENTS, THE TEXAS A&M UNIVERSITY SYSTEM**

The Board of Regents of The Texas A&M University System adopted the resolution set forth in the attached exhibit.

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**ANNOUNCEMENTS**

Chairman Schwartz said the next regular Board meeting was scheduled for August 7-8, 2019, on the campus of Texas A&M.

**ADJOURN**

There being no further business, Chairman Schwartz asked for a motion to adjourn. On motion of Vice Chairman Mendoza, seconded by Regent Foster, the meeting was adjourned at 4:38 p.m.

Vickie Burt Spillers  
Executive Director, Board of Regents

*(Minutes transcribed by Gwen Kirby, Office of the Board of Regents.)*



**MINUTES**

**SPECIAL TELEPHONIC MEETING OF THE  
BOARD OF REGENTS**

**THE TEXAS A&M UNIVERSITY SYSTEM**

**HELD IN**

**COLLEGE STATION, TEXAS**

**May 17, 2019**

*(Approved August 8, 2019)*

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**MINUTES OF THE  
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**May 17, 2019**

**CONVENE**

Vice Chairman Elaine Mendoza convened a special telephonic meeting of the Board of Regents of The Texas A&M University System at 10:31 a.m., Friday, May 17, 2019, in the Board of Regents Meeting Room, on the campus of Texas A&M University, College Station, Texas.

Vice Chairman Mendoza congratulated and welcomed new Board members Mr. Jay C. Graham, Mr. Michael A. “Mike” Hernandez III and Mr. Michael J. Plank.

She thanked Regent Emeritus Anthony Buzbee, Chairman Emeritus Morris E. Foster and Chairman Emeritus Charles W. Schwartz for their service to the A&M System.

Vice Chairman Mendoza noted that under the Board Bylaws the Vice Chairman has the authority to perform the duties of the Chairman in the absence of the Chairman. She said that since there was a vacancy in the Chairman position, she would preside over the meeting in accordance with the Bylaws.

Vice Chairman Mendoza said the purpose of this meeting was for the election of officers and consideration and action on three agenda items as shown in the agenda materials posted with the Secretary of State. She said that each party to the conference call should clearly identify himself or herself prior to speaking. Vice Chairman Mendoza gave a brief outline of the meeting.

The following members of the Board were present by phone:

Ms. Elaine Mendoza, Vice Chairman  
Mr. Phil Adams  
Mr. Robert L. Albritton  
Mr. Jay Graham  
Mr. Michael A. Hernandez  
Mr. Tim Leach  
Mr. Bill Mahomes  
Mr. Michael J. Plank  
Mr. Clifton L. Thomas, Jr.

The following member of the Board was not present:

Mr. Ervin Bryant (Student Regent)

*(Note: Governor Greg Abbott appointed Regents Graham, Hernandez and Plank on March 8, 2019, to serve as Members of the Board of Regents of The Texas A&M University System. The Texas Senate confirmed the appointment of Regent Hernandez on April 25, 2019. The appointments of Regents Graham and Plank were confirmed on May 2, 2019. Regent Graham replaced Anthony G. Buzbee, Regent Hernandez replaced Charles W. Schwartz and Regent Plank replaced Morris E. Foster.)*

### **ELECTION OF OFFICERS**

Vice Chairman Mendoza announced that in accordance with the Bylaws of the Board of Regents of The Texas A&M University System, at the first regular or special meeting following the appointment, qualification and confirmation of the three new board members appointed in odd years, the first order of business is the election of a Chairman and Vice Chairman. Vice Chairman Mendoza said nominations were in order for the position of Chairman of the Board.

Regent Leach nominated Regent Mendoza for the position of Chairman of the Board of Regents. Regent Mendoza asked if there were any other nominations. Regent Plank asked if a “second” was required. Regent Mendoza responded that a second was not required but anyone could do so and there could be multiple seconds. Regent Plank seconded the nomination. Regent Adams concurred.

Regent Mendoza declared that nominations were closed. She called each regent’s name to record their vote. The record of the vote is as follows: Adams – yes, Albritton – yes, Graham – yes, Hernandez – yes, Leach – yes, Mahomes – yes, Plank – yes, Thomas – yes, and Regent Mendoza voted “yes.”

~~~~~

### **MINUTE ORDER 116-2019**

#### **ELECTION OF MS. ELAINE MENDOZA AS CHAIRMAN OF THE BOARD OF REGENTS, THE TEXAS A&M UNIVERSITY SYSTEM**

Ms. Elaine Mendoza was elected to serve as Chairman of the Board of Regents of The Texas A&M University System, effective May 17, 2019.

~~~~~

Chairman Mendoza expressed her appreciation and thanks to the other members of the Board for entrusting her with this great responsibility. She said that she did not take this responsibility lightly.

Chairman Mendoza asked for nominations for the position of Vice Chairman of the Board.

Regent Adams nominated Regent Leach for election to the position of Vice Chairman. Regent Plank seconded the nomination. There being no further nominations, Chairman Mendoza declared that nominations were closed and called each regent's name to record their vote. The record of the vote is as follows: Adams – yes, Albritton – yes, Graham – yes, Hernandez – yes, Leach – yes, Mahomes – yes, Plank – yes, Thomas – yes, and Chairman Mendoza voted “yes.”

~~~~~

**MINUTE ORDER 117-2019**

**ELECTION OF MR. TIM LEACH  
AS VICE CHAIRMAN OF THE BOARD OF REGENTS,  
THE TEXAS A&M UNIVERSITY SYSTEM**

Mr. Tim Leach was elected to serve as Vice Chairman of the Board of Regents of The Texas A&M University System, effective May 17, 2019.

~~~~~

Vice Chairman Leach said that he was honored and appreciated the confidence of his fellow Board members. He said he would do his best in his new role.

**RECESS TO EXECUTIVE SESSION**

Chairman Mendoza said the Board would recess to executive session to consider matters as permitted by Chapter 551, Sections 71 and 74, of the Texas Government Code. She said in accordance with the law, no final action, decision, or vote with regard to any matter considered in the executive session would be made or taken.

*(Note: The Board met in executive session from 10:41 a.m. until 10:58 a.m.)*

**RECONVENE IN OPEN SESSION**

Chairman Mendoza reconvened the meeting in open session at 10:58 a.m. and announced that the Board had met in executive session from 10:41 a.m. until 10:58 a.m., and conferred with Chancellor Sharp, administration and attorneys on personnel and legal matters.

Chairman Mendoza presented Items 2 through 4 and called for a motion. Regent Mahomes moved for adoption of the minute orders contained in Items 2 through 4. Regent Adams seconded the motion. Chairman Mendoza called each regent's name for the vote. The record of the vote is as follows: Adams – yes, Albritton – yes, Graham – yes, Hernandez – yes, Leach – yes, Mahomes – yes, Plank – yes, Thomas – yes, and Chairman Mendoza voted “yes.”

The following minute orders were approved (118 through 120).

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**MINUTE ORDER 118-2019 (ITEM 2)**

**AUTHORIZATION FOR THE CHANCELLOR  
TO CREATE AND NAME THE  
INNOVATIVE TECHNOLOGIES DEVELOPMENT CENTER,  
THE TEXAS A&M UNIVERSITY SYSTEM**

The Board of Regents of The Texas A&M University System hereby authorizes the Chancellor to create and name the Innovative Technologies Development Center.

**MINUTE ORDER 119-2019 (ITEM 3)**

**AUTHORIZATION TO NEGOTIATE AND EXECUTE  
SETTLEMENT AGREEMENT ARISING FROM  
HAIL DAMAGE CLAIM RELATED TO  
MARCH 18, 2018, WEATHER EVENT ON THE  
CAMPUS OF TEXAS A&M UNIVERSITY,  
THE TEXAS A&M UNIVERSITY SYSTEM**

The Chancellor of The Texas A&M University System, or designee, is authorized to negotiate and execute a settlement agreement arising from a March 2018 hail damage claim for damages to the Texas A&M College Station campus. The Chancellor, or designee, is further authorized to take other actions and execute other agreements as necessary to effectuate and implement the settlement.

**MINUTE ORDER 120-2019 (ITEM 4)**

**NAMING OF  
DR. JEFFREY HYDE AS SOLE FINALIST  
FOR THE POSITION OF DIRECTOR OF  
TEXAS A&M AGRILIFE EXTENSION SERVICE,  
THE TEXAS A&M UNIVERSITY SYSTEM**

Dr. Jeffrey Hyde is hereby named the sole finalist for the position of Director of Texas A&M AgriLife Extension Service. As required by state law, final action may be taken after the 21-day notice is given.

~~~~~

**ADJOURN**

There being no further business, on motion of Regent Adams, seconded by Regent Plank, Chairman Mendoza adjourned the meeting at 11:01 a.m.

Vickie Burt Spillers  
Executive Director, Board of Regents

*(Minutes transcribed by Jackie Bell, Office of the Board of Regents.)*

**MINUTES**

**SPECIAL TELEPHONIC MEETING OF THE  
BOARD OF REGENTS**

**THE TEXAS A&M UNIVERSITY SYSTEM**

**HELD IN**

**COLLEGE STATION, TEXAS**

**June 18, 2019**

*(Approved August 8, 2019)*



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BOARD OF REGENTS**

**June 18, 2019**

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**MINUTES OF THE  
SPECIAL TELEPHONIC MEETING  
BOARD OF REGENTS, THE TEXAS A&M UNIVERSITY SYSTEM**

**June 18, 2019**

**CONVENE**

Chairman Elaine Mendoza convened a special telephonic meeting of the Board of Regents of The Texas A&M University System at 2:02 p.m., Tuesday, June 18, 2019, in the Board of Regents Meeting Room, on the campus of Texas A&M University, College Station, Texas.

Chairman Mendoza said the purpose for this meeting was for consideration and action on three agenda items as shown in the agenda materials posted with the Secretary of State. She said that each party to the conference call should clearly identify himself or herself prior to speaking.

Chairman Mendoza welcomed Student Regent Levi McClenny who was participating in his first meeting of the Board of Regents.

The following members of the Board were present by phone:

Ms. Elaine Mendoza, Chairman  
Mr. Tim Leach, Vice Chairman  
Mr. Phil Adams  
Mr. Robert L. Albritton  
Mr. Jay Graham  
Mr. Michael A. Hernandez  
Mr. Bill Mahomes  
Mr. Michael J. Plank  
Mr. Clifton L. Thomas, Jr.  
Mr. Levi McClenny (Student Regent)

*(Note: Governor Greg Abbott appointed Student Regent McClenny to the Board on May 23, 2019. His term was effective June 1, 2019).*

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**RECESS TO EXECUTIVE SESSION**

Chairman Mendoza announced that a quorum was present and said the Board would recess to executive session to consider matters as permitted by Chapter 551, Sections 71, 72 and 74, of the Texas Government Code. She said in accordance with the law, no final action, decision, or vote with regard to any matter considered in the executive session would be made or taken.

*(Note: The Board met in executive session from 2:05 p.m. until 2:51 p.m.)*

**RECONVENE IN OPEN SESSION**

Chairman Mendoza reconvened the meeting in open session at 2:52 p.m. and announced that the Board had met in executive session from 2:05 p.m. until 2:51 p.m., and conferred with Chancellor Sharp, administration and attorneys on personnel and legal matters.

Chairman Mendoza presented Item 3 (*Approval of Board Standing Committees*). She then called for a motion on Items 1 through 3. Vice Chairman Leach moved for adoption of the minute orders contained in Items 1 through 3. Regent Adams seconded the motion. Chairman Mendoza called each regent's name for the vote. The record of the vote is as follows: Adams – yes, Albritton – yes, Graham – yes, Hernandez – yes, Leach – yes, Mahomes – yes, Plank – yes, Thomas – yes, and Chairman Mendoza voted “yes.”

Chairman Mendoza said that she would be coming back to the Board with assignments to special committees. She said that she is contemplating and has asked Mr. Ray Bonilla, A&M System General Counsel, to outline the steps to reestablish an executive committee composed of the Chairman, Vice Chairman and Chairs of the standing committees. The goal of the executive committee would be to meet between Board meetings and to drive the agenda to address meeting the goals of the strategic plan that Regent Thomas took them through a few years ago. She said that all regents would be invited to attend and give input. Chairman Mendoza said that no action would be taken and this would be a deliberate effort to focus them and make sure they are discussing the agenda prior to each meeting or workshop.

Chairman Mendoza said that she has also inquired about the purpose and role of the Los Alamos Advisory Committee and said she anticipates the dissolution of this committee.

Chairman Mendoza said that Vice Chairman Leach suggested that the Deferred Maintenance Committee be rolled under the umbrella of the Committee on Buildings and Physical Plant. She said that she has discussed this change with Regent Mahomes, chairman of this committee, who assured her that deferred maintenance would continue to be a priority and that he would like to include beautification under the committee as well.

The following minute orders were approved (121 through 123).

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**MINUTE ORDER 121-2019 (ITEM 1)**

**AUTHORIZATION TO LEASE  
OFFICE SPACE IN WASHINGTON, D.C.,  
THE TEXAS A&M UNIVERSITY SYSTEM**

The Chancellor of The Texas A&M University System, or designee, following approval for legal sufficiency by the Office of General Counsel, is authorized to take all steps necessary to negotiate, execute and deliver a lease of approximately 13,443 square feet of office space at 1747 Pennsylvania Avenue, N.W. in Washington, D.C., for use by The Texas A&M University System, and all ancillary documents deemed necessary to consummate the transaction.

**MINUTE ORDER 122-2019 (ITEM 2)**

**AUTHORIZATION FOR THE PRESIDENT TO NEGOTIATE  
AND EXECUTE AN EMPLOYMENT CONTRACT FOR  
ROSS BJORK, THE DIRECTOR OF ATHLETICS,  
TEXAS A&M UNIVERSITY**

Authority is hereby granted to the president of Texas A&M University to negotiate and execute an employment contract, upon review for legal form and sufficiency by the Office of General Counsel, with the following person:

Director of Athletics – Ross Bjork.

**MINUTE ORDER 123-2019 (ITEM 3)**

**APPROVAL OF BOARD OF REGENTS  
STANDING COMMITTEE ASSIGNMENTS FOR 2019-2021  
BOARD OF REGENTS,  
THE TEXAS A&M UNIVERSITY SYSTEM**

The Board of Regents standing committee assignments for 2019-2021, made by the Chairman of the Board and shown on the attached list, are hereby approved.

~~~~~

**ADJOURN**

There being no further business, on motion of Regent Adams, seconded by Regent Mahomes, Chairman Mendoza adjourned the meeting at 2:58 p.m.

Vickie Burt Spillers  
Executive Director, Board of Regents

*(Minutes transcribed by Jackie Bell, Office of the Board of Regents.)*

**THE TEXAS A&M UNIVERSITY SYSTEM**  
Office of the Vice Chancellor for Academic Affairs  
May 30, 2019

Members, Board of Regents  
The Texas A&M University System

Subject: Granting of the Title of Emeritus, August 2019, The Texas A&M University System

In accordance with System Policy [31.08, Emeritus](#), the designation of “Emeritus,” to be added to the rank or position upon retirement of a person, may be granted by the board upon the recommendation of the chancellor.

The chief executive officers of The Texas A&M University System recognize individuals from their respective institutions and agencies, as shown on the attached Emeritus list, who have made outstanding contributions through their dedicated and loyal service.

I recommend adoption of the following minute order:

**“In recognition of long and distinguished service to The Texas A&M University System, the Board of Regents hereby confirms the recommendation of the chancellor, and confers the title of “Emeritus” upon the individuals as shown in the attached exhibit, Emeritus Title List No. 19-04, and grants all rights and privileges of this title.”**

Respectfully submitted,

James R. Hallmark, Ph.D.  
Vice Chancellor for Academic Affairs

**Approval Recommended:**

**Approved for Legal Sufficiency:**

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John Sharp  
Chancellor

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Ray Bonilla  
General Counsel

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Billy Hamilton  
Deputy Chancellor and  
Chief Financial Officer

Agenda Item No.  
May 30, 2019

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Michael K. Young, President  
Texas A&M University

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Mark A. Hussey, President  
Texas A&M University-Kingsville

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Walter V. Wendler, President  
West Texas A&M University

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Patrick J. Stover  
Vice Chancellor and Dean  
Agriculture and Life Sciences

**THE TEXAS A&M UNIVERSITY SYSTEM  
CONFIRMATION OF EMERITUS TITLES  
EMERITUS TITLE LIST NO. 19-04**

| <b>System Member<br/>Honoree</b> | <b>Years<br/>of<br/>Service</b> | <b>Current Rank</b>               | <b>Title Conferred</b>                                                 | <b>Effective Date</b>                                         |
|----------------------------------|---------------------------------|-----------------------------------|------------------------------------------------------------------------|---------------------------------------------------------------|
| <b>TARLETON STATE UNIVERSITY</b> |                                 |                                   |                                                                        |                                                               |
| Dr. F. Dominic<br>Dottavio       | 11                              | President and<br>Professor        | President Emeritus                                                     | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| Dr. L. Dwayne Snider             | 42                              | Associate<br>Provost<br>Professor | Associate Provost<br>Emeritus                                          | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| <b>TEXAS A&amp;M UNIVERSITY</b>  |                                 |                                   |                                                                        |                                                               |
| Dr. Richard F. Ceen              | 31                              | Clinical<br>Professor             | Clinical Professor<br>Emeritus of<br>Orthodontics                      | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| Dr. Abraham<br>Clearfield        | 43                              | Distinguished<br>Professor        | Distinguished<br>Professor Emeritus of<br>Chemistry                    | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| Dr. Lorraine Eden                | 24                              | Professor                         | Professor Emerita of<br>Management                                     | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| Dr. Ohannes Eknayan              | 44                              | Professor                         | Professor Emeritus of<br>Electrical and<br>Computer<br>Engineering     | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| Dr. Carl P. Gabbard              | 41                              | Professor                         | Professor Emeritus of<br>Health and<br>Kinesiology                     | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| Dr. Dianne S.<br>Goldsby         | 16                              | Clinical<br>Professor             | Clinical Professor<br>Emerita of Teaching,<br>Learning, and<br>Culture | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| Dr. Melinda Lou<br>Grant         | 25                              | Instructional<br>Professor        | Instructional<br>Professor Emerita of<br>Health and<br>Kinesiology     | Upon Approval by the<br>Board and the<br>Honoree's Retirement |

| <b>System Member<br/>Honoree</b> | <b>Years<br/>of<br/>Service</b> | <b>Current Rank</b>                     | <b>Title Conferred</b>                                                    | <b>Effective Date</b>                                         |
|----------------------------------|---------------------------------|-----------------------------------------|---------------------------------------------------------------------------|---------------------------------------------------------------|
| Dr. Francisco Rivera<br>Hidalgo  | 31                              | Professor                               | Professor Emeritus of<br>Periodontics                                     | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| Dr. Steve W.<br>Karbowski        | 20                              | Clinical<br>Associate<br>Professor      | Clinical Associate<br>Professor Emeritus of<br>Restorative Sciences       | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| Mr. Terry R. Larsen              | 41                              | Associate<br>Professor                  | Associate Professor<br>Emeritus of<br>Visualization                       | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| Dr. L. Kay Mash                  | 38                              | Clinical<br>Associate<br>Professor      | Clinical Associate<br>Professor Emerita of<br>Restorative Sciences        | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| Dr. Wendy W.<br>Patzewitsch      | 9                               | Instructional<br>Assistant<br>Professor | Instructional<br>Assistant Professor<br>Emerita of<br>Geography           | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| Dr. David O. Peterson            | 38                              | Professor                               | Professor Emeritus of<br>Biochemistry and<br>Biophysics                   | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| Dr. Lorenzo M. Prats             | 9                               | Clinical<br>Associate<br>Professor      | Clinical Associate<br>Professor Emeritus of<br>Restorative Sciences       | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| Dr. Michael W.<br>Pustay         | 39                              | Professor                               | Professor Emeritus of<br>Management                                       | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| Dr. Barbara J. Quiram            | 22                              | Professor                               | Professor Emerita of<br>Health Policy and<br>Management                   | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| Dr. Jon Rodiek                   | 31                              | Professor                               | Professor Emeritus of<br>Landscape<br>Architecture and<br>Urban Planning  | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| Dr. Lynn Ruoff                   | 37                              | Clinical<br>Professor                   | Clinical Professor<br>Emerita of Veterinary<br>Integrative<br>Biosciences | Upon Approval by the<br>Board and the<br>Honoree's Retirement |



| <b>System Member<br/>Honoree</b> | <b>Years<br/>of<br/>Service</b> | <b>Current Rank</b> | <b>Title Conferred</b> | <b>Effective Date</b> |
|----------------------------------|---------------------------------|---------------------|------------------------|-----------------------|
|----------------------------------|---------------------------------|---------------------|------------------------|-----------------------|

|                    |    |           |                                  |                                                         |
|--------------------|----|-----------|----------------------------------|---------------------------------------------------------|
| Dr. Paula Tretkoff | 16 | Professor | Professor Emerita of Mathematics | Upon Approval by the Board and the Honoree's Retirement |
|--------------------|----|-----------|----------------------------------|---------------------------------------------------------|

#### **TEXAS A&M UNIVERSITY-KINGSVILLE**

|                       |    |           |                                                       |                                                         |
|-----------------------|----|-----------|-------------------------------------------------------|---------------------------------------------------------|
| Dr. Karen Sue Bradley | 18 | Professor | Professor Emeritus of Teacher and Bilingual Education | Upon Approval by the Board and the Honoree's Retirement |
|-----------------------|----|-----------|-------------------------------------------------------|---------------------------------------------------------|

|               |    |           |                                                 |                                                         |
|---------------|----|-----------|-------------------------------------------------|---------------------------------------------------------|
| Dr. Kim Jones | 20 | Professor | Professor Emeritus of Environmental Engineering | Upon Approval by the Board and the Honoree's Retirement |
|---------------|----|-----------|-------------------------------------------------|---------------------------------------------------------|

|                    |    |           |                                                       |                                                         |
|--------------------|----|-----------|-------------------------------------------------------|---------------------------------------------------------|
| Dr. Marie Lassmann | 26 | Professor | Professor Emeritus of Teacher and Bilingual Education | Upon Approval by the Board and the Honoree's Retirement |
|--------------------|----|-----------|-------------------------------------------------------|---------------------------------------------------------|

#### **WEST TEXAS A&M UNIVERSITY**

|                   |    |                     |                                                              |                                                         |
|-------------------|----|---------------------|--------------------------------------------------------------|---------------------------------------------------------|
| Dr. Charles Chase | 23 | Associate Professor | Associate Professor Emeritus of Sports and Exercise Sciences | Upon Approval by the Board and the Honoree's Retirement |
|-------------------|----|---------------------|--------------------------------------------------------------|---------------------------------------------------------|

#### **TEXAS A&M AGRILIFE EXTENSION SERVICE**

|                      |    |                                                                  |                                                                           |                                                         |
|----------------------|----|------------------------------------------------------------------|---------------------------------------------------------------------------|---------------------------------------------------------|
| Dr. Charles T. Allen | 38 | Professor and Extension Specialist and Associate Department Head | Professor and Extension Specialist and Associate Department Head Emeritus | Upon Approval by the Board and the Honoree's Retirement |
|----------------------|----|------------------------------------------------------------------|---------------------------------------------------------------------------|---------------------------------------------------------|

|            |    |                                                            |                                 |                                                         |
|------------|----|------------------------------------------------------------|---------------------------------|---------------------------------------------------------|
| Brad Cowan | 40 | County Extension Agent – Agriculture and Natural Resources | County Extension Agent Emeritus | Upon Approval by the Board and the Honoree's Retirement |
|------------|----|------------------------------------------------------------|---------------------------------|---------------------------------------------------------|

| <b>System Member<br/>Honoree</b> | <b>Years<br/>of<br/>Service</b> | <b>Current Rank</b>                                                       | <b>Title Conferred</b>                            | <b>Effective Date</b>                                         |
|----------------------------------|---------------------------------|---------------------------------------------------------------------------|---------------------------------------------------|---------------------------------------------------------------|
| Kathleen Greer                   | 18                              | District<br>Extension<br>Administrator                                    | District Extension<br>Administrator<br>Emeritus   | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| Dr. Foris "Ted"<br>McCollum      | 23                              | Professor and<br>Extension<br>Specialist –<br>Animal<br>Science           | Professor and<br>Extension Specialist<br>Emeritus | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| Dr. Enrique Perez                | 37                              | County<br>Extension<br>Agent –<br>Agriculture<br>and Natural<br>Resources | County Extension<br>Agent Emeritus                | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| Jane Rowan                       | 35                              | County<br>Extension<br>Agent –<br>Family and<br>Community<br>Health       | County Extension<br>Agent Emeritus                | Upon Approval by the<br>Board and the<br>Honoree's Retirement |

#### **TEXAS A&M AGRILIFE RESEARCH**

|                      |    |           |                    |                                                               |
|----------------------|----|-----------|--------------------|---------------------------------------------------------------|
| Dr. Ronald D. Randel | 45 | Professor | Professor Emeritus | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
|----------------------|----|-----------|--------------------|---------------------------------------------------------------|

Agenda Item No.

**AGENDA ITEM BRIEFING**

**Submitted by:** Phillip Ray, Vice Chancellor for Business Affairs  
The Texas A&M University System

**Subject:** Confirmation of Appointment and Commissioning of Peace Officers

**Proposed Board Action:**

In accordance with System Policy [34.06, Appointment, Commissioning and Authority of Peace Officers](#), the Board of Regents shall confirm the appointment and commissioning of peace officers by the presidents of their respective members of The Texas A&M University System, as shown in the exhibit.

**Background Information:**

Presidents of member universities are authorized by system policy to appoint and commission campus police as peace officers, subject to confirmation by the Board of Regents.

**A&M System Funding or Other Financial Implications:**

None.

Agenda Item No.

**THE TEXAS A&M UNIVERSITY SYSTEM**

Vice Chancellor for Business Affairs

June 25, 2019

Members, Board of Regents  
The Texas A&M University System

Subject: Confirmation of Appointment and Commissioning of Peace Officers

I recommend adoption of the following minute order:

***“In accordance with System Policy 34.06, Appointment, Commissioning and Authority of Peace Officers, the Board of Regents of The Texas A&M University System confirms the appointment and commissioning of campus peace officers by the presidents of their respective system member universities, in accordance with the requirements of the law, and as shown in the exhibit, attached to the official minutes, subject to their taking the oath required of peace officers.”***

Respectfully submitted,

Phillip Ray  
Vice Chancellor for Business Affairs

**Approval Recommended:**

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John Sharp  
Chancellor

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Billy Hamilton  
Deputy Chancellor and  
Chief Financial Officer

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Pablo Arenaz, President  
Texas A&M International University

**Approved for Legal Sufficiency:**

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Ray Bonilla  
General Counsel

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Ruth J. Simmons, President  
Prairie View A&M University

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Michael K. Young, President  
Texas A&M University

Agenda Item No.  
June 25, 2019

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Col. Michael E. Fossum  
Vice President and Chief Operating Officer  
Texas A&M University at Galveston

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Marc A. Nigliazzo, Ph.D., President  
Texas A&M University-Central Texas

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Mark J. Rudin, President  
Texas A&M University-Commerce

---

Kelly M. Quintanilla, President  
Texas A&M University-Corpus Christi

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Cynthia Teniente-Matson, President  
Texas A&M University-San Antonio

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Walter V. Wendler, President  
West Texas A&M University

The Texas A&M University System  
Appointed and Commissioned Peace Officers  
June 25, 2019

| <b>University Officer's Name</b>               | <b>Title</b>  | <b>Hire Date</b> |
|------------------------------------------------|---------------|------------------|
| <b>PRAIRIE VIEW A&amp;M UNIVERSITY</b>         |               |                  |
| Anderson, Craig R., Jr.                        | Peace Officer | 05/05/2019       |
| Ary, April D.                                  | Peace Officer | 12/18/2018       |
| Covington, Darryl L.                           | Peace Officer | 03/05/2019       |
| Frazier, Chenea D.                             | Peace Officer | 12/18/2018       |
| Luna, Jose D.                                  | Peace Officer | 03/12/2019       |
| Martinez, Jade N.                              | Peace Officer | 01/15/2019       |
| Scruggs, Marquita C.                           | Peace Officer | 03/26/2019       |
| Trevino, Ismael                                | Peace Officer | 02/12/2019       |
| <b>TEXAS A&amp;M INTERNATIONAL UNIVERSITY</b>  |               |                  |
| Cadena, Armando E., Jr.                        | Peace Officer | 06/24/2019       |
| Garcia, Ashley N.                              | Peace Officer | 06/25/2019       |
| Gutierrez, Jose L.                             | Peace Officer | 01/02/2019       |
| Perez, Joseph A.                               | Peace Officer | 06/11/2019       |
| <b>TEXAS A&amp;M UNIVERSITY</b>                |               |                  |
| Fuller, Jacob A.                               | Peace Officer | 06/07/2019       |
| Leahy, Benjamin K.                             | Peace Officer | 06/07/2019       |
| McPhail, Zachery T.                            | Peace Officer | 06/07/2019       |
| Ross, Evan D.                                  | Peace Officer | 06/07/2019       |
| Yevcak, Matthew T.                             | Peace Officer | 06/07/2019       |
| <b>TEXAS A&amp;M UNIVERSITY AT GALVESTON</b>   |               |                  |
| Bushek, Thomas R.                              | Peace Officer | 02/18/2019       |
| <b>TEXAS A&amp;M UNIVERSITY- CENTRAL TEXAS</b> |               |                  |
| Ellsworth, Craig G.                            | Peace Officer | 06/17/2019       |
| Lee, Christopher W.                            | Peace Officer | 05/15/2019       |
| Nelson, Jason L.                               | Peace Officer | 06/06/2019       |
| White, Johnathan J.                            | Peace Officer | 06/06/2019       |

| <b>University Officer's Name</b>               | <b>Title</b>  | <b>Hire Date</b> |
|------------------------------------------------|---------------|------------------|
| <b>TEXAS A&amp;M UNIVERSITY-COMMERCE</b>       |               |                  |
| Carr, Alejandro C.                             | Peace Officer | 02/11/2019       |
| Richardson, Amy L.                             | Peace Officer | 03/04/2019       |
| <b>TEXAS A&amp;M UNIVERSITY-CORPUS CHRISTI</b> |               |                  |
| Frandsen, Zachary D.                           | Peace Officer | 04/22/2019       |
| <b>TEXAS A&amp;M UNIVERSITY-SAN ANTONIO</b>    |               |                  |
| O'Callaghan, Robert G., Jr.                    | Peace Officer | 03/06/2019       |
| <b>WEST TEXAS A&amp;M UNIVERSITY</b>           |               |                  |
| Burch, Tyler R.                                | Peace Officer | 04/24/2019       |
| Chavez, Daniel L., Jr.                         | Peace Officer | 05/06/2019       |

Agenda Item No.

**AGENDA ITEM BRIEFING**

**Submitted by:** Maria L. Robinson, Chief Investment Officer and Treasurer  
The Texas A&M University System

**Subject:** Approval of List of Authorized Signers for Revolving Fund Bank Accounts for System Members

**Proposed Board Action:**

Approve the revised list of authorized signers for revolving fund bank accounts for members of The Texas A&M University System, as required by the General Appropriations Act, Article III, Section 6.3, 86<sup>th</sup> Legislature, Regular Session.

**Background Information:**

This agenda item has been compiled from information submitted by the system members which reflects the maximum revolving amounts, the depository bank and the personnel authorized to approve disbursements from these accounts. These accounts are used to facilitate the payment of nominal expenses, debt service and payrolls, as well as to pay bills within cash discount periods. Funds disbursed from the revolving fund bank accounts in the United States are reimbursed from respective appropriations by the State Comptroller and deposits are covered by appropriate and sufficient surety bonds or securities. Accounts with Commercial Bank in Qatar follow the rules set forth in Chapter 51.003(f) of the Texas Education Code.

**A&M System Funding or Other Financial Implications:**

Not applicable.



**THE TEXAS A&M UNIVERSITY SYSTEM**  
Office of the Chief Financial Officer and Treasurer  
June 26, 2019

Members, Board of Regents  
The Texas A&M University System

Subject: Approval of List of Authorized Signers for Revolving Fund Bank Accounts for System Members

I recommend adoption of the following minute order:

**“Under the authority of the General Appropriations Act, and effective September 1, 2019, the employees of The Texas A&M University System members named below, and their successors in office, are hereby authorized to sign checks for the withdrawal of such funds according to law.**

**Source of Funds: Institutional Funds (or Qatar Foundation as indicated)  
Depository Bank: Wells Fargo Bank, N.A. (or Commercial Bank-Qatar as indicated)**

**1. THE TEXAS A&M UNIVERSITY SYSTEM**

**Revolving Fund portion not to exceed \$115,000,000 (Operating and Debt Service)**

**Employees authorized to sign checks:**

**Maria L. Robinson, Chief Investment Officer and Treasurer  
Elaine N. Welch, Associate Director, Financial Management Services  
Cindy L. Hanks, Associate Director, Finance  
All Texas A&M University Signers listed below**

**2. TEXAS A&M UNIVERSITY**

**Revolving Fund portion not to exceed \$50,000,000**

**Employees authorized to sign checks:**

**John McCall, Associate Vice President for Finance and Controller  
Debbie Phair, Executive Director, Financial Management Operations  
Vacant, Director of Departmental Accounting Services  
Verna Fritsche, Director of Accounting Services  
Janet Guillory, Assistant Controller and Executive Director University Accounting Services  
Linda Kettler, Assistant Director, Financial Management Operations**

**TEXAS A&M UNIVERSITY HEALTH SCIENCE CENTER**

**Revolving Fund portion not to exceed \$10,000,000**

**Employees authorized to sign checks:**

**All Texas A&M University Signers listed above**

**TEXAS A&M SYSTEM – SPONSORED RESEARCH SERVICES**

**Employees authorized to sign checks:**

**All Texas A&M University Signers listed above**

**TEXAS A&M UNIVERSITY AT GALVESTON**

**Revolving Fund portion not to exceed \$1,100,000**

**Employees authorized to sign checks:**

**All Texas A&M University Signers listed above**

**Susan Hernandez Lee, Associate Vice President for Finance and Compliance  
Officer**

**TEXAS A&M UNIVERSITY AT QATAR**

**Source of Funds – Qatar Foundation**

**Depository Bank – Commercial Bank - Qatar**

**Employees authorized to sign checks:**

**John McCall, Associate Vice President for Finance and Controller, Texas  
A&M University**

**Janet Guillory, Assistant Controller and Executive Director University  
Accounting Services, Texas A&M University**

**Joseph P. Pettibon II, Vice President for Enrollment & Academic Services,  
Texas A&M University**

**Cesar O. Malave, Dean, Texas A&M University at Qatar**

**Rosalie Nickles, Assistant Dean for Finance and Administration, Texas  
A&M University at Qatar**

**Hassan S. Bazzi, Associate Dean for Research, Texas A&M University at  
Qatar**

**Ioannis G. Economou, Associate Dean for Academic Affairs, Texas A&M  
University at Qatar**

**Jean Laird, Director of Human Resources, Texas A&M University at Qatar**

**3. TARLETON STATE UNIVERSITY**

**Revolving Fund portion not to exceed \$5,000,000**

**Employees authorized to sign checks:**

**Lori Beaty, Acting Vice President for Finance and Administration and Chief  
Financial Officer**

**Vacant, Assistant Vice President for Finance and Administration**

**Gene Zorn, Director of Financial Services and Controller**

**Jo Anna Ince, Manager of Accounting Services**

**Karen Fincher, Financial Analyst**

**Taylor Keith, Financial Accountant II**

**Kristel Jones, Financial Accountant III – ACH/Wire Transfer only**

**Frances Blair, Financial Accountant – ACH/Wire Transfer only**

**Christina Dunagan, Student Account Specialist III – ACH/Wire Transfer only**

**Angie Chabina, Student Account Specialist II – ACH/Wire Transfer only**

**4. PRAIRIE VIEW A&M UNIVERSITY**

**Revolving Fund portion not to exceed \$7,000,000**

**Employees authorized to sign checks:**

**Corey S. Bradford, Senior Vice President for Business Affairs**  
**Rod Mireles, Associate Vice President for Financial Management Services**  
**Cozette Turner, Director**  
**Dianne Evans, Budget Director**  
**Equilla Jackson, Director, Treasury Services – ACH/Wire Transfer only**  
**Martha Ewane, Assistant Director, Treasury Services –ACH/Wire Transfer only**  
**Stephanie Redd, Financial Accountant I – ACH/Wire Transfer only**  
**Ashok Baweja, Financial Accountant I – ACH/Wire Transfer only**

**5. TEXAS A&M AGRILIFE RESEARCH**

**Revolving Fund portion not to exceed \$3,800,000**

**Employees authorized to sign checks:**

**Patrick Stover, Director**  
**David Lunt, Associate Director**  
**Steve Schulze, Assistant Vice Chancellor for Administration**  
**Deanie Dudley, Assistant Dean, College of Agriculture and Life Sciences**  
**Debra Cummings, Assistant Director and Chief Financial Officer, Texas A&M AgriLife Research**  
**Donna Alexander, Assistant Director and Chief Financial Officer, Texas A&M AgriLife Extension Service**  
**Vic S. Seidel, Assistant Agency Director, Texas A&M Veterinary Medical Diagnostic Laboratory**  
**Shiao-Yen Ko, Manager of Accounting Services**  
**Loree Lewis, Coordinator of Management Information**  
**Kim Payne, Assistant Financial Manager**

**6. TEXAS A&M AGRILIFE EXTENSION SERVICE**

**Revolving Fund portion not to exceed \$3,800,000**

**Employees authorized to sign checks:**

**C. Parr Rosson, Interim Director**  
**Steve Schulze, Assistant Vice Chancellor for Administration**  
**Deanie Dudley, Assistant Dean, College of Agriculture and Life Sciences**  
**Donna Alexander, Assistant Director and Chief Financial Officer, Texas A&M AgriLife Extension Service**  
**Debra Cummings, Assistant Director and Chief Financial Officer, Texas A&M AgriLife Research**  
**Vic S. Seidel, Assistant Agency Director, Texas A&M Veterinary Medical Diagnostic Laboratory**  
**Shiao-Yen Ko, Manager of Accounting Services**  
**Loree Lewis, Coordinator of Management Information**  
**Kim Payne, Assistant Financial Manager**

**7. TEXAS A&M ENGINEERING EXPERIMENT STATION**

**Revolving Fund portion not to exceed \$3,000,000**

**Employees authorized to sign checks:**

**M. Katherine Banks, Vice Chancellor and Dean of Engineering, Director  
John Crawford, Assistant Vice Chancellor for Business Management and  
Chief Financial Officer  
Andrew B. Hinton, Controller  
Terry Martin, Assistant Controller  
Karen Gregory, Assistant Controller  
Adrienne Person, Financial Manager  
Courtney Cammack, Financial Accountant III**

**TEXAS A&M ENGINEERING EXPERIMENT STATION at QATAR**

**Source of Funds – Qatar Foundation**

**Depository Bank – Commercial Bank - Qatar**

**Employees authorized to sign checks:**

**John Crawford, Assistant Vice Chancellor for Business Management and  
Chief Financial Officer, Texas A&M Engineering Experiment Station  
Andrew B. Hinton, Controller, Texas A&M Engineering Experiment Station  
Hassan S. Bazzi, Associate Dean for Research, Texas A&M University at  
Qatar  
Cesar O. Malave, Dean, Texas A&M University at Qatar**

**8. TEXAS A&M ENGINEERING EXTENSION SERVICE**

**Revolving Fund portion not to exceed \$1,000,000**

**Employees authorized to sign checks:**

**Robert Todd, Associate Agency Director and Chief Financial Officer  
Brian Stipe, Assistant Chief Financial Officer  
Dianne Smith, Financial Manager  
Carolyn Abt, Financial Manager  
Sandra McKemie, Financial Manager – ACH/Wire Transfer only**

**9. TEXAS A&M FOREST SERVICE**

**Revolving Fund portion not to exceed \$3,500,000**

**Employees authorized to sign checks:**

**Tom G. Boggus, Director  
Robby DeWitt, Associate Director for Finance and Administration  
Travis Zamzow, Budgets and Accounting Department Head  
Madelyn Galloway, Policy and Review Coordinator  
Claudia Dominguez, Financial Management Supervisor  
John Powell, Management Review Officer**

**10. TEXAS A&M TRANSPORTATION INSTITUTE**

**Revolving Fund portion not to exceed \$550,000**

**Employees authorized to sign checks:**

**Joseph Dunn, Assistant Agency Director and Chief Financial Officer  
Rodney Horrell, Assistant Chief Financial Officer  
Tyler Theobald, Director, Accounting  
Karen Coleman, Assistant Director, Accounting  
Tammy Bage, Accounting Supervisor  
Natalie Williams, Financial Accountant III**

**TEXAS A&M TRANSPORTATION INSTITUTE at QATAR**

**Source of Funds – Qatar Foundation**

**Depository Bank – Commercial Bank - Qatar**

**Employees authorized to sign checks:**

**Joseph Dunn, Assistant Agency Director and Chief Financial Officer  
Rodney Horrell, Assistant Chief Financial Officer**

**11. TEXAS A&M UNIVERSITY- CORPUS CHRISTI**

**Revolving Fund portion not to exceed \$4,500,000**

**Employees authorized to sign checks:**

**Kelly Quintanilla, President and Chief Executive Officer  
Jaclyn Mahlmann, Executive Vice President for Finance and Administration  
and Chief Financial Officer  
Judy Harral, Executive Director of Administrative Services  
Rebecca Torres, Associate Vice President for Finance and Controller  
Vacant, Director of Budgets  
Yolanda Castorena, Assistant Comptroller and Director of Accounting  
Will Hobart, Director of Procurement and Disbursements and HUB  
Coordinator  
Ida Moreno, Financial Accountant III  
Cassie Eyring, Financial Accountant III  
Vacant, Financial Accountant III  
Eliza Garcia, Financial Accountant II  
Kristen Contreras, Accounting Assistant III**

**12. TEXAS A&M INTERNATIONAL UNIVERSITY**

**Revolving Fund portion not to exceed \$3,000,000**

**Employees authorized to sign checks:**

**Pablo Arenaz, President  
Juan J. Castillo, Jr., Vice President for Finance and Administration  
Elena Martinez, Comptroller  
Frederico Juarez III, Director of Budget, Payroll, Grants and Contracts  
Carlos Bella, Assistant Comptroller  
Maria Elena Hernandez, Assistant Comptroller/Receivables**

**Melisa Rangel, Financial Accountant IV**  
**Patricia Ornelas, Financial Accountant IV**  
**Vacant, Financial Accountant III**

**13. TEXAS A&M UNIVERSITY-KINGSVILLE**

**Revolving Fund portion not to exceed \$5,000,000**

**Employees authorized to sign checks:**

**Mark Hussey, President**  
**Vacant, Vice President for Finance and Chief Financial Officer**  
**Maricela Cisneros, Executive Director**  
**Joanne Macias, Executive Director**  
**Claudia Conard, Financial Analyst II**  
**Vilma Castillo, Associate Director, Accounting**  
**Robyn Wallace, Financial Analyst II**  
**Jonathan Guzman, Property Records Officer**

**14. TEXAS A&M VETERINARY MEDICAL DIAGNOSTIC LABORATORY**

**Revolving Fund portion not to exceed \$3,800,000**

**Employees authorized to sign checks:**

**Bruce Akey, Director**  
**Steve Schulze, Assistant Vice Chancellor for Administration**  
**Vic S. Seidel, Assistant Agency Director**  
**Deanie Dudley, Assistant Dean, College of Agriculture and Life Sciences**  
**Donna Alexander, Assistant Director and Chief Financial Officer, Texas**  
**A&M AgriLife Extension Service**  
**Debra Cummings, Assistant Director and Chief Financial Officer, Texas**  
**A&M AgriLife Research**  
**Shiao-Yen Ko, Manager of Accounting Services**  
**Loree Lewis, Coordinator of Management Information**  
**Kim Payne, Assistant Financial Manager**

**15. WEST TEXAS A&M UNIVERSITY**

**Revolving Fund portion not to exceed \$4,000,000**

**Employees authorized to sign checks:**

**Randy Rikel, Vice President for Business and Finance**  
**Shelly Davis, Associate Vice President and Controller**  
**Mark Hiner, Associate Vice President**  
**Todd McNeill, Director of Finance**  
**Julie Harvell, Bursar**

**16. TEXAS A&M UNIVERSITY-COMMERCE**

**Revolving Fund portion not to exceed \$5,000,000**

**Employees authorized to sign checks:**

**Mark Rudin, President and Chief Executive Officer**

**Alicia Currin, Vice President for Business and Administration**

**Paula Hanson, Associate Vice President for Business and Administration and  
Controller**

**Sarah Baker, Director of Accounting and Financial Reporting**

**Tina Livingston, Associate Vice President of Budgets and Business Services**

**Janet Anderson, Budget Coordinator**

**Erica Contreras, Budget Analyst**

**Amanda Reams, Senior Accountant**

**Rocio (Rose) Moreno, State Accounting Manager**

**Denise Calixto, Financial Reporting and Reconciliation Accountant**

**Kim Jefferies, Coordinator of Gift Processing**

**Erin Neill, Property Manager**

**17. TEXAS A&M UNIVERSITY-TEXARKANA**

**Revolving Fund portion not to exceed \$2,000,000**

**Employees authorized to sign checks:**

**Emily F. Cutrer, President**

**Jeff Hinton, Vice President for Finance and Administration**

**Vacant, Controller**

**Toni Burton, Director of Accounting**

**Cathy Adams, Financial Accountant IV**

**18. TEXAS A&M UNIVERSITY-CENTRAL TEXAS**

**Revolving Fund portion not to exceed \$2,000,000**

**Employees authorized to sign checks:**

**Marc Nigliazzo, President**

**Cynthia Carter-Horn, Vice President of Finance and Administration**

**Susan Bowden, Controller and Director of Business Affairs**

**Arnetta Brown, Director of Business Services**

**Eileen Thomas, Senior Accountant**

**Danielle Clouden, Senior Accountant**

**19. TEXAS A&M UNIVERSITY-SAN ANTONIO**

**Revolving Fund portion not to exceed \$3,000,000**

**Employees authorized to sign checks:**

**Cynthia Teniente-Matson, President**

**William Spindle, Vice President for Business Affairs and Chief Financial  
Officer**

**Chris Leach, Associate Vice President for Financial Services and Controller**

**Denis Cano, Associate Controller and Director of Accounting Services**

**Patricia Hayes, Director of Business Services**

**Sharon Otholt, Financial Reporting Analyst**

**20. TEXAS DIVISION OF EMERGENCY MANAGEMENT**

**Revolving Fund portion not to exceed \$20,000,000**

**Employees authorized to sign checks:**

**John McCall, Associate Vice President for Finance and Controller**

**Debbie Phair, Executive Director, Financial Management Operations**

**Vacant, Director of Departmental Accounting Services**

**Verna Fritsche, Director of Accounting Services**

**Janet Guillory, Assistant Controller and Executive Director University  
Accounting Services**

**Linda Kettler, Assistant Director, Financial Management Operations**

Respectfully submitted,

Maria L. Robinson

Chief Investment Officer and Treasurer

**Approval Recommended:**

**Approved for Legal Sufficiency:**

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John Sharp  
Chancellor

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Ray Bonilla  
General Counsel

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Billy Hamilton  
Deputy Chancellor and  
Chief Financial Officer



Agenda Item No.

**AGENDA ITEM BRIEFING**

**Submitted by:** John Sharp, Chancellor  
The Texas A&M University System

**Subject:** Approval of Fiscal Year 2020 Holiday Schedule for the Texas Division of  
Emergency Management

**Proposed Board Action:**

Approve the 2019-2020 holiday schedule for the Texas Division of Emergency Management.

**Background Information:**

In accordance with Chapter 662, Texas Government Code, state employees will be entitled to observe **15** holidays during the fiscal year ending August 31, 2020. Section [662.011](#) of the Government Code allows institutions of higher education to adjust their schedules within the total number of holidays authorized by law. Pursuant to System Policy [31.04, Holidays](#), the holiday schedule is submitted by the chancellor for approval by the Board of Regents.

The holiday schedule recommendation by the Texas Division of Emergency Management is attached.

**A&M System Funding or Other Financial Implications:**

None.

Agenda Item No.

**THE TEXAS A&M UNIVERSITY SYSTEM**

Office of the Chancellor

June 6, 2019

Members, Board of Regents  
The Texas A&M University System

Subject: Approval of Fiscal Year 2020 Holiday Schedule for the Texas Division of Emergency Management

I recommend adoption of the following minute order:

**“The holiday schedule for the fiscal year ending August 31, 2020, for the Texas Division of Emergency Management shall be as follows:**

| <b>Holiday</b>              | <b>Number of Days</b> | <b>Dates</b>                      |
|-----------------------------|-----------------------|-----------------------------------|
| Labor Day                   | 1                     | September 2, 2019                 |
| Veterans Day                | 1                     | November 11, 2019                 |
| Thanksgiving                | 2                     | November 28-29, 2019              |
| Winter Break                | 3                     | December 24-26, 2019              |
| New Year’s Break            | 2                     | December 31, 2019-January 1, 2020 |
| Martin Luther King, Jr. Day | 1                     | January 20, 2020                  |
| Presidents’ Day             | 1                     | February 17, 2020                 |
| Texas Independence Day      | 1                     | March 2, 2020                     |
| Memorial Day                | 1                     | May 25, 2020                      |
| Emancipation Day            | 1                     | June 19, 2020                     |
| Independence Day            | 1                     | July 3, 2020                      |

**The Chancellor is hereby authorized to modify the holiday schedule when such a change is deemed to be in the public interest.”**

Respectfully submitted,

John Sharp  
Chancellor

**Approval Recommended:**

**Approved for Legal Sufficiency:**

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Billy Hamilton  
Deputy Chancellor and  
Chief Financial Officer

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Ray Bonilla  
Counsel

Agenda Item No.

**AGENDA ITEM BRIEFING**

**Submitted by:** Phillip Ray, Vice Chancellor for Business Affairs  
The Texas A&M University System

**Subject:** Approval of Non-substantive Revisions to System Policy *09.05, Financial Disclosure on Official System Websites*

**Proposed Board Action:**

Approve non-substantive revisions to System Policy *09.05, Financial Disclosure on Official System Websites*.

**Background Information:**

The purpose of this agenda item is to propose non-substantive revisions to this policy's routine, five-year certification review. Non-substantive revisions include an updated policy template with a new **Policy Summary** section replacing previous **Policy Statement** and **Reason for Policy** sections, as well as an additional reference link.

**A&M System Funding or Other Financial Implications:**

None.

Agenda Item No.

**THE TEXAS A&M UNIVERSITY SYSTEM**  
Office of the Vice Chancellor for Business Affairs  
June 3, 2019

Members, Board of Regents  
The Texas A&M University System

Subject: Approval of Non-substantive Revisions to System Policy 09.05, *Financial Disclosure on Official System Websites*

I recommend adoption of the following minute order:

**“The revisions to System Policy 09.05, *Financial Disclosure on Official System Websites*, as shown in the attached exhibit, are approved, effective immediately.”**

Respectfully submitted,

Phillip Ray  
Vice Chancellor for Business Affairs

**Approval Recommended:**

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John Sharp  
Chancellor

**Approved for Legal Sufficiency:**

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Ray Bonilla  
General Counsel

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Billy Hamilton  
Deputy Chancellor and  
Chief Financial Officer

## 09.05 Financial Disclosure on Official System Websites

~~Approved March 23, 2001 (MO 41-2001)~~  
~~Revised October 27, 2005 (MO 199-2005)~~  
~~Revised August 1, 2008 (MO 230-2008)~~  
~~Revised May 1, 2014 (MO 123-2014)~~  
~~Revised August 8, 2019 (MO -2019)~~  
Next Scheduled Review: August 8, 2024~~May 1, 2019~~  
[Click to view Revision History.](#)



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### Policy ~~Summary~~Statement

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This policy establishes the requirements for financial disclosure disclaimers on The Texas A&M University System (system) and member websites.

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### ~~Reason for Policy~~

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~~This policy is required to identify appropriate disclosures for the presentation of financial information on The Texas A&M University System (system) and member websites.~~

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### ~~Policy~~Procedures and Responsibilities

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#### 1. FINANCIAL DISCLOSURE REQUIREMENTS

The system is required to identify and present financial information on the system's official websites. The information presented on the official websites of the system may constitute "speaking to the market" under the anti-fraud provisions of federal securities law which include federal statutes and caselaw as well as administrative rulings and promulgations of the Securities and Exchange Commission (SEC).

Anti-fraud laws require that all communications in connection with the sale of a security, including information posted on an official system website, must disclose all material information and not include information that would be misleading to a potential investor.

Official system websites will segregate information that is provided for financial disclosure purposes from other types of information and clearly identify the purpose of information posted on its website.

#### 2. ADMINISTRATION OF FINANCIAL INFORMATION DISCLOSURE AND WEBSITE DESIGN

The Internet posting of financial information on the official "system or system member websites" (SMWS) must be controlled, in accordance with the requirements of the SEC. Postings should include:

- (a) A separate financial disclosure section within the official SMWS;
- (b) A disclosure that is attached to financial data only; and
- (c) Secure access requirements to view the financial disclosure section information.

### 3. IMPLEMENTATION

Implementation of this policy is the responsibility of the chancellor or designee. Each member must apply the financial disclosure statement to its financial data as defined by the SEC or link to the System Offices website which contains the disclosure for financial statements.

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## Related Statutes, Policies, or Requirements

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[Section 10\(b\) of the United States Securities Exchange Act of 1934 \[15 U.S.C. § 78j\(b\)\]](#)

[Securities and Exchange Commission Rule 10b-5 \[17 C.F.R. § 240.10b-5\]](#)

[Section 17\(a\) of the United States Securities Act of 1933 \[15 U.S.C. § 77q\(a\)\]](#)

[Securities and Exchange Commission Interpretive Release 2000-53 – April 2000](#)

[System Regulation 21.01.01, \*Financial Accounting and Reporting\*](#)

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## Member Rule Requirements

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A rule is not required to supplement this policy.

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## Contact Office

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System Office of Budgets and Accounting  
(979) 458-6100

## 09.05 Financial Disclosure on Official System Websites



Revised [August 8, 2019](#) (MO -2019)  
Next Scheduled Review: August 8, 2024  
Click to view [Revision History](#).

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### Policy Summary

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This policy establishes the requirements for financial disclosure disclaimers on The Texas A&M University System (system) and member websites.

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### Policy

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#### 1. FINANCIAL DISCLOSURE REQUIREMENTS

The system is required to identify and present financial information on the system's official websites. The information presented on the official websites of the system may constitute "speaking to the market" under the anti-fraud provisions of federal securities law which include federal statutes and caselaw as well as administrative rulings and promulgations of the Securities and Exchange Commission (SEC).

Anti-fraud laws require that all communications in connection with the sale of a security, including information posted on an official system website, must disclose all material information and not include information that would be misleading to a potential investor.

Official system websites will segregate information that is provided for financial disclosure purposes from other types of information and clearly identify the purpose of information posted on its website.

#### 2. ADMINISTRATION OF FINANCIAL INFORMATION DISCLOSURE AND WEBSITE DESIGN

The Internet posting of financial information on the official "system or system member websites" (SMWS) must be controlled, in accordance with the requirements of the SEC. Postings should include:

- (a) A separate financial disclosure section within the official SMWS;
- (b) A disclosure that is attached to financial data only; and
- (c) Secure access requirements to view the financial disclosure section information.

### 3. IMPLEMENTATION

Implementation of this policy is the responsibility of the chancellor or designee. Each member must apply the financial disclosure statement to its financial data as defined by the SEC or link to the System Offices website which contains the disclosure for financial statements.

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#### **Related Statutes, Policies, or Requirements**

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[Section 10\(b\) of the United States Securities Exchange Act of 1934 \[15 U.S.C. § 78j\(b\)\]](#)

[Securities and Exchange Commission Rule 10b-5 \[17 C.F.R. § 240.10b-5\]](#)

[Section 17\(a\) of the United States Securities Act of 1933 \[15 U.S.C. § 77q\(a\)\]](#)

[Securities and Exchange Commission Interpretive Release 2000-53 – April 2000](#)

[System Regulation 21.01.01, \*Financial Accounting and Reporting\*](#)

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#### **Member Rule Requirements**

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A rule is not required to supplement this policy.

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#### **Contact Office**

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System Office of Budgets and Accounting  
(979) 458-6100



## **AGENDA ITEM BRIEFING**

**Submitted by:** James R. Hallmark, Vice Chancellor for Academic Affairs  
The Texas A&M University System

**Subject:** Approval of Deletion of System Policy *12.02, Institutional Procedures for Implementing Tenure*

**Proposed Board Action:**

Approve the deletion of System Policy *12.02, Institutional Procedures for Implementing Tenure*.

**Background Information:**

System Policy *12.02, Institutional Procedures for Implementing Tenure*, primarily summarizes the fundamental requirements of system academic institution tenure systems that are already provided in System Policy *12.01, Academic Freedom, Responsibility and Tenure*. In addition, the content of System Policy *12.02* includes some procedural details that are chiefly operational in nature.

One of the procedural requirements of Policy *12.02* is that academic institutions are required to obtain Board of Regents approval for detailed procedures implementing Policy *12.01*. Since it is not typical that the Board approve member-level procedures, it is proposed that system academic institutions submit their guidelines for implementing tenure in the format of a rule rather than procedures for approval by the Board.

Since Policy *12.02* is supplemental to and, in large part, duplicative of System Policy *12.01*, it is recommended that Policy *12.02* would be better suited as a regulation under Policy *12.01*. To avoid confusion, system members will be better served if guidance for implementing tenure is provided within a regulation supplementing system policy. Therefore, it is proposed that Policy *12.02* be deleted and, with some revisions, be incorporated into a new regulation under Policy *12.01*.

Attached is System Policy *12.02* as it would appear in System Regulation *12.01.01* format should the Board approve the proposed deletion of System Policy *12.02*. Upon deletion of System Policy *12.02*, System Regulation *12.01.01* will be submitted to the chancellor for approval.

**A&M System Funding or Other Financial Implications:**

None.

Agenda Item No.

**THE TEXAS A&M UNIVERSITY SYSTEM**  
Office of the Vice Chancellor for Academic Affairs  
May 14, 2019

Members, Board of Regents  
The Texas A&M University System

Subject: Approval of Deletion of System Policy *12.02, Institutional Procedures for Implementing Tenure*

I recommend adoption of the following minute order:

**“The deletion of System Policy *12.02, Institutional Procedures for Implementing Tenure*, as shown in the exhibit, is approved, effective immediately.”**

Respectfully submitted,

James R. Hallmark, Ph.D.  
Vice Chancellor for Academic Affairs

**Approval Recommended:**

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John Sharp  
Chancellor

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Billy Hamilton  
Deputy Chancellor and  
Chief Financial Officer

**Approved for Legal Sufficiency:**

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Ray Bonilla  
General Counsel

## **12.02—Institutional Procedures for Implementing Tenure**

~~Approved February 27, 1995 (MO 44-95)  
Revised October 13, 1995 (MO 335-95)  
Revised July 26, 1996 (MO 169-96)  
Revised January 27, 2000 (MO 23-2000)  
Revised May 26, 2006 (MO 145-2006)  
Revised September 26, 2008 (MO 324-2008)  
Revised August 8, 2013 (MO 192-2013)  
Next Scheduled Review: August 8, 2018~~



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### **Policy Statement**

~~The universities (academic institutions) of The Texas A&M University System (system) shall develop procedures for implementing tenure in accordance with this policy.~~

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### **Reason for Policy**

~~This policy provides guidance to system academic institutions in the development of tenure procedures, and the policy also establishes the criteria by which faculty may be evaluated with respect to tenure decisions.~~

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### **Procedures and Responsibilities**

- ~~1. The president of each system academic institution shall submit through the chancellor, for approval by the Board of Regents (board), detailed procedures in effect at that academic institution for implementing System Policy 12.01, *Academic Freedom, Responsibility and Tenure*. These detailed procedures will include, but need not be limited to the following:~~
  - ~~(a) the methods for appointing or electing required committees;~~
  - ~~(b) the procedures for providing faculty with a written statement of tenure conditions when employment is initiated;~~
  - ~~(c) the procedures for giving notices to faculty regarding tenure or nonreappointment decisions;~~
  - ~~(d) the use of tenure review committees or peer review committees in the tenure evaluation process;~~
  - ~~(e) the steps for review of tenure recommendations through administrative channels;~~
  - ~~(f) clarification of the definition of faculty for tenure considerations;~~

- ~~(g) the basis on which tenure is determined; and~~
- ~~(h) the identification of committees to hear cases of financial exigency.~~
- ~~2. Each system academic institution will make available to its faculty copies of System Policy 12.01 and the institutional procedures for implementing that policy.~~
- ~~3. Guidelines for the granting of tenure should include: (See System Policy 12.06, Post Tenure Review of Faculty and Teaching Effectiveness, for consistency.)~~
  - ~~—(a) Teaching Effectiveness;~~
  - ~~(b) Research, Creative Activities, and Other Scholarly Endeavors;~~
  - ~~(c) Student Advising, Counseling, and Other Student Services;~~
  - ~~(d) Committee and Administrative Service to University;~~
  - ~~(e) Service to Profession, Community, State or Nation; —————~~
  - ~~(f) Professional growth;~~
  - ~~(g) Quality of Patient Care, where applicable; and~~
  - ~~(h) Patents or Commercialization of Research, where applicable.~~

~~The emphasis may differ because of the differences in institutional missions and academic specialty, but teaching effectiveness is essential.~~

- ~~4. Evaluation of teaching effectiveness shall include not only student evaluations, but also some of the techniques cited in System Policy 12.06, Section 2.~~
- ~~5. All tenure recommendations shall include peer review of the faculty member's record of professional achievement.~~
- ~~6. Each system academic institution will publish its list of criteria which are applicable to the evaluation of faculty for the granting of tenure. Criteria shall enumerate the kinds of evidence that will be used in support of the evaluation of a faculty member being considered for tenure.~~
- ~~7. Faculty who hold joint appointments with other departments or with other system agencies shall be informed of the criteria for evaluation that apply to their shared activities, and appropriate consideration will be given to those activities.~~
- ~~8. Annual performance reviews are an important part of the tenure review process. If performance of a faculty member seeking tenure does not show progress toward meeting institutional expectations, action should be taken not to renew the contract of the individual on the basis of annual performance reviews prior to the final tenure review.~~
- ~~9. In lieu of the annual performance review in the fourth year, all tenure track faculty shall receive a comprehensive review to determine the progress toward meeting all tenure requirements established in the tenure track appointment. If a tenure track faculty is not progressing adequately toward the requirements for tenure, action should be taken to non-renew the contract of the individual.~~

~~10. The granting of tenure to faculty members is a prerogative reserved for the board. Recommendations for granting of tenure will be presented by agenda item from the system academic institution's president, with endorsement by the vice chancellor for academic affairs and the chancellor, for board consideration.~~

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## **Related Statutes, Policies, or Requirements**

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~~System Policy 12.01, Academic Freedom, Responsibility and Tenure~~

~~System Policy 12.06, Post Tenure Review of Faculty and Teaching Effectiveness~~

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## **Member Rule Requirements**

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~~No rule is required to supplement this policy.~~

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## **Contact Office**

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~~Office of Academic Affairs  
(979) 458-6072~~

## **12.0212.01.01 Institutional ~~Rules~~Procedures for Implementing Tenure**

~~Approved February 27, 1995 (MO 44-95)~~  
~~Revised October 13, 1995 (MO 335-95)~~  
~~Revised July 26, 1996 (MO 169-96)~~  
~~Revised January 27, 2000 (MO 23-2000)~~  
~~Revised May 26, 2006 (MO 145-2006)~~  
~~Revised September 26, 2008 (MO 324-2008)~~  
~~Revised August 8, 2013 (MO 192-2013)~~  
Revised August XX, 2019  
Next Scheduled Review: August XX, 2024~~8, 2018~~



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### **Regulation Summary~~Policy Statement~~**

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~~The universities (academic institutions) of The Texas A&M University System (system) shall develop procedures for implementing tenure in accordance with this policy.~~

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### **Reason for Policy**

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This ~~regulation~~policy provides guidance to system academic institutions of The Texas A&M University System (system) in the development of ~~tenure rules~~procedures for implementing tenure, and ~~the policy~~ also establishes the criteria by which faculty may be evaluated with respect to tenure decisions.

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### **Regulation~~Procedures and Responsibilities~~**

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1. ~~The president of e~~Each system academic institution ~~must~~shall ~~submit through the chancellor, for approval by the Board of Regents (board), adopt a detailed rule~~procedures in effect at that academic institution for implementing System Policy *12.01, Academic Freedom, Responsibility and Tenure*. ~~The member rule~~These detailed procedures ~~must~~will include, but need not be limited to the following:
  - (a) the methods for appointing or electing required committees;
  - (b) the procedures for providing faculty with a written statement of tenure conditions when employment is initiated;
  - (c) the procedures for giving notices to faculty regarding tenure or nonreappointment decisions;

- (d) the use of tenure review committees or peer review committees in the tenure evaluation process;
  - (e) the steps for review of tenure recommendations through administrative channels;
  - (f) clarification of the definition of faculty for tenure considerations;
  - (g) the basis on which tenure is determined;
  - (h) authorized extensions of the probationary period to permit a possible “time-out” due to special conditions or in order to pursue special opportunities; and
  - (i) the identification of committees to hear cases of financial exigency.
2. Each system academic institution will make available to its faculty copies of System Policy *12.01, Academic Freedom, Responsibility and Tenure*, this regulation, and the member rule(s) institutional procedures for implementing System that pPolicy *12.01*.
  3. Guidelines for the granting of tenure will~~should~~ include: (See System Policy *12.06, Post-Tenure Review of Faculty and Teaching Effectiveness*, for consistency.)
    - (a) Teaching Effectiveness;
    - (b) Research, Creative Activities, and Other Scholarly Endeavors;
    - (c) Student Advising, Counseling, and Other Student Services;
    - (d) Committee and Administrative Service to University;
    - (e) Service to Profession, Community, State or Nation;
    - (f) Professional growth;
    - (g) Quality of Patient Care, where applicable; and
    - (h) Patents or Commercialization of Research, where applicable.

The emphasis may differ because of the differences in institutional missions and academic specialty, but teaching effectiveness is essential.

4. Evaluation of teaching effectiveness must~~shall~~ include not only student evaluations, but also necessary and appropriate~~some of the~~ techniques cited in System Policy *12.06, Section 2*.
5. All tenure recommendations must~~shall~~ include peer review of the faculty member’s record of professional achievement.
6. Each system academic institution will publish its list of criteria which are applicable to the evaluation of faculty for the granting of tenure. Criteria must~~shall~~ specify~~enumerate~~ the kinds of evidence that will be used in support of the evaluation of a faculty member being considered for tenure.
7. Faculty who hold joint appointments with other departments or with other system agencies must~~shall~~ be informed of the criteria for evaluation that apply to their shared activities, and appropriate consideration will be given to those activities.

8. Annual performance reviews are an important part of the tenure review process. If performance of a faculty member seeking tenure does not show progress toward meeting institutional expectations, action should be taken to not ~~to~~ renew the ~~appointment~~contract of the individual on the basis of annual performance reviews prior to the final tenure review.
9. In lieu of the annual performance review in the fourth year, all tenure track faculty ~~must~~shall receive a comprehensive review to determine the progress toward meeting all tenure requirements established in the tenure track appointment. If a tenure track faculty is not progressing adequately toward the requirements for tenure, action ~~will~~should be taken to non-renew the ~~appointment~~contract of the individual.
10. The granting of tenure to faculty members is a prerogative reserved for the board. Recommendations for granting of tenure will be presented by agenda item from the system academic institution's president, with endorsement by the vice chancellor for academic affairs and the chancellor, for board consideration.

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## Related Statutes, Policies, or Requirements

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[System Policy 12.01, Academic Freedom, Responsibility and Tenure](#)

[System Policy 12.06, Post-Tenure Review of Faculty and Teaching Effectiveness](#)

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## Member Rule Requirements

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~~A~~No rule is required to supplement ~~System Policy~~this policy [12.01, Academic Freedom, Responsibility and Tenure](#). See Section 1.

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## Contact Office

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~~System~~ Office of Academic Affairs  
(979) 458-6072





## 12.01.01 Institutional Rules for Implementing Tenure

Revised August 8, 2019

Next Scheduled Review: August 8, 2024

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### Regulation Summary

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This regulation provides guidance to system academic institutions of The Texas A&M University System (system) in the development of rules for implementing tenure, and also establishes the criteria by which faculty may be evaluated with respect to tenure decisions.

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### Regulation

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1. Each system academic institution must adopt a rule for implementing System Policy *12.01, Academic Freedom, Responsibility and Tenure*. The member rule must include, but need not be limited to the following:
  - (a) the methods for appointing or electing required committees;
  - (b) the procedures for providing faculty with a written statement of tenure conditions when employment is initiated;
  - (c) the procedures for giving notices to faculty regarding tenure or non-reappointment decisions;
  - (d) the use of tenure review committees or peer review committees in the tenure evaluation process;
  - (e) the steps for review of tenure recommendations through administrative channels;
  - (f) clarification of the definition of faculty for tenure considerations;
  - (g) the basis on which tenure is determined;
  - (h) authorized extensions of the probationary period to permit a possible “time-out” due to special conditions or in order to pursue special opportunities; and
  - (i) the identification of committees to hear cases of financial exigency.
2. Each system academic institution will make available to its faculty copies of System Policy *12.01, Academic Freedom, Responsibility and Tenure*, this regulation, and the member rule(s) for implementing System Policy *12.01*.
3. Guidelines for the granting of tenure will include: (See System Policy *12.06, Post-Tenure Review of Faculty and Teaching Effectiveness*, for consistency.)
  - (a) Teaching Effectiveness;

- (b) Research, Creative Activities, and Other Scholarly Endeavors;
- (c) Student Advising, Counseling, and Other Student Services;
- (d) Committee and Administrative Service to University;
- (e) Service to Profession, Community, State or Nation;
- (f) Professional growth;
- (g) Quality of Patient Care, where applicable; and
- (h) Patents or Commercialization of Research, where applicable.

The emphasis may differ because of the differences in institutional missions and academic specialty, but teaching effectiveness is essential.

4. Evaluation of teaching effectiveness must include not only student evaluations, but also necessary and appropriate techniques cited in System Policy *12.06*.
5. All tenure recommendations must include peer review of the faculty member's record of professional achievement.
6. Each system academic institution will publish its list of criteria which are applicable to the evaluation of faculty for the granting of tenure. Criteria must specify the kinds of evidence that will be used in support of the evaluation of a faculty member being considered for tenure.
7. Faculty who hold joint appointments with other departments or with other system agencies must be informed of the criteria for evaluation that apply to their shared activities, and appropriate consideration will be given to those activities.
8. Annual performance reviews are an important part of the tenure review process. If performance of a faculty member seeking tenure does not show progress toward meeting institutional expectations, action should be taken to not renew the appointment of the individual on the basis of annual performance reviews prior to the final tenure review.
9. In lieu of the annual performance review in the fourth year, all tenure track faculty must receive a comprehensive review to determine the progress toward meeting all tenure requirements established in the tenure track appointment. If a tenure track faculty is not progressing adequately toward the requirements for tenure, action will be taken to non-renew the appointment of the individual.
10. The granting of tenure to faculty members is a prerogative reserved for the board. Recommendations for granting of tenure will be presented by agenda item from the system academic institution's president, with endorsement by the vice chancellor for academic affairs and the chancellor, for board consideration.

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## **Related Statutes, Policies, or Requirements**

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[System Policy \*12.01, Academic Freedom, Responsibility and Tenure\*](#)

## **Member Rule Requirements**

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A rule is required to supplement System Policy *12.01, Academic Freedom, Responsibility and Tenure*. See Section 1.

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## **Contact Office**

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System Office of Academic Affairs  
(979) 458-6072

Agenda Item No.

## **AGENDA ITEM BRIEFING**

**Submitted by:** James R. Hallmark, Ph.D., Vice Chancellor for Academic Affairs  
The Texas A&M University System

**Subject:** Approval of Revisions to System Policy *12.03, Faculty Academic Workload and Reporting Requirements*

### **Proposed Board Action:**

Approve revisions to System Policy *12.03, Faculty Academic Workload and Reporting Requirements*.

### **Background Information:**

The following revision is proposed for this policy:

**Section 4.2:** Existing text requires that any new or revised member's faculty workload rule be submitted to the system board for approval. Current practices recommend that the policy be updated to require board approval only for the initial rule and the revisions to a faculty workload rule be forwarded to the vice chancellor for academic affairs for confirmation.

The current requirement that the approved rule be submitted to the coordinating board has been deleted to conform with S.B. 241, effective September 1, 2019.

### **A&M System Funding or Other Financial Implications:**

None.

Agenda Item No.

**THE TEXAS A&M UNIVERSITY SYSTEM**  
Office of the Vice Chancellor for Academic Affairs  
June 18, 2019

Members, Board of Regents  
The Texas A&M University System

Subject: Approval of Revisions to System Policy *12.03, Faculty Academic Workload and Reporting Requirements*

I recommend adoption of the following minute order:

**“The revisions to System Policy *12.03, Faculty Academic Workload and Reporting Requirements*, as shown in the attached exhibit, are approved, effective immediately.”**

Respectfully submitted,

James R. Hallmark, Ph.D.  
Vice Chancellor for Academic Affairs

**Approval Recommended:**

**Approved for Legal Sufficiency:**

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John Sharp  
Chancellor

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Ray Bonilla  
General Counsel

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Billy Hamilton  
Deputy Chancellor and  
Chief Financial Officer

## 12.03 Faculty Academic Workload and Reporting Requirements

~~Revised November 15, 2018 (MO -2018)~~

~~Revised August 8, 2019 (MO -2019)~~

Next Scheduled Review: November 15, 2023

[Click to view Revision History.](#)



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### Policy Summary

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This policy is established to provide specific guidelines to the universities (academic institutions) of The Texas A&M University System (system) regarding the minimum academic workload for faculty. It is essential that the public and stakeholders understand the variety and complexity of academic workloads while being assured that such workloads represent a positive value for the state.

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### Policy

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The system Board of Regents (system board) is required by law to adopt rules and regulations concerning faculty academic workloads consistent with general policies developed by the Texas Higher Education Coordinating Board (coordinating board). Each academic institution president is required to develop guidelines specific to that academic institution and designate an officer to monitor workloads and prepare required reports as described in this system policy.

#### 1. TEACHING LOAD

- 1.1 Each full-time person employed for instructional purposes by the academic institution is expected to teach classes and assume a reasonable workload of related activities that constitute a full-time instructional load. Persons employed on a part-time basis from instructional funds are expected to assume a workload proportional to the percentage of employment on these funds.
- 1.2 The nature of a full-time teaching load will vary from academic institution to academic institution (and between departments within the same academic institution) because of differences in academic institutional missions, the nature of the instructional programs, the stages of development of the academic institutions, the natures of student bodies, and other factors. In all academic institutions, faculty members are expected to engage in those commonly accepted duties which will enhance the teaching/learning process and the quality of the academic institution's programs. Recognized duties include classroom teaching, scholarly study, basic and applied research, professional development, student advising and counseling, course and curriculum development, continuing education, public service, assistance in the administration of the academic program, and similar academic activities. These duties

are inherent in the life and work of a faculty member and are taken into account in consideration for promotion, tenure and salary.

## 2. EVALUATION OF TEACHING LOADS

It is the responsibility of each academic institution's president to ensure that administrative practices exist for making maximum use of the academic institution's resources in the conduct of instructional duties. Each president, in conjunction with the academic institution's vice presidents, deans and department heads, should evaluate academic workloads to determine that each person employed for instructional purposes is carrying the minimum full-time equivalent load and that the academic duties within and among departments are assigned equitably.

## 3. MINIMUM TEACHING LOAD STANDARDS

Although each academic institution may establish standards for teaching loads to meet the instructional obligations of the academic institution and its students, to operate efficiently within the range of resources available to the academic institution, and to comply with the faculty workload guidelines and standard reports issued by the coordinating board, the following minimum teaching workload standards will apply:

- 3.1 A minimum teaching load for undergraduate courses will be nine semester credit hours of normal classroom teaching; a minimum teaching load for graduate courses will be six semester credit hours of normal classroom teaching. Participation in the teaching of undergraduate students by senior faculty is strongly encouraged.
- 3.2 Adjustments of these amounts of normal classroom teaching may be made to account for large class sizes; duplicate sections taught; laboratory, seminar, lecture, clinical, or field-type courses; availability of support services; situations where both graduate and undergraduate work are involved; courses which involve individualized instruction; and overload from the previous long semester.
- 3.3 Faculty teaching load may be reduced for a faculty member serving as departmental chair.

## 4. ACADEMIC INSTITUTIONAL WORKLOAD POLICY

- 4.1 Each academic institution's president will prepare, in consultation with the faculty, a faculty workload rule for that academic institution. The rule will establish the faculty workload standards, provide guidelines for adjustments of workloads reflecting different kinds of instruction, and provide a schedule for awarding equivalent teaching load credit for the assignment of other academic duties.
- 4.2 ~~The initial Any new or revised~~ faculty workload rule at an academic institution will be forwarded to the chancellor for endorsement and submitted to the system board for approval. Any revisions to a faculty workload rule will be forwarded to the vice chancellor for academic affairs for confirmation. A copy of eEach academic institution's ~~will submit its~~ approved rule ~~to the coordinating board and a copy~~ will be included in the academic institution's annual operating budget.

## 5. REPORTS REQUIRED

- 5.1 In addition to the Faculty Report (CBM-008) required by the coordinating board, academic institutions must prepare a Faculty Workload Report for each long semester indicating all appointments held by the faculty member in the employing academic institution, the salary paid to each appointment, the percent of time of each appointment, and the source of funds from which salary payments are made. Justification must be provided for each instance of noncompliance. The report will be submitted to the chancellor and available for review by members of the system board. The chancellor will provide summary reports of academic workload compliance to the system board.
- 5.2 A report will be presented to the system board showing courses with drop rates in excess of 30 percent.

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## **Related Statutes, Policies, or Requirements**

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[Tex. Educ. Code § 51.402](#)

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## **Member Rule Requirements**

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A rule is required to supplement this policy. See Sections 4.1 and 4.2.

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## **Contact Office**

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System Office of Academic Affairs  
(979) 458-6072



## 12.03 Faculty Academic Workload and Reporting Requirements

Revised [August 8, 2019](#) (MO -2019)  
Next Scheduled Review: August 8, 2024  
Click to view [Revision History](#).



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### Policy Summary

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This policy is established to provide specific guidelines to the universities (academic institutions) of The Texas A&M University System (system) regarding the minimum academic workload for faculty. It is essential that the public and stakeholders understand the variety and complexity of academic workloads while being assured that such workloads represent a positive value for the state.

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### Policy

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The system Board of Regents (system board) is required by law to adopt rules and regulations concerning faculty academic workloads consistent with general policies developed by the Texas Higher Education Coordinating Board (coordinating board). Each academic institution president is required to develop guidelines specific to that academic institution and designate an officer to monitor workloads and prepare required reports as described in this system policy.

#### 1. TEACHING LOAD

- 1.1 Each full-time person employed for instructional purposes by the academic institution is expected to teach classes and assume a reasonable workload of related activities that constitute a full-time instructional load. Persons employed on a part-time basis from instructional funds are expected to assume a workload proportional to the percentage of employment on these funds.
- 1.2 The nature of a full-time teaching load will vary from academic institution to academic institution (and between departments within the same academic institution) because of differences in academic institutional missions, the nature of the instructional programs, the stages of development of the academic institutions, the natures of student bodies, and other factors. In all academic institutions, faculty members are expected to engage in those commonly accepted duties which will enhance the teaching/learning process and the quality of the academic institution's programs. Recognized duties include classroom teaching, scholarly study, basic and applied research, professional development, student advising and counseling, course and curriculum development, continuing education, public service, assistance in the administration of the academic program, and similar academic activities. These duties are inherent in the life and work of a faculty member and are taken into account in consideration for promotion, tenure and salary.

## 2. EVALUATION OF TEACHING LOADS

It is the responsibility of each academic institution's president to ensure that administrative practices exist for making maximum use of the academic institution's resources in the conduct of instructional duties. Each president, in conjunction with the academic institution's vice presidents, deans and department heads, should evaluate academic workloads to determine that each person employed for instructional purposes is carrying the minimum full-time equivalent load and that the academic duties within and among departments are assigned equitably.

## 3. MINIMUM TEACHING LOAD STANDARDS

Although each academic institution may establish standards for teaching loads to meet the instructional obligations of the academic institution and its students, to operate efficiently within the range of resources available to the academic institution, and to comply with the faculty workload guidelines and standard reports issued by the coordinating board, the following minimum teaching workload standards will apply:

- 3.1 A minimum teaching load for undergraduate courses will be nine semester credit hours of normal classroom teaching; a minimum teaching load for graduate courses will be six semester credit hours of normal classroom teaching. Participation in the teaching of undergraduate students by senior faculty is strongly encouraged.
- 3.2 Adjustments of these amounts of normal classroom teaching may be made to account for large class sizes; duplicate sections taught; laboratory, seminar, lecture, clinical, or field-type courses; availability of support services; situations where both graduate and undergraduate work are involved; courses which involve individualized instruction; and overload from the previous long semester.
- 3.3 Faculty teaching load may be reduced for a faculty member serving as departmental chair.

## 4. ACADEMIC INSTITUTIONAL WORKLOAD POLICY

- 4.1 Each academic institution's president will prepare, in consultation with the faculty, a faculty workload rule for that academic institution. The rule will establish the faculty workload standards, provide guidelines for adjustments of workloads reflecting different kinds of instruction, and provide a schedule for awarding equivalent teaching load credit for the assignment of other academic duties.
- 4.2 The initial faculty workload rule at an academic institution will be forwarded to the chancellor for endorsement and submitted to the system board for approval. Any revisions to a faculty workload rule will be forwarded to the vice chancellor for academic affairs for confirmation. A copy of each academic institution's approved rule will be included in the academic institution's annual operating budget.

## 5. REPORTS REQUIRED

- 5.1 In addition to the Faculty Report (CBM-008) required by the coordinating board, academic institutions must prepare a Faculty Workload Report for each long semester

indicating all appointments held by the faculty member in the employing academic institution, the salary paid to each appointment, the percent of time of each appointment, and the source of funds from which salary payments are made. Justification must be provided for each instance of noncompliance. The report will be submitted to the chancellor and available for review by members of the system board. The chancellor will provide summary reports of academic workload compliance to the system board.

- 5.2 A report will be presented to the system board showing courses with drop rates in excess of 30 percent.

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## **Related Statutes, Policies, or Requirements**

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[Tex. Educ. Code § 51.402](#)

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## **Member Rule Requirements**

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A rule is required to supplement this policy. See Sections 4.1 and 4.2.

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## **Contact Office**

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System Office of Academic Affairs  
(979) 458-6072

Agenda Item No.

**AGENDA ITEM BRIEFING**

**Submitted by:** James R. Hallmark, Ph.D., Vice Chancellor for Academic Affairs  
The Texas A&M University System

**Subject:** Approval of Non-substantive Revisions to System Policy *12.06, Post-Tenure Review of Faculty and Teaching Effectiveness*

**Proposed Board Action:**

Approve non-substantive revisions to System Policy *12.06, Post-Tenure Review of Faculty and Teaching Effectiveness*.

**Background Information:**

The purpose of this agenda item is to propose non-substantive revisions to this policy's routine, five-year certification review. Non-substantive revisions include an updated policy template with a new **Policy Summary** section replacing previous **Policy Statement** and **Reason for Policy** sections, as well as an additional reference link, and updating some language to conform to system style guidelines.

**A&M System Funding or Other Financial Implications:**

None.

Agenda Item No.

**THE TEXAS A&M UNIVERSITY SYSTEM**  
Office of the Vice Chancellor for Academic Affairs  
June 4, 2019

Members, Board of Regents  
The Texas A&M University System

Subject: Approval of Non-substantive Revisions to System Policy *12.06, Post-Tenure Review of Faculty and Teaching Effectiveness*

I recommend adoption of the following minute order:

**“The revisions to System Policy *12.06, Post-Tenure Review of Faculty and Teaching Effectiveness*, as shown in the attached exhibit, are approved, effective immediately.”**

Respectfully submitted,

James R. Hallmark, Ph.D.  
Vice Chancellor for Academic Affairs

**Approval Recommended:**

**Approved for Legal Sufficiency:**

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John Sharp  
Chancellor

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Ray Bonilla  
General Counsel

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Billy Hamilton  
Deputy Chancellor and  
Chief Financial Officer

## 12.06 Post-Tenure Review of Faculty and Teaching Effectiveness

~~Approved October 13, 1995 (MO 335-95)~~  
~~Revised September 26, 1997 (MO 181-97)~~  
~~Revised September 26, 2008 (MO 326-2008)~~  
~~Revised August 8, 2013 (MO 192-2013)~~  
~~Revised August 8, 2019 (MO -2019)~~  
Next Scheduled Review: August 8, ~~2024~~2018  
[Click to view Revision History.](#)



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### Policy ~~Summary~~ ~~tatement~~

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State law requires that ~~Each~~ university (academic institution) of The Texas A&M University System (system) must periodically evaluate the performance of tenured faculty in accordance with this policy.

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### ~~Reason for Policy~~

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~~State law requires that a policy be adopted to establish a process for evaluating the performance of tenured faculty.~~

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### ~~Policy~~ ~~procedures and Responsibilities~~

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#### 1. POST-TENURE REVIEW

Subsequent to the award of tenure, the performance review of a faculty member provides a mechanism to gauge the productivity of the individual and should be designed to encourage a high level of sustained performance. Post-tenure evaluations are made on the basis of typical criteria and factors such as those listed below and ~~must~~shall occur no more often than once every year, but not less often than once every six years after the date of the award of tenure. Not all departments will use the same weighting of each factor and these may be different depending on the faculty member's specific role and responsibilities within a college.

Teaching Effectiveness at the Undergraduate, Graduate and Professional Student Levels (See System ~~Regulation~~ ~~Policy~~ 12.01.012, Institutional ~~Rules~~ ~~Procedures~~ for Implementing Tenure, for consistency)

- Course content, complexity, level of expertise.
- Performance of students in subsequent courses.
- Content, quality and faculty use of the syllabus.

- Student evaluations of the instructor.
- Teaching innovations.
- Peer evaluations.
- Direction of dissertations and theses.
- Awards, honors and other recognitions.
- Development of online courses.

#### Research, Creative Activities, and Other Scholarly Endeavors

- Published works — books, journal articles, reviews, research and technical reports, electronic and digital materials.
- Shows, exhibits, displays, and performances of artistic works and talents.
- Professional evaluations of scholarly activities appropriate to discipline.
- Research grants, contracts, and other evidence of competitive support for the research.
- Invited papers and other presentations.
- Editorial contributions.
- Awards, honors and other recognitions.

#### Student Advising, Counseling, and Other Student Services

- Responsibilities for undergraduate, graduate and professional student advising.
- Reputation regarding advising and contributions to student development.
- Participation in student organizations and other activities.
- Accessibility to students.

#### Committee and Administrative Service to University

- Nature and importance of committee involvement.
- Ideas and original contributions to university community.
- Offices held and other evidence of leadership.

#### Service to Profession, Community, State or Nation

- Involvement in professional societies including leadership positions.
- Governmental committee or commission appointments.
- Academic and professional consulting activities.
- Quality of patient care, where applicable.
- Contributions to community programs and activities.
- Speeches and other presentations utilizing expertise.
- Awards, honors and other recognitions.

#### Quality of Patient Care, where applicable

### Patents or Commercialization of Research, where applicable

Appropriate documentation is required to provide independent verification of the credentials being presented to support the criteria being evaluated.

## 2. TEACHING EFFECTIVENESS

Teaching effectiveness is essential for every faculty member, and teaching is an integral part of the mission of every system academic institution. A broad range of approaches to ensure teaching effectiveness should be developed and would include some of the following techniques currently in place or under consideration by system academic institutions.÷

- (a) Institutional requirements for faculty including:
  - (i1) course syllabi including list of topics to be covered during the semester, specific course objectives, types of activities for the course, student evaluation procedures, and required reading assignments;
  - (ii2) faculty attendance in class; and
  - (iii3) adherence to system, institutional and departmental policies.
- (b) Peer observation of classroom performance.
- (c) Departmental, college and institutional workshops on effective teaching.
- (d) Video taping of classroom performance for review and analysis by faculty.
- (e) Portfolio assessment by departmental review committee.
- (f) On-campus technology centers and other innovative programs designed to educate and support faculty in their efforts to integrate new technology into their teaching.
- (g) Departmental in-service training.
- (h) Senior faculty to serve as mentors for junior, new faculty.
- (i) Quality of instructional outcomes assessment by current and former students, employers of graduates, and faculty in graduate and professional schools attended by graduates.

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## Related Statutes, Policies, or Requirements

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[Tex. Educ. Code § 51.942](#)

[\*System Regulation 12.01.01, Institutional Rules for Implementing Tenure\*](#)

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## Member Rule Requirements

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~~ANo~~ rule is not required to supplement this policy.



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## Contact Office

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System Office of Academic Affairs  
(979) 458-6072

## 12.06 Post-Tenure Review of Faculty and Teaching Effectiveness

Revised [August 8, 2019](#) (MO -2019)  
 Next Scheduled Review: August 8, 2024  
 Click to view [Revision History](#).




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### Policy Summary

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State law requires that each university (academic institution) of The Texas A&M University System (system) must periodically evaluate the performance of tenured faculty in accordance with this policy.

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### Policy

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#### 1. POST-TENURE REVIEW

Subsequent to the award of tenure, the performance review of a faculty member provides a mechanism to gauge the productivity of the individual and should be designed to encourage a high level of sustained performance. Post-tenure evaluations are made on the basis of typical criteria and factors such as those listed below and must occur no more often than once every year, but not less often than once every six years after the date of the award of tenure. Not all departments will use the same weighting of each factor and these may be different depending on the faculty member's specific role and responsibilities within a college.

Teaching Effectiveness at the Undergraduate, Graduate and Professional Student Levels (See System Regulation 12.01.01, *Institutional Rules for Implementing Tenure*, for consistency)

- Course content, complexity, level of expertise.
- Performance of students in subsequent courses.
- Content, quality and faculty use of the syllabus.
- Student evaluations of the instructor.
- Teaching innovations.
- Peer evaluations.
- Direction of dissertations and theses.
- Awards, honors and other recognitions.
- Development of online courses.

#### Research, Creative Activities, and Other Scholarly Endeavors

- Published works – books, journal articles, reviews, research and technical reports, electronic and digital materials.

- Shows, exhibits, displays, and performances of artistic works and talents.
- Professional evaluations of scholarly activities appropriate to discipline.
- Research grants, contracts, and other evidence of competitive support for the research.
- Invited papers and other presentations.
- Editorial contributions.
- Awards, honors and other recognitions.

#### Student Advising, Counseling, and Other Student Services

- Responsibilities for undergraduate, graduate and professional student advising.
- Reputation regarding advising and contributions to student development.
- Participation in student organizations and other activities.
- Accessibility to students.

#### Committee and Administrative Service to University

- Nature and importance of committee involvement.
- Ideas and original contributions to university community.
- Offices held and other evidence of leadership.

#### Service to Profession, Community, State or Nation

- Involvement in professional societies including leadership positions.
- Governmental committee or commission appointments.
- Academic and professional consulting activities.
- Quality of patient care, where applicable.
- Contributions to community programs and activities.
- Speeches and other presentations utilizing expertise.
- Awards, honors and other recognitions.

#### Quality of Patient Care, where applicable

#### Patents or Commercialization of Research, where applicable

Appropriate documentation is required to provide independent verification of the credentials being presented to support the criteria being evaluated.

## 2. TEACHING EFFECTIVENESS

Teaching effectiveness is essential for every faculty member, and teaching is an integral part of the mission of every system academic institution. A broad range of approaches to ensure teaching effectiveness should be developed and would include some of the following techniques currently in place or under consideration by system academic institutions.

- (a) Institutional requirements for faculty including:
    - (1) course syllabi including list of topics to be covered during the semester, specific course objectives, types of activities for the course, student evaluation procedures, and required reading assignments;
    - (2) faculty attendance in class; and
    - (3) adherence to system, institutional and departmental policies.
  - (b) Peer observation of classroom performance.
  - (c) Departmental, college and institutional workshops on effective teaching.
  - (d) Video taping of classroom performance for review and analysis by faculty.
  - (e) Portfolio assessment by departmental review committee.
  - (f) On-campus technology centers and other innovative programs designed to educate and support faculty in their efforts to integrate new technology into their teaching.
  - (g) Departmental in-service training.
  - (h) Senior faculty to serve as mentors for junior, new faculty.
  - (i) Quality of instructional outcomes assessment by current and former students, employers of graduates, and faculty in graduate and professional schools attended by graduates.
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## **Related Statutes, Policies, or Requirements**

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[Tex. Educ. Code § 51.942](#)

[System Policy 12.01.01, Institutional Rules for Implementing Tenure](#)

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## **Member Rule Requirements**

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A rule is not required to supplement this policy.

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## **Contact Office**

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System Office of Academic Affairs  
(979) 458-6072

Agenda Item No.

## **AGENDA ITEM BRIEFING**

**Submitted by:** Phillip Ray, Vice Chancellor for Business Affairs  
The Texas A&M University System

**Subject:** Approval of Revisions to System Policy 24.01, *Risk Management*

### **Proposed Board Action:**

Approve revisions to System Policy 24.01, *Risk Management*.

### **Background Information:**

Feedback from System Internal Audit suggests that this policy be separated into individual regulations. Proposed revisions to this policy include the following:

- **New Sections 2, 4-7:** These new sections briefly summarize the risks faced by the system – Risk Transfer, Environment, Emergency Management/Business Continuity, Fire Protection, and Enterprise Risk Management – and the strategies the system will take to address them.

Four new regulations currently in production will address in more detail the topics of risk transfer, environment, fire protection, and health and safety of which the majority of the text is taken verbatim from the policy.

Non-substantive revisions include additional reference links, as well as updating some language to conform to system style guidelines.

### **A&M System Funding or Other Financial Implications:**

None.

Agenda Item No.

**THE TEXAS A&M UNIVERSITY SYSTEM**  
Office of the Vice Chancellor for Business Affairs  
July 22, 2019

Members, Board of Regents  
The Texas A&M University System

Subject: Approval of Revisions to System Policy *24.01, Risk Management*

I recommend adoption of the following minute order:

**“The revisions to System Policy *24.01, Risk Management*, as shown in the attached exhibit, are approved, effective immediately.”**

Respectfully submitted,

Phillip Ray  
Vice Chancellor for Business Affairs

**Approval Recommended:**

**Approved for Legal Sufficiency:**

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John Sharp  
Chancellor

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Ray Bonilla  
General Counsel

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Billy Hamilton  
Deputy Chancellor and  
Chief Financial Officer

## 24.01 Risk Management

~~Revised February 8, 2018 (MO 028-2018)~~

~~Revised August 8, 2019 (MO -2019)~~

Next Scheduled Review: ~~August 8, 2024~~February 8, 2023

Click to view [Revision History](#).



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### Policy Summary

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It is the objective of The Texas A&M University System (system) to manage, control and, where appropriate, reduce or eliminate risk to the end that its employees, students and visitors are protected from hazards; its financial condition is not seriously jeopardized; and its material and natural resources conserved to the maximum extent possible and practicable. This policy establishes uniform programs and ~~approaches~~strategies in addressing the risks faced by the system. These programs will provide effective ways to manage, eliminate, or transfer these risks.

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### Policy

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#### 1. GENERAL

- 1.1 The system and its members are exposed to risks of loss resulting from injury or death of employees, students and the public; damage to the environment; and loss, destruction and damage to its own property and the property of others.
- 1.2 Of primary importance in all risk management programs is the protection of the health and safety of ~~students~~, employees, students and visitors to any member.
- 1.3 Strong risk management and safety programs, coupled with safety consciousness and awareness on the part of all system personnel, students and visitors, are of vital importance to the accomplishment of the objectives of this policy.
- 1.4 System Risk Management is responsible for the administration of a risk management program within the system. The office ~~will~~s oversees programs in environmental management, health and safety, workers' compensation, risk transfer, emergency management, business continuity, fire protection and loss prevention. In providing service to the system, System Risk Management~~will~~:
  - (a) ~~advise~~s and ~~assist~~s member chief executive officers (CEOs), or their designees, in regard to managing the risk of the member;
  - (b) ~~facilitate~~s member environmental, ~~management and~~ health and safety ~~programs~~, emergency management, business continuity, fire protection, risk transfer and other risk management programs through such means as, but not limited to, leadership,

specialized knowledge, dissemination of current information, or assistance in securing ~~of~~ specialized expertise or equipment;

- (c) prepares and submits an annual report on the system's risk management programs to the Board of Regents (board), chancellor and member CEOs;
- (d) develops and provides professional training opportunities for risk management personnel utilizing system and outside expertise; and
- (e) consults with the System Office of General Counsel (~~OGC~~) on all legal issues pertaining to the administration and operation of the risk management programs.

## 2. RISK TRANSFER

System Risk Management will work to establish uniform risk transfer strategies in addressing the risks faced by the system. These risk transfer programs will provide effective ways to transfer risks to minimize the financial and reputational impact on members.

### 2.3. HEALTH AND SAFETY

2.13.1 As provided by Executive Order GWB 95-8 (*Relating to Workplace Safety and Health of State Employees, Citizens Served, and Preservation of State Property*), the system and its members will develop and maintain a comprehensive health and safety program.

2.23.2 System Risk Management will provide oversight and guidance for the members' health and safety programs based on federal and state laws and agency regulations.

2.33.3 As part of the system's health and safety program, System Risk Management will offer assistance as necessary, including training, to foster member compliance.

2.43.4 Each member CEO will implement and administer a health and safety program and ~~will~~ submit an annual report to System Risk Management on the status of the member's health and safety program.

2.53.5 The chancellor or designee may contract with external providers specializing in health and safety, who will monitor members' compliance with health and safety laws, offer recommendations to the members on how to achieve compliance and report to System Risk Management on the members' progress.

## 4. ENVIRONMENT

4.1 It is the objective of the system that its operations and persons associated with its operations will cultivate environmental performance and model good practices wherever its facilities and activities interface with the natural and built environments.

4.2 The scope of these practices will encompass, but is not limited to, providing clean and safe settings for learning and inquiry; factoring the environment into our planning, acquisitions, designs, construction, operations, maintenance and activities; creating learning opportunities for campus communities; conserving renewable and natural



resources; preventing pollution; and fostering compliance with applicable environmental laws.

## 5. EMERGENCY MANAGEMENT/BUSINESS CONTINUITY

5.1 The system is responsible for ensuring its members have plans in place to properly protect personnel and property in an emergency situation.

5.2 By requiring that each member has a plan(s) to address various situations and by reviewing this plan(s) on a regular basis, the system can ensure each member is fulfilling its responsibilities to its constituents.

5.3 The system serves as liaison with The Texas A&M University System Law Enforcement Administrators Council to assist in the development of standardization and uniformity in police department activities within the system.

## 6. FIRE PROTECTION

Fire protection relative to the health and safety of employees, students and visitors is critical. To this end, the system will implement strategies to maintain consistency and compliance with all required state statutes and industry standards to maintain and promote appropriate fire safety requirements and best practices.

## 7. ENTERPRISE RISK MANAGEMENT

7.1 Enterprise risk management assesses and defines actions to be taken by the members, System Offices and/or the system to identify, monitor and mitigate risks that threaten the achievement of strategic goals and the continuation of operational programs.

7.2 Members and System Offices will conduct the enterprise risk management process on an annual basis, providing the report to System Risk Management for review.

7.3 System Risk Management will evaluate the reports from members and provide an executive summary to the chancellor.

## 3. ~~INSURABLE RISK~~

~~3.1 The board, as fiduciary of the assets of the system, recognizes the importance of mitigating risk that may impact the system resources. These risks can come in the form of potential loss of property, potential financial liability, and potential reputation risks.~~

~~3.2 The objective of this policy is to ensure that insurable risks are evaluated and coverage is secured, where applicable. Institutions of higher education may purchase insurance covering the institution and its employees against liability, risk, or exposure and covering the losses of any institutional property, utilizing funds from the institution as authorized in Chapter 51 of the Texas Education Code. In the purchase of insurance, the members will benefit from leveraging the collective purchasing power of the combined members. All insurance protecting the system or its members must be purchased through System Risk Management after a risk assessment has been completed to determine both the~~

~~necessity and type of coverage best suited to cover the targeted risks. There are two primary types of insurable risk:~~

~~3.2.1 Insuring the physical assets against financial consequences of property loss is essential in ensuring that the mission of the system is carried out with as little interruption from property loss or damage as possible.~~

~~3.2.2 Insuring against civil liability that may occur in the carrying out of the mission of the system.~~

~~3.3 System Risk Management is responsible for assessing the various insurable risks which face the system. This assessment will consider the potential financial consequences of the risk together with the potential likelihood of an occurrence which would result in financial consequence. Actuarial analysis may be conducted to determine the expected loss exposure, utilizing external actuarial consultants where appropriate. The assessment will consider the potential financial exposure from:~~

~~(a) Physical harm to employees, students, visitors, or the general public;~~

~~(b) Damage to third party property;~~

~~(c) Damage to system property;~~

~~(d) Contractual liability; and~~

~~(e) Reputation risk.~~

~~3.4 Management of the impact of these potential risks will utilize various forms of risk avoidance and mitigation with the goal of eliminating or reducing the potential financial exposure to an acceptable level. Management of the impact of the potential financial risk will include, but is not limited to:~~

~~(a) Reviewing whether the applicable risk is a consequence of the mission of the institution;~~

~~(b) Mitigation of the exposure through proper oversight and procedures;~~

~~(c) Use of waivers and releases developed by OGC);~~

~~(d) Coverage of any potential exposure through insurance requirements on third parties utilizing system facilities or programs, and;~~

~~(d) Retention or transfer of the remaining loss exposure.~~

~~3.5 System Risk Management will make recommendation on the most appropriate manner in which to receive proper coverage of the loss exposure. The loss exposure may be covered through retention by the member, a shared risk plan, risk transfer through commercial insurance coverage, or some combination thereof. Recommendations will be based on:~~

~~3.5.1 Financial ability of the member to retain the exposure and/or meet the deductible obligations for the insurable risk will be determined by the member chief financial officer (CFO) and confirmed by the system. Unrestricted assets committed to~~

~~funding insurable exposures will be moved to restricted reserves at the member level.~~

~~3.5.2 In determining the decision to retain or transfer the exposure, the likelihood and severity of the potential loss exposure will be evaluated along with an analysis of economic trade off of current premium paid versus expected loss.~~

~~3.5.3 Loss exposure from an insurable risk will be covered at the individual member level if dictated by the uniqueness of the respective risk to the member.~~

~~3.5.4 Inherent in the shared risk plans covering multiple members is the sharing of risk through the loss history, exposure profile, mitigation programs, and deductible thresholds of the members. Agreements must be in place detailing the rights, responsibilities and financial obligations of the insurable risk plan participants, or all programs where an insurable risk plan is implemented, the following requirements will be met:~~

~~3.5.4.1 System Risk Management will develop plan documents, subject to member approval, detailing the covenants which will govern the shared risk plan to include applicable coverage, definition of loss, premium allocation, and shared risk retention funding where applicable.~~

~~3.5.4.2 Premium allocation and shared risk retention funding will be determined by evaluating the risk profile of each member and by working with insurance underwriters to identify risks which impact the premium charged to the system. All risk sharing will ensure that each member's participation is equitable to the risk that it brings to the plan.~~

~~3.5.4.3 In the event of a loss, any obligations placed on the members by the covenants will be the liability of that respective member and will continue even if participation in the risk sharing program ceases.~~

~~3.5.4.4 Member CFOs will be required to provide an annual certification of inventory or programs covered by the respective risk sharing plan and execute an annual participation agreement agreeing to the covenants of the risk sharing plan.~~

~~3.6 System Risk Management is responsible for applying the processes in this policy to the various insurable risks of the system. All members are to participate in the following programs as required by the board unless sufficient assets have been designated as restricted reserves to cover the insurable risks in accordance with Section 5.1 of this policy:~~

#### ~~3.6.1 Facilities Insurance Plan~~

~~— The System Facilities Insurance Plan will provide coverage for both Auxiliary and Educational and General Facilities, and related furnishings, of the system. Coverage will be secured on a replacement cost policy which will provide for the repair or reconstruction of covered facilities with like kind construction.~~

### 3.6.2—Automobile Insurance Program

- Coverage for liability arising out of the operation of automobiles or motor driven equipment will be covered up to the liability limits of the Texas Tort Claims Act. Coverage will be applicable for all vehicles and scheduled motor driven equipment submitted by the CFO or designee to System Risk Management. Comprehensive coverage of insured vehicles will be evaluated annually to determine if damage to owned automobiles should be retained or insured commercially.

### 3.6.3—Medical Malpractice

- The system will secure malpractice coverage for potential liability that may occur as a result of members (1) providing medical and counseling care to students and the general public, and (2) providing educational opportunities to medical, nursing and dental students.

### 3.6.4—Programs for Minors Insurance Program

The system will secure a commercial general liability and accident medical insurance program for use by members as outlined in System Regulation 24.01.06, *Programs for Minors*.

### 3.6.5—International Travel Security and Medical Evacuation Insurance Program

An international security and medical evacuation insurance program will be secured to provide security and medical evacuation insurance for students traveling overseas who are participating in educational opportunities.

### 3.6.6—Workers Compensation Insurance

- 3.6.6.1—State of Texas Labor Code, Section 502, authorizes the system to administer the Workers Compensation Insurance Program (WCI Program) to provide reasonable and necessary medical coverage and disability payments to employees who sustain injuries or occupational disease in the course and scope of their employment.
- 3.6.6.2—Members are responsible for compliance with state WCI regulations for employers and procedures instituted by System Risk Management for the administration of the WCI Program.
- 3.6.6.3—The WCI Program will be operated as a fully funded plan, covering not only the current year expenses but the total cost of the claim. Minimum funding level must be sufficient to cover current year expenses and the Incurred But Not Reported Reserve requirement with the maximum reserve set by Section 502 of the Labor Code. The Incurred But Not Reported Reserve will be determined through an annual actuarial review conducted by an external actuarial firm.

### 3.6.7—Directors and Officers Liability Plan

~~The system provides coverage for Directors and Officers (D&O) Liability through a commercial insurance program. Each member is responsible for the respective deductible per claim and is required to pay a premium.~~

### 3.6.8 Group Health Plans

~~The system will make group health plan benefits available to its employees, retirees and their dependents in accordance with Chapter 1601 of the Texas Insurance Code. The system fulfills this requirement by allowing enrollment in either a self-insured plan available to all employees and retirees or one of several fully insured HMO plans. The cost of these plans is funded by employer contributions from the state or member, or a combined employer and employee contribution.~~

~~System Benefits Administration is responsible for administration of the health benefit plans as well as the rules and procedures relating to enrollment and eligibility.~~

~~For the fully insured HMO plans, System Benefits Administration will determine the minimum standard benefit and solicit RFP responses from fully insured HMO plans registered in the state of Texas. For the self-insured plan, System Benefits Administration will research and recommend plan design changes for the approval of the system CFO, taking into consideration the financial performance of the plan, state and federally mandated changes, industry trends, and input from the System Employee Benefits Advisory Committee.~~

~~System Risk Management will maintain financial reports and statistics for the plan and coordinate the annual actuarial pricing and determination of the change in the Incurred But Not Reported Reserve by an external actuarial firm. The self-insured plan assumes the risk if the plan should experience a loss. Protection from catastrophic loss will be provided through a commercial stop loss policy and/or sufficient plan reserves as determined by the actuarial review and approved by the system CFO.~~

## 4. ENVIRONMENT

~~4.1—In line with the system's historical mission of environmental education, research and extension, the system's goals as servant leaders is to ensure systemwide protection of assets, respect for the health and safety of individuals, strict accountability for the resources entrusted to the system and integrity throughout the organization. In so doing, the system will take an aggressive approach to being exemplary environmental stewards.~~

~~4.2—It is the objective of the system that the operations and persons associated with these operations shall cultivate environmental performance and model good practices wherever the system's facilities and activities interface with the natural and built environments. The scope of these practices shall encompass, but is not limited to, providing clean and safe settings for learning and inquiry, factoring the environment into the system's planning, acquisitions, designs, construction, operations, maintenance and activities, creating learning opportunities for the system's campus communities, conserving renewable and natural resources, preventing pollution and fostering compliance with applicable environmental laws.~~

- ~~4.3—The system and its members shall realize this environmental policy by means of environmental management systems (EMS) that identify significant environmental interfaces and manage these on a priority basis with appropriate resources within the context of the system's mission. Each EMS shall be based on the performance cycle as outlined below.~~

#### **EMS Performance Cycle**

~~The EMS performance cycle shall consist of four core functions that provide the framework for managing existing activities and any new activity that could potentially affect the environment.~~

**Plan**—~~The *planning* process shall define objectives and performance requirements, establish controls, and select and develop personnel. It shall include defining the scope of the activity and identifying and analyzing the associated environmental interfaces, potential impacts and regulatory requirements.~~

**Act**—~~The *action* process shall consist of performing the planned activity within established controls. It shall provide resources, training and communication to fulfill the plan, and it shall include implementing operational controls to prevent or mitigate environmental impacts and to comply with applicable regulations and procedures.~~

**Verify**—~~The *verification* process shall measure and assess results and progress and take corrective actions. It shall include monitoring or measurement of environmental performance, assessment of the adequacy of controls and opportunities for improvement and performance of corrective actions as needed.~~

**Adjust**—~~The *adjustment* process shall review and adjust the systems as necessary to achieve intended results without unacceptable environmental impacts. It shall include management reviews of activities and outcomes and communication of review findings and recommendations to activity planners who then continue the EMS performance cycle.~~

- ~~4.4—The system policy on the environment applies to and must be clearly communicated to all members of the system community and its contractors. Responsibilities for communicating and implementing this policy are as follow.~~

~~4.4.1—The chancellor is responsible for implementing this environmental policy with the objective of achieving affirmative EMS throughout the system.~~

~~4.4.2—The chancellor and each member CEO shall affirmatively endorse this environmental policy, designate a person responsible to be the contact for environmental matters, designate environmental liaisons for key departments and implement the policy through developing and administering an EMS and conducting other environmental activities as appropriate. The chancellor and CEOs shall also establish an advisory council to guide and assess policy implementation.~~

~~4.4.3—System Risk Management shall guide members to establish, implement and update environmental controls, consisting of short term and long term~~

~~environmental objectives with specific targets that can measurably indicate performance.~~

~~4.4.4 System Risk Management shall (a) implement a System Offices EMS, (b) act as facilitator for each member EMS, offering oversight and guidance, and (c) offer other environmental support services to the system and its members as necessary.~~

~~4.4.5 The CEO shall submit an annual report to System Risk Management on the status of each member's EMS and environmental activities, including measured progress toward achieving environmental objectives and targets. System Risk Management shall assess member reports and include a summary report in the annual risk management report.~~

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## Related Statutes, Policies, or Requirements

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[Executive Order GWB 95-8, \*Relating to Workplace Safety and Health of State Employees, Citizens Served, and Preservation of State Property\*](#)

[Tex. Educ. Code § 51.966](#)

[Texas Tort Claims Act, Tex. Civ. Prac. & Rem. Code, Ch. ~~apter~~ 101](#)

[Tex. Lab. Code, Ch. ~~apter~~ 502](#)

[Tex. Ins. Code, Ch. 1601](#)

[System Regulation 24.01.01, \*Health and Safety\*](#)

[System Regulation 24.01.02, \*Risk Transfer\*](#)

[System Regulation 24.01.03, \*Environment\*](#)

[System Regulation 24.01.06, \*Programs for Minors\*](#)

[System Policy 34.06, \*Appointment, Commissioning and Authority of Peace Officers\*](#)

[System Regulation 34.06.01, \*System University Police Department Collaboration\*](#)

[System Regulation 34.06.02, \*Weapons\*](#)

[System Policy 34.07, \*Emergency Management\*](#)

[System Regulation 34.07.01, \*Emergency Management Plans\*](#)

[System Policy 51.01, \*Capital Planning\*](#)

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## **Member Rule Requirements**

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A rule is not required to supplement this policy.

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## **Contact Office**

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System Office of Risk Management  
(979) 458-6330





## 24.01 Risk Management

Revised [August 8, 2019](#) (MO -2019)  
Next Scheduled Review: August 8, 2024  
Click to view [Revision History](#).

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### Policy Summary

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It is the objective of The Texas A&M University System (system) to manage, control and, where appropriate, reduce or eliminate risk to the end that its employees, students and visitors are protected from hazards; its financial condition is not seriously jeopardized; and its material and natural resources conserved to the maximum extent possible and practicable. This policy establishes uniform programs and strategies in addressing the risks faced by the system. These programs will provide effective ways to manage, eliminate, or transfer these risks.

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### Policy

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#### 1. GENERAL

- 1.1 The system and its members are exposed to risks of loss resulting from injury or death of employees, students and the public; damage to the environment; and loss, destruction and damage to its own property and the property of others.
- 1.2 Of primary importance in all risk management programs is the protection of the health and safety of employees, students and visitors to any member.
- 1.3 Strong risk management and safety programs, coupled with safety consciousness and awareness on the part of all system personnel, students and visitors, are of vital importance to the accomplishment of the objectives of this policy.
- 1.4 System Risk Management is responsible for the administration of a risk management program within the system. The office oversees programs in environmental management, health and safety, workers' compensation, risk transfer, emergency management, business continuity, fire protection and loss prevention. In providing service to the system, System Risk Management:
  - (a) advises and assists member chief executive officers (CEOs), or their designees, in regard to managing the risk of the member;
  - (b) facilitates member environmental, health and safety, emergency management, business continuity, fire protection, risk transfer and other risk management programs through such means as, but not limited to, leadership, specialized knowledge,

dissemination of current information, or assistance in securing specialized expertise or equipment;

- (c) prepares and submits an annual report on the system's risk management programs to the Board of Regents (board), chancellor and member CEOs;
- (d) develops and provides professional training opportunities for risk management personnel utilizing system and outside expertise; and
- (e) consults with the System Office of General Counsel on all legal issues pertaining to the administration and operation of the risk management programs.

## 2. RISK TRANSFER

System Risk Management will work to establish uniform risk transfer strategies in addressing the risks faced by the system. These risk transfer programs will provide effective ways to transfer risks to minimize the financial and reputational impact on members.

## 3. HEALTH AND SAFETY

- 3.1 As provided by Executive Order GWB 95-8 (*Relating to Workplace Safety and Health of State Employees, Citizens Served, and Preservation of State Property*), the system and its members will develop and maintain a comprehensive health and safety program.
- 3.2 System Risk Management will provide oversight and guidance for the members' health and safety programs based on federal and state laws and agency regulations.
- 3.3 As part of the system's health and safety program, System Risk Management will offer assistance as necessary, including training, to foster member compliance.
- 3.4 Each member CEO will implement and administer a health and safety program and submit an annual report to System Risk Management on the status of the member's health and safety program.
- 3.5 The chancellor or designee may contract with external providers specializing in health and safety, who will monitor members' compliance with health and safety laws, offer recommendations to the members on how to achieve compliance and report to System Risk Management on the members' progress.

## 4. ENVIRONMENT

- 4.1 It is the objective of the system that its operations and persons associated with its operations will cultivate environmental performance and model good practices wherever its facilities and activities interface with the natural and built environments.
- 4.2 The scope of these practices will encompass, but is not limited to, providing clean and safe settings for learning and inquiry; factoring the environment into our planning, acquisitions, designs, construction, operations, maintenance and activities; creating learning opportunities for campus communities; conserving renewable and natural

resources; preventing pollution; and fostering compliance with applicable environmental laws.

## 5. EMERGENCY MANAGEMENT/BUSINESS CONTINUITY

- 5.1 The system is responsible for ensuring its members have plans in place to properly protect personnel and property in an emergency situation.
- 5.2 By requiring that each member has a plan(s) to address various situations and by reviewing this plan(s) on a regular basis, the system can ensure each member is fulfilling its responsibilities to its constituents.
- 5.3 The system serves as liaison with The Texas A&M University System Law Enforcement Administrators Council to assist in the development of standardization and uniformity in police department activities within the system.

## 6. FIRE PROTECTION

Fire protection relative to the health and safety of employees, students and visitors is critical. To this end, the system will implement strategies to maintain consistency and compliance with all required state statutes and industry standards to maintain and promote appropriate fire safety requirements and best practices.

## 7. ENTERPRISE RISK MANAGEMENT

- 7.1 Enterprise risk management assesses and defines actions to be taken by the members, System Offices and/or the system to identify, monitor and mitigate risks that threaten the achievement of strategic goals and the continuation of operational programs.
- 7.2 Members and System Offices will conduct the enterprise risk management process on an annual basis, providing the report to System Risk Management for review.
- 7.3 System Risk Management will evaluate the reports from members and provide an executive summary to the chancellor.

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## Related Statutes, Policies, or Requirements

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[Executive Order GWB 95-8, \*Relating to Workplace Safety and Health of State Employees, Citizens Served, and Preservation of State Property\*](#)

[Tex. Educ. Code § 51.966](#)

[Texas Tort Claims Act, Tex. Civ. Prac. & Rem. Code, Ch. 101](#)

[Tex. Lab. Code, Ch. 502](#)

[System Regulation 24.01.01, \*Health and Safety\*](#)

[System Regulation 24.01.02, Risk Transfer](#)

[System Regulation 24.01.03, Environment](#)

[System Regulation 24.01.06, Programs for Minors](#)

[System Policy 34.06, Appointment, Commissioning and Authority of Peace Officers](#)

[System Regulation 34.06.01, System University Police Department Collaboration](#)

[System Regulation 34.06.02, Weapons](#)

[System Policy 34.07, Emergency Management](#)

[System Regulation 34.07.01, Emergency Management Plans](#)

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## **Member Rule Requirements**

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A rule is not required to supplement this policy.

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## **Contact Office**

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System Office of Risk Management  
(979) 458-6330

Agenda Item No.

## **AGENDA ITEM BRIEFING**

**Submitted by:** Phillip Ray, Vice Chancellor for Business Affairs  
The Texas A&M University System

**Subject:** Approval of Revisions to System Policy 34.05, *Smoking*

### **Proposed Board Action:**

Approve revisions to System Policy 34.05, *Smoking*.

### **Background Information:**

Proposed revisions to this policy include additional language to clarify that all members' smoking rules must also address:

- restricted smoking within and **surrounding** system facilities;
- that such restrictions **minimize air quality concerns relating to those facilities**; and
- the addition of **e-cigarettes** and any other type of **nicotine delivery system** in the definition of Smoking.

Non-substantive revisions include an updated policy template, as well as an additional reference link, updated Definitions, and updating some language to conform to system style guidelines.

### **A&M System Funding or Other Financial Implications:**

None.

Agenda Item No.

**THE TEXAS A&M UNIVERSITY SYSTEM**  
Office of the Vice Chancellor for Business Affairs  
May 7, 2019

Members, Board of Regents  
The Texas A&M University System

Subject: Approval of Revisions to System Policy *34.05, Smoking*

I recommend adoption of the following minute order:

**“The revisions to System Policy *34.05, Smoking*, as shown in the attached exhibit, are approved, effective immediately.”**

Respectfully submitted,

Phillip Ray  
Vice Chancellor for Business Affairs

**Approval Recommended:**

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John Sharp  
Chancellor

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Billy Hamilton  
Deputy Chancellor and  
Chief Financial Officer

**Approved for Legal Sufficiency:**

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Ray Bonilla  
General Counsel

## 34.05 Smoking

~~Approved February 27, 1995 (MO 44-95)~~  
~~Revised September 26, 1997 (MO 181-97)~~  
~~Revised September 23, 1999 (MO 226-1999)~~  
~~Revised December 5, 2008 (MO 407-2008)~~  
~~Reviewed September 21, 2011~~  
~~Reviewed January 15, 2014~~  
Revised August 8, 2019 (MO -2019)  
Next Scheduled Review: August 8, 2024~~January 15, 2019~~  
[Click to view Revision History.](#)



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### Policy ~~Statement~~ Summary

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The Texas A&M University System (system) has a vital interest in maintaining a healthy and safe environment for its students, faculty, staff and visitors while respecting individual choice. Consistent with these concerns, this policy directs each ~~system~~-member to create a rule restricting smoking in its facilities.

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### ~~Reason for Policy~~

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~~Public health and environmental agencies have found that there is no risk-free level of exposure to secondhand smoke, and that nonsmokers who are exposed at home or work are subjected to a significantly increased risk of developing health related complications.~~

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### Definitions

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[Click to view Definitions.](#)

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### ~~Policy Procedures and Responsibilities~~

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Each ~~system~~-member chief executive officer (CEO) ~~must~~shall establish, for each system facility under the CEO's~~this or her~~ control, a rule which restricts smoking within and surrounding such facilities in a manner which protects the health of employees, students and clientele and minimizes air quality concerns relating to those facilities. Each member CEO will ~~shall~~ submit such rule for approval by the chancellor and the Board of Regents.

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### Related Statutes, Policies, or Requirements

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Tex.~~as~~ Penal Code § 48.01. *Smoking Tobacco*

Tex.~~as~~ Lab. Code § 411.103. *Duty of Employer to Provide Safe Workplace*

Title 28 Tex. Admin. Code Ch 34 State Fire Marshal, § 34.303 Adopted Standards (Adopts by rule applicable chapters of the National Fire Protection Association (NFPA) Life Safety Code 101 (2006 Edition))

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## **Definitions**

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Facility - all buildings, entrances to buildings, walkways, parking structures, and vehicles owned, leased, or otherwise controlled by a member.

Smoking – the use or carrying of a lighted pipe, cigar, cigarette, tobacco, e-cigarette, or any other type of nicotine delivery device or smoking substance.

~~Secondhand smoke, also called Environmental Tobacco Smoke—a mixture of the smoke given off by the burning end of a cigarette, pipe, or cigar, and the smoke exhaled by smokers.~~

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## **Member Rule Requirements**

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A rule is required to supplement this policy. See **Policy~~rocedures and Responsibilities~~** section.

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## **Contact Office**

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System Office of Risk Management ~~and Benefits Administration~~  
(979) 458-6330





## 34.05 Smoking

Revised [August 8, 2019](#) (MO -2019)  
Next Scheduled Review: August 8, 2024  
Click to view [Revision History](#).

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### Policy Summary

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The Texas A&M University System (system) has a vital interest in maintaining a healthy and safe environment for its students, faculty, staff and visitors while respecting individual choice. Consistent with these concerns, this policy directs each member to create a rule restricting smoking in its facilities.

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### Definitions

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Click to view [Definitions](#).

---

### Policy

---

Each member chief executive officer (CEO) must establish, for each system facility under the CEO's control, a rule which restricts smoking within and surrounding such facilities in a manner which protects the health of employees, students and clientele and minimizes air quality concerns relating to those facilities. Each member CEO will submit such rule for approval by the chancellor and the Board of Regents.

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### Related Statutes, Policies, or Requirements

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[Tex. Penal Code § 48.01. \*Smoking Tobacco\*](#)

[Tex. Lab. Code § 411.103. \*Duty of Employer to Provide Safe Workplace\*](#)

[Title 28 Tex. Admin. Code Ch 34 State Fire Marshal, § 34.303 Adopted Standards \(Adopts by rule applicable chapters of the National Fire Protection Association \(NFPA\) Life Safety Code 101 \(2006 Edition\)\)](#)

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### Member Rule Requirements

---

A rule is required to supplement this policy. See **Policy** section.

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## **Contact Office**

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System Office of Risk Management  
(979) 458-6330

**AGENDA ITEM BRIEFING**

**Submitted by:** Ruth J. Simmons, President  
Prairie View A&M University

**Subject:** Approval of a New Bachelor's Degree Program with a Major in General Studies, and Authorization to Request Approval from the Texas Higher Education Coordinating Board

**Proposed Board Action:**

Approve the establishment of a new degree program at Prairie View A&M University (PVAMU) leading to a Bachelor of General Studies, authorize the submission of this degree program to the Texas Higher Education Coordinating Board (THECB) for approval and certify that all applicable THECB criteria have been met.

**Background Information:**

Like other bachelor's degrees at PVAMU, a general studies major requires four years of full-time study or 120 semester credit hours of coursework. The proposed Bachelor of General Studies (B.G.S.) degree program at PVAMU is a multidisciplinary program designed to provide students the flexibility to craft a degree plan that seamlessly links the curriculum to desired careers. Because of the broad range of knowledge and ideas to which this degree exposes graduates, the General Studies degree signifies that a student has obtained a well-rounded education that will include skills in research, oral and written communication, critical thinking, and problem-solving. The proposed degree program includes courses in the arts and humanities, natural and social sciences as well as mathematics.

**A&M System Funding or Other Financial Implications:**

Most of the cost for this degree program is associated with additional faculty in the amount of \$31,470 in the first year moving to a five-year total of \$472,623. Maintenance and Operations and related costs are provided with the establishment of the newly approved Office of Undergraduate Studies.

Agenda Item No.

**PRAIRIE VIEW A&M UNIVERSITY**

Office of the President

May 13, 2019

Members, Board of Regents  
The Texas A&M University System

Subject: Approval of a New Bachelor's Degree Program with a Major in General Studies, and  
Authorization to Request Approval from the Texas Higher Education Coordinating  
Board

I recommend adoption of the following minute order:

**“The Board of Regents of The Texas A&M University System approves the establishment of a new degree program at Prairie View A&M University leading to a Bachelor of General Studies.**

**The Board also authorizes submission of Prairie View A&M University's new degree program request to the Texas Higher Education Coordinating Board for approval and hereby certifies that all applicable criteria of the Coordinating Board have been met.”**

Respectfully submitted,

Ruth J. Simmons  
President

**Approval Recommended:**

**Approved for Legal Sufficiency:**

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John Sharp  
Chancellor

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Ray Bonilla  
General Counsel

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Billy Hamilton  
Deputy Chancellor and  
Chief Financial Officer

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James R. Hallmark, Ph.D.  
Vice Chancellor for Academic Affairs

**Prairie View A&M University**

Bachelor of General Studies  
(CIP 24.0102.00)

**Program Review Outline****BACKGROUND & PROGRAM DESCRIPTION**

Administrative Unit: Undergraduate Studies

The Bachelor of General Studies (B.G.S.) at Prairie View A&M University (PVAMU) is a customized degree consisting of a tailored degree plan that allows the student to pursue an academic program aligning with their educational, professional, and career goals. Through individualized advising, the program helps students design multidisciplinary curricula drawing on a variety of course offerings of strength at PVAMU. The purpose of the degree program is (1) to provide flexibility to students with broad interests, (2) to offer an option to those with new interests or those changing their majors late in their academic careers, and (3) to maximize opportunities for individuals to pursue professional or advanced studies and enhance their careers. Like other undergraduate degree programs, the B.G.S. program at PVAMU will consist of a foundational core (the University Core), program-level goals, program-level outcomes, academic concentration courses, and capstone courses. A summary of the curriculum can be found in the table below.

|                                       |                |
|---------------------------------------|----------------|
| General Education                     | 42 SCH         |
| Required B.G.S. courses               | 9 SCH          |
| Concentration 1                       | 21 SCH         |
| Concentration 2                       | 21 SCH         |
| Additional Language and Communication | 9 SCH          |
| Electives                             | 18 SCH         |
| <b>Total:</b>                         | <b>120 SCH</b> |

The proposed implementation date is spring 2020.

PVAMU certifies that the proposed new degree program meets the criteria under the [19 Texas Administrative Code, Section 5.45](#) in regards to need, quality, financial and faculty resources, standards and costs. New costs during the first five years will not exceed \$2 million.

**I. NEED****A. Employment Opportunities**

According to Carnevale, Cheah, and Hanson's 2015 report on "The Economic Value of College Majors," the most lucrative majors are not the most common and are career-focused. A bachelor's degree in General Studies can influence the economic value of the student's undergraduate matriculation through interests and guided academic preparation.

The Texas Workforce Commission's Report on Growth Occupations (2018) and United States Bureau of Labor Statistics both show increases in opportunities by 2026 in the

following areas: Construction (21.5%), Health Care and Social Assistance (27.8%), Educational Services (22.4%), Transportation and Warehousing (16.1%), Mining (14.9%), Utilities (10.9%), Wholesale Trade (17.4%), Finance and Insurance (18.7%), Retail Trade (17.3%), and Professional and Technological Services (24.4%). Other areas demonstrating growth in Texas include: Agriculture and Forestry (6.5%), Manufacturing (15.2%), and Accommodation and Food Services (8.8%).

Those seeking a degree in General Studies will be able to develop a marketable and unique skill set which would allow them to pursue diverse career paths. Students will be able to secure employment in areas such as media and entertainment, advertising, sales, and promotions, sports and recreation, non-profit and human services, management and marketing, public relations and event planning, government and foreign service, law enforcement, law school, health professions, among other areas.

## **B. Projected Enrollment**

The university projects 35 new students will declare this major in year one and 67 by year five. Given new community college articulation agreements in place along with established degree pathways, we anticipate strong transfer and retention rates in the degree. With a cumulative headcount of 35 in year one, the projected cumulative headcount by year five is 154, moving to 59 projected graduates in year five.

## **C. Existing State Programs**

There are fourteen existing bachelor's level programs that carry the 24.0102.00 CIP code for General Studies at public universities in the state of Texas. Of those fourteen programs, two are within a 50-mile radius of PVAMU – the University of Houston and Texas Southern University. The degree will focus on PVAMU's existing programs and curricular offerings and will capitalize on its existing 1890 land-grant strengths.

# **II. QUALITY & RESOURCES**

## **A. Faculty**

Faculty costs are at a minimum because courses needed for the core curriculum, two concentrations and unrestricted electives are currently offered by existing degree programs and departments. Two current faculty have been identified as core faculty and would be assigned 50% to the program at a cost of \$70,470 by year two. Two additional faculty are projected with a 25% commitment to the program in 2022 as support faculty at an additional cost of \$29,870. By 2024, two additional core faculty with a 25% commitment each will be added along with another support faculty for \$54,774. By 2024, the program is expected to have 154 students and a total cost of \$472,623, which includes the faculty support for teaching and advising.

## **B. Program Administration**

No additional administrative costs will be required.

### **C. Other Personnel**

No other additional personnel are needed.

### **D. Supplies, Materials**

Existing supplies would be utilized by the Office of Undergraduate Studies.

### **E. Library**

The PVAMU library has sufficient information resources to support research, teaching and learning of coursework content in the proposed B.G.S. There are no additional information resources that the library needs to efficiently and effectively support the degree program.

### **F. Equipment, Facilities**

PVAMU has sufficient equipment and facilities to conduct the proposed programs.

### **G. Accreditation**

No additional accreditation is required.

## **III. NEW 5-YEAR COSTS & FUNDING SOURCES**

| <b>NEW FIVE-YEAR COSTS</b>    |                   | <b>SOURCES OF FUNDING</b>        |                     |
|-------------------------------|-------------------|----------------------------------|---------------------|
| Faculty                       | \$ 472,623        | Formula Income                   | \$ 84,439           |
| Program Administration        |                   | Statutory Tuition                | 504,750             |
| Graduate Assistants           |                   | Reallocation                     |                     |
| Supplies & Materials          |                   | Designated Tuition               | 1,794,083           |
| Library & IT Resources        |                   | Other Funding:                   |                     |
| Equipment, Facilities         |                   | List other funding               |                     |
|                               |                   |                                  |                     |
| Other                         |                   |                                  |                     |
| <b>Estimated 5-Year Costs</b> | <b>\$ 472,623</b> | <b>Estimated 5-Year Revenues</b> | <b>\$ 2,383,272</b> |

Agenda Item No.

**TARLETON STATE UNIVERSITY**

Office of the President

May 1, 2019

Members, Board of Regents  
The Texas A&M University System

Subject: Approval of Academic Tenure, August 2019, Tarleton State University

I recommend adoption of the following minute order.

**“The Board of Regents of The Texas A&M University System, in accordance with System Policy 12.01, *Academic Freedom, Responsibility and Tenure*, hereby authorizes the granting of tenure to the following faculty member at Tarleton State University as set forth in the exhibit, Tenure List No. 19-04.”**

Respectfully submitted,

F. Dominic Dottavio, Ph.D.  
President

**Approval Recommended:**

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John Sharp  
Chancellor

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Billy Hamilton  
Deputy Chancellor and  
Chief Financial Officer

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James R. Hallmark, Ph.D.  
Vice Chancellor for Academic Affairs

**Approved for Legal Sufficiency:**

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Ray Bonilla  
General Counsel



**TARLETON STATE UNIVERSITY  
RECOMMENDATION FOR TENURE  
TENURE LIST NO. 19-04**

| <u>Name</u>                 | <u>Present Rank</u><br><u>Department</u>             | <u>Yrs. Towards Tenure*</u> |                    | <u>Effective</u><br><u>Date/Tenure</u> | <u>Education</u>                             | <u>Employment</u><br><u>Towards Tenure</u>                                                                                                                                                                            |
|-----------------------------|------------------------------------------------------|-----------------------------|--------------------|----------------------------------------|----------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                             |                                                      | <u>Univ.</u>                | <u>Other Inst.</u> |                                        |                                              |                                                                                                                                                                                                                       |
| <b>COLLEGE OF EDUCATION</b> |                                                      |                             |                    |                                        |                                              |                                                                                                                                                                                                                       |
| Dr. Laurie A. Sharp         | Assistant Professor<br>Curriculum and<br>Instruction | 5                           | 3                  | 09/01/2019                             | Ed.D. (2010)<br>Tarleton State<br>University | Fa 2010 – Fa 2015<br>Assistant Professor<br>Tarleton State University<br><br>Sp 2016 – Sp 2019<br>Assistant Professor<br>West Texas A&M University<br><br>Su 2019<br>Assistant Professor<br>Tarleton State University |

\* Each university determines, through a review process, the number of years each faculty member will be awarded tenure based on his/her dossier.

Agenda Item No.

## **AGENDA ITEM BRIEFING**

**Submitted by:** James R. Hallmark, Ph.D., Vice Chancellor for Academic Affairs  
The Texas A&M University System

**Subject:** Granting of Faculty Development Leave for FY 2020,  
Tarleton State University

### **Proposed Board Action:**

Authorize faculty development leave for FY 2020 at Tarleton State University (Tarleton).

### **Background Information:**

System Policy [31.03, Leaves of Absence](#), and System Regulation [12.99.01, Faculty Development Leave](#), require that a recommendation for faculty development leave be submitted by the university president to the chancellor for recommendation to the Board of Regents for approval.

As shown in the exhibit, Tarleton requests approval for faculty development leave for one faculty member for FY 2020.

Tarleton is in compliance with the statutory requirement that no more than six percent of eligible faculty be on development leave at any time.

### **A&M System Funding or Other Financial Implications:**

No additional funding is required. The university is able to accommodate the faculty member's leave.

Agenda Item No.

**THE TEXAS A&M UNIVERSITY SYSTEM**  
Office of the Vice Chancellor for Academic Affairs  
May 28, 2019

Members, Board of Regents  
The Texas A&M University System

Subject: Granting of Faculty Development Leave for FY 2020, Tarleton State University

I recommend adoption of the following minute order:

**“The Board of Regents of The Texas A&M University System, in accordance with System Policy 31.03, System Regulation 12.99.01 and Sections 51.101-108 of the Texas Education Code, authorizes faculty development leave to the faculty member as shown in the attached exhibit, Faculty Development Leave List FY 2020, Tarleton State University.”**

Respectfully submitted,

James R. Hallmark, Ph.D.  
Vice Chancellor for Academic Affairs

**Approval Recommended:**

**Approved for Legal Sufficiency:**

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John Sharp  
Chancellor

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Ray Bonilla  
General Counsel

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Billy Hamilton  
Deputy Chancellor and  
Chief Financial Officer

**FACULTY DEVELOPMENT LEAVE LIST  
FY 2020  
TARLETON STATE UNIVERSITY**

| <b>Name/<br/>Title/<br/>Department</b>                                                                               | <b>Years of<br/>Tarleton<br/>Tenured,<br/>Tenure-<br/>Track<br/>Service</b> | <b>Semester of<br/>Leave</b>               | <b>Location and Brief Description of Leave</b>                                                                                                                                                                                     |
|----------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|--------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                                      |                                                                             |                                            |                                                                                                                                                                                                                                    |
| <b>COLLEGE OF AGRICULTURAL AND ENVIRONMENTAL SCIENCES</b>                                                            |                                                                             |                                            |                                                                                                                                                                                                                                    |
| F. Dominic<br>Dottavio<br>Former President<br>Professor<br>Wildlife,<br>Sustainability, and<br>Ecosystem<br>Sciences | 11                                                                          | Fall 2019, Spring<br>2020 & Summer<br>2020 | Leave will be spent at Tarleton State University advancing research activities and enhancing instructional methodologies to facilitate the transition from the administrative ranks back to serving as a full-time faculty member. |

Agenda Item No.

### **AGENDA ITEM BRIEFING**

**Submitted by:** Pablo Arenaz, President  
Texas A&M International University

**Subject:** Approval of Revisions to Faculty Academic Workload Rule *12.03.99.L1*, Texas A&M International University

**Proposed Board Action:**

Approve the revisions to system member Rule *12.03.99 L1, Faculty Academic Workload and Reporting Requirements*, for Texas A&M International University (TAMIU).

**Background Information:**

Per Section 4.2 in System Policy [12.03, Faculty Academic Workload and Reporting Requirements](#), “Any new or revised faculty workload rule at a system academic institution will be forwarded to the chancellor for endorsement and submitted to the board for approval.” In compliance with this directive, Texas A&M International University submitted revisions to their faculty academic workload rule to the Board of Regents for approval.

**A&M System Funding or Other Financial Implications:**

None.

Agenda Item No.

**TEXAS A&M INTERNATIONAL UNIVERSITY**

Office of the President

May 31, 2019

Members, Board of Regents  
The Texas A&M University System

Subject: Approval of Revisions to Faculty Academic Workload Rule *12.03.99.L1*, Texas A&M International University

I recommend adoption of the following minute order:

***“Revisions to Rule 12.03.99.L1, Faculty Academic Workload and Reporting Requirements, for Texas A&M International University, as shown in the exhibit, are approved, effective immediately.”***

Respectfully submitted,

Pablo Arenaz  
President

**Approval Recommended:**

**Approved for Legal Sufficiency:**

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John Sharp  
Chancellor

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Ray Bonilla  
General Counsel

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Billy Hamilton  
Deputy Chancellor and  
Chief Financial Officer

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James R. Hallmark, Ph.D.  
Vice Chancellor for Academic Affairs

# TEXAS A&M INTERNATIONAL UNIVERSITY™ Rule

## 12.03.99.L1 Faculty Academic Workload and Reporting Requirements

*First Approved:* November 6, 2014

*Last Revised:* ~~November 6, 2014~~ February 25 August 8, 2019

*Next Scheduled Review:* ~~November, 2017~~ MONTH DAY August 8, 2024

Supplements: [System Policy 12.03, Faculty Academic Workload and Reporting Requirements](#)

### 1. GENERAL

- 1.1 To support the mission of Texas A&M International University, members of the faculty perform their classroom duties and carry out a variety of essential functions. As part of their regular responsibilities, faculty members are expected to satisfactorily perform the following functions: teaching; academic advising; supervision of undergraduate and/or graduate students; direction of individual studies/theses/dissertations; leadership in curriculum development; participation in department/division, college/school, and university governance; scholarship; and participation in professional activities, community activities, and special projects of the university.
- 1.2 Acknowledging that faculty members have diverse responsibilities, the University supports an equitable and reasonable workload assignment system. The university follows the guidelines described below, which specify the amount of workload credit that may be granted for various faculty assignments.
- 1.3 The academic teaching workload standard for full-time tenure/tenure-track faculty members at Texas A&M International University is 12 workload credits per semester. (Part-time faculty workload credits are proportional to the full-time equivalent appointment-). Academic teaching workload for full-time non-tenure/tenure-track faculty and fixed term faculty is 15 workload credits per semester. These workload credits are assigned for direct instruction and for a variety of instructionally-related, administrative, scholarly, and service activities. Expectations, outcomes, and rationale must be clear for any faculty member who teaches fewer than ~~twelve~~ 12 Semester Credit Hours (SCH). There are three exceptions to the standard teaching load of 12 SCH for tenure-track and tenured faculty: Regents Professors; A.R. Sanchez, Jr. School of Business (ARSSB) tenure-track and tenured faculty; and, faculty assigned to teaching doctoral-level courses.
  - 1.3.1 Regents Professors will receive a workload of 6 credit hours per semester as long as their scholarly output is maintained at the level expected of a Regents Professor.

1.3.2 Tenure-track and tenured faculty in ARSSB will have a 9 SCH teaching load in order to meet AACSB accreditation criteria.

1.3.3 Faculty teaching a doctoral seminar will receive one course release during the semester in which the seminar is delivered and may receive one course release in the semester prior to the semester in which the seminar is taught. Faculty members teaching a doctoral seminar are expected to engage in a level of scholarly activity consistent with that of faculty receiving release time for research.

1.4 In accordance with Texas A&M System Policy 12.03, the resident may approve adjustments to teaching loads upon the recommendation of the Provost, who in turn considers the recommendation of the deans and department chairs. Adjustments to the standard teaching load for faculty are dependent on the university's resources and thus in exceptional cases may need to be adjusted in order to maintain the quality of the university's programs and services. Approval for assignments of non-instructional workload credit is made by the Provost and Vice President for Academic Affairs on the basis of recommendations from the appropriate Dean and department chair in consultation with departmental faculty.

~~1.5 The minimum teaching load for full-time faculty members who do not have administrative assignments and who are not on development leave is nine semester credit hours or equivalent per semester. Participation in the teaching of undergraduate students by senior faculty is strongly encouraged. In accordance with System Policy 12.03, the president may approve adjustments to teaching load upon recommendation of the provost.~~

## **2. CREDIT-GENERATING DIRECT INSTRUCTION**

2.1 Direct teaching activities include, but are not limited to, the following:

- (1) Instruction in lecture and seminar courses;
- (2) Laboratory and clinical instruction, music ensemble, and studio art;
- (3) Supervision of undergraduate and/or graduate students;
- (4) Private music lessons;
- (5) Chairing master's thesis committees;
- (6) Chairing doctoral dissertation\_-committees;
- ~~-(7) Teaching a practicum as a group course; and~~
- ~~-(8) Team teaching.~~

2.2 Workload credits are assigned by the Dean on the basis of the recommendations from the department chair and in consultation with the Provost and Vice President for Academic Affairs.

## **3. SUMMER TEACHING**

3.1 Unless specifically stated otherwise, faculty members are employed for nine months and thus not guaranteed employment during the summer session.

3.2 When possible, a faculty member will be offered the opportunity to teach at least one session (i.e., one course) in the summer. Any additional courses would be offered to



faculty based upon student need.

#### 4. ADMINISTRATIVE ASSIGNMENTS

Faculty members may receive academic workload credit for administrative assignments. The amount of workload credit for administrative duties that a faculty member receives is contingent upon the complexity of the department or program, the assigned duties of the position, and the number of faculty members or students supervised. In general, however, to receive a reduction of three work-load credits (e.g., one course reduction), the assignment should approximate the amount of time that would have been devoted to a 3-credit-hour course – namely, approximately 140 clock-hours (equivalent to hours a week of class in a 15-week semester plus 6 hours a week that would have been devoted to class preparation, grading, advising, and general student interaction). Positions in which a faculty member is given an administrative, supervisory, or coordinative assignment directly related to the instructional programs and purposes of the university include: associate provost/associate vice president, assistant/associate dean, chairperson of a department/division; coordinator of a disciplinary area, and coordinator or director of a center, program, or clinic.

#### 5. NON-ADMINISTRATIVE ACADEMIC ASSIGNMENTS

~~Academic workload credit may also be given for non-administrative academic assignments, including instructionally related activities, scholarship, service, and other academically-related assignments.~~ Release from teaching requires approval of the department chair, the college dean, and the Provost. Below is an explanation of the types of activities included in each of these categories.

##### 5.1 Instructionally-related Assignments

Adjustments to teach load credits or limitations placed on class sizes may be allowed for different instructionally-related assignments, including teaching assignments that include additional responsibilities, such as:

- (1) Teaching two or more large classes (at least 125 or more students), especially those requiring extensive individual student interaction and heavy grading responsibilities (e.g., writing assignments, essay exams);
- (2) Teaching courses requiring three or more new course preparations;
- (3) Teaching courses requiring many tutorial interactions with individual students such as speech classes or classes with extensive writing assignments, essay exams, or similarly complex tasks;
- (4) Teaching courses requiring extensive supervision of and coordination with teaching assistants, graders or of multiple laboratory or discussion sessions;
- (5) Developing new degree programs, conducting major curricular revision, or developing courses in a new format;
- (6) Teaching field-based courses; and,
- (7) Coordinating and engaging in student advising for a large program.

##### 5.2 Scholarship

Academic workload credit may be assigned for research/intellectual

contributions/creative activity as long as expectations for excellence in teaching remain high.

5.2.1 Tenure-track faculty are eligible for release time in order to establish their research agenda and to demonstrate scholarly productivity during their probationary period.

5.2.1.1 In their first two years, tenure-track faculty will be given a greatly reduced teaching load of 12 SCH total during the first year and 15 SCH during the second year.

5.2.1.2 The amount and the terms of release time beyond the second year will be negotiated at the time of initial appointment with the dean of the school or college, in consultation with the Provost.

5.2.2 Tenured Faculty

5.2.2.1 Tenured faculty who have been judged to be highly productive as researchers and scholars may receive a 3-work-load-credit reduction in their teaching load for as long as they remain highly productive in their research, giving them a standard teaching load of 9-work-load credits per semester. The criteria for determining which tenured faculty are “highly productive” in their research will be based on their research scores over two consecutive annual evaluations. In consultation with department chairs and tenured college faculty and with the approval of the Provost, the dean of the college will determine the precise total score for research on the 2two consecutive annual evaluations that qualifies a tenured faculty member for an ongoing research release for each semester. In order to conform to AACSB accreditation expectations for ARSSB, tenure-track and tenured faculty in ARSSB have a standard teaching load of 9-work-load-credits (with the exception of 1.3.2 above) and are expected to be highly productive research faculty on a continuous basis. Any additional reduction for highly productive research non-ARSSB faculty must be approved by the department chair, the college dean, and the Provost. In general, these are the baseline expectations for tenured faculty receiving this release time for research:

- (1) Annual report of scholarly effort with supporting documentation;
- (2) Publication of an article in a referred journal or a referred chapter in an academic book at least every other year or multiple, less extensive critical academic publications (e.g., encyclopedia articles, book reviews) with documentation of significant contributions to the research, or to the analysis of research data, and/or the writing of any co-authored publication;
- (3) At least one scholarly presentation or equivalent every year; and,
- (4) A written explanation to the dean if any of the above expectations are not met, with the dean making a recommendation to the Provost, who will have the final decision about whether the faculty member will receive future reductions in teaching loads for research projects.

5.2.2.2 Tenured faculty who are deemed to be highly productive in their research and scholarship and who have a 9-work-load-credit standard teaching load may apply for additional release time to conduct a major research project. Such releases are limited and are subject to the availability of resources.

5.2.2.2.1 To be eligible for these additional research course releases, a faculty member must submit for review an application through the appropriate dean to a College Research Committee that is representative of the tenured faculty in the various departments of the college. Proposals for long-term projects (e.g., books) may be for a full year or a total reduction of 6-work-load-credits from their teaching load. Proposals for shorter-term major projects (e.g., a major portion of a book, one or more journal articles) may be for only one semester or a total of 3-work-load-credits.

5.2.2.2.2 The College Research Committee will evaluate the merits of the proposed plans and make a recommendation to the dean of the college or school.

5.2.2.2.3 Recommendations will be forwarded to the Provost for final approval.

5.2.2.2.4 Tenured faculty awarded this additional research time for a major research project must submit a report to their dean within two months of the end of the semester in which they received the release time. The report must document their activities and be accompanied by relevant supporting documents (e.g., manuscripts, copies of published articles, raw research data and analytics as foundation for future articles). If the dean determines that the faculty member did not fulfill in any significant manner the terms of the faculty member's original proposal, then the faculty member will not be eligible in the future for any additional research releases for major projects. The future standard teaching load for a tenured faculty member, however, will still be determined by whether or not the faculty member qualifies as a "highly productive" scholar (see section 5.2.2.1 above).

~~5.2 During the academic year, a faculty member may request possible teaching workload credit for non administrative reasons, including: (1) instructionally related activities, (2) scholarship, (3) service, and (4) special circumstances. Release from teaching requires approval of the department chair, the college dean and the Provost and Vice President for Academic Affairs. Below is an explanation of the types of activities included in each of these categories.~~

~~5.3 Instructionally related Assignments~~

~~Adjustments to teaching workload credits may be allowed for different instructionally related assignments, including teaching assignments that include additional responsibilities. This category includes, but is not restricted to:~~

~~(1) teaching large classes, especially those with extensive writing assignments, essay exams, or similar complex tasks, or that involve supervision and coordination of teaching assistants, graders, or of multiple laboratory or discussion sections.~~

~~(2) developing new degree programs, conducting major curricular revision, or developing courses in a new format.~~

~~(3) teaching field-based courses~~

~~(4) coordinating student advising~~

#### ~~5.4 Scholarship~~

~~5.4.1 Academic workload credit may be assigned for research/intellectual contributions/creative activity.~~

~~5.4.2 Tenure-track faculty members are eligible for release time in order to establish their research agenda and to demonstrate scholarly productivity during their probationary period.~~

~~5.4.2.1 In their first two years, tenure-track faculty will be given 6 workload credits per semester (a teaching load of 2 courses per semester).~~

~~5.4.2.2 The amount and terms of release time beyond the second year will be negotiated with the Dean of the school or college, in consultation with the Provost and Vice President for Academic Affairs at the time of the faculty member's initial appointment.~~

~~5.4.3 Tenured faculty members are eligible to apply for a two-course release per year to pursue research. Expectations for excellence in teaching remain the same for faculty awarded release time for research as they do for all faculty members.~~

~~5.4.3.1 Tenured faculty members seeking release time for research must submit for review an application through the appropriate Dean to a College Research Committee representative of the tenured faculty in the various departments in the college.~~

~~5.4.3.2 The Committee will evaluate the merits of the proposed plans and make a recommendation to the Dean of the college or school.~~

~~5.4.3.3 Recommendations will be forwarded to the Provost for consideration and final approval.~~

#### ~~5.4.4 Baseline Expectations for Faculty Awarded Release Time for Research~~

~~5.4.4.1 Documentation of scholarly effort each year.~~

~~5.4.4.2 Minimum of a publication or equivalent accepted in the second year.~~

~~5.4.4.3 A faculty member should plan to make at least one scholarly presentation or equivalent every year.~~

~~5.4.4.4 If faculty members do not meet Baseline Requirements, they must submit a written explanation justifying continuance for release time to the College Research Committee, who will forward their recommendation to the Dean. Recommendations will be forwarded to the Provost, who will make the final decision on whether release time will be awarded in the future.~~

#### ~~5.4.5 Additional Release Time for Research~~

~~5.4.5.1 Faculty whose scholarly achievements are characterized by consistently high levels of productivity over a sustained period of time are eligible to apply for one additional course release time per academic year, or a total of three-course release time per academic year.~~

~~research is the same for faculty seeking two-course release time for research.~~

- ~~5.4.5.3 Faculty members receiving three course release time are expected to produce one refereed article per year or make substantial progress toward completion of a book or the equivalent. Expectations for excellence in teaching remain the same as for all faculty members.~~
- ~~5.4.5.4 Regent's Professors will receive a workload of 6 credit hours per semester (a teaching load of 2 courses per semester) as long as their scholarly output is maintained at a level expected for Regent's Professors.~~
- ~~5.4.6 General Considerations~~
- ~~5.4.6.1 In the event that University resources are insufficient to fund all qualifying applications, the Provost, in consultation with the President, will determine the amount of release time that will be awarded in a given year.~~
- ~~5.4.6.2 Faculty members teaching a doctoral seminar will receive one course release during the semester in which the seminar is delivered, and may receive one course release in the semester prior to the semester in which the seminar is delivered. Faculty members teaching a doctoral seminar are expected to engage in a level of scholarly activity consistent with that of faculty receiving release time for research.~~
- ~~5.4.6.3 Faculty teaching exclusively graduate level courses may receive appropriate release time in recognition of the need for extensive research and course preparation.~~
- ~~5.4.6.4 Faculty may submit proposals of a more limited scope, requesting a one-course release for one semester. An outcome clearly achievable in a short time should accompany the proposal.~~
- ~~5.4.6.5 Additional release time may be granted for research projects of exceptional merit that require an extensive commitment of time.~~

## **6. SERVICE**

A faculty member may receive academic workload credit for extraordinary service at the university, in the academic discipline, and/or to the public.

## **7. SPECIAL CIRCUMSTANCES**

7.1 The President may grant academic workload credit for special presidential assignments.

7.2 With the consent of the Provost and Vice President for Academic Affairs, a college dean may grant academic workload credit for reasons not described in this rule.

## **8. MONITORING WORKLOAD**

### **8.1 College Responsibilities and Procedures**

- ~~8.1.1 Beginning with the department chair, all requests for release time meeting the criteria described above in 12.03.99.L1.4-6 must be approved by the dean of the college and submitted to the Provost for final approval, whenever possible, prior to the beginning of registration for a semester but in all cases at least one week prior to the beginning of that semester's classes. If the request for release time is for the entire academic year, approval documentation need be submitted only once – prior to the beginning of the academic year. Within the framework of university workload rules, each college, with formal advice from and by majority~~

~~vote of the faculty, will develop procedures for assigning academic workload credit.~~

8.1.2 —The ultimate responsibility for ensuring compliance with work-load rules and equity across the college lies with the college dean.

~~equity across the college lies with the college dean.~~

- 8.2 University Responsibilities: The Provost and Vice President for Academic Affairs has final authority for the approval of academic workload in conformity with university rules and procedures and Texas A&M University System policies. The ultimate responsibility for ensuring workload equity across the university lies with the Provost. Each year the university submits a report to The Texas A&M University System and the Texas Higher Education Coordinating Board regarding workload compliance.

## **9. REQUESTS FOR REVIEW OF ACADEMIC WORKLOAD ASSIGNMENTS**

Texas A&M International University recognizes the right of faculty to request a review of workload assignments before a panel of peers.

|                                  |
|----------------------------------|
| <p><i>Contact<br/>Office</i></p> |
|----------------------------------|

Provost and Vice President for Academic Affairs

**TEXAS A&M**  
**INTERNATIONAL**  
**UNIVERSITY™**  
**Rule**

**12.03.99.L1 Faculty Academic Workload and Reporting Requirements**

*First Approved: November 6, 2014*

*Last Revised: August 8, 2019*

*Next Scheduled Review: August 8, 2024*

Supplements: [System Policy 12.03, Faculty Academic Workload and Reporting Requirements](#)

**1. GENERAL**

- 1.1 To support the mission of Texas A&M International University, members of the faculty perform their classroom duties and carry out a variety of essential functions. As part of their regular responsibilities, faculty members are expected to satisfactorily perform the following functions: teaching; academic advising; supervision of undergraduate and/or graduate students; direction of individual studies/theses/dissertations; leadership in curriculum development; participation in department/division, college/school, and university governance; scholarship; and participation in professional activities, community activities, and special projects of the university.
- 1.2 Acknowledging that faculty members have diverse responsibilities, the University supports an equitable and reasonable workload assignment system. The university follows the guidelines described below, which specify the amount of workload credit that may be granted for various faculty assignments.
- 1.3 The academic teaching workload standard for full-time tenure/tenure-track faculty members at Texas A&M International University is 12 workload credits per semester. (Part-time faculty workload credits are proportional to the full-time equivalent appointment). Academic teaching workload for full-time non-tenure/tenure-track faculty and fixed term faculty is 15 workload credits per semester. These workload credits are assigned for direct instruction and for a variety of instructionally-related, administrative, scholarly, and service activities. Expectations, outcomes, and rationale must be clear for any faculty member who teaches fewer than 12 Semester Credit Hours (SCH). There are three exceptions to the standard teaching load of 12 SCH for tenure-track and tenured faculty: Regents Professors; A.R. Sanchez, Jr. School of Business (ARSSB) tenure-track and tenured faculty; and, faculty assigned to teaching doctoral-level courses.
  - 1.3.1 Regents Professors will receive a workload of 6 credit hours per semester as long as their scholarly output is maintained at the level expected of a Regents Professor.



1.3.2 Tenure-track and tenured faculty in ARSSB will have a 9 SCH teaching load in order to meet AACSB accreditation criteria.

1.3.3 Faculty teaching a doctoral seminar will receive one course release during the semester in which the seminar is delivered and may receive one course release in the semester prior to the semester in which the seminar is taught. Faculty members teaching a doctoral seminar are expected to engage in a level of scholarly activity consistent with that of faculty receiving release time for research.

1.4 In accordance with Texas A&M System Policy 12.03, the resident may approve adjustments to teaching loads upon the recommendation of the Provost, who in turn considers the recommendation of the deans and department chairs. Adjustments to the standard teaching load for faculty are dependent on the university's resources and thus in exceptional cases may need to be adjusted in order to maintain the quality of the university's programs and services.

## **2. CREDIT-GENERATING DIRECT INSTRUCTION**

2.1 Direct teaching activities include, but are not limited to, the following:

- (1) Instruction in lecture and seminar courses;
- (2) Laboratory and clinical instruction, music ensemble, and studio art;
- (3) Supervision of undergraduate and/or graduate students;
- (4) Private music lessons;
- (5) Chairing master's thesis committees;
- (6) Chairing doctoral dissertation committees;
- (7) Teaching a practicum as a group course; and
- (8) Team teaching.

2.2 Workload credits are assigned by the Dean on the basis of the recommendations from the department chair and in consultation with the Provost and Vice President for Academic Affairs.

## **3. SUMMER TEACHING**

3.1 Unless specifically stated otherwise, faculty members are employed for nine months and thus not guaranteed employment during the summer session.

3.2 When possible, a faculty member will be offered the opportunity to teach at least one in the summer. Any additional courses would be offered to faculty based upon student need.

## **4. ADMINISTRATIVE ASSIGNMENTS**

Faculty members may receive academic workload credit for administrative assignments. The amount of workload credit for administrative duties that a faculty member receives is contingent upon the complexity of the department or program, the assigned duties of the position, and the number of faculty members or students supervised. In general, however, to receive a reduction of three work-load credits (e.g., one course reduction), the assignment should approximate the amount of time that would have been devoted to a 3-



credit-hour course – namely, approximately 140 clock-hours (equivalent to hours a week of class in a 15-week semester plus 6 hours a week that would have been devoted to class preparation, grading, advising, and general student interaction). Positions in which a faculty member is given an administrative, supervisory, or coordinative assignment directly related to the instructional programs and purposes of the university include: associate provost/associate vice president, assistant/associate dean, chairperson of a department/division; coordinator of a disciplinary area, and coordinator or director of a center, program, or clinic.

## **5. NON-ADMINISTRATIVE ACADEMIC ASSIGNMENTS**

Academic workload credit may also be given for non-administrative academic assignments, including instructionally related activities, scholarship, service, and other academically-related assignments. Release from teaching requires approval of the department chair, the college dean, and the Provost. Below is an explanation of the types of activities included in each of these categories.

### **5.1 Instructionally-related Assignments**

Adjustments to teach load credits or limitations placed on class sizes may be allowed for different instructionally-related assignments, including teaching assignments that include additional responsibilities, such as:

- (1) Teaching two or more large classes (at least 125 or more students), especially those requiring extensive individual student interaction and heavy grading responsibilities (e.g., writing assignments, essay exams);
- (2) Teaching courses requiring three or more new course preparations;
- (3) Teaching courses requiring many tutorial interactions with individual students such as speech classes or classes with extensive writing assignments, essay exams, or similarly complex tasks;
- (4) Teaching courses requiring extensive supervision of and coordination with teaching assistants, graders or of multiple laboratory or discussion sessions;
- (5) Developing new degree programs, conducting major curricular revision, or developing courses in a new format;
- (6) Teaching field-based courses; and,
- (7) Coordinating and engaging in student advising for a large program.

### **5.2 Scholarship**

Academic workload credit may be assigned for research/intellectual contributions/creative activity as long as expectations for excellence in teaching remain high.

5.2.1 Tenure-track faculty are eligible for release time in order to establish their research agenda and to demonstrate scholarly productivity during their probationary period.

5.2.1.1 In their first two years, tenure-track faculty will be given a greatly reduced teaching load of 12 SCH total during the first year and 15 SCH during the second year.

5.2.1.2 The amount and the terms of release time beyond the second year will be negotiated at the time of initial appointment with the dean of the school or college, in consultation with the Provost.

## 5.2.2 Tenured Faculty

5.2.2.1 Tenured faculty who have been judged to be highly productive as researchers and scholars may receive a 3-work-load-credit reduction in their teaching load for as long as they remain highly productive in their research, giving them a standard teaching load of 9-work-load credits per semester. The criteria for determining which tenured faculty are “highly productive” in their research will be based on their research scores over two consecutive annual evaluations. In consultation with department chairs and tenured college faculty and with the approval of the Provost, the dean of the college will determine the precise total score for research on the two consecutive annual evaluations that qualifies a tenured faculty member for an ongoing research release for each semester. In order to conform to AACSB accreditation expectations for ARSSB, tenure-track and tenured faculty in ARSSB have a standard teaching load of 9-work-load-credits (with the exception of 1.3.2 above) and are expected to be highly productive research faculty on a continuous basis. Any additional reduction for highly productive research non-ARSSB faculty must be approved by the department chair, the college dean, and the Provost. In general, these are the baseline expectations for tenured faculty receiving this release time for research:

- (1) Annual report of scholarly effort with supporting documentation;
- (2) Publication of an article in a referred journal or a referred chapter in an academic book at least every other year or multiple, less extensive critical academic publications (e.g., encyclopedia articles, book reviews) with documentation of significant contributions to the research, or to the analysis of research data, and/or the writing of any co-authored publication;
- (3) At least one scholarly presentation or equivalent every year; and,
- (4) A written explanation to the dean if any of the above expectations are not met, with the dean making a recommendation to the Provost, who will have the final decision about whether the faculty member will receive future reductions in teaching loads for research projects.

5.2.2.2 Tenured faculty who are deemed to be highly productive in their research and scholarship and who have a 9-work-load-credit standard teaching load may apply for additional release time to conduct a major research project. Such releases are limited and are subject to the availability of resources.

5.2.2.2.1 To be eligible for these additional research course releases, a faculty member must submit for review an application through the appropriate dean to a College Research Committee that is representative

of the tenured faculty in the various departments of the college. Proposals for long-term projects (e.g., books) may be for a full-year or a total reduction of 6-work-load-credits from their teaching load. Proposals for shorter-term major projects (e.g., a major portion of a book, one or more journal articles) may be for only one semester or a total of 3-work-load-credits.

5.2.2.2.2 The College Research Committee will evaluate the merits of the proposed plans and make a recommendation to the dean of the college or school.

5.2.2.2.3 Recommendations will be forwarded to the Provost for final approval.

5.2.2.2.4 Tenured faculty awarded this additional research time for a major research project must submit a report to their dean within two months of the end of the semester in which they received the release time. The report must document their activities and be accompanied by relevant supporting documents (e.g., manuscripts, copies of published articles, raw research data and analytics as foundation for future articles). If the dean determines that the faculty member did not fulfill in any significant manner the terms of the faculty member's original proposal, then the faculty member will not be eligible in the future for any additional research releases for major projects. The future standard teaching load for a tenured faculty member, however, will still be determined by whether or not the faculty member qualifies as a "highly productive" scholar (see section 5.2.2.1 above).

## **6. SERVICE**

A faculty member may receive academic workload credit for extraordinary service at the university, in the academic discipline, and/or to the public.

## **7. SPECIAL CIRCUMSTANCES**

7.1 The President may grant academic workload credit for special presidential assignments.

7.2 With the consent of the Provost and Vice President for Academic Affairs, a college dean may grant academic workload credit for reasons not described in this rule.

## **8. MONITORING WORKLOAD**

### **8.1 College Responsibilities and Procedures**

8.1.1 Beginning with the department chair, all requests for release time meeting the criteria described above in 12.03.99.L1.4-6 must be approved by the dean of the college and submitted to the Provost for final approval, whenever possible, prior to the beginning of registration for a semester but in all cases at least one week prior to the beginning of that semester's classes. If the request for release time is for the entire academic year, approval documentation need be submitted only once – prior to the beginning of the academic year.

8.1.2 The ultimate responsibility for ensuring compliance with work-load rules and equity across the college lies with the college dean.

8.2 University Responsibilities: The Provost and Vice President for Academic Affairs

has final authority for the approval of academic workload in conformity with university rules and procedures and Texas A&M University System policies. The ultimate responsibility for ensuring workload equity across the university lies with the Provost. Each year the university submits a report to The Texas A&M University System and the Texas Higher Education Coordinating Board regarding workload compliance.

## **9. REQUESTS FOR REVIEW OF ACADEMIC WORKLOAD ASSIGNMENTS**

Texas A&M International University recognizes the right of faculty to request a review of workload assignments before a panel of peers.

*Contact  
Office*

Provost and Vice President for Academic Affairs

Agenda Item No.

**TEXAS A&M UNIVERSITY**

Office of the President

May 30, 2019

Members, Board of Regents  
The Texas A&M University System

Subject: Approval of Academic Tenure, August 2019, Texas A&M University

I recommend adoption of the following minute order.

**“The Board of Regents of The Texas A&M University System, in accordance with System Policy 12.01, *Academic Freedom, Responsibility and Tenure*, hereby authorizes the granting of tenure to the following faculty members at Texas A&M University as set forth in the exhibit, Tenure List No. 19-04.”**

Respectfully submitted,

Michael K. Young  
President

**Approval Recommended:**

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John Sharp  
Chancellor

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Billy Hamilton  
Deputy Chancellor and  
Chief Financial Officer

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James R. Hallmark, Ph.D.  
Vice Chancellor for Academic Affairs

**Approved for Legal Sufficiency:**

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Ray Bonilla  
General Counsel

**TEXAS A&M UNIVERSITY  
RECOMMENDATIONS FOR TENURE  
TENURE LIST NO. 19-04**

| <u>Name</u>                   | <u>Present Rank</u><br><u>Department</u>     | <u>Yrs. Towards Tenure*</u> |                    | <u>Effective</u><br><u>Date/Tenure</u>               | <u>Education</u>                                        | <u>Employment</u><br><u>Towards Tenure</u>                                                                                                                                                                                                                                                                                |
|-------------------------------|----------------------------------------------|-----------------------------|--------------------|------------------------------------------------------|---------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                               |                                              | <u>Univ.</u>                | <u>Other Inst.</u> |                                                      |                                                         |                                                                                                                                                                                                                                                                                                                           |
| <b>COLLEGE OF ENGINEERING</b> |                                              |                             |                    |                                                      |                                                         |                                                                                                                                                                                                                                                                                                                           |
| Dr. Jeffrey W. Bullard        | Professor<br>Civil Engineering               | 0                           | >15                | Upon Approval<br>by the Board and<br>Faculty Arrival | Ph.D. (1993)<br>University of<br>California             | Fa 1995 – Fa 1999<br>Assistant Professor<br>University of Illinois at Urbana-<br>Champaign<br><br>Sp 2000 – Sp2002<br>Materials Process Specialist<br>3M<br><br>Su 2002 – Su 2019<br>Materials Research Engineer<br>National Institute of Standards and<br>Technology<br><br>Fa 2019<br>Professor<br>Texas A&M University |
| Dr. Kyle J. DeMars            | Associate Professor<br>Aerospace Engineering | 0                           | 6.5                | Upon Approval<br>by the Board and<br>Faculty Arrival | Ph.D. (2010)<br>The University<br>of Texas at<br>Austin | Sp 2013 – Sp 2019<br>Assistant Professor<br>Missouri University<br><br>Su 2019<br>Associate Professor<br>Texas A&M University                                                                                                                                                                                             |

## COLLEGE OF ENGINEERING (Continued)

|                   |                                                             |    |   |                                                      |                                                                   |                                                                                                                                                                                                      |
|-------------------|-------------------------------------------------------------|----|---|------------------------------------------------------|-------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Dr. Patrick Linke | Professor<br>Chemical Engineering                           | 12 | 0 | Upon Approval<br>by the Board and<br>Faculty Arrival | Ph.D. (2001)<br>University of<br>Manchester,<br>United<br>Kingdom | Fa 2007 – Su 2011<br>Associate Professor<br>Texas A&M University at Qatar<br><br>Fa 2011 – Su 2019<br>Professor<br>Texas A&M University at Qatar<br><br>Fa 2019<br>Professor<br>Texas A&M University |
| Dr. Emily Pentzer | Associate Professor<br>Materials Science and<br>Engineering | 0  | 6 | Upon Approval<br>by the Board and<br>Faculty Arrival | Ph.D. (2010)<br>Northwestern<br>University                        | Su 2013 – Sp 2019<br>Assistant Professor<br>Case Western University<br><br>Su 2019<br>Associate Professor<br>Texas A&M University                                                                    |

**COLLEGE OF ENGINEERING (Continued)**

|                   |                                |   |     |                                                      |                                               |                                                                                                                                                                                                                                                                                                                                    |
|-------------------|--------------------------------|---|-----|------------------------------------------------------|-----------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Dr. Anand Puppala | Professor<br>Civil Engineering | 0 | >15 | Upon Approval<br>by the Board and<br>Faculty Arrival | Ph.D. (1993)<br>Louisiana State<br>University | Fa 1996 – Su 2001<br>Assistant Professor<br>The University of Texas at<br>Arlington<br><br>Fa 2001 – Su 2005<br>Associate Professor (Tenured 2001)<br>The University of Texas at<br>Arlington<br><br>Fa 2005 – Su 2019<br>Professor<br>The University of Texas at<br>Arlington<br><br>Fa 2019<br>Professor<br>Texas A&M University |
|-------------------|--------------------------------|---|-----|------------------------------------------------------|-----------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|



## COLLEGE OF ENGINEERING (Continued)

|                              |                                                  |   |     |                                                      |                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|------------------------------|--------------------------------------------------|---|-----|------------------------------------------------------|---------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Dr. Richard Stanley Williams | Professor<br>Electrical and Computer Engineering | 0 | >15 | Upon Approval<br>by the Board and<br>Faculty Arrival | Ph.D. (1978)<br>University of<br>California | Fa 1980 – Su 1984<br>Assistant Professor<br>University of California<br><br>Fa 1984 – Su 1986<br>Associate Professor (Tenured 1984)<br>University of California<br><br>Fa 1986 – Su 1997<br>Professor<br>University of California<br><br>Su 1995 – Su 2012<br>Hewlett Packard Labs<br>Scientist, Fellow, Director<br><br>Su 2011 – Su 2018<br>Hewlett Packard Labs<br>Vice President/Senior Vice<br>President<br><br>Fa 2018<br>Professor<br>Texas A&M University |
|------------------------------|--------------------------------------------------|---|-----|------------------------------------------------------|---------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## COLLEGE OF GEOSCIENCES

|                  |                                   |   |   |                                                      |                                       |                                                                                                                            |
|------------------|-----------------------------------|---|---|------------------------------------------------------|---------------------------------------|----------------------------------------------------------------------------------------------------------------------------|
| Dr. Xiaohong Liu | Professor<br>Atmospheric Sciences | 0 | 6 | Upon Approval<br>by the Board and<br>Faculty Arrival | Ph.D. (1992)<br>Nanjing<br>University | Fa 2013 – Su 2019<br>Professor (Tenured 2013)<br>University of Wyoming<br><br>Fa 2019<br>Professor<br>Texas A&M University |
|------------------|-----------------------------------|---|---|------------------------------------------------------|---------------------------------------|----------------------------------------------------------------------------------------------------------------------------|

## MAYS BUSINESS SCHOOL

|                      |                                   |   |   |                                                      |                                           |                                                                                                                                                                                                                             |
|----------------------|-----------------------------------|---|---|------------------------------------------------------|-------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Dr. Anthony C. Klotz | Associate Professor<br>Management | 0 | 6 | Upon Approval<br>by the Board and<br>Faculty Arrival | Ph.D. (2013)<br>University of<br>Oklahoma | Fa 2013 – Su 2018<br>Assistant Professor<br>Oregon State University<br><br>Fa 2018 – Fa 2019<br>Associate Professor (Tenured 2018)<br>Oregon State University<br><br>Fa 2019<br>Associate Professor<br>Texas A&M University |
|----------------------|-----------------------------------|---|---|------------------------------------------------------|-------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

\* Each university determines, through a review process, the number of years each faculty member will be awarded tenure based on his/her dossier.

Agenda Item No.

**TEXAS A&M UNIVERSITY**

Office of the President

June 20, 2019

Members, Board of Regents  
The Texas A&M University System

Subject: Adoption of a Resolution Honoring National Championships Captured by the Texas A&M Sport Clubs Programs During the 2018-2019 Academic Year

I respectfully request the Board of Regents' approval of the following resolution honoring the 2018-2019 Texas A&M Sport Clubs National Championships.

“WHEREAS, The Texas A&M Sport Clubs program, in the Department of Recreational Sports, captured a total of 25 National Championships which includes overall team and individual titles; and

WHEREAS, The 25 National Championships bring the overall total of National Championship titles won by the Texas A&M Sport Clubs program since the inception of the program in 1974 to 318; and

WHEREAS, The 25 National Championships include team championships won by: Men's Polo (US Polo Association), Women's Polo (US Polo Association), Texas A&M Cheer Squad (National Cheerleading Association), Women's Gymnastics (National Association of Intercollegiate Gymnastics Clubs), Powerlifting – Women's Equipped Team (USA Powerlifting), Women's Club Volleyball (National Club Volleyball Federation), Archery (USA Archery), Women's Recurve Archery Team (USA Archery), and Men's Bowhunter Archery Team (USA Archery); and

WHEREAS, The 25 National Championships include individual championships won by: Ty'rae Carter – 149lb National Champion (National Club Wrestling Association), Patricia Randal – +78kg Standard Champion (National Collegiate Judo Association), Emma Whitlock – +78kg Novice Champion (National Collegiate Judo Association), Meagan Harrington – Female Overall Trap and Skeet Champion (Association of College Unions International), Hunter Eitze – International Skeet National Champion (Association of College Unions International), Brandon Schmidt, Dominic Gross, Will Van Dusen, Hunter Eitze and Greg Garrett – Sporting Clays Team National Champion (Association of College Unions International), Taylor McDoniel – Women's Vault and Floor National Champion (National Association of Intercollegiate Gymnastics Clubs), Renee Woodruff – Women's All-Around and Beam National Champion (National Association of Intercollegiate Gymnastics Clubs), Anna Lightfoot – Women's Floor Champion (National Association of Intercollegiate Gymnastics Clubs), Jared Miscisin – Men's All Around National Champion (National Association of Intercollegiate Gymnastics Clubs), Kyra Rodriguez – 49kg Equipped Female (USA Powerlifting), Elma Lopez – 52kg Equipped Female (USA Powerlifting), Arnold Delgadillo – 59kg Equipped Male (USA Powerlifting), Josh Brown – 105kg Equipped Male (USA Powerlifting), Andrea Zenger – Women's Archery Individual Bowhunter Champion (USA Archery), and Keri Spiller – Women's Archery Individual Barebow Champion (USA Archery); now, therefore, be it

Agenda Item No.  
June 20, 2019

RESOLVED, that we, the members of the Board of Regents of The Texas A&M University System, gratefully recognize the 25 National Championships won by the teams and individuals of the Texas A&M Sport Clubs program; and, be it, further

RESOLVED, that this resolution be included in the minutes, and copies thereof be signed by the Chairman of the Board of Regents of The Texas A&M University System, and be presented to the Department of Recreational Sports and the Texas A&M Sport Clubs program and to the Archives of Texas A&M University as an expression of appreciation and respect for these accomplishments and National Champions.

ADOPTED, this 8<sup>th</sup> day of August 2019.”

Respectfully submitted,

Michael K. Young  
President

**Approval Recommended:**

**Approved for Legal Sufficiency:**

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John Sharp  
Chancellor

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Ray Bonilla  
General Counsel

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Billy Hamilton  
Deputy Chancellor and  
Chief Financial Officer

Agenda Item No.

## AGENDA ITEM BRIEFING

**Submitted by:** Michael K. Young, President  
Texas A&M University

**Subject:** Approval of the Appropriation of Funds for the Purchase of 30 Transit Buses,  
Texas A&M University, College Station, Texas

### Background and Prior Actions:

In an ongoing effort to improve Transit Services for the Texas A&M University (Texas A&M) community, the university is partnering with Brazos Transit for a federal grant. Transit Services will acquire 24 buses (21 Diesel, 3 Electric) under a federal match with TIGER grant funds. In addition, Transit Services is eligible to purchase an additional six buses using the same bid proposal for a total bus purchase of 30.

### Proposed Board Action:

Appropriate \$6,450,000 in Revenue Financing System Debt Proceeds.

### Funding/Budget Amount:

| <u>Funding Source</u>                     | <u>Budget Amount</u> | Average<br><u>Estimated Annual</u><br><u>Debt Service</u> | Debt Service<br><u>Source</u><br>University<br>Advancement<br>Fee |
|-------------------------------------------|----------------------|-----------------------------------------------------------|-------------------------------------------------------------------|
| Revenue Financing System<br>Debt Proceeds | <u>\$6,450,000</u>   | \$585,907                                                 |                                                                   |
| Total                                     | <u>\$6,450,000</u>   |                                                           |                                                                   |

### Other Major Fiscal Impacts:

None.

Agenda Item No.

**TEXAS A&M UNIVERSITY**

Office of the President

June 20, 2019

Members, Board of Regents  
The Texas A&M University System

Subject: Approval of the Appropriation of Funds for the Purchase of 30 Transit Buses, Texas  
A&M University, College Station, Texas

I recommend adoption of the following minute order:

**“An amount of \$6,450,000 from Account No. 01-083540 Revenue Financing System debt proceeds (University Advancement Fee), is hereby appropriated for the federal match for 24 buses to be purchased with TIGER grant funds plus an additional six buses.”**

**The Board of Regents of The Texas A&M University System (Board) reasonably expects to incur debt in one or more obligations for this project, and all or a portion of the proceeds received from the sale of such obligations is reasonably expected to be used to reimburse the account(s) for amounts previously appropriated and/or expended from such account(s).**

**As required by Section 5(a) of the Master Resolution of the Revenue Financing System, the Board hereby determines that it will have sufficient funds to meet the financial obligations of The Texas A&M University System, including sufficient Pledged Revenues to satisfy the Annual Debt Service Requirements of the Revenue Financing System and to meet all financial obligations of the Board relating to the Revenue Financing System and that the Participants, on whose behalf the debt is issued, possess the financial capacity to satisfy their Direct Obligations.”**

Respectfully submitted,

Michael K. Young  
President

**Approval Recommended:**

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John Sharp  
Chancellor

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Billy Hamilton  
Deputy Chancellor and  
Chief Financial Officer

**Approved for Legal Sufficiency:**

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Ray Bonilla  
General Counsel

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Maria L. Robinson  
Chief Investment Officer and Treasurer

**TEXAS A&M UNIVERSITY  
REVENUE FINANCING SYSTEM  
Purchase of 30 Buses  
University Advancement Fee (Transit)**

| <b>Dates</b> | <b>Outstanding<br/>Principal</b> | <b>Principal<br/>Amount</b> | <b>Interest<br/>Amount</b> | <b>Annual Total</b>    | <b>Coverage<br/>1.15x</b> |
|--------------|----------------------------------|-----------------------------|----------------------------|------------------------|---------------------------|
|              | 6,515,000.00                     |                             |                            |                        |                           |
| YEAR 1       | 6,190,000.00                     | 325,000.00                  | 280,600.00                 | 585,600.00             | 673,440.00                |
| YEAR 2       | 5,850,000.00                     | 340,000.00                  | 247,600.00                 | 587,600.00             | 675,740.00                |
| YEAR 3       | 5,495,000.00                     | 355,000.00                  | 234,000.00                 | 589,000.00             | 677,350.00                |
| YEAR 4       | 5,130,000.00                     | 365,000.00                  | 219,800.00                 | 584,800.00             | 672,520.00                |
| YEAR 5       | 4,750,000.00                     | 380,000.00                  | 205,200.00                 | 585,200.00             | 672,980.00                |
| YEAR 6       | 4,355,000.00                     | 395,000.00                  | 190,000.00                 | 585,000.00             | 672,750.00                |
| YEAR 7       | 3,945,000.00                     | 410,000.00                  | 174,200.00                 | 584,200.00             | 671,830.00                |
| YEAR 8       | 3,515,000.00                     | 430,000.00                  | 157,800.00                 | 587,800.00             | 675,970.00                |
| YEAR 9       | 3,070,000.00                     | 445,000.00                  | 140,600.00                 | 585,600.00             | 673,440.00                |
| YEAR 10      | 2,605,000.00                     | 465,000.00                  | 122,800.00                 | 587,800.00             | 675,970.00                |
| YEAR 11      | 2,125,000.00                     | 480,000.00                  | 104,200.00                 | 584,200.00             | 671,830.00                |
| YEAR 12      | 1,625,000.00                     | 500,000.00                  | 85,000.00                  | 585,000.00             | 672,750.00                |
| YEAR 13      | 1,105,000.00                     | 520,000.00                  | 65,000.00                  | 585,000.00             | 672,750.00                |
| YEAR 14      | 565,000.00                       | 540,000.00                  | 44,200.00                  | 584,200.00             | 671,830.00                |
| YEAR 15      | -                                | 565,000.00                  | 22,600.00                  | 587,600.00             | 675,740.00                |
|              |                                  | <u>\$ 6,515,000.00</u>      | <u>\$ 2,273,600.00</u>     | <u>\$ 8,788,600.00</u> | <u>\$ 10,106,890.00</u>   |

Estimated issuance costs and rounding of \$65,000 are included in this schedule.

Long-term rates are assumed to be 4.00%. Rates are subject to market change.

Prepared by the Office of the Treasurer - Treasury Services 06/07/2019

**Rates are subject to market change. Amounts are preliminary estimates that will be revised at the time bonds are issued.**

## **AGENDA ITEM BRIEFING**

**Submitted by:** Michael K. Young, President  
Texas A&M University

**Subject:** Establishment of the Center of Excellence in Forensic Nursing

### **Proposed Board Action:**

Establish the Center of Excellence in Forensic Nursing within the Texas A&M University Health Science Center (TAMHSC) at Texas A&M University (Texas A&M).

### **Background Information:**

Interpersonal violence is a global health issue. In Texas there were over 18,000 reported sexual assaults, 195,000 reported family violence incidents (Texas Department of Public Safety, 2018), and more than 1,400 homicides in 2017 (Statista, 2019). Forensic nursing is a specialty focused on the intersection of health care, criminal justice, and legal systems. Forensic nurses are Registered Nurses or Advanced Practice Registered Nurses specializing in interpersonal violence prevention, intervention, investigation, and post-trauma care. Areas of forensic nursing practice include: sexual assault, death investigation, corrections, disaster aftermath, risk management, intimate partner violence, child maltreatment, elder mistreatment, and human trafficking. Establishing the Center of Excellence in Forensic Nursing (Center) will accelerate multidisciplinary efforts to devise and implement comprehensive strategies that address interpersonal violence across the lifespan. The demand for highly educated forensic nurses, especially Sexual Assault Nurse Examiners and Forensic Nurse Examiners, led the Texas Legislature to provide \$2 million in funding to support development of the Forensic Health Care Program at the College in 2016. Center designation will position the College to engage scholars throughout The Texas A&M University System to develop and disseminate new knowledge and programming to positively impact health and social outcomes for those affected by violence.

### **A&M System Funding or Other Financial Implications:**

The College will leverage the \$2 million in funding from the Texas Legislature with \$3.5 million in currently funded federal grants and state contracts to establish the Center. The College will redirect base budget funds to make an additional commitment of \$250,000 (\$50,000 per year over five years). The forensics team and their interdisciplinary collaborators have been successful in securing grants and contracts and expect to continue in this activity with the visibility and new collaborations made possible by the proposed Center.



Agenda Item No.

**TEXAS A&M UNIVERSITY**

Office of the President

May 10, 2019

Members, Board of Regents  
The Texas A&M University System

Subject: Establishment of the Center of Excellence in Forensic Nursing

I recommend adoption of the following minute order:

**“The Center of Excellence in Forensic Nursing is hereby established as an organizational unit of Texas A&M University within the Texas A&M University Health Science Center.”**

Respectfully submitted,

Michael K. Young, President  
Texas A&M University

**Submission Recommended:**

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Carrie L. Byington, M.D.  
Senior Vice President  
Texas A&M University Health Science Center

**Approval Recommended:**

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John Sharp  
Chancellor

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Billy Hamilton  
Deputy Chancellor and  
Chief Financial Officer

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James R. Hallmark, Ph.D.  
Vice Chancellor for Academic Affairs

**Approved for Legal Sufficiency:**

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Ray Bonilla  
General Counsel

**TEXAS A&M UNIVERSITY**  
Center of Excellence in Forensic Nursing

**EXECUTIVE SUMMARY**

**1. Rationale for the Creation of the Center**

The World Health Organization describes interpersonal violence as a global public health crisis. Overwhelming statistics confirm that this crisis exists in the United States and across the state of Texas. In 2017, there were over 18,000 reported sexual assaults, 195,000 reported family violence incidents (Texas Department of Public Safety, 2018), and more than 1,400 homicides statewide (Statista, 2019). Adequate health care after experiencing violence, coupled with the preservation of evidence, are significant public health problems for urban, rural and underserved populations across the globe.

Recognizing the impact of interpersonal violence on human health, in 2016 the Texas Legislature provided \$2 million in funding to support development of the Forensic Health Care Program (FHCP) at the College of Nursing at Texas A&M University (Texas A&M). Forensic nursing is a specialty focused on the intersection of health care, criminal justice, and legal systems. Forensic nurses are Registered Nurses (RNs) or Advanced Practice Registered Nurses (APRNs) specializing in interpersonal violence prevention, intervention, investigation, and post-trauma care. Areas of practice in this specialty include: sexual assault, death investigation, corrections, disaster aftermath, risk management, intimate partner violence, child maltreatment, elder mistreatment, and human trafficking. With the support of the College of Nursing (College), the FHCP seeks approval to transition from a program to a center, thereby leveraging opportunities for funding. The center will be in a position to engage scholars throughout The Texas A&M University System (A&M System) to develop and disseminate new knowledge to positively impact health and social outcomes for those affected by violence.

Establishing the Center of Excellence in Forensic Nursing (Center) will accelerate multidisciplinary efforts to devise and implement comprehensive strategies that address interpersonal violence across the lifespan. The Center will be led by a Director, Dr. Stacy Mitchell, a Clinical Associate Professor in the College of Nursing (College) who is a nationally recognized forensic nursing leader, and will engage the forensic nurse experts in the College and others across Texas A&M and the A&M System.

**2. General Description of the Center and its Mission and Goals**

The **Vision** of the Center is to be a nationally recognized, well-funded and endowed research, education, and outreach Center of Excellence in Forensic Nursing. The **Mission** of the Center is to improve health outcomes of those affected by violence and disaster. The Center will lead the nation in developing and implementing interdisciplinary, trauma-informed strategies to prevent and address violence across the lifespan through research, academic programs, continuing education, and outreach.

The **Goals** of the Center are three-fold: Programmatic Goals, Organizational Goals and Resource Goals.

Programmatic goals are inclusive of research, academics, and outreach:

1. Research goals are to: (a) expand understanding of the individual, family, and community health impacts of direct and indirect exposure to violence; (b) design, develop, and disseminate evidence-based interventions to prevent and treat health issues related to interpersonal violence; and (c) leverage clinical-academic partnerships and big data to address practice gaps.
2. Academic goals are to develop forensic health leaders by: (a) becoming the national leader for integrating forensic content into entry-level health professions education; (b) developing and delivering continuing education on interpersonal violence for multiple audiences (e.g., health professionals, educators, and law enforcement); and (c) educating graduates through the existing Master of Science in Forensic Nursing and future doctoral level specializations, and by offering graduate level certificates in Forensic Health Care and Forensic Nursing.
3. Outreach goals are to: (a) increase and retain the number of sexual assault nurse examiners (SANEs) and forensic nurse examiners (FNEs) in Texas through initial and continuing education and experiential learning; (b) educate multidisciplinary partners in trauma-informed care to those experiencing interpersonal violence; and (c) provide evidence-based expert education and consultation for communities addressing interpersonal violence.

Organizational goals are to: (a) sustain existing partnerships and develop new creative and collaborative partnerships to assist with education and outreach to interdisciplinary professionals interacting with those affected by violence; (b) develop educational opportunities for health care providers to provide appropriate trauma-informed care to those impacted by violence; and (c) engage in activities and partnerships to stop the cycle of violence.

Resource goals are to secure and sustain: (a) collaborative relationships with professionals from multiple disciplines, including medicine, sociology, psychology, anthropology, forensic entomology, forensic lab sciences, and legal studies to meet organizational and program goals; and (b) diverse funding including an endowment within the Center; and leverage existing resources such as the Texas A&M University Health Science Center (TAMHSC) Clinical Learning Resource Center for educating health care professionals and communities.

The Center will build upon the success of current grant funding from the U.S. Department of Justice (DOJ), the Health Resources and Services Administration (HRSA), Centers for Disease Control and Prevention, Cancer Prevention and Research Institute of Texas (CPRIT), state of Texas, Texas A&M, and the College to pursue additional research, training and service grants from diverse agencies (e.g., National Institutes of Health (NIH), the Substance Abuse and Mental Health Services Administration (SAMHSA), and numerous foundations).

### **3. Potential Faculty Associated with the Center and Potential Collaborations**

Collaboration within Texas A&M and A&M System agencies is already taking place, and there is great potential to synergize with A&M System universities that offer nursing and health

professions education and multiple Texas A&M colleges, such as Veterinary Medicine and Biological Sciences, Architecture, Agriculture and Life Sciences, Education and Human Development and the School of Law. For example, the College of Veterinary Medicine and Biomedical Sciences has the largest, most sophisticated veterinary emergency and disaster response team in the nation. The School of Law provides opportunities to engage faculty working in the area of domestic violence, with a future health law, policy and management program.

Faculty within the College with specialized forensic expertise will be associated with the Center, including a professor who holds dual appointments in the College and the School of Public Health, is an expert in rural health, and serves as Director of the Southwest Rural Health Research Center; and a clinical expert in advanced practice nursing. All faculty are currently engaged in multidisciplinary research, academic, and programmatic activities.

- Dr. Stacey Mitchell will lead the Center as Director. Dr. Mitchell has been a forensic nurse for over 25 years and has held several leadership positions, including Director of Forensic Nursing Services, and Administrative Director, Risk Management and Patient Safety Department, and Forensic Nursing Services at Harris Health System in Houston. Dr. Mitchell has secured state and federal funding to provide sexual assault nurse examiner education to expand the forensic nurse workforce in Texas. She is a past President of the International Association of Forensic Nurses.
- Dr. Jane Bolin recently secured a \$2.8 million HRSA grant to research critical health issues facing rural populations. Dr. Bolin is working with multiple Texas A&M faculty across academic colleges and programs, including Dr. Nancy Downing and Dr. Nora Montalvo-Liendo, on sub-grants under this mechanism.
- Clinical Assistant Professor Laurie Charles has overseen the care of thousands of patients impacted by violence. She is a certified simulation educator and has secured state funding to update the Texas Evidence Collection Protocol and standardize the sexual assault evidence kits for the state.
- Dr. Nancy Downing has over 30 peer-reviewed data-based journal articles and has secured research funding from the DOJ, HRSA, and Texas A&M. Dr. Downing is actively engaged in multidisciplinary research with faculty in the Texas A&M Department of Psychology on a T3 grant and participates in a multidisciplinary Posttraumatic Stress Disorder research collaborative at Texas A&M.
- Dr. Nora Montalvo-Liendo conducts community engagement research with women in the Rio Grande Valley impacted by interpersonal violence and is bilingual and bicultural. Dr. Montalvo-Liendo is actively engaged in research collaborations with faculty across colleges, external universities, and community stakeholders.
- Dr. Daniel Sheridan has a long history as a forensic nurse. He is Principal Investigator on an active DOJ-funded grant. He is an expert in abuse and neglect of the elderly and persons with disabilities. Dr. Sheridan participates on several multidisciplinary committees throughout Texas A&M.
- Dr. Cynthia Weston is a Family Nurse Practitioner and Associate Dean for Clinical and Outreach Affairs at the College. Dr. Weston is a simulation expert and secured funding to address cancer prevention for rural and medically underserved women through CPRIT. Her expertise in developing outreach programs will be utilized to create innovative intervention and prevention programs.

#### **4. Potential Activities**

In addition to the aforementioned activities, the Center will:

- a) provide forensic content lectures to other Texas A&M colleges;
- b) deliver continuing professional education through web-based platforms, instructor-led trainings, special-topics workshops, and experiential learning (simulation) throughout Texas;
- c) implement a web-based statewide Community of Practice to underwrite support for and consultation to forensic nurses in Texas;
- d) create and distribute a newsletter on interpersonal violence topics;
- e) assist governmental agencies to provide impactful activities to address interpersonal violence, including providing input on pending legislation;
- f) support the community through delivering care to those experiencing violence and abuse; and
- g) subject to state and federal funding, develop telehealth innovations to support health care providers to provide evidence-based, trauma-informed care to patients in rural and underserved areas requiring treatment related to interpersonal violence.

#### **5. Impact on Education and Training of Students**

The FHCP currently provides undergraduate and graduate nursing students opportunities to learn about interpersonal violence prevention and intervention. The undergraduate nursing students are educated on sexual assault evidence collection protocols, responding to elder mistreatment, emergency preparedness, and disaster response teams. While the World Health Organization (2013) recommends integration of education on responding to violence in entry level health professional education, we know of no other nursing program that provides this level of education at the undergraduate level. We prepare our nurses to effectively address victims of violence and disaster using state-of-the art high-fidelity simulation with standardized patients. In the Master of Science in Nursing (MSN) in Forensic Nursing program, which has just admitted its second cohort, immersion experiences prepare students for forensic nursing roles with medical examiners, law enforcement agencies, the legal system, emergency departments and child/elder abuse organizations. Goals for the MSN in Forensic Nursing students are to receive first-hand experience in caring for victims of violence and to expose them to research on key forensic nursing policy issues.

In addition to the above, the Center is committed continuing and expanding its efforts to engage students in interdisciplinary professional education (IPE). Faculty participate in annual Disaster Day IPE disaster-preparedness simulations and provide Community Emergency Response Team certification training for undergraduate students. Faculty routinely help educate Texas A&M College of Medicine students in child abuse/neglect assessment, and School of Law students in intimate partner violence issues. IPE experiences encourage graduate students to work across disciplines to identify novel approaches to address interpersonal violence. Center faculty have served on graduate thesis and dissertation committees of students from other colleges to foster broader conceptualization of interpersonal violence and effective multidisciplinary collaborations. Faculty engage students across the campus in research activities and mentor them to present peer-reviewed conference presentations. Faculty are regularly sought out as speakers at Texas A&M,

local, regional, state, national, and international conferences to educate multidisciplinary stakeholders about interpersonal violence.

The Center will expand on these educational activities by pursuing opportunities to collaborate with faculty and students across A&M System universities and Texas A&M colleges and departments. These expanded activities will include applying for Texas A&M School of Innovation funding and National League for Nursing Education Research Grants.

## **6. Resource Requirements**

The Center will be housed in the College of Nursing. The Center is ready to be operational now using existing funding, faculty expertise, staff support, college resources, and existing collaborations and partnerships. Future expansion will require a full-time program coordinator and additional support staff. Faculty in other Texas A&M colleges will be invited to become Center Fellows. Existing resources will be leveraged to seek additional funding to grow the Center. The focus will continue to be on expanding outreach to meet the critical shortage of forensic nurses in rural and underserved areas by using existing HRSA and state of Texas support to provide online continuing education, enhanced simulation education, facilitated preceptorships, and a web-based community of practice to provide support for successful recruitment, education, and retention of forensic nurses, especially in rural and underserved areas. Funding will be secured to implement telehealth innovations, such as real-time support for health care providers during medical forensic examination in areas without experienced forensic nurses, and a Project ECHO® (Extension for Community Healthcare Outcomes) Program will be launched to support evidence-based forensic health best-practices that improves health and legal outcomes in rural and underserved areas. Additional technical and content expertise will be required to implement these strategies. As the Center expands, additional college faculty with forensic nursing clinical and research expertise will be hired to meet the Center's research and academic goals.

## **7. Sources and Future Expectations of Financial Support**

After receiving Texas Legislative special line-item start-up funding in fiscal years 2016-17, the College FHCP was again supported with non-formula funding by the Legislature in fiscal years 2018-19. In 2016, the Texas Attorney General's Office awarded the College the first of three contracts totaling \$675,000 to support statewide initiatives to improve the delivery of forensic care. In 2016, the DOJ awarded the college \$202,591 as its part in a multi-site, longitudinal, randomized controlled study to assess intentionally caused bruises using alternate light waves. In 2018, the FHCP was awarded a \$1.47 million HRSA Advanced Nursing Education Program-SANE grant to increase the numbers of forensic nurse examiners in rural Texas. In 2019, the Center will expand its funding base by seeking support for academic, research, and programmatic goals from such agencies as: DOJ, HRSA, Centers for Disease Control and Prevention, CPRIT, state of Texas, Texas A&M, NIH, National League for Nursing Education, SAMHSA, Patient-Centered Outcomes Research Institute, United States-Mexico Border Health Commission, Texas Department of State Health Services, W.K. Kellogg Foundation, Robert Wood Johnson Foundation, and other state, national, and international organizations and foundations.

To support these goals, the Center, through the College, has access to a range of equipment allowing for high-quality report preparation including copiers, printers, and scanners. Classroom, meeting, and conference facilities are equipped with Tele-video units to allow for video conferencing as well as a range of state-of-the-art conferencing and educational technologies. Investigators/faculty also have access to Syncplicity cloud-based computing which enables research teams to file share in a protected, HIPAA compliant environment. Center faculty are utilizing existing Texas A&M resources such as core labs, the MacLab in the Department of Psychology, and the Human Clinical Research Facility.

## **8. Governance and Advisory Structure**

The Center will be managed by a Director in collaboration with faculty scholars and funded research staff, with input from research assistants. The Director will report to the Dean of the College of Nursing. An Executive Committee and External Advisory Committee will offer guidance and direction to the Center. The Executive Committee, which will meet bi-monthly, will include the Center Director and faculty scholars engaged in forensic projects. The College Associate Dean of Research will serve as an ex-officio member of the Executive Committee. In addition, faculty scholars who served or are serving as investigators and co-investigators, as well as others from the college or colleges within Texas A&M and the TAMHSC may be invited to attend Executive Committee meetings.

The Center's External Advisory Committee will be established after the Center is approved. Currently, there are no named individuals invited to serve in this capacity. Each member of the Executive Committee will nominate two individuals to serve on the External Advisory Committee. Members will represent health services, law enforcement, attorneys, policy leaders, and community and academic leaders. Before the individuals are invited to serve, they will be approved in adherence with A&M System Policy. The External Advisory Board will meet twice yearly and provide expert consultation on current activities as well as future directions. Members will serve three-year terms.

## **9. Mechanisms for Periodic Review**

The Center will be reviewed annually by the Center Executive Committee, its director, and the College Dean after receiving the annual report. Consistent with TAMHSC and Vice President for Research processes and A&M System policy, the Center will be reviewed every five years to assure its continued viability and consistency with Texas A&M's mission and strategic plan. This will include a self-assessment and a review by external stakeholders.

**AGENDA ITEM BRIEFING**

**Submitted by:** Michael K. Young, President  
Texas A&M University

**Subject:** Approval of a New Bachelor of Science with a Major in Neuroscience Degree Program, and Authorization to Request Approval from the Texas Higher Education Coordinating Board

**Proposed Board Action:**

Approve the establishment of a new degree program at Texas A&M University (Texas A&M) leading to a Bachelor of Science (B.S.) in Neuroscience, authorize the submission of this degree program to the Texas Higher Education Coordinating Board (THECB) for approval and certify that all applicable THECB criteria have been met.

**Background Information:**

Neuroscience is the study of the nervous system and its impact on behavior and cognitive functions. This interdisciplinary field integrates several disciplines, including psychology, psychiatry, biology, chemistry, and physics. It is the interdisciplinary nature of neuroscience that requires the participation of multiple units in offering this degree, including the Department of Biology, the Department of Psychological & Brain Sciences, and the College of Veterinary Medicine and Biomedical Sciences, in collaboration with the Department of Neuroscience and Experimental Therapeutics (NExT) in the College of Medicine, as well as the Texas A&M Institute for Neuroscience (TAMIN). The proposed B.S. in Neuroscience will have three concentrations: Molecular & Cellular Neuroscience, Behavioral & Cognitive Neuroscience, and Translational & Preclinical Neuroscience.

Students will develop competency in foundational coursework in the life and physical sciences, including biology, chemistry, and physics. Based on their individual career aspirations and interests, students will complete coursework in neuroscience that involves psychological processes, biological processes, translational issues relevant to medical science and/or pharmacology, neural engineering, and biochemistry.

**A&M System Funding or Other Financial Implications:**

The cost for initially developing and implementing the B.S. in Neuroscience will be minimal because the participating units currently offer courses in neuroscience and additional courses can be accomplished with existing facilities and faculty. As enrollments grow, additional advising and instructional support will be needed. Total new costs for the first five years of the program are estimated at \$1,460,000, with estimated funding of \$10,714,419.



Agenda Item No.

**TEXAS A&M UNIVERSITY**

Office of the President

March 26, 2019

Members, Board of Regents  
The Texas A&M University System

Subject: Approval of a New Bachelor of Science with a Major in Neuroscience Degree Program  
and Authorization to Request Approval from the Texas Higher Education Coordinating  
Board

I recommend adoption of the following minute order:

**“The Board of Regents of The Texas A&M University System approves  
the establishment of a new degree program at Texas A&M University leading  
to a Bachelor of Science in Neuroscience.**

**The Board also authorizes submission of Texas A&M University’s new  
degree program request to the Texas Higher Education Coordinating Board  
for approval and hereby certifies that all applicable criteria of the  
Coordinating Board have been met.”**

Respectfully submitted,

Michael K. Young  
President

**Approval Recommended:**

**Approved for Legal Sufficiency:**

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John Sharp  
Chancellor

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Ray Bonilla  
General Counsel

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Billy Hamilton  
Deputy Chancellor and  
Chief Financial Officer

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James R. Hallmark, Ph.D.  
Vice Chancellor for Academic Affairs

**Texas A&M University**

Bachelor of Science  
with a major in Neuroscience  
(CIP 26.1501.00)

**Program Review Outline**

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**BACKGROUND & PROGRAM DESCRIPTION**

**Administrative Unit:** Texas A&M University, with concentrations in the College of Science, the College of Liberal Arts, and the College of Veterinary Medicine and Biomedical Sciences

Neuroscience is the study of the nervous system and its impact on behavior and cognitive functions. This interdisciplinary field integrates several disciplines, including psychology, medicine, psychiatry, biology, chemistry, and physics. It is the interdisciplinary nature of neuroscience that requires the participation of multiple units across Texas A&M University (Texas A&M), specifically the Department of Biology, Department of Psychological & Brain Sciences, and the College of Veterinary Medicine and Biomedical Sciences, in collaboration with the College of Medicine and Texas A&M Institute of Neuroscience (TAMIN). Students completing a Bachelor of Science (B.S.) in Neuroscience will be well prepared for graduate study, as well as entry-level healthcare and technical occupations.

The proposed B.S. in Neuroscience will be a cross-college degree and administratively housed at the University level. Initially there will be three available concentrations:

1. Molecular & Cellular Neuroscience (NRSC-MCB), within the Department of Biology in the College of Science;
2. Behavioral & Cognitive Neuroscience (NRSC-BCN), within the Department of Psychological & Brain Science in the College of Liberal Arts; and
3. Translational & Preclinical Neuroscience (NRSC-TLPC), within the Department of Veterinary Integrative Biosciences in the College of Veterinary Medicine and Biomedical Sciences, in collaboration with the Department of Neuroscience and Experimental Therapeutics in the College of Medicine.

All students will complete a core set of courses that will provide a foundation of life and physical science course work and a foundational sequence in neuroscience that will prepare students for more advanced courses. Students will also complete a first-year seminar in neuroscience to orient them to the major and their course of study. The recommended core curriculum for this degree was developed by a TAMIN-designated committee with the expertise required in foundational knowledge in neuroscience across disciplines. Each concentration was then developed by committees designated within each respective participating unit. For the NRSC-MCB concentration, students will complete courses focused on biological processes as well as specialized courses focused on molecular and cellular neuroscience. For the NRSC-BCN concentration, students will complete courses focused on behavioral and cognitive neuroscience. For the NRSC-TLPC concentration, students will complete courses focused on translational and preclinical neuroscience. The courses associated with each concentration already exist in the respective departments, and all participating departments include faculty members with expertise in neuroscience. The development of this interdisciplinary degree will permit students to specialize in programs related to neuroscience and collaborative instruction and research between participating departments is anticipated.

The program will have four learning objectives:

1. Provide students with a broad understanding of basic concepts in the field of neuroscience, with specific advanced knowledge in a subfield;
2. Provide students with the ability to explain neuroscience concepts to the lay public;
3. Enhance student understanding of diversity in all forms, including neuro-diversity, neurodevelopment, and individual differences; and
4. Provide students with strong writing and technical skills necessary to communicate and work in fields associated with neuroscience.

The proposed implementation date is fall 2020.

Texas A&M certifies that the proposed new degree program meets the criteria under [Texas Administrative Code, Title 19, Part 1, Chapter 5, Subchapter C, Rule §5.45](#) in regards in regard to need, quality, financial and faculty resources, standards and costs. New costs during the first five years will not exceed \$2 million.

## I. NEED

### A. Employment Opportunities

Nationwide, there is increasing interest in neuroscience programs and training. In part, this interest is driven by changes in the employment market. The Bureau of Labor Statistics estimates, for the period of 2014-2024, an increase of 7.4% in demand for life, physical, and social science occupations, and a 16.4% increase in demand for healthcare practitioners and technical occupations. Together, this represents an increase of about 1.5M jobs. Students completing a B.S. in Neuroscience will be well-prepared for graduate study, as well as entry-level healthcare and technical occupations.

### B. Projected Enrollment

With an expected 75 new students each year, enrollment in the program is projected to reach about 235 to 250 students by year five. The anticipation is that the neuroscience majors will be largely comprised of students that otherwise would have enrolled in existing programs in the respective departments. As a result, the total number of students served by each department is likely to increase only marginally; the major benefit of this program is that it permits training in a highly employable field.

|                             | Year 1    | Year 2     | Year 3     | Year 4     | Year 5     |
|-----------------------------|-----------|------------|------------|------------|------------|
| <b>Total New Students</b>   | <b>75</b> | <b>75</b>  | <b>75</b>  | <b>75</b>  | <b>75</b>  |
| Attrition                   | 5         | 5          | 5          | 5          | 5          |
| <b>Cumulative Headcount</b> | <b>75</b> | <b>145</b> | <b>190</b> | <b>235</b> | <b>235</b> |
| FTSE                        | 76        | 149        | 188        | 227        | 227        |
| Graduates                   | 0         | 25         | 25         | 70         | 70         |

### C. Existing State Programs

There are two existing bachelor's degrees in Neuroscience in the state of Texas, one at The University of Texas at Austin (UT-Austin) and one at The University of Texas at Dallas (UT-Dallas). Enrollment has increased from 394 in the fall 2014 to 901 in the fall 2018 at UT-Austin and from 638 to 874 at UT-Dallas. Given the unique strengths of Texas A&M,

the proposed neuroscience program offers the additional advantage of building collaborations in research and instructional opportunities with existing strong programs in Engineering and Veterinary Medicine. Students will also have the opportunity to complete courses or research experiences with faculty in the College of Medicine.

## **II. QUALITY & RESOURCES**

### **A. Faculty**

The courses will be taught by the current faculty members. Given the projected marginal net increase in enrollment, new faculty are not anticipated. However, if total enrollment increases are larger than expected, one additional faculty member may be needed in year four to meet demand (estimated salary \$150,000 x 2 years). The home department for this additional faculty member will be determined by which neuroscience concentration has the greatest need at the time.

### **B. Program Administration**

The program will be administered as an interdisciplinary program, with three concentrations, in collaboration with TAMIN. Participating units will be responsible for the administration of the concentration associated with their unit, including advising, scheduling courses, providing learning and research opportunities, assessing learning outcomes, and encouraging timely graduation. Administration costs include oversight of advertising and program development.

### **C. Other Personnel**

Graduate Assistants (TAs) are employed to support writing courses and lab sections, at a ratio of approximately one TA for every 50 majors (\$840,000 over five years). If enrollment rates hit projected levels in years four and five, an academic advisor will be required to support the students, either centralized or assigned within colleges, at a salary of approximately \$45,000 per advisor.

### **D. Supplies, Materials**

Teaching laboratories will require consumable supplies and materials for program establishment. The cost estimate for these items is \$30,000 per year for the first five years of the program.

### **E. Library & IT Resources**

The existing library resources at Texas A&M are sufficient to support the proposed program, and the Library is committed to supporting a new degree.

The proposed degree program will require additional computing resources, for neuroimaging work and bioinformatics, at an estimated cost of approximately \$30,000 in year two.

## F. Equipment and Facilities

Existing equipment and facilities are sufficient to support the proposed program.

## G. Accreditation

The discipline of neuroscience does not have a specific accreditation process or accrediting agency or organization. All degree programs are reviewed every seven years through Texas A&M's academic program review process.

## III. NEW 5-YEAR COSTS & FUNDING SOURCES

| NEW FIVE-YEAR COSTS           |                     | SOURCES OF FUNDING               |                     |
|-------------------------------|---------------------|----------------------------------|---------------------|
| Faculty (1)                   | \$300,000           | Formula Income                   | \$874,506           |
| Program Administration        | \$140,000           | Statutory Tuition                | \$1,297,250         |
| Graduate Assistants           | \$840,000           | Reallocation                     | \$50,000            |
| Supplies & Materials          | \$150,000           | Designated Tuition               | \$5,412,127         |
| Library & IT Resources        | \$30,000            | Other Funding: Student Fees      | \$3,080,535         |
| Equipment, Facilities         | \$0                 |                                  |                     |
| <b>Estimated 5-Year Costs</b> | <b>\$ 1,460,000</b> | <b>Estimated 5-Year Revenues</b> | <b>\$10,714,418</b> |

Agenda Item No.

**AGENDA ITEM BRIEFING**

**Submitted by:** Michael K. Young, President  
Texas A&M University

**Subject:** Approval of a New Master of Clinical Nutrition Degree Program, and Authorization to Request Approval from the Texas Higher Education Coordinating Board

**Proposed Board Action:**

Approve the establishment of a new degree program at Texas A&M University (Texas A&M) leading to a Master of Clinical Nutrition (M.C.N.), authorize the submission of this degree program to the Texas Higher Education Coordinating Board (THECB) for approval and certify that all applicable THECB criteria have been met.

**Background Information:**

The current pathway to becoming a Registered Dietitian Nutritionist (RDN) includes completion of a bachelor's degree accredited by the Accreditation Council for Education in Nutrition and Dietetics (ACEND), an ACEND-accredited dietetic internship program with a minimum of 1,200 hours, and passage of the national credentialing examination. Texas A&M has accredited academic and internship programs meeting these requirements.

Beginning January 1, 2024, the minimum academic requirements will increase to the completion of a master's degree. To meet this new requirement, the College of Agriculture and Life Sciences is proposing a new M.C.N. The M.C.N. will be a professional degree program which will meet the requirements for students seeking to become an RDN with a clinical focus.

**A&M System Funding or Other Financial Implications:**

The academic program will make use of existing faculty and no new hires are anticipated. New costs over the first five years are estimated to be \$15,000 for supplies and materials for the program. Reallocated costs from the departmental budget will be \$364,710 for program administration, clerical support and graduate assistantships. Anticipated revenue over the first five years is \$2,837,012.

Agenda Item No.

**TEXAS A&M UNIVERSITY**

Office of the President

April 16, 2019

Members, Board of Regents  
The Texas A&M University System

Subject: Approval of a New Master of Clinical Nutrition Degree Program, and Authorization to  
Request Approval from the Texas Higher Education Coordinating Board

I recommend adoption of the following minute order:

**“The Board of Regents of The Texas A&M University System approves the establishment of a new degree program at Texas A&M University leading to a Master of Clinical Nutrition.**

**The Board also authorizes submission of Texas A&M University’s new degree program request to the Texas Higher Education Coordinating Board for approval and hereby certifies that all applicable criteria of the Coordinating Board have been met.”**

Respectfully submitted,

Michael K. Young  
President

**Approval Recommended:**

**Approved for Legal Sufficiency:**

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John Sharp  
Chancellor

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Ray Bonilla  
General Counsel

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Billy Hamilton  
Deputy Chancellor and  
Chief Financial Officer

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James R. Hallmark, Ph.D.  
Vice Chancellor for Academic Affairs

**Texas A&M University**

Master of Clinical Nutrition  
(CIP 30.1901.00)

**Program Review Outline**

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**BACKGROUND & PROGRAM DESCRIPTION**

**Administrative Unit:** College of Agriculture and Life Sciences; Department of Nutrition and Food Science

The current pathway to becoming a Registered Dietitian Nutritionist (RDN) includes completion of a bachelor's degree accredited by the Accreditation Council for Education in Nutrition and Dietetics (ACEND), followed by internship consisting of a minimum of 1,200 hours, and passage of the national credentialing examination. Texas A&M University (Texas A&M) offers accredited academic and internship programs meeting these requirements. Beginning January 1, 2024, applicants taking the dietitian nutritionist registration exam must hold the minimum of a master's degree.

The College of Agriculture and Life Sciences is proposing a new professional degree program as a Master of Clinical Nutrition (M.C.N.) in response to the needs of students seeking to become an RDN with a clinical focus. The program will capitalize on the current and future need for registered dietitians in Texas and nationwide to advance nutrition in the treatment and prevention of acute and chronic disease. Texas A&M and the Department of Nutrition and Food Science are uniquely positioned to offer a strong background in nutritional biochemistry followed by a mandatory 1,200-hour clinical dietetic internship with approved preceptors to meet and exceed the national standards for students to become an RDN.

**Objectives:**

The curriculum is designed to address the core competencies of dietetic internship programs as defined by ACEND to ensure requisite knowledge and skills needed for entry-level practice as an RDN. To attain these skills, the curriculum will provide learning activities in a variety of practice settings based on the ACEND Core Knowledge and Competencies. These competencies are in four general areas of dietetic skills and practice:

- 1) Scientific and evidence-based practice that integrates research translation;
- 2) Core beliefs, values, attitudes and behaviors that align with our professional Scope of Practice and Code of Ethics;
- 3) Development and delivery of information, products, and service to individuals, groups and populations; and
- 4) Application of principles of management and systems in the provision of services to individuals and organizations.

The M.C.N. program as proposed, with a focus on clinical practice over a research focus, will prepare future entry-level dietetics practitioners at a level beyond the core knowledge provided in current undergraduate programs. This professional degree is akin to other health professions where academics are put into clinical practice as part of the pedagogy of the program.



The proposed program is 36 SCH of required and elective courses along with an approved off-site professional internship of at least 1,200 hours.

The proposed implementation date is no later than fall 2020.

Texas A&M certifies that the proposed new degree program meets the criteria under [19 Texas Administrative Code, Section 5.45](#) in regards to need, quality, financial and faculty resources, standards and costs. New costs during the first five years will not exceed \$2 million.

## **I. NEED**

### **A. Employment Opportunities**

According to the Bureau of Labor Statistics, by 2024 employment in nutrition and dietetics is projected to increase by 16% with a projected growth of 28% in Texas. This is in comparison to the expected average growth in employment of 7%. Hospitals are the primary employer of credentialed RDN graduates along with clinical environments such as outpatient care centers and physician offices. Emerging markets for RDNs include individual private practice, insurance and corporate wellness, medical research, and social media. In 2002, the National Institute of Medicine encouraged public and corporate health communities to promote health and prevent disease within its workforce. As a result, employers may seek an RDN to manage and implement worksite wellness programs for disease prevention to lower their cost of health care. Students are trained with a strong nutritional biochemistry and physiology focus and possess counseling skills to motivate behavior changes, problem solve, be a health coach, and assess fitness.

Additional trends that will influence the future demand for RDNs include increasing consumer demands for health-promotion, preventive care, innovative and sustainable food systems, enhanced models for disease prevention, consultation for complementary and alternative dietary treatments, and public advocacy to address health disparities. These are characteristics of a practicing professional and are key elements of training in a graduate professional program. The proposed M.C.N. program will develop both technical and clinical skills along with critical thinking skills to successfully train the next generation of dietitians. The impact of medical science, technology, and changes to healthcare systems on dietetic practice will also result in a need for a higher level of practice. The knowledge base and skills for an entry-level RDN must be advanced in preparation for an evolving healthcare workforce. Therefore, a rigorous graduate curriculum is needed to prepare future dietetic practitioners.

### **B. Projected Enrollment**

Based on current ACEND accreditations, the Texas A&M Dietetic Internship Program is limited to adding 12 new students per year. In order to increase internship capacity and partner with outside entities that do not have a graduate program, Texas A&M has entered into a collaboration with Baylor University Medical Center Dietetic Internship Program (Baylor). Baylor operates an ACEND-accredited internship program without a related graduate degree, which also has a maximum capacity of 12 new students per year. With the collaboration, Texas A&M students will be able to complete their internship at either Texas A&M or Baylor, doubling the capacity of the M.C.N. academic program to 24 new students per year, resulting in a steady state of up to 48 total students in the program over

a two-year matriculation. To retain high quality Texas A&M undergraduate students pursuing their RDN, the M.C.N. program will establish an early admission program prior to the national dietetic internship match in an effort to provide reassurance of being accepted into an accredited internship. Further growth in the program will rely on development of additional collaborations with non-degree granting dietetic internship programs, availability of rotation sites for the supervised practice, and application with ACEND for additional intern positions in the Texas A&M Dietetic Internship Program.

### **C. Existing State Programs**

There are a number of existing graduate programs focusing on nutrition, including programs at University of Texas-Southwestern Medical Center in Dallas, University of Texas Medical Branch (UTMB), Texas Woman's University, Texas Tech University, and Texas A&M. However, the proposed program, which is designed to meet the new RDN requirements, is somewhat unique because the focus is on clinical practice, rather than bench-top research, and the degree requirements include both an academic curriculum and an accredited dietetic internship. Students graduating with the proposed M.C.N. degree will be eligible to take the RDN exam, as it includes both the required academics and internship in one program. Of the existing state programs, UTMB is the only one that offers this same model. The proposed M.C.N. degree will be the second.

## **II. QUALITY & RESOURCES**

### **A. Faculty**

No new faculty will be required. Current courses will make up the curriculum and are offered by the Nutrition and Food Science Department core faculty and support faculty from other departments including Health and Kinesiology, Biochemistry and Biophysics, Genetics, and Statistics. Graduate assistants will be reassigned at an estimated cost of \$92,440.

### **B. Program Administration**

The program will be administered through existing personnel. Twenty percent of the associate department head's time and salary will be reallocated towards the proposed program. No new administrative costs are anticipated.

### **C. Other Personnel**

No new personnel will be required. The current dietetics internship coordinator will continue to provide leadership and serve as a liaison between students and internship preceptors as part of the assigned duties for this position. The current department graduate academic advisor/recruiter and administrative assistant will provide program assistance. Reallocated cost is estimated at \$85,505.

### **D. Supplies, Materials**

A moderate amount of basic office supplies and program support items will be required including print materials, brochures, and recruiting posters totaling \$15,000.

### E. Library

All necessary library resources are in place, both at the university and through the internet.

### F. Equipment, Facilities

The participating departments have adequate space in existing courses to accommodate the increase in graduate student numbers and all current facilities are sufficient to accommodate this program. No additional equipment is needed.

### G. Accreditation

The dietetic track offered as part of the curriculum is currently reviewed and accredited every seven years by ACEND. The Texas A&M Dietetic Internship Program is reviewed and accredited every seven years by ACEND. The Commission on Dietetic Registration administers the national credentialing exam to eligible students from accredited programs. To maintain the ACEND accreditation past 2024, our students must have an earned graduate degree to be eligible for the national credentialing exam.

## III. NEW 5-YEAR COSTS & FUNDING SOURCES

| NEW FIVE-YEAR COSTS           |                  | SOURCES OF FUNDING               |                    |
|-------------------------------|------------------|----------------------------------|--------------------|
| Faculty                       | \$0              | Formula Income                   | \$614,253          |
| Program Administration        | \$272,270        | Statutory Tuition                | \$151,600          |
| Graduate Assistants           | \$92,440         | Reallocation                     | \$364,710          |
| Supplies & Materials          | \$15,000         | Designated Tuition               | \$448,615          |
| Library & IT Resources        | \$0              | Other Funding:                   |                    |
| Equipment, Facilities         | \$0              | Student fees                     | \$416,234          |
| Student Support/Scholarships  | \$0              | Board Authorized Tuition         | \$151,600          |
|                               |                  | Clinical Internship Fee          | \$690,000          |
| <b>Estimated 5-Year Costs</b> | <b>\$379,710</b> | <b>Estimated 5-Year Revenues</b> | <b>\$2,837,012</b> |

Agenda Item No.

**TEXAS A&M UNIVERSITY-COMMERCE**

Office of the President

May 28, 2019

Members, Board of Regents  
The Texas A&M University System

Subject: Approval of Academic Tenure, August 2019, Texas A&M University-Commerce

I recommend adoption of the following minute order:

**“The Board of Regents of The Texas A&M University System, in accordance with System Policy 12.01, *Academic Freedom, Responsibility and Tenure*, hereby authorizes the granting of tenure to the following faculty members at Texas A&M University-Commerce as set forth in the exhibit, Tenure List No. 19-04.”**

Respectfully submitted,

Mark J. Rudin  
President

**Approval Recommended:**

**Approved for Legal Sufficiency:**

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John Sharp  
Chancellor

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Ray Bonilla  
General Counsel

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Billy Hamilton  
Deputy Chancellor and  
Chief Financial Officer

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James R. Hallmark, Ph.D.  
Vice Chancellor for Academic Affairs

TEXAS A&M UNIVERSITY-COMMERCE  
RECOMMENDATIONS FOR TENURE  
TENURE LIST NO. 19-04

| <u>Name</u>                        | <u>Present Rank</u><br><u>Department</u> | <u>Yrs. Towards Tenure*</u> |     | <u>Effective</u><br><u>Date/Tenure</u> | <u>Education</u>                            | <u>Employment</u><br><u>Towards Tenure</u>                                                                                                                                                                                                                                                                                                                                        |
|------------------------------------|------------------------------------------|-----------------------------|-----|----------------------------------------|---------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <u>Univ.</u><br><u>Other Inst.</u> |                                          |                             |     |                                        |                                             |                                                                                                                                                                                                                                                                                                                                                                                   |
| COLLEGE OF BUSINESS                |                                          |                             |     |                                        |                                             |                                                                                                                                                                                                                                                                                                                                                                                   |
| Dr. James R. Hamill                | Assistant Professor<br>Accounting        | 1                           | >15 | 09/01/2019                             | Ph.D. (1987)<br>Arizona State<br>University | Fa 1988 – Sp 1993<br>Assistant Professor<br>University of Oklahoma<br><br>Fa 1993 – Sp 1995<br>Assistant Professor<br>University of New Mexico<br><br>Fa 1995 – Sp 2000<br>Associate Professor<br>University of New Mexico<br><br>Fa 2000 – Sp 2007<br>Professor<br>University of New Mexico<br><br>Sp 2018 – Present<br>Assistant Professor<br>Texas A&M University-<br>Commerce |

## COLLEGE OF EDUCATION AND HUMAN SERVICES

|                       |                                                            |   |     |                                                      |                                                       |                                                                                                                                                                                                                                                                                                                            |
|-----------------------|------------------------------------------------------------|---|-----|------------------------------------------------------|-------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Dr. Michael K. Ponton | Professor<br>Higher Education and<br>Learning Technologies | 0 | >15 | Upon Approval<br>by the Board and<br>Faculty Arrival | Ed.D (1999)<br>The George<br>Washington<br>University | <p>Fa 1999 – Sp 2001<br/>Assistant Professor<br/>University of Mississippi</p> <p>Fa 2001 – Sp 2003<br/>Associate Professor<br/>University of Mississippi</p> <p>Fa 2003 – Su 2019<br/>Professor (Tenured 2007)<br/>Regent University</p> <p>Fa 2019<br/>Professor<br/>Texas A&amp;M University-Commerce</p>               |
| Dr. Mary P. Winn      | Professor<br>Educational Leadership                        | 0 | >15 | Upon Approval<br>by the Board and<br>Faculty Arrival | Ed.D. (2001)<br>Texas A&M<br>University-<br>Commerce  | <p>Sp 2002 – Su 2010<br/>Assistant Professor<br/>(Tenured – 2009)<br/>Tarleton State University</p> <p>Fa 2010 – Fa 2015<br/>Associate Professor<br/>Tarleton State University</p> <p>Sp 2016 – Su 2019<br/>Professor<br/>Tarleton State University</p> <p>Fa 2019<br/>Professor<br/>Texas A&amp;M University-Commerce</p> |

\*Each university determines, through a review process, the number of years each faculty member will be awarded tenure based on his/her dossier.

**AGENDA ITEM BRIEFING**

**Submitted by:** Mark Rudin, President  
Texas A&M University-Commerce

**Subject:** Approval of Amended Mission Statement and Authorization to Provide Notification to the Texas Higher Education Coordinating Board

**Proposed Board Action:**

Approve the amended mission statement for Texas A&M University-Commerce (A&M-Commerce) and authorize notification of the amendment to the Texas Higher Education Coordinating Board.

**Background Information:**

As provided by [19 Tex. Admin. Code §5.24 Submission of Mission Statements and Planning Notification](#) and [System Policy 03.02, Academic Mission Statements and Program Inventory](#), the Board of Regents shall approve changes to an institution's mission statement. A&M-Commerce has reviewed its current mission in light of the vision, values, goals and objectives outlined in its strategic plan. It was determined that the current mission statement should be simplified to more directly express the university's strong commitment to preparing students and graduates for engaged citizenship and personal success in an increasingly diverse and interconnected world.

A copy of A&M-Commerce's amended mission statement is attached.

**A&M System Funding or Other Financial Implications:**

Not applicable.

Agenda Item No.

**TEXAS A&M UNIVERSITY-COMMERCE**

Office of the President

June 13, 2019

Members, Board of Regents  
The Texas A&M University System

Subject: Approval of Amended Mission Statement and Authorization to Provide Notification to the Texas Higher Education Coordinating Board

I recommend approval of the following minute order:

**“The Board of Regents of The Texas A&M University System approves the amended mission statement for Texas A&M University-Commerce as shown in the exhibit.**

**The Board also authorizes notification of Texas A&M University-Commerce’s amended mission statement to the Texas Higher Education Coordinating Board.”**

Respectfully submitted,

Mark Rudin  
President

**Approval Recommended:**

**Approved for Legal Sufficiency:**

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John Sharp  
Chancellor

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Ray Bonilla  
General Counsel

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Billy Hamilton  
Deputy Chancellor and  
Chief Financial Officer

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James R. Hallmark, Ph.D.  
Vice Chancellor for Academic Affairs



## TEXAS A&amp;M UNIVERSITY-COMMERCE

**Amended Mission Statement**

Educate. Discover. Achieve.

**Amended Vision Statement**

Texas A&M University-Commerce strives to:

- Transform lives by providing an excellent, relevant, personalized education to diverse learners;
- Advance knowledge and pursue impactful research;
- Serve an inclusive community where all are valued; and
- Foster collaboration to solve contemporary problems.

**Amended Mission Statement (WITH ANNOTATIONS)**

~~Texas A&M University-Commerce provides a personal, accessible, and affordable educational experience for a diverse community of learners. We engage in creative discovery and dissemination of knowledge and ideas for service, leadership, and innovation in an interconnected and dynamic world.~~ Educate. Discover. Achieve.

**Amended Vision Statement (WITH ANNOTATIONS)**

~~Texas A&M University-Commerce, as a part of the A&M family of universities, will become the university of choice for all those seeking a higher education in the Northeast Texas region and beyond. It will provide traditional and non-traditional learning opportunities through existing and new programs that set high expectations and goals for students, faculty and staff. The University will provide a sense of community through a nurturing environment for all individuals in order to maximize learning, career and personal development. A&M-Commerce will become a place where students, faculty, staff, and community are engaged in the pursuit of excellence.~~ Texas A&M University-Commerce strives to:

- Transform lives by providing an excellent, relevant, personalized education to diverse learners;
- Advance knowledge and pursue impactful research;
- Serve an inclusive community where all are valued; and
- Foster collaboration to solve contemporary problems.

**Existing Mission Statement**

Texas A&M University-Commerce provides a personal, accessible, and affordable educational experience for a diverse community of learners. We engage in creative discovery and dissemination of knowledge and ideas for service, leadership, and innovation in an interconnected and dynamic world.

**Existing Vision Statement**

Texas A&M University-Commerce, as a part of the A&M family of universities, will become the university of choice for all those seeking a higher education in the Northeast Texas region and beyond. It will provide traditional and non-traditional learning opportunities through existing and new programs that set high expectations and goals for students, faculty and staff. The University will provide a sense of community through a nurturing environment for all individuals in order to maximize learning, career and personal development. A&M-Commerce will become a place where students, faculty, staff, and community are engaged in the pursuit of excellence.

Agenda Item No.

## **AGENDA ITEM BRIEFING**

**Submitted by:** Billy Hamilton, Deputy Chancellor and Chief Financial Officer  
The Texas A&M University System

**Subject:** Approval of a New Athletics Fee at Texas A&M University-San Antonio

### **Proposed Board Action:**

Approve the proposed new Athletics Fee at Texas A&M University-San Antonio (A&M-San Antonio) to be effective with the fall 2020 semester.

### **Background Information:**

Texas Education Code provides guidance on all student tuition, fees and charges allowable for collection by institutions of higher education. Many of the authorized tuition and fees require approval from the Board of Regents (Board) prior to implementation. House Bill 1439 was passed by the 86<sup>th</sup>(R) Texas Legislature relating to the authorization for A&M-San Antonio to establish an *Intercollegiate Athletics Fee* in an amount not to exceed \$10 per semester credit hour or \$120 per semester. The fee may not be charged unless approved by a majority vote of the students participating in a general student election. A student vote was held on March 18-22, 2019, with a majority of the students approving the increase.

A&M-San Antonio proposes a new \$10 per semester credit hour fee, with a maximum of \$120 per semester.

This new fee will only impact new undergraduate and graduate students either transferring or enrolling for the first time and students who selected the one-year tuition and fee plan. This proposed new fee will not impact any currently enrolled students who are on a guaranteed tuition and fee plan.

### **A&M System Funding or Other Financial Implications:**

Attached.

Agenda Item No.

**THE TEXAS A&M UNIVERSITY SYSTEM**  
Office of the Deputy Chancellor and Chief Financial Officer  
June 20, 2019

Members, Board of Regents  
The Texas A&M University System

Subject: Approval of a New Athletics Fee at Texas A&M University-San Antonio

I recommend adoption of the following minute order:

**“The request for a new Athletics Fee by Texas A&M University-San Antonio, as shown on the attached exhibit, is approved to be effective with the fall 2020 semester. A student vote was held in accordance with Texas Education Code and a majority of the students approved the increase.”**

Respectfully submitted,

Billy Hamilton  
Deputy Chancellor and  
Chief Financial Officer

**Approval Recommended:**

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John Sharp  
Chancellor

**Approved for Legal Sufficiency:**

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Ray Bonilla  
General Counsel

Request for New Student Fee  
**TEXAS A&M UNIVERSITY-SAN ANTONIO**  
Athletic Fee  
Effective Fall 2020

**Programmatic justification:**

House Bill 1439 was passed by the 86<sup>th</sup>(R) Texas Legislature relating to the authorization for A&M-San Antonio to establish an *Intercollegiate Athletics Fee* in an amount not to exceed \$10 per semester credit hour or \$120 per semester. The fee may not be charged unless approved by a majority vote of the students participating in a general student election.

A student vote was held on March 18-22, 2019, with a majority of the students approving the increase.

This new fee will only impact new undergraduate and graduate students either transferring or enrolling for the first time (effective with the Fall 2020 semester) and students who selected the one-year tuition and fee plan. This proposed new fee will not impact any currently enrolled students who are on a guaranteed tuition and fee plan.

This fee will cover the revenue contributions for the Athletics Department segment of the Rec Services Building and pay for Athletics Department expenses.

The benefits of having an athletics program are many:

- It will serve as a highly visible and continuous connection between the campus and local communities,
- provide the opportunity for a potential student to feel a sense of belonging to the university,
- serve as an admissions tool to bring top student-athletes to the university and,
- provide entertainment and social opportunities for students, faculty, and staff.

**TAMU-SA**  
**Athletics Program - Pro Forma**

|                             | Fall 19<br>Year 1       | Fall 20<br>Year 2         | Fall 21<br>Year 3         | Fall 22<br>Year 4         | Fall 23<br>Year 5         | Fall 24<br>Year 6         | Fall 25<br>Year 7         | Fall 26<br>Year 8         | Fall 27<br>Year 9         | Fall 28<br>Year 10        |
|-----------------------------|-------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| <b>Revenues</b>             |                         |                           |                           |                           |                           |                           |                           |                           |                           |                           |
| Athletic Fee Revenue        | n/a                     | \$1,357,140               | \$1,651,860               | \$1,870,970               | \$2,056,440               | \$2,240,830               | \$2,424,830               | \$2,615,231               | \$2,805,633               | \$2,996,034               |
| Subsidy                     | \$250,000               |                           |                           |                           |                           |                           |                           |                           |                           |                           |
| Concessions (TBD)           |                         |                           |                           |                           |                           |                           |                           |                           |                           |                           |
| Signage (TBD)               |                         |                           |                           |                           |                           |                           |                           |                           |                           |                           |
| Sponsorships (TBD)          |                         |                           |                           |                           |                           |                           |                           |                           |                           |                           |
| <b>Total Revenues</b>       | <b><u>\$250,000</u></b> | <b><u>\$1,357,140</u></b> | <b><u>\$1,651,860</u></b> | <b><u>\$1,870,970</u></b> | <b><u>\$2,056,440</u></b> | <b><u>\$2,240,830</u></b> | <b><u>\$2,424,830</u></b> | <b><u>\$2,615,231</u></b> | <b><u>\$2,805,633</u></b> | <b><u>\$2,996,034</u></b> |
| <b>Expenses</b>             |                         |                           |                           |                           |                           |                           |                           |                           |                           |                           |
| Athletic Director           | \$60,000                | \$61,500                  | \$63,038                  | \$64,613                  | \$66,229                  | \$67,884                  | \$69,582                  | \$71,321                  | \$73,104                  | \$74,932                  |
| Associate Athletic Director | \$45,000                | \$46,125                  | \$47,278                  | \$48,460                  | \$49,672                  | \$50,913                  | \$52,186                  | \$53,491                  | \$54,828                  | \$56,199                  |
| Sports Information Director | \$40,000                | \$41,000                  | \$42,025                  | \$43,076                  | \$44,153                  | \$45,256                  | \$46,388                  | \$47,547                  | \$48,736                  | \$49,955                  |
| Head Trainer                | \$40,000                | \$41,000                  | \$42,025                  | \$43,076                  | \$44,153                  | \$45,256                  | \$46,388                  | \$47,547                  | \$48,736                  | \$49,955                  |
| Stipends for Compliance     | \$25,000                | \$25,625                  | \$26,266                  | \$26,922                  | \$27,595                  | \$28,285                  | \$28,992                  | \$29,717                  | \$30,460                  | \$31,222                  |
| Men's Soccer (2020)         |                         | \$170,000                 | \$174,250                 | \$178,606                 | \$183,071                 | \$187,648                 | \$192,339                 | \$197,148                 | \$202,077                 | \$207,128                 |
| Women's Soccer (2020)       |                         | \$170,000                 | \$174,250                 | \$178,606                 | \$183,071                 | \$187,648                 | \$192,339                 | \$197,148                 | \$202,077                 | \$207,128                 |
| Women's Softball (2020)     |                         | \$170,000                 | \$174,250                 | \$178,606                 | \$183,071                 | \$187,648                 | \$192,339                 | \$197,148                 | \$202,077                 | \$207,128                 |
| Golf (2020)                 |                         | \$85,000                  | \$87,125                  | \$89,303                  | \$91,536                  | \$93,824                  | \$96,170                  | \$98,574                  | \$101,038                 | \$103,564                 |
| Basketball (2022)           |                         |                           |                           | \$200,000                 | \$205,000                 | \$210,125                 | \$215,378                 | \$220,763                 | \$226,282                 | \$231,939                 |
| Volleyball (2022)           |                         |                           |                           | \$170,000                 | \$174,250                 | \$178,606                 | \$183,071                 | \$187,648                 | \$192,339                 | \$197,148                 |
| Debt Service*               |                         |                           | \$582,500                 | \$580,525                 | \$583,325                 | \$585,675                 | \$582,575                 | \$584,250                 | \$585,475                 | \$581,250                 |
| <b>Total Expenses</b>       | <b><u>\$210,000</u></b> | <b><u>\$810,250</u></b>   | <b><u>\$1,413,007</u></b> | <b><u>\$1,801,793</u></b> | <b><u>\$1,835,126</u></b> | <b><u>\$1,868,768</u></b> | <b><u>\$1,897,747</u></b> | <b><u>\$1,932,302</u></b> | <b><u>\$1,967,229</u></b> | <b><u>\$1,997,548</u></b> |
| <b>Net Operating Income</b> | <b><u>\$40,000</u></b>  | <b><u>\$546,890</u></b>   | <b><u>\$238,853</u></b>   | <b><u>\$69,177</u></b>    | <b><u>\$221,314</u></b>   | <b><u>\$372,062</u></b>   | <b><u>\$527,083</u></b>   | <b><u>\$682,929</u></b>   | <b><u>\$838,404</u></b>   | <b><u>\$998,486</u></b>   |

\*Pro-rata share of Rec-Center building debt service. The athletic department will occupy space in the new rec-center.

Agenda Item No.

**TEXAS A&M UNIVERSITY-SAN ANTONIO**

Office of the President

May 31, 2019

Members, Board of Regents  
The Texas A&M University System

Subject: Approval of Academic Tenure, August 2019, Texas A&M University-San Antonio

I recommend adoption of the following minute order.

**“The Board of Regents of The Texas A&M University System, in accordance with System Policy 12.01, *Academic Freedom, Responsibility and Tenure*, hereby authorizes the granting of tenure to the following faculty members at Texas A&M University-San Antonio as set forth in the exhibit, Tenure List No. 19-04.”**

Respectfully submitted,

Cynthia Teniente-Matson  
President

**Approval Recommended:**

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John Sharp  
Chancellor

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Billy Hamilton  
Deputy Chancellor and  
Chief Financial Officer

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James R. Hallmark, Ph.D.  
Vice Chancellor for Academic Affairs

**Approved for Legal Sufficiency:**

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Ray Bonilla  
General Counsel

TEXAS A&M UNIVERSITY-SAN ANTONIO  
RECOMMENDATIONS FOR TENURE  
TENURE LIST NO. 19-04

| <u>Name</u>                         | <u>Present Rank<br/>Department</u>         | <u>Yrs. Towards Tenure*</u> |     | <u>Effective<br/>Date/Tenure</u>                     | <u>Education</u>                          | <u>Employment<br/>Towards Tenure</u>                                                                                                                                                                                                |
|-------------------------------------|--------------------------------------------|-----------------------------|-----|------------------------------------------------------|-------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>COLLEGE OF ARTS AND SCIENCES</b> |                                            |                             |     |                                                      |                                           |                                                                                                                                                                                                                                     |
| Dr. Jackson Ayres                   | Assistant Professor<br>Arts and Humanities | 6                           | 0   | 09/01/2019                                           | Ph.D. (2013)<br>University of<br>Arkansas | Fa 2013 – Present<br>Assistant Professor<br>Texas A&M University-San<br>Antonio                                                                                                                                                     |
| Dr. Daniel Justino<br>Delgado       | Assistant Professor<br>Social Sciences     | 2                           | 4   | 09/01/2019                                           | Ph.D. (2013)<br>Texas A&M<br>University   | Fa 2013 – Sp 2017<br>Assistant Professor<br>Salem State University<br><br>Fa 2017 – Present<br>Assistant Professor<br>Texas A&M University-San<br>Antonio                                                                           |
| Dr. Vijay Golla                     | Professor<br>Science and<br>Mathematics    | 0                           | >10 | Upon Approval<br>by the Board and<br>Faculty Arrival | Ph.D. (2007)<br>University of<br>Iowa     | Fa 2011 – Sp 2018<br>Associate Professor (Tenured)<br>Western Kentucky University<br><br>Fa 2018 – Present<br>Professor (Tenured)<br>Western Kentucky University<br><br>Fa 2019<br>Professor<br>Texas A&M University-San<br>Antonio |

**COLLEGE OF ARTS AND SCIENCES (Continued)**

|                          |                                        |   |   |            |                                                 |                                                                                 |
|--------------------------|----------------------------------------|---|---|------------|-------------------------------------------------|---------------------------------------------------------------------------------|
| Dr. Brenda Inman<br>Rowe | Assistant Professor<br>Social Sciences | 6 | 0 | 09/01/2019 | Ph.D. (2012)<br>Sam Houston<br>State University | Fa 2013 – Present<br>Assistant Professor<br>Texas A&M University-San<br>Antonio |
|--------------------------|----------------------------------------|---|---|------------|-------------------------------------------------|---------------------------------------------------------------------------------|

**COLLEGE OF BUSINESS**

|                     |                                                    |   |   |            |                                                          |                                                                                                                                                                        |
|---------------------|----------------------------------------------------|---|---|------------|----------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Dr. Arne Baruca     | Assistant Professor<br>Management and<br>Marketing | 4 | 2 | 09/01/2019 | Ph.D. (2012)<br>University of<br>Texas – Pan<br>American | Fa 2012 – Sp 2015<br>Assistant Professor<br>Sacred Heart University<br><br>Fa 2015 – Present<br>Assistant Professor<br>Texas A&M University-San<br>Antonio             |
| Dr. Sandra DeGrassi | Assistant Professor<br>Management and<br>Marketing | 5 | 1 | 09/01/2019 | Ph.D. (2009)<br>Texas A&M<br>University                  | Fa 2013 – Sp 2014<br>Assistant Professor<br>University of Houston -<br>Downtown<br><br>Fa 2014 – Present<br>Assistant Professor<br>Texas A&M University-San<br>Antonio |



## COLLEGE OF EDUCATION AND HUMAN DEVELOPMENT

|                                      |                                                               |   |   |            |                                                            |                                                                                                                                                                |
|--------------------------------------|---------------------------------------------------------------|---|---|------------|------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Dr. Sabina Remmers de Vries          | Assistant Professor<br>Counseling, Health and<br>Kinesiology  | 6 | 0 | 09/01/2019 | Ph.D. (2008)<br>University of<br>Texas-San<br>Antonio      | Fa 2013 – Present<br>Assistant Professor<br>Texas A&M University-San<br>Antonio                                                                                |
| Dr. Tamara J. Hinojosa               | Assistant Professor<br>Counseling, Health and<br>Kinesiology  | 6 | 0 | 09/01/2019 | Ph.D. (2011)<br>Pennsylvania<br>State University           | Fa 2013 – Present<br>Assistant Professor<br>Texas A&M University-San<br>Antonio                                                                                |
| Dr. Margaret Caroline Knight O'Quinn | Assistant Professor<br>Educator and<br>Leadership Preparation | 5 | 1 | 09/01/2019 | Ph.D. (2005)<br>University of<br>Minnesota, Twin<br>Cities | Fa 2013 – Sp 2014<br>Assistant Professor<br>Coastal Carolina University<br><br>Fa 2014 – Present<br>Assistant Professor<br>Texas A&M University-San<br>Antonio |

\* Each university determines, through a review process, the number of years each faculty member will be awarded tenure based on his/her dossier.

Agenda Item No.

## **AGENDA ITEM BRIEFING**

**Submitted by:** Cynthia Teniente-Matson, President  
Texas A&M University-San Antonio

**Subject:** Approval of a New Bachelor of Science Degree Program with a Major in Electronic Systems Engineering Technology, and Authorization to Request Approval from the Texas Higher Education Coordinating Board

### **Proposed Board Action:**

Approve the establishment of a new degree program at Texas A&M University-San Antonio (A&M-San Antonio) leading to a New Bachelor of Science Degree Program with a Major in Electronic Systems Engineering Technology, authorize the submission of this degree program to the Texas Higher Education Coordinating Board (THECB) for approval and certify that all applicable THECB criteria have been met.

### **Background Information:**

Electronic systems engineering technology lies between those of the technical school training of an electronics technician with an associates in applied science degree and an electrical/electronics engineer with a bachelor's degree. Electronic Systems Engineering Technology combines elements of electronics, embedded systems, communications, project execution and testing to innovate, maintain, and service intelligent products and systems. The proposed Bachelor of Science in Electronic Systems Engineering Technology (B.E.T.) at Texas A&M University-San Antonio (A&M-San Antonio) will prepare technologists employed in various phases of the electronics industry, including computer hardware, avionics, instrumentation and control, and communications.

The proposed B.E.T. degree will provide students with valuable experiential learning opportunities in the electronics industry as part of their university experience. This will help students enter the local technical work force or to pursue a master's degree. Thus, A&M-San Antonio will serve a local and regional need, where programs outside the region may be of little relevance to students who are tied to San Antonio due to military, economic, cultural and family ties.

### **A&M System Funding or Other Financial Implications:**

The proposed degree will require the hiring of three new full-time faculty. New equipment costs are estimated at \$60,000 to provide for modern equipment laboratory teaching experience.

Agenda Item No.

**TEXAS A&M UNIVERSITY-SAN ANTONIO**

Office of the President

May 3, 2019

Members, Board of Regents  
The Texas A&M University System

Subject: Approval of a New Bachelor of Science Degree Program with a Major in Electronic Systems Engineering Technology, and Authorization to Request Approval from the Texas Higher Education Coordinating Board

I recommend adoption of the following minute order:

**“The Board of Regents of The Texas A&M University System approves the establishment of a new degree program at Texas A&M University-San Antonio leading to a new Bachelor of Science Degree Program with a Major in Electronic Systems Engineering Technology.**

**The Board also authorizes submission of Texas A&M University-San Antonio’s new degree program request to the Texas Higher Education Coordinating Board for approval and hereby certifies that all applicable criteria of the Coordinating Board have been met.”**

Respectfully submitted,

Cynthia Teniente-Matson  
President

**Approval Recommended:**

**Approved for Legal Sufficiency:**

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John Sharp  
Chancellor

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Ray Bonilla  
General Counsel

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Billy Hamilton  
Deputy Chancellor and  
Chief Financial Officer

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James R. Hallmark, Ph.D.  
Vice Chancellor for Academic Affairs

**Texas A&M University-San Antonio**

Bachelor of Science  
with a major in Electronic Systems Engineering Technology  
(CIP 15.0303.00)

**Program Review Outline**

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**BACKGROUND & PROGRAM DESCRIPTION**

Administrative Unit: College of Arts and Sciences; Department of Science and Mathematics.

Texas A&M University-San Antonio (A&M-San Antonio) submits the request to establish a Bachelor of Science in Electronic Systems Engineering Technology (B.E.T.) to increase the local technical workforce to serve the needs of the electronics industry in the San Antonio area.

*Engineering technologists* apply engineering and scientific knowledge combined with technical skills to support engineering activities. Technologists play key roles on the engineering team through the involvement in product development, manufacturing, product assurance, sales, and program management. Engineering technology education emphasizes problem solving, laboratories, and technical skills. Graduates are prepared for application-oriented careers in manufacturing industry, field-service, marketing, technical sales, or as technical members of the engineering team. The upper-division coursework of B.E.T. programs is designed to provide additional analytical and problem-solving beyond those learned at the two-year technical college level.

The B.S. in Electronic Systems Engineering Technology will require 120 semester credit hours of coursework.

The proposed implementation date is fall 2021.

A&M-San Antonio certifies that the proposed new degree program meets the criteria under [19 Texas Administrative Code, Section 5.45](#) in regards to need, quality, financial and faculty resources, standards and costs. New costs during the first five years will not exceed \$2 million.

**I. NEED**

**A. Employment Opportunities**

The City of San Antonio's Economic Development Department has made a commitment to provide good jobs and opportunities to the community by growing San Antonio's core and targeted industries. These industries include Advanced Manufacturing, Aerospace, Biosciences, Information Technology, New Energy Economy, Financial Services, Military/Defense. The local aerospace industry, which requires avionics professionals who are trained in electronics, has grown by over 400% in the last 25 years. Over 13,000 San Antonio employees work in the combined aerospace-related maintenance. Jobs in the aerospace industry are among the best paying in the area.

## B. Projected Enrollment

|                             | Year 1    | Year 2    | Year 3    | Year 4     | Year 5     |
|-----------------------------|-----------|-----------|-----------|------------|------------|
| <b>Total New Students</b>   | <b>14</b> | <b>20</b> | <b>40</b> | <b>60</b>  | <b>80</b>  |
| Attrition                   | 2         | 4         | 9         | 17         | 22         |
| <b>Cumulative Headcount</b> | <b>14</b> | <b>32</b> | <b>68</b> | <b>118</b> | <b>158</b> |
| FTSE                        | 10        | 22        | 47        | 83         | 111        |
| Graduates                   | 0         | 0         | 0         | 24         | 32         |

## C. Existing State Programs

Higher education institutions offer certificates, A.A.S. degrees, and B.S. degrees relevant to the profession broadly identified as electronics. The number of graduates with these certifications and degrees produced in Texas is shown below.

Table 2: The total number of A.A.S. degrees offered by 14 community colleges in Texas in 'Electrical, Electronic and Communications Engineering Technology/Technician' (Source: THECB).

| Year             | 2014 | 2015 | 2016 | 2017 | 2018 |
|------------------|------|------|------|------|------|
| <b>Graduates</b> | 95   | 110  | 93   | 132  | 143  |

In addition, many of these institutions offer certificate programs related to electronics and the number of new certificate holders is about three times the number of above graduates. Both the A.A.S. degree and certificate holders in Electrical, Electronic and Communications Engineering Technology/Technician would find the B.E.T. attractive for career advancement.

The number of bachelor's degrees awarded in the same are shown in Table 2.

Table 2: Summary of Bachelor's Degrees Awarded CIP code 15.0303.00 Electrical/Electronics Communications Engineering Technology Texas Public Institutions:

| Institution                 | # of Graduates per year |            |            |            |            |
|-----------------------------|-------------------------|------------|------------|------------|------------|
| Year                        | 2014                    | 2015       | 2016       | 2017       | 2018       |
| Prairie View A&M University | 3                       | 2          | 1          | 0          | 3          |
| Texas A&M University        | 44                      | 39         | 49         | 63         | 58         |
| Texas Southern University   | 20                      | 27         | 20         | 12         | 27         |
| University of Houston       | 23                      | 41         | 35         | 30         | 26         |
| University of North Texas   | 4                       | 9          | 17         | 6          | 7          |
| <b>Total</b>                | <b>94</b>               | <b>118</b> | <b>122</b> | <b>111</b> | <b>121</b> |

## II. QUALITY & RESOURCES

### A. Faculty

Three new full-time faculty positions will be required for the proposed degree. Existing full-time faculty from the Department of Science and Mathematics will be used to teach courses relevant to their fields.

### B. Program Administration

This program will be located within the Department of Science and Mathematics within the College of Arts and Sciences. No new administrative costs are anticipated.

### C. Other Personnel

No other personnel will be required to support the program.

### D. Supplies, Materials

It is anticipated that there will be a recurring annual cost of \$2,000 for laboratory supplies.

### E. Library

The University Library offers approximately 272 databases covering all disciplines and degree programs offered by A&M-San Antonio as of spring 2018. In addition, the library provides access to over 561,000 electronic books, over 99,000 electronic journals, and roughly 39,000 print volumes. The library has an e-preferred collection philosophy so it purchases e-books and e-journals whenever possible. As a result, a majority of our resources are accessible to students 24/7/365 from any internet-connected computer. Additionally, the library is open seven days a week for access to print materials and on-site computer use. For research assistance, students can make appointments with subject specialists, receive assistance at the information desk on a walk-in basis, and contact librarians via phone, email, chat, and text.

In addition to the University Library's collection, each college within the university is assigned a subject librarian liaison. The subject librarian is available to assist with reference questions, in-class instruction, collection development, course-specific tutorials and research guides and research support for the college's faculty and students. The University Library also offers several virtual workshops to assist students with their research needs.

### F. Equipment, Facilities

A new Science and Technology Building was inaugurated on the university campus in fall 2018, housing all the STEM disciplines in which the university offers courses. Two laboratories, each 1600 sq ft in area with 8 workstations, each accommodating two students, will be available for the B.E.T. program. The following equipment worth \$20,000, used for teaching physics laboratory courses, is available for the proposed program: Ammeters, Voltmeters, Multimeters, Microphones, Function Generators, Frequency Counters, Oscilloscopes, DC Power Sources, and Modular Circuits. The following additional equipment will be acquired for supporting the B.E.T. program with

an estimated cost of \$60,000: PCs for each station, Integrated chips such as op-amps, Data acquisition boards, PIC microcontrollers, Field Programmable Gate Arrays, Programmable Logical Controllers, Polyjet 3D printer, Antennas with power supplies, Digital design software, Virtual Instrumentation (VI) software, Printed circuit board routing machine, and MATLAB/Simulink software.

### G. Accreditation

The program will seek accreditation from the Engineering Technology Accreditation Commission of ABET.

### III. NEW 5-YEAR COSTS & FUNDING SOURCES

| Five-Year Costs        |                    | Five-Year Funding                               |                    |
|------------------------|--------------------|-------------------------------------------------|--------------------|
| Personnel <sup>1</sup> |                    | Reallocated Funds                               | \$0                |
| Faculty                | \$948,000          |                                                 |                    |
| Administration         | \$0                |                                                 |                    |
| Graduate Assistants    | \$0                |                                                 |                    |
| Clerical/Staff         | \$0                |                                                 |                    |
| Other Personnel        | \$0                |                                                 |                    |
| Facilities             | \$0                | Statutory Tuition                               | \$327,600          |
| Equipment              | \$60,000           | Designated Tuition                              | \$609,794          |
| IT Resources           | \$0                | Graduate Tuition Above Statutory (\$50) Tuition | \$0                |
| Supplies and Materials | \$10,000           | Course Fees                                     | \$0                |
| Library                | \$0                | Anticipated New Formula Funding <sup>3</sup>    | \$172,594          |
| Other <sup>2</sup>     | \$0                | Special Item Funding                            | \$0                |
|                        |                    | Other <sup>4</sup>                              |                    |
| <b>Total Costs</b>     | <b>\$1,018,000</b> | <b>Total Funding</b>                            | <b>\$1,109,988</b> |

Agenda Item No.

## **AGENDA ITEM BRIEFING**

**Submitted by:** Cynthia Teniente-Matson, President  
Texas A&M University-San Antonio

**Subject:** Approval of a New Bachelor of Science Degree Program with a Major in Sociology, and Authorization to Request Approval from the Texas Higher Education Coordinating Board

### **Proposed Board Action:**

Approve the establishment of a new degree program at Texas A&M University-San Antonio (A&M-San Antonio) leading to a Bachelor of Science Degree with a Major in Sociology, authorize the submission of this degree program to the Texas Higher Education Coordinating Board (THECB) for approval and certify that all applicable THECB criteria have been met.

### **Background Information:**

A&M-San Antonio offers a Bachelor of Arts degree in Sociology which has produced 30+ graduates a year. Undergraduate enrollment has averaged about 130 students each fall semester. A Bachelor's of Science in Sociology is proposed to ensure that students pursuing a science-based sub discipline within sociology receive training that will adequately prepare them for the graduate study or employment they are pursuing and to position the program to adequately meet the needs of employers seeking a work force trained in the intersection of science and society.

Between 2011 and 2017, A&M-San Antonio has seen a growth rate of 81.88 percent. Although few students have been exposed to sociology before enrolling in college, sociology has grown by 82.67 percent over the same time period. As a result, the sociology program at A&M-San Antonio is unusually large for a school of this size, with approximately 137 majors. As a result, we believe we have a strong market to offer this program.

### **A&M System Funding or Other Financial Implications:**

There are minimal funding implications associated with this program. Students will enroll in existing courses and no new faculty hires are anticipated.



Agenda Item No.

**TEXAS A&M UNIVERSITY-SAN ANTONIO**

Office of the President

May 3, 2019

Members, Board of Regents  
The Texas A&M University System

Subject: Approval of a New Bachelor of Science Degree Program with a Major in Sociology,  
and Authorization to Request Approval from the Texas Higher Education Coordinating  
Board

I recommend adoption of the following minute order:

**“The Board of Regents of The Texas A&M University System approves the establishment of a new degree program at Texas A&M University-San Antonio leading to a New Bachelor of Science in Sociology.**

**The Board also authorizes submission of Texas A&M University-San Antonio’s new degree program request to the Texas Higher Education Coordinating Board for approval and hereby certifies that all applicable criteria of the Coordinating Board have been met.”**

Respectfully submitted,

Cynthia Teniente-Matson  
President

**Approval Recommended:**

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John Sharp  
Chancellor

---

Billy Hamilton  
Deputy Chancellor and  
Chief Financial Officer

---

James R. Hallmark, Ph.D.  
Vice Chancellor for Academic Affairs

**Approved for Legal Sufficiency:**

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Ray Bonilla  
General Counsel

**Texas A&M University-San Antonio**

Bachelor of Science  
with a major in Sociology  
(CIP 45.1101.00)

**Program Review Outline**

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**BACKGROUND & PROGRAM DESCRIPTION**

Administrative Unit: College of Arts and Sciences; Department of Social Sciences.

Texas A&M University-San Antonio (A&M-San Antonio) proposes a Bachelor's of Science (B.S.) degree in Sociology to ensure that students pursuing a science-based sub discipline within sociology receive training that will adequately prepare them for the graduate study or employment they are pursuing and to position the program to adequately meet the needs of employers seeking a work force trained in the intersection of science and society.

Sociology is a very broad science and students graduating with a degree in sociology enter a broad range of careers and graduate study. A longitudinal study of 2005 baccalaureate students conducted by the American Sociological Association indicates that within two years of graduation more than 73 percent were employed and 35 percent were continuing their graduate studies (22 percent were doing both) (Spalter-Roth and Van Vooren 2008). Additionally, the Bureau of Labor Statistics (2019) and the Texas Workforce Commission (2019) predict growth in numerous careers that are based in scientific sociology – Health educators (21.5% growth).

Between 2011 and 2017, A&M-San Antonio has seen a growth rate of 81.88 percent. Although few students have been exposed to sociology before enrolling in college, sociology has grown by 82.67 percent over the same time period. As a result, the sociology program at A&M-San Antonio is unusually large for a school of this size, with approximately 137 majors. As a result, we believe we have a strong market to offer this program.

The B.S. in Sociology will require 120 semester credit hours of coursework.

The proposed implementation date is fall 2021.

A&M-San Antonio certifies that the proposed new degree program meets the criteria under [19 Texas Administrative Code, Section 5.45](#) in regards to need, quality, financial and faculty resources, standards and costs. New costs during the first five years will not exceed \$2 million.

**I. NEED**

**A. Employment Opportunities**

The Bureau of Labor Statistics (2019) predicts growth in numerous careers that are based in scientific sociology. Similar or greater growth is projected by the Texas Workforce Commission (2019) which projects that within Texas the science of sociology will meet or outpace national job growth projections (16.6 percent) between 2016 and 2026.

## B. Projected Enrollment

|                             | Year 1    | Year 2    | Year 3    | Year 4    | Year 5    |
|-----------------------------|-----------|-----------|-----------|-----------|-----------|
| <b>Total New Students</b>   | <b>10</b> | <b>15</b> | <b>20</b> | <b>25</b> | <b>30</b> |
| Attrition                   | 1         | 3         | 6         | 8         | 10        |
| <b>Cumulative Headcount</b> | <b>10</b> | <b>24</b> | <b>40</b> | <b>60</b> | <b>69</b> |
| FTSE                        | 7         | 17        | 28        | 42        | 49        |
| Graduates                   | 0         | 0         | 0         | 12        | 14        |

## C. Existing State Programs

Within the state of Texas, 15 public universities offer a B.A. in sociology, seven offer a B.S. in sociology or through their sociology program, and 10 offer both. In the most recent statewide numbers available, (2014-15) 734 Texas students earned a B.A. and 308 earned a B.S. in sociology or through a sociology program, averaging 46 graduating students per B.A.-offering school, and 39 per BS-offering program and programs offering both without distinguishing between them. However, of the three schools that offered both degrees and reported them separately (Lamar, Sam Houston, and Texas State), demand for the B.S. was more than triple that of the B.A. at two of them (Lamar and Texas State).

## II. QUALITY & RESOURCES

### A. Faculty

No additional full-time faculty will be hired to support this program. Existing full-time faculty from the Department of Social Sciences will be used to teach courses relevant to their fields.

### B. Program Administration

This program will be located within the Department of Social Sciences within the College of Arts and Sciences. No additional administrative costs are anticipated.

### C. Other Personnel

No other personnel will be required to support the program.

### D. Supplies, Materials

The program's offices are located around a central core which has been outfitted with a student study area. A variety of electronic tools students are allowed to use for research, including audio recorders, cameras, and i-pads have been acquired. Copies of N-Vivo, Stata, and access to Qualtrics and other specialized software used in data analysis is available to all students and each sociology major receives a thumb drive for course work and data storage.

### E. Library

The University Library offers approximately 278 databases covering all disciplines and degree programs offered by A&M-San Antonio as of 2017-2018. In addition, the library

provides access to over 610,000 electronic books, over 82,000 electronic journals, over 90,000 videos, and approximately 69,950 print volumes. These resources include roughly 27,851 books/e-books and over 2,000 e-journals related to sociology. The American Journal of Sociology, Social Forces, Sociological Forum, Sociological Research Online, The Sociological Quarterly, and Sociology of Race and Ethnicity are some of the titles that are included in our collection.

The library has an e-preferred collection philosophy so it purchases e-journals whenever possible. As a result, a majority of our resources are accessible to students 24/7/365 from an internet-connection computer. Of the databases offered, several are appropriate for the proposed Bachelor of Science in Sociology degree program, including Academic Search Complete, Cambridge Books Online, JSTOR Arts & Sciences, Social Theory, Socindex with Full Text, ScienceDirect Freedom Collection, and Web of Science Core Collection. Interlibrary loan services are available for faculty and students to obtain resources beyond what the library owns. The TexShare card allows faculty and students to borrow books from area libraries that participate in the TexShare program.

In addition to the University Library's collection, each college within the university is assigned a subject librarian liaison. The subject librarian is available to assist with reference questions, in-class instruction, collection development, course-specific tutorials and research guides and research support for the college's faculty and students. The University Library also offers several virtual workshops to assist students with their research needs.

## **F. Equipment, Facilities**

The sociology program is housed within the Central Academic Building on the A&M-San Antonio campus. Access to state-of-the-art teaching classrooms and labs is available as well as the Behavioral Sciences laboratory which includes a large central area and four fully-functioning audio/video-wired interview rooms with one-way mirrors. In addition, we are currently involved in interdisciplinary research that gives us limited access to a kinesiology laboratory. There is an ongoing relationship with other academic programs including biology, chemistry, and water resources as well as off-campus organizations such as the Texas Human Rights Center and the San Antonio Water System. These relationships provide access to historic, natural, and technological settings beyond the classroom. The San Antonio location also provides access to historical, natural, and technological settings that have been incorporated into classroom studies, including the acequia system linking San Antonio's missions, patterns of development and gentrification in this rapidly-growing city, and the myriad of opportunities provided by local and military health centers.

## **G. Accreditation**

A&M-San Antonio is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). There is no national accrediting body for undergraduate sociology programs; however, in 2017 the American Sociological Association identified twelve recommendations. Over the past four years we have very actively and intentionally restructured our program and now meet each of these recommendations.

### III. NEW 5-YEAR COSTS & FUNDING SOURCES

| Five-Year Costs        |                 | Five Year Funding                                  |                  |
|------------------------|-----------------|----------------------------------------------------|------------------|
| Personnel <sup>1</sup> |                 | Reallocated Funds                                  | \$0              |
| Faculty                | \$0             |                                                    |                  |
| Administration         | \$0             |                                                    |                  |
| Graduate Assistants    | \$0             |                                                    |                  |
| Clerical/Staff         | \$0             |                                                    |                  |
| Other Personnel        | \$0             |                                                    |                  |
| Facilities             | \$0             | Statutory Tuition                                  | \$170,400        |
| Equipment              | \$45,000        | Designated Tuition                                 | \$317,183        |
| IT Resources           | \$0             | Graduate Tuition Above<br>Statutory (\$50) Tuition | \$0              |
| Supplies and Materials | \$0             | Course Fees                                        | \$0              |
| Library                | \$0             | Anticipated New Formula<br>Funding <sup>3</sup>    | \$52,777         |
| Other <sup>2</sup>     | \$0             | Special Item Funding                               | \$0              |
|                        |                 | Other <sup>4</sup>                                 |                  |
| <b>Total Costs</b>     | <b>\$45,000</b> | <b>Total Funding</b>                               | <b>\$540,360</b> |

## **AGENDA ITEM BRIEFING**

**Submitted by:** Cynthia Teniente-Matson, President  
Texas A&M University-San Antonio

**Subject:** Approval of a New Bachelor of Applied Arts and Sciences Degree Program with a Major in Water Resources Science and Technology, and Authorization to Request Approval from the Texas Higher Education Coordinating Board

### **Proposed Board Action:**

Approve the establishment of a new degree program at Texas A&M University-San Antonio (A&M-San Antonio) leading to a Bachelor of Applied Arts and Sciences (B.A.A.S.) Degree with a Major in Water Resources Science and Technology, authorize the submission of this degree program to the Texas Higher Education Coordinating Board (THECB) for approval and certify that all applicable THECB criteria have been met.

### **Background Information:**

The establishment of the proposed B.A.A.S. in Water Resources Science and Technology is another step in A&M-San Antonio's effort in building an educational program that addresses the water resources workforce in the San Antonio area. In November 2015 the university established the Institute for Water Resources Science and Technology and has been approved for a master's degree and a Bachelor of Science in the same discipline.

The B.A.A.S. degree will be a 2+2 program with the first two years of academic work completed at one of the partnering two-year academic institutions and the last two years at A&M-San Antonio. Texas A&M Engineering Extension Service (TEEX) offers training and certifications in water and wastewater management. In fiscal year 2015, nearly 8,000 students participated in TEEX water-related short-courses. Industry workers who have completed certifications and/or training by TEEX and have appropriate industry experience, will be able to earn competency-based credits at one of the partnering community colleges and A&M-San Antonio toward the proposed degree. An advisory board consisting of industry professionals drawn from the south-central Texas region will guide the overall thrust of the degree curriculum.

### **A&M System Funding or Other Financial Implications:**

Most new costs associated with the proposed degree have been identified with the establishment of the B.S. in Water Resources Science and Technology. A portion of those costs will be assigned to the enrollment in this program. One new full-time tenured or tenure track faculty position will be added and two new support faculty positions will be needed. A portion of those salaries are included in the estimated new five-year costs.

Agenda Item No.

**TEXAS A&M UNIVERSITY-SAN ANTONIO**

Office of the President

May 3, 2019

Members, Board of Regents  
The Texas A&M University System

Subject: Approval of a New Bachelor of Applied Arts and Sciences Degree Program with a Major in Water Resources Science and Technology, and Authorization to Request Approval from the Texas Higher Education Coordinating Board

I recommend adoption of the following minute order:

**“The Board of Regents of The Texas A&M University System approves the establishment of a new degree program at Texas A&M University-San Antonio leading to a new Bachelor of Applied Arts and Sciences in Water Resources Science and Technology.**

**The Board also authorizes submission of Texas A&M University-San Antonio’s new degree program request to the Texas Higher Education Coordinating Board for approval and hereby certifies that all applicable criteria of the Coordinating Board have been met.”**

Respectfully submitted,

Cynthia Teniente-Matson  
President

**Approval Recommended:**

**Approved for Legal Sufficiency:**

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John Sharp  
Chancellor

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Ray Bonilla  
General Counsel

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Billy Hamilton  
Deputy Chancellor and  
Chief Financial Officer

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James R. Hallmark, Ph.D.  
Vice Chancellor for Academic Affairs

**Texas A&M University-San Antonio**

Bachelor of Applied Arts and Sciences  
with a major in Water Resources Science and Technology  
(CIP 40.0605.00)

**Program Review Outline**

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**BACKGROUND & PROGRAM DESCRIPTION**

Administrative Unit: College of Arts and Sciences; Department of Science and Mathematics.

Texas A&M University-San Antonio (A&M-San Antonio) proposes the establishment of a Bachelor of Applied Arts and Sciences (B.A.A.S.) degree in Water Resources Science and Technology to provide a pathway to a bachelor's degree for students who completed coursework through a technical education program and have work experience in water resource management and technology.

The proposed degree will be a 2+2 B.A.A.S. with the first two years of academic work completed at one of the partnering two-year academic institutions and the last two years at A&M-San Antonio. The Texas A&M Engineering Extension Service (TEEX) offers training and certifications in water and wastewater management. In Fiscal Year 2015 nearly 8,000 students participated in TEEX water-related short-courses. Industry workers who have completed certifications and/or training by TEEX, and have appropriate industry experience, will be able to earn competency-based credits at one of the partnering community colleges and A&M-San Antonio toward the proposed degree. An advisory board consisting of industry professionals drawn from the south-central Texas region will guide the overall thrust of the degree curriculum.

The B.A.A.S. in Water Resources Science and Technology will require 120 semester credit hours (SCH) of coursework. A&M-San Antonio has been approved to offer a Bachelor of Science (B.S.) degree in Water Resources Science and Technology which also requires 120 SCH. Students in the B.A.A.S. will complete upper-division courses required in the B.S. degree and be allowed to transfer up to 39 SCH of technical and vocational courses. The upper-division coursework will consist of 39 SCH which will include an internship.

The proposed implementation date is fall 2020.

A&M-San Antonio certifies that the proposed new degree program meets the criteria under [19 Texas Administrative Code, Section 5.45](#) in regards to need, quality, financial and faculty resources, standards and costs. New costs during the first five years will not exceed \$2 million.

**I. NEED**

**A. Employment Opportunities**

According to the US Department of Labor's Bureau of Labor Statistics, the job outlook for water and wastewater treatment plant and system operators nationwide is "excellent." Specifically, employment of water and wastewater treatment plant and system operators is projected to grow 8% from 2012 to 2022, about as fast as the average for all occupations.



Employment levels nationwide for water and wastewater treatment plant and system operators included about 111,000 jobs in 2012, to increase to about 119,000 by 2022.

Other factors support the projection of job growth in this area. A growing population and increased demand for water and wastewater treatment will drive employment growth. Plants will need more operators to ensure compliance with increased environmental regulations. New technologies will add to the need for more operators with new skills and abilities.

## **B. Projected Enrollment**

The following table displays the estimated cumulative headcount and full-time student equivalent (FTSE) enrollment for the first five years of the program. To support the growth of the 2+2 B.A.A.S. degree program, faculty members at A&M-San Antonio will collaborate with Northwest Vista College faculty to recruit students from area high schools through outreach programs. Additionally, this program will be offered at the RELLIS campus in collaboration with Blinn College. The Water Resources Science and Technology faculty will actively work with the recruiting team in the Office of Admissions and Enrollment Management.

**Table 6. Enrollment Projections**

|                             | <b>Year 1</b> | <b>Year 2</b> | <b>Year 3</b> | <b>Year 4</b> | <b>Year 5</b> |
|-----------------------------|---------------|---------------|---------------|---------------|---------------|
| <b>Total New Students</b>   | <b>14</b>     | <b>20</b>     | <b>40</b>     | <b>60</b>     | <b>60</b>     |
| Attrition                   | 1             | 2             | 3             | 5             | 7             |
| <b>Cumulative Headcount</b> | <b>14</b>     | <b>33</b>     | <b>71</b>     | <b>121</b>    | <b>127</b>    |
| FTSE                        | 8             | 20            | 37            | 55            | 76            |
| Graduates                   | 0             | 0             | 7             | 10            | 15            |

Note: Assuming 60% of students with full-time status (>15 SCH).

## **C. Existing State Programs**

While courses of study at several other universities in Texas may include some aspects of water science, there is only one existing program categorized by the same CIP code as the proposed program. That program is offered at the University of Texas at Austin. Other related programs may be found in environmental science and geology programs which include broader areas of study than the focus of water resources science.

# **II. QUALITY & RESOURCES**

## **A. Faculty**

One new full-time tenured or tenure-track faculty position has been projected for the B.S. in Water Resources Science and Technology to be hired in the fall 2020. A portion of that salary will be assigned to support this program. Two new support faculty positions outside the program are planned to be hired in the first two years of the B.S. degree. A portion of their salaries will be assigned to the B.A.A.S. Existing full-time faculty from the Department of Science and Mathematics will be used to teach courses relevant to their fields.

## **B. Program Administration**

This program will be administered under the Department of Science and Mathematics within the College of Arts and Sciences. No additional administrative costs are anticipated.

## **C. Other Personnel**

No other personnel will be required to support the program.

## **D. Supplies, Materials**

There will be no additional costs for supplies or materials.

## **E. Library**

The University Library offers approximately 272 databases covering all disciplines and degree programs offered by A&M-San Antonio as of spring 2018. In addition, the library provides access to over 561,000 electronic books, over 99,000 electronic journals, and roughly 39,000 print volumes. These resources include roughly 8,000 books/e-books and over 700 e-journals related to the Water Resources Science and Technology discipline. The library has an e-preferred collection philosophy so it purchases e-books and e-journals whenever possible. As a result, a majority of A&M-San Antonio library resources are accessible to students 24 hours a day, seven days a week, from any internet-connected computer. Of the databases offered, several are appropriate for the proposed Water Resource and Technology degree program, including ScienceDirect Freedom Collection, Science and Technology Collection, Academic Search Complete, Environment Complete, GreenFile, Agricola, GeoRef, Applied Science and Technology, and BioOne. The library also subscribes to journal packages such as Wiley, Taylor and Francis, Springer and Cambridge that contain journals relevant to the WATER degree. Interlibrary loan services are available for students to obtain resources outside what the library owns.

In addition to the University Library's collection, each college within the university is assigned a subject librarian liaison. The subject librarian is available to assist with reference questions, in-class instruction, collection development, course-specific tutorials and research guides and research support for the college's faculty and students. The University Library also offers several virtual workshops to assist students with their research needs.

## **F. Equipment, Facilities**

Upper division courses will include teaching labs which require new equipment. New costs of \$100,000 for equipment were included in the proposal for the B.S. degree. Other student instructional facilities, including shared classrooms with networked computers, are already in place.

## **G. Accreditation**

No accreditation is required for this program.

### III. NEW 5-YEAR COSTS & FUNDING SOURCES

| Five-Year Costs        |                  | Five-Year Funding                                  |                    |
|------------------------|------------------|----------------------------------------------------|--------------------|
| Personnel              |                  | Reallocated Funds                                  | \$0                |
| Faculty                | \$881,500        |                                                    |                    |
| Administration         | \$0              |                                                    |                    |
| Graduate Assistants    | \$0              |                                                    |                    |
| Clerical/Staff         | \$0              |                                                    |                    |
| Other Personnel        | \$0              |                                                    |                    |
| Facilities             | \$0              | Statutory Tuition                                  | \$336,000          |
| Equipment              | \$0              | Designated Tuition                                 | \$625,431          |
| IT Resources           | \$0              | Graduate Tuition Above<br>Statutory (\$50) Tuition | \$0                |
| Supplies and Materials | \$0              | Course Fees                                        | \$0                |
| Library                | \$0              | Anticipated New Formula<br>Funding                 | \$204,286          |
| Other                  | \$0              | Special Item Funding                               | \$0                |
|                        |                  | Other                                              |                    |
| <b>Total Costs</b>     | <b>\$881,500</b> | <b>Total Funding</b>                               | <b>\$1,165,717</b> |

Agenda Item No.

**WEST TEXAS A&M UNIVERSITY**

Office of the President

April 29, 2019

Members, Board of Regents  
The Texas A&M University System

Subject: Approval of Academic Tenure, August 2019, West Texas A&M University

I recommend adoption of the following minute order.

**“The Board of Regents of The Texas A&M University System, in accordance with System Policy 12.01, *Academic Freedom, Responsibility and Tenure*, hereby authorizes the granting of tenure to the following faculty members at West Texas A&M University as set forth in the exhibit, Tenure List No. 19-04.”**

Respectfully submitted,

Walter V. Wendler  
President

**Approval Recommended:**

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John Sharp  
Chancellor

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Billy Hamilton  
Deputy Chancellor and  
Chief Financial Officer

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James R. Hallmark, Ph.D.  
Vice Chancellor for Academic Affairs

**Approved for Legal Sufficiency:**

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Ray Bonilla  
General Counsel

**WEST TEXAS A&M UNIVERSITY  
RECOMMENDATIONS FOR TENURE  
TENURE LIST NO. 19-04**

| <b><u>Name</u></b>                                             | <b><u>Present Rank/<br/>Department</u></b> | <b><u>Yrs. Towards Tenure*</u></b> | <b><u>Other Inst.</u></b> | <b><u>Effective<br/>Date/Tenure</u></b>              | <b><u>Education</u></b>                     | <b><u>Employment<br/>Towards Tenure</u></b>                                                                                                                                                                                                                                                                    |
|----------------------------------------------------------------|--------------------------------------------|------------------------------------|---------------------------|------------------------------------------------------|---------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>PAUL ENGLER COLLEGE OF AGRICULTURE AND NATURAL SCIENCES</b> |                                            |                                    |                           |                                                      |                                             |                                                                                                                                                                                                                                                                                                                |
| Dr. Thomas L. Perkins                                          | Associate Professor<br>Animal Science      | 0                                  | >15                       | Upon Approval<br>by the Board and<br>Faculty Arrival | Ph.D.<br>(1992)<br>Texas Tech<br>University | Sp 1992 – Fa 1996<br>Assistant Professor<br>Southwest Texas State University<br><br>Fa 1996 – Sp 1997<br>Associate Professor (Tenured 1996)<br>Missouri State University<br><br>Fa 1997 – Fa 2008<br>Professor<br>Missouri State University<br><br>Sp 2019<br>Associate Professor<br>West Texas A&M University |

## COLLEGE OF EDUCATION AND SOCIAL SCIENCES

|                      |                        |   |     |                                                      |                                             |                                                                                                                                                                                                                                                                                             |
|----------------------|------------------------|---|-----|------------------------------------------------------|---------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Dr. Mark J. Garrison | Professor<br>Education | 0 | >15 | Upon Approval<br>by the Board and<br>Faculty Arrival | Ph.D.<br>(2001)<br>University at<br>Buffalo | <p>Fa 1999 – Sp 2006<br/>Assistant Professor<br/>D’Youville College</p> <p>Fa 2006 – Sp 2012<br/>Associate Professor (Tenured 2006)<br/>D’Youville College</p> <p>Fa 2012 – Sp 2019<br/>Professor<br/>D’Youville College</p> <p>Fa 2019<br/>Professor<br/>West Texas A&amp;M University</p> |
|----------------------|------------------------|---|-----|------------------------------------------------------|---------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

\* Each university determines, through a review process, the number of years each faculty member will be awarded tenure based on his/her dossier.

Agenda Item No.

## **AGENDA ITEM BRIEFING**

**Submitted by:** Walter V. Wendler, President  
West Texas A&M University

**Subject:** Granting of Faculty Development Leave for FY 2020  
West Texas A&M University

### **Proposed Board Action:**

Authorize faculty development leave for FY 2020 at West Texas A&M University (WTAMU).

### **Background Information:**

System Policy [31.03, Leaves of Absence](#), and System Regulation [12.99.01, Faculty Development Leave](#), require that a recommendation for faculty development leave be submitted by the university president to the chancellor for recommendation to the Board of Regents for approval. At WTAMU, the application is submitted with support of the academic department, college dean, university development leave committee (elected by the general faculty), provost and executive vice president for academic affairs and president.

As shown in the exhibit, WTAMU requests approval for faculty development leave for two faculty members for FY 2020.

WTAMU is in compliance with the statutory requirement that no more than six percent of eligible faculty be on development leave at any time.

### **A&M System Funding or Other Financial Implications:**

No additional funding is required. Department faculty members are assuming the recommended faculty members' teaching loads by adjusting course offerings the next academic year.

Agenda Item No.

**WEST TEXAS A&M UNIVERSITY**

Office of the President

April 3, 2019

Members, Board of Regents  
The Texas A&M University System

Subject: Granting of Faculty Development Leave for FY 2020,  
West Texas A&M University

I recommend adoption of the following minute order:

**“The Board of Regents of The Texas A&M University System, in accordance with System Policy 31.03, System Regulation 12.99.01 and Sections 51.101-108 of the Texas Education Code, authorizes faculty development leave to the faculty members as shown in the attached exhibit, Faculty Development Leave List FY 2020, West Texas A&M University.”**

Respectfully submitted,

Walter V. Wendler  
President

**Approval Recommended:**

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John Sharp  
Chancellor

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Billy Hamilton  
Deputy Chancellor and  
Chief Financial Officer

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James R. Hallmark, Ph.D.  
Vice Chancellor for Academic Affairs

**Approved for Legal Sufficiency:**

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Ray Bonilla  
General Counsel



**FACULTY DEVELOPMENT LEAVE LIST  
FY 2020  
WEST TEXAS A&M UNIVERSITY**

| <b>Name/<br/>Title/<br/>Department</b>           | <b>Years of<br/>WTAMU<br/>Tenured,<br/>Tenure-<br/>Track<br/>Service</b> | <b>Semester<br/>of Leave</b> | <b>Location and Brief Description of Leave</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|--------------------------------------------------|--------------------------------------------------------------------------|------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>COLLEGE OF EDUCATION AND SOCIAL SCIENCES</b>  |                                                                          |                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Joseph K. Price<br>Professor<br>Criminal Justice | 16                                                                       | Spring<br>2020               | Dr. Price, a former Texas prison warden, will spend leave working on a book-length study of the Texas prison system. He will travel to Huntsville to visit the Texas Prison Museum and examine information at Sam Houston State University's library and the archives of the Texas Department of Criminal Justice. Dr. Price will also travel to Texas A&M University's library in College Station to review the papers of W. J. Estelle, former director of the Texas Department of Criminal Justice. He will travel to the Texas State Library and Archives Commission in Austin to research a special exhibit, <i>Fear, Force, and Leather</i> , along with other documents related to the Texas prison system. Students will benefit from his research and have access to the final study as a resource for classes and other projects. The guide to Texas prisons will serve as a significant contribution to the criminal justice field of study and to the university. |
| John D. Rausch<br>Professor<br>Political Science | 21                                                                       | Spring<br>2020               | Dr. Rausch's leave will be spent learning and applying two research tools: "R" (a free software for statistical computing/graphics) and text mining. The tools will be used to accentuate his social statistics and research methods classes and applied to his own political science research. Dr. Rausch will travel to Mission Viejo, CA, to observe the city as it implements cumulative voting. He has been tracking and researching this topic for almost two decades. He will use "R" and data mining tools to complete a paper submitted to the International Political Science Association for presentation at its Congress at Lisbon, Portugal, in 2020. Students will gain marketable skills through exposure to a free and powerful statistical analysis program and by using text mining combined with data scraping.                                                                                                                                            |

Agenda Item No.

**AGENDA ITEM BRIEFING**

**Submitted by:** Tom G. Boggus, Director  
Texas A&M Forest Service

**Subject:** Confirmation of Appointment and Commissioning of Peace Officer

**Proposed Board Action:**

Confirm the appointment and commissioning of Texas A&M Forest Service (TFS) employee, Jonathon E. Keller, as a peace officer.

**Background Information:**

Section 88.103, Texas Education Code, provides that the director may appoint not to exceed 25 employees of TFS to serve as peace officers in executing the law enforcement duties of that agency.

The assignment of Mr. Keller will bring the total current number of commissioned peace officers to 21 (replacing a peace officer who left commission on May 28<sup>th</sup>, 2019). The remaining four will be filled over a period of the next several years as full-time equivalents become available.

Mr. Keller will be fulfilling a need as an essential addition to law enforcement staffing in the East Texas region of the state. Mr. Keller's assignment will be as a full-time law enforcement investigator in Pittsburg, Texas.

His appointment will enhance TFS's ability to further address major arson fire issues and timber theft, as well as an increasing demand for determining fire causes throughout the region and enforcing misdemeanor fire violations after the determination of cause and origin of all TFS-responded fires.

Mr. Keller has completed all the requirements for certification and licensing set forth by the Texas Commission on Law Enforcement Officer Standards and Education.

**A&M System Funding or Other Financial Implications:**

Mr. Keller will be entitled to hazardous duty pay as a result of this appointment at the rate of \$10 per month for each year of service as an employee of the state in a position that requires the performance of hazardous duty, up to and including 30 years of service.

Agenda Item No.

**TEXAS A&M FOREST SERVICE**

Office of the Director

June 7, 2019

Members, Board of Regents  
The Texas A&M University System

Subject: Confirmation of Appointment and Commissioning of Peace Officer

I recommend adoption of the following minute order:

**“In accordance with System Policy [34.06, Appointment, Commissioning and Authority of Peace Officers](#), the Board of Regents confirms the director of Texas A&M Forest Service’s appointment and commissioning of Mr. Jonathon E. Keller as a peace officer for the system, subject to taking the oath required of peace officers.”**

Respectfully submitted,

Tom G. Boggus  
Director

**Approval Recommended:**

**Approved for Legal Sufficiency:**

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John Sharp  
Chancellor

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Ray Bonilla  
General Counsel

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Billy Hamilton  
Deputy Chancellor and  
Chief Financial Officer

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Patrick J. Stover  
Vice Chancellor and Dean  
Agriculture and Life Sciences

Agenda Item No.

## **AGENDA ITEM BRIEFING**

**Submitted by:** W. Nim Kidd, Vice Chancellor for Disaster and Emergency Services  
Texas Division of Emergency Management

**Subject:** Adoption of Agency Official Seal and Establishment of Authority to Protect the  
Usage of All Identifying Marks

### **Proposed Board Action:**

Adopt the official seal of the Texas Division of Emergency Management and establish the authority to protect the usage of all of its identifying marks.

### **Background Information:**

In accordance with System Policy [\*09.02, Use of System Names and Indicia\*](#), the Board of Regents of The Texas A&M University System is authorized under state law to adopt official seals for the system and its members. The Board also has the authority to protect the use of these seals and other identifying marks of the system and its members.

**Seal:** The proposed agency seal contains the words “Texas Division of Emergency Management” displayed on the outer rim of the design. **[See Attached Exhibit]**

**Logo:** As a new agency within the A&M System, it is important that a well-conceived logo be used to establish the identity of the agency and reflect the distinguished reputation of the system. The logo will be used on various printed materials, publications, outdoor media outlets, websites, social media, television commercials, merchandise, stationery, and other specialty items. **[See Attached Exhibit]**

### **A&M System Funding or Other Financial Implications:**

Not applicable.

Agenda Item No.

**TEXAS DIVISION OF EMERGENCY MANAGEMENT**  
Office of the Vice Chancellor for Disaster and Emergency Services  
July 6, 2019

Members, Board of Regents  
The Texas A&M University System

Subject: Adoption of Agency Official Seal and Establishment of Authority to Protect the Usage  
of All Identifying Marks

I recommend adoption of the following minute order:

**“The Board of Regents of The Texas A&M University System hereby adopts the official seal for the Texas Division of Emergency Management, as shown in the exhibit, and establishes its authority to protect the usage of all identifying marks, effective immediately.”**

Respectfully submitted,

W. Nim Kidd  
Vice Chancellor for Disaster and  
Emergency Services  
Chief, Texas Division of Emergency  
Management

**Approval Recommended:**

**Approved for Legal Sufficiency:**

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John Sharp  
Chancellor

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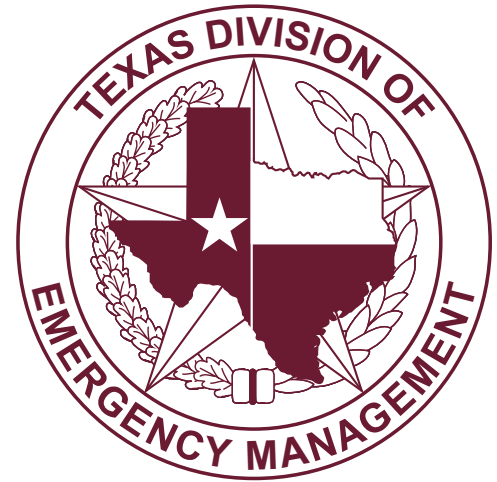
Ray Bonilla  
General Counsel

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Billy Hamilton  
Deputy Chancellor and  
Chief Financial Officer

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Laylan Copelin  
Vice Chancellor for Marketing and Communications



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**\*Certified by the general counsel or other appropriate attorney as confidential or information that may be withheld from public disclosure in accordance with Section 551.1281 and Chapter 552 of the Texas Government Code.**