

**MINUTES**

**REGULAR MEETING**

**BOARD OF REGENTS**

**THE TEXAS A&M UNIVERSITY SYSTEM**

**HELD IN**

**COLLEGE STATION, TEXAS**

**October 31, 2013**

*(Approved January 30, 2014)*

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**MINUTES  
REGULAR MEETING  
BOARD OF REGENTS, THE TEXAS A&M UNIVERSITY SYSTEM**

**October 31, 2013**

**CONVENE BOARD MEETING**

Chairman Phil Adams convened a regular meeting of the Board of Regents of The Texas A&M University System at 9:05 a.m., Thursday, October 31, 2013, in the Bethancourt Ballroom, Memorial Student Center, Texas A&M University, College Station, Texas. The following members of the Board were present:

Mr. Phil Adams, Chairman  
Mr. Cliff Thomas, Vice Chairman  
Mr. Anthony G. Buzbee  
Mr. Morris E. Foster  
Ms. Elaine Mendoza  
Ms. Judy Morgan  
Mr. Charles W. Schwartz  
Mr. Jim Schwertner  
Mr. John D. White  
Mr. Nicholas Madere, Student Regent

Chairman Adams announced that a quorum of the Board was present.

**INVOCATION**

Chairman Adams called on Mr. Reid Joseph, of Springdale, Arkansas, a Senior Industrial Distribution Major, member of the Corps of Cadets, Ross Volunteers, Maroon Coats, and first senior cadet elected as Student Body President in 22 years, to present the invocation.

**CHAIRMAN'S REMARKS**

Chairman Adams said the Board was very proud and thankful for everyone's commitment and hard work. He said Texas A&M was in a position to take advantage of a branch campus in Israel. He added that there had been a lot of publicity following the signing last week, which was the result of hard work and collaboration from Governor Rick Perry and his staff, Chancellor John Sharp, and many others who worked tirelessly on this great opportunity. He noted that earlier this month they honored another great Aggie, distinguished alumnus and former hometown senator, William Tyler "Bill" Moore, remembered by many as the "Bull of the Brazos." He said the recent ceremony to rename the John Connally Building -- which housed the A&M System offices -- to the Moore-Connally Building, was a fitting tribute to a great public servant who gave so much of his life to this great university and system.

Chairman Adams thanked everyone on behalf of the Board for their enormous commitment. He added that so many faculty, staff, students and Aggie families throughout the A&M System work extra hard in thankless jobs. He emphasized that the Board appreciated their commitment, service and all they did to make the A&M System one of the best in the nation.

### **CHANCELLOR'S REMARKS**

Chancellor Sharp said the Regents were given a summary of the many accomplishments of the A&M System universities and agencies, but he wanted to discuss a few of them. He thanked those leaders of the universities, agencies, health science center and law school that had helped provide an amazing team for Texas A&M. He noted that regarding Israel, Dr. Guy Diedrich, Vice Chancellor for Federal and State Relations, Dr. James Hallmark, Vice Chancellor for Academic Affairs, Dr. Karan Watson, Provost and Executive Vice President for Academic Affairs, and Rabbi Peter Tarlow of College Station were the ones who had achieved the breakthrough that began the process and they did extraordinary work.

Chancellor Sharp said that earlier this month they had the pleasure of announcing an exclusive partnership with the Texas Workforce Commission (TWC). He advised that the symposium was held in accordance with Senator Leticia Van de Putte's wishes. He explained that they had signed a memorandum of understanding and the partnership would begin the process of the TWC's College Credit for Heroes program to assist student veterans in receiving their degrees faster and more cost-efficiently, without having to repeat courses where they might have received expertise while in the military. He added that the A&M System was the primary driver of this program in Texas, and Mr. Rod Davis, Director, Veterans Support Office, had done a great job of pulling that together.

Chancellor Sharp reported that the information technology (IT) review was ongoing, but there had been some initial findings. He added that the ultimate goal was to develop a set of recommendations at the system level designed to increase effectiveness and efficiency regarding IT.

He reported on a few "late breaking" things going on in the A&M System: West Texas A&M University (WTAMU) under Dr. Pat O'Brien, President, was close to getting a new building, even though they did not receive tuition revenue bonds (TRBs) this past legislative session. He explained that the building would be donated to begin the process of moving to the downtown Amarillo area. He added that Mr. Phillip Ray, Chief Business Development Officer, and others were working on dormitories at Texas A&M University at Galveston (TAMUG). He said Dr. Dominic Dottavio, President, Tarleton State University, was close to a move regarding a land transaction in Fort Worth and a nursing school in southwestern Tarrant County.

Chancellor Sharp reported that of the combined 12<sup>th</sup> Class Day enrollment figures for growth in all universities in Texas, 34% of the growth occurred at Texas A&M.

### **RECESS**

Chairman Adams recessed the meeting at 9:15 a.m.

*(Secretary's Note: The Committee on Audit convened at 9:15 a.m. and adjourned at 10:01 a.m. The Committee on Finance convened at 10:03 a.m. and adjourned at 10:40 a.m. The Committee on Buildings and Physical Plant convened at 10:41 a.m., recessed at 10:50 a.m., reconvened at 3:01 p.m. and adjourned at 3:02 p.m. The Policy Review Committee convened at 10:52 a.m. and adjourned at 10:54 a.m.)*

### **RECONVENE AND RECESS TO EXECUTIVE SESSION**

Chairman Adams reconvened the meeting at 11:20 a.m. He recessed the meeting and said they would reconvene in the Board Meeting Room in executive session. He said as permitted by Chapter 551, Sections 71 through 74 of the Texas Government Code, in accordance with the law no final action, decision or vote with regard to any matter that is considered in executive session will be made or taken. He said they would meet in this room at 3:00 p.m.

*(Secretary's Note: The Board met in executive session from 11:20 a.m. until 2:21 p.m., in the Board Meeting Room.)*

### **RECONVENE IN OPEN SESSION AND RECESS**

At 3:00 p.m., Chairman Adams reconvened the Board meeting in the Bethancourt Ballroom and announced that a quorum was present. He said the Board had met in executive session the same day, October 31, 2013, from 11:20 a.m. to 2:21 p.m., and considered executive session agenda items, conferred with Chancellor Sharp and administration, several system and university administrators and System attorneys on personnel, real estate and legal matters. Chairman Adams recessed the Board meeting at 3:01 p.m.

*(Secretary's Note: The Committee on Buildings and Physical Plant reconvened at 3:01 p.m. and adjourned at 3:02 p.m.)*

### **RECONVENE**

Chairman Adams reconvened the meeting at 3:03 p.m. He announced that there were no requests for public testimony so they would move to committee reports and the Board vote on agenda items.

### **REPORT FROM THE COMMITTEE ON AUDIT**

Regent Buzbee, Chairman of the Committee on Audit, said the committee met earlier the same day and received several reports, which included the 4<sup>th</sup> Quarter Audit Report, the Audit Tracking Report and Management's Responses to the Audit Tracking Report. He said they also received an update on the EthicsPoint Hotline, the FY 2013

Internal Audit Annual Report, and an Update on the Implementation of the System Ethics and Compliance Program.

**REPORT FROM THE COMMITTEE ON ACADEMIC AND STUDENT AFFAIRS**

Regent Mendoza, Chair of the Committee on Academic and Student Affairs, said the committee met on October 30, 2013, and received a presentation of additions to the metrics and analytics site, and received updates on current activity regarding the student learning outcomes. She noted that the committee looked at the advising student success measures subcommittee, the faculty recruitment and retention subcommittee, and discussed post-tenure review.

**REPORT FROM THE COMMITTEE ON FINANCE**

Regent Schwartz, Chairman of the Committee on Finance, said the committee met and considered Items 1 through 3. He said the committee recommended Items 1 through 3 (subject to Regent Buzbee's amendment to the exhibit for Item 3), to the full Board for approval.

On motion of Regent Schwartz, seconded by Regent Buzbee and by a unanimous vote, the following minute orders were approved (240 through 242):

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**MINUTE ORDER 240-2013 (ITEM 1)**

**APPROVAL OF FY 2015 OPERATING BUDGET GUIDELINES,  
THE TEXAS A&M UNIVERSITY SYSTEM**

The Texas A&M University System guidelines for the FY 2015 operating budget, as shown in the attached exhibit, are hereby adopted.

**MINUTE ORDER 241-2013 (ITEM 2)**

**APPROVAL OF REVISIONS TO  
SYSTEM POLICY 22.02 (SYSTEM INVESTMENT),  
THE TEXAS A&M UNIVERSITY SYSTEM**

The Board of Regents of The Texas A&M University System hereby approves revisions to System Policy 22.02 (System Investment), as shown in the attached exhibit, effective immediately.



**MINUTE ORDER 242-2013 (ITEM 3 – AMENDED EXHIBIT)**

**APPROVAL OF REVISIONS TO  
SYSTEM POLICY 25.07 (CONTRACT ADMINISTRATION),  
THE TEXAS A&M UNIVERSITY SYSTEM**

The Board of Regents of The Texas A&M University System hereby approves revisions to System Policy 25.07 (Contract Administration), as shown in the attached amended exhibit, effective immediately.

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**REPORT FROM THE COMMITTEE ON BUILDINGS AND PHYSICAL PLANT**

Regent Schwertner, Chairman of the Committee on Buildings and Physical Plant, said the committee met earlier that day and recommended approval of Items 4 through 6, 17 and 18 as presented.

On motion of Regent Schwertner, seconded by Vice Chairman Thomas, and by a unanimous vote, the following minute orders were approved (243 through 247):

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**MINUTE ORDER 243-2013 (ITEM 4)**

**APPROVAL OF THE PROJECT SCOPE AND BUDGET, APPROPRIATION FOR  
CONSTRUCTION SERVICES, AND APPROVAL FOR CONSTRUCTION FOR  
THE AGRICULTURE AND BUSINESS MULTIPURPOSE CLASSROOM  
BUILDING PROJECT (5-3126) AT PRAIRIE VIEW A&M UNIVERSITY,  
THE TEXAS A&M UNIVERSITY SYSTEM**

The project scope along with a project budget of \$37,800,000 for the Agriculture and Business Multipurpose Classroom Building Project is approved.

The amount of \$31,220,000 is appropriated from Account No. 01-084243, Permanent University Fund Debt Proceeds (AUF) and the amount of \$2,800,000 is appropriated from Account No. 05-022990, AUF Fund 047, for construction services and related project costs.

The Agriculture and Business Multipurpose Classroom Building Project, Prairie View A&M University, Prairie View, Texas, is approved for construction.

The Board of Regents of The Texas A&M University System (Board) reasonably expects to incur debt in one or more obligations for this project, and all or a portion of the proceeds received from the sale of such obligations is reasonably expected to be used to reimburse the account(s) for amounts previously appropriated and/or expended from such account(s).

**MINUTE ORDER 244-2013 (ITEM 5)**

**APPROVAL OF THE PROJECT SCOPE AND BUDGET, APPROPRIATION  
FOR PRE-CONSTRUCTION AND CONSTRUCTION SERVICES, AND  
APPROVAL FOR CONSTRUCTION FOR THE LIVE VIRUS VACCINE  
FACILITY (1-3138) FOR THE TEXAS A&M UNIVERSITY SYSTEM,  
THE TEXAS A&M UNIVERSITY SYSTEM**

The project scope along with a project budget of \$53,830,951 for the Live Virus Vaccine Facility Project is approved.

The amount of \$1,939,481 is appropriated from Account No. 01-048600, BARDA-CIADM-Program Management, and the amount of \$1,044,336 is appropriated from Account No. 01-048570, CIADM-Kalon LVV Cost Share, for pre-construction and construction services and related project costs.

The Live Virus Vaccine Facility Project, The Texas A&M University System, College Station, Texas, is approved for construction. However, an initial phase of construction is authorized and limited to work that can be performed in an amount not to exceed the appropriated funds referred to above. Additional construction following the initial phase is approved but is contingent upon the certification by the Chancellor that additional cost-share funding for the project has been secured by the private partner. Authority is hereby granted to appropriate additional project funds as they become available.

**MINUTE ORDER 245-2013 (ITEM 6)**

**AUTHORIZATION TO SELL 2,825 ACRES OF LAND,  
MORE OR LESS, IN MATAGORDA COUNTY, TEXAS, TO  
THE UNITED STATES DEPARTMENT OF THE INTERIOR  
U.S. FISH AND WILDLIFE SERVICE, OR PERMITTED ASSIGNS,  
TEXAS A&M UNIVERSITY**

The Chancellor of The Texas A&M University System, or designee, following approval for legal sufficiency by the Office of General Counsel, is authorized to sell 2,825 acres, more or less, in the H. Hosea League Abstract 57 in Matagorda County, Texas, to the United States Department of the Interior U.S. Fish and Wildlife Service, or permitted assigns, for a sale price of \$5,900,000, less closing costs, with ten percent of the net proceeds being distributed to the University of Texas M.D. Anderson Cancer Center and the balance to the Texas A&M University College of Agriculture and Life Sciences for cattle research.

The Chancellor, or designee, is further authorized to take any other action and to execute any and all documents deemed necessary to consummate the sale.

**MINUTE ORDER 246-2013 (ITEM 17)**

**APPROVAL TO AMEND THE FY 2014-FY 2018 SYSTEM CAPITAL PLAN  
TO ADD THE CATER-MATTIL RENOVATION PROJECT WITH A  
FISCAL YEAR 2014 START DATE AND APPROVAL OF THE PROJECT SCOPE  
AND BUDGET, APPROPRIATION FOR PRE-CONSTRUCTION AND  
CONSTRUCTION SERVICES AND APPROVAL FOR CONSTRUCTION  
FOR THE CATER-MATTIL RENOVATION PROJECT,  
TEXAS A&M UNIVERSITY**

The request to amend the FY 2014-FY 2018 Texas A&M University System Capital Plan to add the Cater-Mattil Renovation Project for Texas A&M University with an FY 2014 start date is approved.

The project scope along with a project budget of \$7,000,000 for the Cater-Mattil Renovation is approved.

The amount of \$5,000,000 is appropriated from Account No. 08-32600-17022, Cater-Mattil Renovations, the amount of \$1,700,000 is appropriated from Account No. 06-240001 – TAES IDC Reserve, and \$300,000 is appropriated from Account No. 02-808852, Deferred Maintenance Program.

The Cater-Mattil Renovation Project, Texas A&M University, is approved for construction.

**MINUTE ORDER 247-2013 (ITEM 18)**

**ADOPTION OF DIRECTIVE REGARDING THE CAPITAL AND  
INFRASTRUCTURE NEEDS OF TEXAS A&M UNIVERSITY AT GALVESTON,  
TEXAS A&M UNIVERSITY**

Vice President Robert Smith, President R. Bowen Loftin and Chancellor John Sharp are hereby directed to complete a comprehensive assessment of the needed upgrades to the existing infrastructure, buildings and facilities of the Texas A&M University at Galveston campus. The assessment shall consider impacts of the growing enrollment. The assessment should be accompanied by a plan that considers the creative use of available financing options, including public-private partnership arrangements and the identification of The Texas A&M University System resources that may be directed to these critical needs.

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**REPORT FROM THE POLICY REVIEW COMMITTEE**

Regent Morgan, Chair of the Policy Review Committee, said the committee met earlier and approved Items 2 and 3 (with amended exhibit). She added that these items were approved by the full Board through the Committee on Finance.

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**ADDITIONAL ITEMS TO BE CONSIDERED BY THE BOARD**

Chairman Adams presented Items 7 and 8.

On motion of Regent White, seconded by Regent Mendoza, and by a unanimous vote, the following minute orders were approved (248 and 249):

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**MINUTE ORDER 248-2013 (ITEM 7)**

**APPROVAL OF ACADEMIC TENURE, OCTOBER/NOVEMBER 2013,  
TEXAS A&M INTERNATIONAL UNIVERSITY**

The Board of Regents of The Texas A&M University System, in accordance with System Policy 12.01 (Academic Freedom, Responsibility and Tenure), hereby authorizes the granting of tenure to the following faculty member at Texas A&M International University as set forth in the attached exhibit, Tenure List No. 14-01.

**MINUTE ORDER 249-2013 (ITEM 8)**

**APPROVAL OF ACADEMIC TENURE, OCTOBER/NOVEMBER 2013,  
TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System, in accordance with System Policy 12.01 (Academic Freedom, Responsibility and Tenure), hereby authorizes the granting of tenure to the following faculty members at Texas A&M University as set forth in the attached exhibit, Tenure List No. 14-01.

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Chairman Adams said Items 9 through 16 were considered in executive session.

On motion of Regent White, seconded by Vice Chairman Thomas, and by a unanimous vote, the following minute orders were approved (250 through 257):

**MINUTE ORDER 250-2013 (ITEM 9)**

**APPOINTMENT OF DR. SUSAN BALLABINA  
AS ASSOCIATE DIRECTOR FOR PROGRAM DEVELOPMENT,  
TEXAS A&M AGRILIFE EXTENSION SERVICE**

Effective November 1, 2013, Dr. Susan Ballabina is hereby appointed Associate Director for Program Development for the Texas A&M AgriLife Extension Service at an initial salary of \$130,000.

**MINUTE ORDER 251-2013 (ITEM 10)**

**APPOINTMENT OF MR. BRANDON GRIGGS  
AS DEAN OF STUDENT AFFAIRS,  
TEXAS A&M UNIVERSITY-CENTRAL TEXAS**

Effective November 1, 2013, Mr. Brandon Griggs is hereby appointed Dean of Student Affairs at Texas A&M University-Central Texas, at an initial salary of \$79,000.

**MINUTE ORDER 252-2013 (ITEM 11)**

**AUTHORIZATION FOR THE PRESIDENT TO EXECUTE EMPLOYMENT  
CONTRACTS AND/OR AMENDED EMPLOYMENT CONTRACTS WITH  
GARY BLAIR, HEAD WOMEN'S BASKETBALL COACH,  
ROB CHILDRESS, HEAD BASEBALL COACH,  
LAURIE CORBELLI, HEAD WOMEN'S VOLLEYBALL COACH AND  
PATRICK S. HENRY, MEN'S AND WOMEN'S HEAD TRACK COACH,  
TEXAS A&M UNIVERSITY**

Authority is hereby granted for the President of Texas A&M University to negotiate and execute employment contracts and/or amended employment contracts, as shown in the attached exhibit, upon review for legal form and sufficiency by the Office of General Counsel, with the following persons:

Head Women's Basketball Coach, Gary Blair  
Head Baseball Coach, Rob Childress  
Head Women's Volleyball Coach, Laurie Corbelli  
Men's & Women's Head Track Coach, Patrick S. Henry

**MINUTE ORDER 253-2013 (ITEM 12)**

**APPOINTMENT OF DR. GERALD PARKER, JR.,  
AS HEALTH SCIENCE CENTER VICE PRESIDENT  
FOR PUBLIC HEALTH PREPAREDNESS AND RESPONSE,  
TEXAS A&M UNIVERSITY**

Dr. Gerald Parker, Jr. is hereby appointed Health Science Center Vice President for Public Health Preparedness and Response at the Texas A&M Health Science Center, at an initial salary of \$280,000, effective November 1, 2013.

**MINUTE ORDER 254-2013 (ITEM 13)**

**APPOINTMENT OF DR. DONNA C. LANG  
AS VICE PRESIDENT FOR ACADEMIC OPERATIONS  
AT TEXAS A&M UNIVERSITY AT GALVESTON,  
TEXAS A&M UNIVERSITY**

Effective immediately, Dr. Donna C. Lang is hereby appointed Vice President for Academic Operations at Texas A&M University at Galveston, at an initial salary of \$162,390.

**MINUTE ORDER 255-2013 (ITEM 14)**

**APPOINTMENT OF DR. BRETT GIROIR AS  
INTERIM CHIEF EXECUTIVE OFFICER,  
TEXAS A&M HEALTH SCIENCE CENTER,  
TEXAS A&M UNIVERSITY**

Dr. Brett Giroir is hereby appointed Interim Chief Executive Officer, Texas A&M Health Science Center, effective November 1, 2013, at an initial salary of \$551,000.

**MINUTE ORDER 256-2013 (ITEM 15)**

**APPOINTMENT OF DR. GUY DIEDRICH  
AS VICE CHANCELLOR FOR STRATEGIC INITIATIVES,  
THE TEXAS A&M UNIVERSITY SYSTEM**

Dr. Guy Diedrich is hereby appointed Vice Chancellor for Strategic Initiatives, The Texas A&M University System, effective November 1, 2013, at a salary of \$325,000.

**MINUTE ORDER 257-2013 (ITEM 16)**

**APPOINTMENT OF MR. TOMMY WILLIAMS  
AS VICE CHANCELLOR FOR FEDERAL AND STATE RELATIONS,  
THE TEXAS A&M UNIVERSITY SYSTEM**

Mr. Tommy Williams is hereby appointed Vice Chancellor for Federal and State Relations, The Texas A&M University System, effective December 2, 2013, at an initial salary of \$300,000.

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**CONSENT AGENDA ITEMS**

Chairman Adams presented Consent Items C-1 through C-5 and C-7 through C-28. He noted that the Exhibit for Item C-27 was revised prior to the meeting.

*(Secretary's Note: C-6 intentionally omitted.)*

On motion of Vice Chairman Thomas, seconded by Regent White, and by a unanimous vote, the following minute orders were approved (258 through 284):

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**MINUTE ORDER 258-2013 (ITEM C-1)**

**AUTHORIZATION TO ESTABLISH A QUASI-ENDOWMENT  
ENTITLED "AUXILIARY VENDORS SCHOLARSHIP ENDOWMENT,"  
PRAIRIE VIEW A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System authorizes the president of Prairie View A&M University to establish a quasi-endowment entitled "Auxiliary Vendors Scholarship Endowment." The account will be created with funds that Prairie View A&M University received from Sodexo as a result of the new dining contract. Endowment earnings generated from this quasi-endowment will be used to fund scholarships (for housing and dining) for current students at Prairie View A&M University.

The president is also authorized to repurpose the quasi-endowment in the event of an emergency.

**MINUTE ORDER 259-2013 (ITEM C-2)**

**APPROVAL OF A BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN  
DIGITAL MEDIA ARTS, AND AUTHORIZATION TO REQUEST APPROVAL  
FROM THE TEXAS HIGHER EDUCATION COORDINATING BOARD,  
PRAIRIE VIEW A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System approves the establishment of a new degree program at Prairie View A&M University leading to a Bachelor of Science Degree with a major in Digital Media Arts.

The Board also authorizes submission of Prairie View A&M University's new degree program to the Texas Higher Education Coordinating Board for approval and hereby certifies that all applicable criteria of the Coordinating Board have been met.

**MINUTE ORDER 260-2013 (ITEM C-3)**

**APPROVAL OF A NEW BACHELOR OF SCIENCE IN PUBLIC HEALTH  
DEGREE PROGRAM, AND AUTHORIZATION TO REQUEST APPROVAL  
FROM THE TEXAS HIGHER EDUCATION COORDINATING BOARD,  
TARLETON STATE UNIVERSITY**

The Board of Regents of The Texas A&M University System approves the establishment of a new degree program at Tarleton State University leading to a Bachelor of Science in Public Health.

The Board also authorizes submission of Tarleton State University's new degree program request to the Texas Higher Education Coordinating Board for approval and hereby certifies that all applicable criteria of the Coordinating Board have been met.

**MINUTE ORDER 261-2013 (ITEM C-4)**

**APPROVAL OF A NEW BACHELOR OF SCIENCE IN  
ELECTRICAL ENGINEERING DEGREE PROGRAM AND  
AUTHORIZATION TO REQUEST APPROVAL FROM THE  
TEXAS HIGHER EDUCATION COORDINATING BOARD,  
TARLETON STATE UNIVERSITY**

The Board of Regents of The Texas A&M University System approves the establishment of a new degree program at Tarleton State University leading to a Bachelor of Science in Electrical Engineering.

The Board also authorizes submission of Tarleton State University's new degree program request to the Texas Higher Education Coordinating Board for approval and hereby certifies that all applicable criteria of the Coordinating Board have been met.



**MINUTE ORDER 262-2013 (ITEM C-5)**

**APPROVAL OF A NEW BACHELOR OF SCIENCE IN CIVIL ENGINEERING  
DEGREE PROGRAM AND AUTHORIZATION TO REQUEST APPROVAL  
FROM THE TEXAS HIGHER EDUCATION COORDINATING BOARD,  
TARLETON STATE UNIVERSITY**

The Board of Regents of The Texas A&M University System approves the establishment of a new degree program at Tarleton State University leading to a Bachelor of Science in Civil Engineering.

The Board also authorizes submission of Tarleton State University's new degree program request to the Texas Higher Education Coordinating Board for approval and hereby certifies that all applicable criteria of the Coordinating Board have been met.

**MINUTE ORDER 263-2013 (ITEM C-7)**

**NAMING OF THE  
“J. WAYNE STARK '39 MSC STUDENT PROGRAMS SUITE,”  
TEXAS A&M UNIVERSITY**

The Memorial Student Center Programs Suite located in the Memorial Student Center on the campus of Texas A&M University is hereby named the “J. Wayne Stark '39 MSC Student Programs Suite.”

**MINUTE ORDER 264-2013 (ITEM C-8)**

**APPOINTMENT OF THREE BOARD MEMBERS AND  
REAPPOINTMENT OF NINE BOARD MEMBERS TO THE  
TEXAS A&M UNIVERSITY AT GALVESTON BOARD OF VISITORS,  
TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System hereby appoints Mr. Robb Erickson, Mr. Arthur Damon Gowan and Mr. Brian Roy, Jr. and reappoints Mr. Wade Battles, Mr. Christopher Cahill, Mr. Peter Huddleston, Mr. James P. McGregor, Dr. Greg Mitchell, Mr. Frank Muller, Mr. Chris Orth and Mr. Victor Pierson to the Texas A&M University at Galveston Board of Visitors for a term of three years, effective November 4, 2013.

The Board hereby reappoints Mr. Michael E. Cokinos to the Texas A&M University at Galveston Board of Visitors for a term of three years, effective December 1, 2013.

**MINUTE ORDER 265-2013 (ITEM C-9)**

**REAPPOINTMENT OF MR. BILL E. CARTER, MR. DAVE ELMENDORF,  
MR. WILLIAM H. “BILL” FLORES, DR. WENDY L. GRAMM  
AND MR. FRANK M. MULLER TO THE BOARD OF DIRECTORS  
OF THE PRIVATE ENTERPRISE RESEARCH CENTER,  
TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System reappoints Mr. Bill E. Carter, Mr. Dave Elmendorf, Mr. William H. “Bill” Flores, Dr. Wendy L. Gramm and Mr. Frank M. Muller to the Board of Directors of the Private Enterprise Research Center, Texas A&M University, for a term of five years, effective September 1, 2013.

**MINUTE ORDER 266-2013 (ITEM C-10)**

**ADOPTION OF A RESOLUTION HONORING THE  
MEN’S TRACK AND FIELD TEAM AND THE  
WOMEN’S TRACK AND FIELD TEAM,  
TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System adopted the resolution as set forth in the attached exhibit.

**MINUTE ORDER 267-2013 (ITEM C-11)**

**ESTABLISHMENT OF THE CENTER FOR SPORTFISH SCIENCE  
AND CONSERVATION,  
TEXAS A&M UNIVERSITY-CORPUS CHRISTI**

The Center for Sportfish Science and Conservation is hereby established as an organizational unit of Texas A&M University-Corpus Christi within the Harte Research Institute for Gulf of Mexico Studies.

**MINUTE ORDER 268-2013 (ITEM C-12)**

**ESTABLISHMENT OF THE LONE STAR UNMANNED AIRCRAFT SYSTEMS  
CENTER OF EXCELLENCE AND INNOVATION,  
TEXAS A&M UNIVERSITY-CORPUS CHRISTI/  
TEXAS A&M ENGINEERING EXPERIMENT STATION**

The Lone Star Unmanned Aircraft Systems Center of Excellence and Innovation is hereby established as a joint Texas A&M University-Corpus Christi and Texas A&M Engineering Experiment Station center.

**MINUTE ORDER 269-2013 (ITEM C-13)**

**APPROVAL OF A NEW DOCTOR OF NURSING PRACTICE DEGREE  
PROGRAM WITH A MAJOR IN NURSING AND SPECIALIZATIONS  
IN FAMILY NURSE PRACTITIONER AND EXECUTIVE LEADERSHIP,  
AND AUTHORIZATION TO REQUEST APPROVAL FROM THE  
TEXAS HIGHER EDUCATION COORDINATING BOARD,  
TEXAS A&M UNIVERSITY-CORPUS CHRISTI**

The Board of Regents of The Texas A&M University System approves the establishment of a new degree program at Texas A&M University-Corpus Christi leading to a Doctor of Nursing Practice degree with a Major in Nursing and specializations in Family Nurse Practitioner and Executive Leadership.

The Board also authorizes submission of Texas A&M University-Corpus Christi's new degree program request to the Texas Higher Education Coordinating Board for approval and hereby certifies that all applicable criteria of the Coordinating Board have been met.

**MINUTE ORDER 270-2013 (ITEM C-14)**

**NAMINGS WITHIN FOUNDER'S HALL (BUILDING ONE),  
TEXAS A&M UNIVERSITY-CENTRAL TEXAS**

Room 207 on the second floor of Founder's Hall is hereby named, "The Officer Bobby Hornsby Memorial Classroom."

The Student Commons on the third floor of Founder's Hall is hereby named, "The American Business Women's Association and Stephen Bufton Memorial Education Fund Student Commons."

**MINUTE ORDER 271-2013 (ITEM C-15)**

**APPROVAL OF NEW FACULTY ACADEMIC WORKLOAD RULE,  
TEXAS A&M UNIVERSITY-CENTRAL TEXAS**

New Rule 12.03.99.D1 (Faculty Workload), for Texas A&M University-Central Texas, as shown in the attached exhibit, is approved, effective immediately.

**MINUTE ORDER 272-2013 (ITEM C-16)**

**APPROVAL OF A NEW BACHELOR OF ARTS DEGREE PROGRAM  
WITH A MAJOR IN CRIMINAL JUSTICE, AND AUTHORIZATION  
TO REQUEST APPROVAL FROM THE  
TEXAS HIGHER EDUCATION COORDINATING BOARD,  
TEXAS A&M UNIVERSITY-KINGSVILLE**

The Board of Regents of The Texas A&M University System approves the establishment of a new degree program at Texas A&M University-Kingsville leading to a Bachelor of Arts degree with a major in Criminal Justice.

The Board also authorizes submission of Texas A&M University-Kingsville's new degree program request to the Texas Higher Education Coordinating Board for approval and hereby certifies that all applicable criteria of the Coordinating Board have been met.

**MINUTE ORDER 273-2013 (ITEM C-17)**

**APPROVAL OF A NEW MASTER OF SCIENCE DEGREE PROGRAM  
WITH A MAJOR IN CRIMINOLOGY, AND AUTHORIZATION TO  
REQUEST APPROVAL FROM THE  
TEXAS HIGHER EDUCATION COORDINATING BOARD,  
TEXAS A&M UNIVERSITY-KINGSVILLE**

The Board of Regents of The Texas A&M University System approves the establishment of a new degree program at Texas A&M University-Kingsville leading to a Master of Science degree with a major in Criminology.

The Board also authorizes submission of Texas A&M University-Kingsville's new degree program request to the Texas Higher Education Coordinating Board for approval and hereby certifies that all applicable criteria of the Coordinating Board have been met.

**MINUTE ORDER 274-2013 (ITEM C-18)**

**APPROVAL OF A NEW MASTER OF MUSIC IN PERFORMANCE  
DEGREE PROGRAM, AND AUTHORIZATION TO REQUEST APPROVAL  
FROM THE TEXAS HIGHER EDUCATION COORDINATING BOARD,  
TEXAS A&M UNIVERSITY-KINGSVILLE**

The Board of Regents of The Texas A&M University System approves the establishment of a new degree program at Texas A&M University-Kingsville leading to a Master of Music in Performance degree.

The Board also authorizes submission of Texas A&M University-Kingsville's new degree program request to the Texas Higher Education Coordinating Board for approval and hereby certifies that all applicable criteria of the Coordinating Board have been met.

**MINUTE ORDER 275-2013 (ITEM C-19)**

**APPROVAL OF NEW STUDENT TRAVEL RULE,  
TEXAS A&M UNIVERSITY-TEXARKANA**

New Rule 13.04.99.H1 (Student Travel), for Texas A&M University-Texarkana, as shown in the attached exhibit, is approved, effective immediately.

**MINUTE ORDER 276-2013 (ITEM C-20)**

**NAMING OF THE  
“UL/WTAMU ADVANCED WIND TURBINE TEST FACILITY,”  
WEST TEXAS A&M UNIVERSITY**

A stand-alone facility located on the West Texas A&M University Nance Ranch is hereby named the “UL/WTAMU Advanced Wind Turbine Test Facility.”

**MINUTE ORDER 277-2013 (ITEM C-21)**

**AUTHORIZATION TO ESTABLISH QUASI-ENDOWMENTS  
FOR THE BENEFIT OF THE TURBOMACHINERY LAB  
AND DEPARTMENT OF MECHANICAL ENGINEERING,  
TEXAS A&M ENGINEERING EXPERIMENT STATION**

The Board of Regents of The Texas A&M University System authorizes the director of the Texas A&M Engineering Experiment Station to establish the following quasi-endowments with Turbomachinery Lab unrestricted short course residual funds:

- The “Nelson-Jackson Professorship in Mechanical Engineering Quasi-Endowment,” the earnings from which will be used to supplement the existing Nelson-Jackson Professorship in Mechanical Engineering at Texas A&M University;
- The “Turbomachinery Distinguished Lecture Series Quasi-Endowment,” the earnings from which will be used to support a series of lectures given by prominent speakers in the area of turbomachinery;
- The “Founders Endowed Scholarship Quasi-Endowment,” the earnings from which will be used to supplement the existing Founders Endowed Scholarship at Texas A&M University;
- The “Ralph-James Endowed Fellowship Quasi-Endowment,” the earnings from which will be used to supplement the existing Ralph-James Endowed Fellowship at Texas A&M University;
- The “Mast-Childs Professorship in Mechanical Engineering Quasi-Endowment,” the earnings from which will be used to supplement the existing Mast-Childs Professorship in Mechanical Engineering; and

- The “Turbomachinery Lab Excellence Fund Quasi-Endowment,” the earnings from which will be used to support the activities of the Turbomachinery Lab.

**MINUTE ORDER 278-2013 (ITEM C-22)**

**ESTABLISHMENT OF THE  
TRANSPORTATION POLICY RESEARCH CENTER,  
TEXAS A&M TRANSPORTATION INSTITUTE**

The Transportation Policy Research Center is hereby established within the Texas A&M Transportation Institute.

**MINUTE ORDER 279-2013 (ITEM C-23)**

**APPROVAL OF MINUTES OF THE AUGUST 8, 2013, REGULAR BOARD MEETING, THE AUGUST 13, 2013, TELEPHONIC BOARD MEETING, AND THE SEPTEMBER 7, 2013, SPECIAL BOARD MEETING, BOARD OF REGENTS, THE TEXAS A&M UNIVERSITY SYSTEM**

The Minutes of the August 8, 2013, Regular Board Meeting, the August 13, 2013, Telephonic Board Meeting and the September 7, 2013, Special Board Meeting are hereby approved.

**MINUTE ORDER 280-2013 (ITEM C-24)**

**DESIGNATION OF THE REGENTS PROFESSOR AWARDS AND THE REGENTS FELLOW SERVICE AWARDS FOR EXEMPLARY PERFORMANCE AND PROFESSIONAL SERVICE DURING FISCAL YEAR 2012-13, THE TEXAS A&M UNIVERSITY SYSTEM**

The Board of Regents of The Texas A&M University System hereby grants the designation of “Regents Professor” for exemplary performance during FY 2012-13 to the following 13 faculty members, effective immediately:

Dr. Byron W. Benson, Texas A&M Health Science Center  
Dr. Joan M. Brumm, Texas A&M University-Texarkana  
Dr. Paul C. Dechow, Texas A&M Health Science Center  
Dr. Bryant Griffith, Texas A&M University-Corpus Christi  
Dr. Christopher E. Guthrie, Tarleton State University  
Dr. Glen A. Laine, Texas A&M University  
Dr. Stephen W. McDaniel, Texas A&M University  
Dr. John L. Pipkin, West Texas A&M University  
Dr. Helen L. Reed, Texas A&M University, Texas A&M Engineering Experiment Station  
Dr. Matthew N. O. Sadiku, Prairie View A&M University  
Dr. Nestor W. Sherman, Texas A&M University-Kingsville

Dr. Stephen B. Smith, Texas A&M University, Texas A&M AgriLife Research  
Dr. Jon E. Travis, Texas A&M University-Commerce

The Board of Regents of The Texas A&M University System hereby grants the designation of “Regents Fellow” for exemplary professional service during FY 2012-13 to the following seven agency service, extension and research professionals, effective immediately:

Dr. Susan G. Ballabina, Texas A&M AgriLife Extension Service  
Dr. Paul J. Carlson, Texas A&M Transportation Institute  
Dr. Andrés de la Concha-Bermejillo, Texas A&M Veterinary Medical Diagnostic Laboratory  
Dr. Stephen D. Green, Texas A&M AgriLife Extension Service  
Dr. H. Brent Pemberton, Texas A&M AgriLife Research  
Mr. Jorge R. Pena, Texas A&M Engineering Extension Service  
Dr. Michael V. Pishko, Texas A&M Engineering Experiment Station.

**MINUTE ORDER 281-2013 (ITEM C-25)**

**AUTHORIZATION TO ADMINISTER  
GOVERNMENT CLASSIFIED CONTRACTS,  
THE TEXAS A&M UNIVERSITY SYSTEM**

The individuals occupying the following positions at The Texas A&M University System have been or will be processed for a personnel security clearance for access to classified information, to the level of the facility clearance granted to the A&M System, as provided for in the *National Industrial Security Program Operating Manual*. In addition, all replacements for such positions will be processed for security clearance.

John Sharp, Chancellor  
The Texas A&M University System

Dr. Theresa Fossum, Vice Chancellor for Global and Corporate Partnerships  
The Texas A&M University System

Dr. Jon Mogford, Vice Chancellor for Research  
The Texas A&M University System

Kevin Gamache, Facility Security Officer  
The Texas A&M University System

Dr. Diane Hurtado, Assistant Vice President for Federal Relations  
Texas A&M University

The Board of Regents delegates to the above named group all authority pertaining to the protection of classified contracts awarded to the A&M System by the Department of Defense or user agencies of its Industrial Security Program.

The members of the Board of Regents named below shall not have nor require access to classified information disclosed to the A&M System. These board members can be effectively excluded from access to all classified information disclosed to the A&M System and do not occupy positions that would enable them to adversely affect the policies or practices of the member institutions or agencies of the A&M System in the performance of classified contracts; therefore, these named members of the Board of Regents need not be processed for personnel clearance.

#### MEMBERS OF THE BOARD OF REGENTS

Phil Adams  
Anthony G. Buzbee  
Morris E. Foster  
Elaine Mendoza  
Judy Morgan  
Charles W. Schwartz  
Jim Schwertner  
Cliff Thomas  
John D. White  
Nicholas Madere

#### **MINUTE ORDER 282-2013 (ITEM C-26)**

#### **CONFIRMATION OF APPOINTMENT AND COMMISSIONING OF PEACE OFFICERS, THE TEXAS A&M UNIVERSITY SYSTEM**

In accordance with System Policy 34.06 (Appointment, Commissioning and Authority of Peace Officers), the Board of Regents of The Texas A&M University System confirms the appointment and commissioning of campus peace officers by the presidents of their respective system member universities, in accordance with the requirements of the law, and as shown in the exhibit attached to the official minutes, subject to their taking the oath required of peace officers.

#### **MINUTE ORDER 283-2013 (ITEM C-27 – REVISED EXHIBIT)**

#### **GRANTING OF THE TITLE OF EMERITUS/EMERITA, OCTOBER/NOVEMBER 2013, THE TEXAS A&M UNIVERSITY SYSTEM**

In recognition of long and distinguished service to The Texas A&M University System, the Board of Regents hereby confirms the recommendation of the Chancellor, and confers the title of “Emeritus/Emerita” upon the individuals as shown in the attached revised exhibit, Emeritus/Emerita Title List No. 14-01, and grants all rights and privileges of this title.



**MINUTE ORDER 284-2013 (ITEM C-28)**

**REPORT ON SYSTEM CONSTRUCTION PROJECTS AUTHORIZED  
BY THE BOARD,  
THE TEXAS A&M UNIVERSITY SYSTEM**

The Board of Regents of The Texas A&M University System received a report on System Construction Projects authorized by the Board as set forth in the attached exhibit.

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Chairman Adams said one of the items approved was a resolution honoring the Texas A&M Men's and Women's Track and Field teams. Chairman Adams congratulated Mr. Eric Hyman, Athletic Director, and Coach Pat Henry.

**ANNOUNCEMENTS**

Chairman Adams announced that the next regular Board meeting would be held on January 30-31, 2013, on the campus of Texas A&M University at Galveston.

Regent Schwertner said that each year the National Science Foundation (NSF) ranked universities according to the amount of money they received for research, and Regent Foster had been a leader in these efforts. Regent Schwertner said in 2009 Texas A&M AgriLife Research was ranked 8<sup>th</sup> and today they were ranked 4<sup>th</sup>, at \$121 million. He pointed out that with an additional \$20 million, AgriLife Research would be ranked No. 1 in the nation. He congratulated Dr. Mark Hussey, Vice Chancellor and Dean of Agriculture and Life Sciences; Dr. Craig Nessler, Director, Texas A&M AgriLife Research, and all associated with agriculture research.

Chairman Adams offered his congratulations along with Regent Schwertner.

**ADJOURN**

There being no further business, on motion of Vice Chairman Thomas, seconded by Regent White, the meeting was adjourned at 3:12 p.m.

Vickie Burt Spillers  
Executive Director, Board of Regents

VBS:gak  
(Gwen Kirby, Senior Office Associate, Office of the Board of Regents transcribed these minutes.)

**The Texas A&M University System**  
***FY 2015 Operating Budget Guidelines***

The Texas A&M University System (A&M System) is committed to serving the citizens of the state of Texas and understands that the valuable, but limited, resources provided to us must be utilized in the most efficient and effective manner and, as always, with the benefit of the state taxpayers foremost on our minds. The A&M System will continue to act as good stewards of the state of Texas' limited resources and will ensure the benefit to the state taxpayer is considered in every academic, research and service activity performed.

The A&M System remains focused on keeping the cost of attending our universities affordable, expanding student access, improving existing programs, developing new programs to meet new demands, expanding research and commercialization capabilities and implementing operational efficiencies through shared services, strategic outsourcing and other opportunities. Careful consideration must be given to maintaining the proper balance between tuition and fee increases and financial aid, and the effects these have on student access. The imperative of excellence in all we do and the reality of resource limitations in the state of Texas increase the difficulty of meeting these challenges and dictate that we devote our collective skills to ensuring that the productivity of all A&M System resources is optimized.

In preparation for the upcoming FY 2015 budget process, we will be focused on reducing administrative costs through the implementation of operational efficiencies and minimizing the financial burden on students and their families. To that extent, the following FY 2015 tuition and fee guidelines will look to simplifying the process and reduce the overall number of student fees:

1. Each institution will be required to have a budget plan which assumes no increase in tuition and fees (applies to both undergraduate and graduate resident students).
2. The creation of new fees will not be allowed.
3. Fee increases approved via student body referendum will be considered for recommendation to the Board. Every effort should be made to assure the highest student participation possible.
4. Each institution will be granted authorization:
  - a. To consider the consolidation of various mandatory fees (those fees paid by all students) into a single mandatory fee (similar to Texas A&M University's University Advancement Fee and Texas A&M University-San Antonio's University Services Fee).
  - b. To consider the consolidation of various course fees into either a single college enhancement/advancement fee, a consolidated mandatory fee (as noted above), designated tuition, differential tuition or program fee.

Transparency and accountability should be of the utmost importance. Each institution will be required to provide information on how this consolidated revenue will be utilized and accounted for each year. All fee consolidation requests will require a legal sufficiency review by the Office of General Counsel.

5. Differential tuition (new and increased) will be considered for recommendation to the Board. In addition, graduate level program fees charged in lieu of differential tuition will also be considered. Each recommendation must be supported with specific and measureable academic outcomes (e.g., increased retention and graduation rates).
6. Each institution will be required to offer a guaranteed tuition and fee plan for undergraduate students.

Budget recommendations shall be prepared within the estimated funds available. Reserve balances should only be used in special one-time situations or where a definite plan provides justification of a limited use of such balances. In self-supporting activities, total funds budgeted shall not exceed realistic estimates of income and balances brought forward. It is expected that government and private contracts will finance their proportionate share of increases being recommended. Recommendations for other operating expenses should be based upon careful estimates of actual needs, taking into account every possibility for savings. Every effort should be made to ensure that we are taking advantage of cost savings opportunities and reducing expenditures wherever possible. In addition, all budgetary projections should include provisions to accommodate items subject to possible inflationary increases during the course of this operating year.

Chief Executive Officers are authorized to begin the process of preparing the FY 2015 operating budgets within the limits of available resources. The System Office of Budgets and Accounting will provide detailed instructions to be used in the support of each phase of the review and approval process for the Chancellor and Board of Regents (schedule attached).

## FY 2015 Budget Calendar

October 31 – November 1	Budget and Tuition & Fee guidelines presented to the Board for approval
December	Guaranteed Tuition and Fee plans and any proposed Tuition and Fee requests reviewed with System Office executives and BOR Committee on Finance members
January 30-31	Guaranteed Tuition and Fee plans and related issues <ul style="list-style-type: none"><li>• Request approval of TAMU's fee consolidation request</li><li>• Request approval of TAMU's Guaranteed Tuition rate</li><li>• Request approval of the overall guidelines/framework of the Guaranteed Tuition and Fee plans for the regional universities</li></ul> Financial Status Presentation provided to the Board <i>*based on FY 2013 Annual Financial Report</i>
March 7	Preliminary budgets submitted to the System Office of Budgets and Accounting for review
April	Programmatic Budget Reviews
May 1-2	FY 2015 Base Budget presented to the Board for approval and any proposed Tuition and Fee requests  Request approval of full-time equivalent (FTE) employment levels and service department agenda items

## 22.02 System Investment



Approved February 27, 1995 (MO 44-95)  
 Revised December 6, 1996 (MO 220-96)  
 Revised July 25, 1997 (MO 95-97)  
 Revised August 13, 1999 (MO 201-1999)  
 Revised September 22, 2000 (MO 165-2000)  
 Revised July 27, 2001 (MO 145-2001)  
 Revised July 26, 2002 (MO 161-2002)  
 Revised July 25, 2003 (MO 130-2003)  
 Revised July 23, 2004 (MO 93-2004)  
 Revised July 22, 2005 (MO 127-2005)  
 Revised January 27, 2006 (MO 038-2006)  
 Revised July 28, 2006 (MO 162-2006)  
 Revised July 27, 2007 (MO 159-2007)  
 Revised August 1, 2008 (MO 233-2008)  
 Revised July 17, 2009 (MO 144-2009)  
 Revised July 23, 2010 (MO 132-2010)  
 Revised July 22, 2011 (MO 140-2011)  
 Revised August 3, 2012 (MO 150-2012)  
 Revised October 31, 2013 (MO -2013)  
 Next Scheduled Review: October 31, 2014

### Policy Statement

This policy sets out the responsibilities of the Board of Regents (board), as assigned by law, to act as a fiduciary in the management of assets under the control of The Texas A&M University System (system).

### Reason for Policy

This policy delineates the roles and responsibilities of the board, chancellor and system staff regarding the management of assets under the control of the board.

### Procedures and Responsibilities

#### 1. GENERAL

- 1.1 As provided in the Texas Education Code, each board member has the legal responsibilities of a fiduciary in the management of funds under the control of the system. All investments will be made in accordance with applicable state and federal regulations. All assets of the system will at all times be vested in the board, and such

assets will be deemed to be held by the board as a fiduciary regardless of the name in which the securities may be registered.

- 1.2 The board has granted to the chancellor the authority for the purchase, sale, assignment, transfer and management of all investments of any kind or character of the system or any member thereof and has authorized the chancellor to execute on behalf of the board or any member thereof any and all documents required in the purchase, sale, assignment, transfer and management of these investments.
- 1.3 The chancellor may delegate to treasury personnel the authority to execute any and all documents required to accomplish the actions outlined above and the deposit, withdrawal, or transfer of assets on behalf of the members.
- 1.4 Investments are defined to include, but are not limited to, any monetary or negotiable asset or property right held by a member including all operating, non-operating and other funds. This includes any asset or property right acquired or held by any member as trustee of a trust or as executor of an estate. Assets shall include land and other real property, market investments, business enterprises and any other investments of any kind or character held or acquired by such funds.
- 1.5 Prudent Investor Rule – Each person responsible for making or retaining each and all investments and in acquiring, investing, reinvesting, exchanging, retaining, selling, supervising and managing funds shall do so in good faith and with the care an ordinarily prudent person in a like position would exercise under similar circumstances.
- 1.6 In the management of system investments, consideration will be given to general economic conditions, the possible effect of inflation or deflation, the expected tax consequences, the role that each investment or course of action plays within the overall investment portfolio and the requirements for liquidity, diversification, safety of principal, yield, maturity, quality and capability of investment management, with the primary emphasis on safety. Consideration will also be given to incur only costs that are appropriate and reasonable in relation to the assets.
- 1.7 The overall objective of the investment policy is to invest the system's available funds in such a manner as to earn as high a level of return as can reasonably be achieved within the framework of the policy and consistent with the system's primary objective of the safety and preservation of capital.
- 1.8 Each custodian bank will furnish monthly statements to the Office of the Executive Vice Chancellor and Chief Financial Officer that will include cost and market value for all positions, industry segmentation and percentage composition of the portfolio represented by each issue. The custodian bank statements will be used as the basis for quarterly investment performance reports to the board.
- 1.9 Coordination of investment policy, cash management and system depositories' activities will be maintained by the chancellor through the Office of the Executive Vice Chancellor and Chief Financial Officer.

- 1.10 The chancellor will provide the board's Committee on Finance an annual report on the need to revise the system investment policy in regard to authorized securities, asset allocation, payout or any other pertinent matters.

## 2. INVESTMENT OF FUNDS

### 2.1 Quality Restrictions

For the purpose of this policy all securities which use long-term credit ratings must be rated the equivalent of "B" or better by a nationally recognized credit rating organization. The fixed income portfolio must have an overall credit rating of "A" or better by a nationally recognized statistical rating organization. Securities using short-term credit ratings must be rated at least A-2, P-2, F-2 or the equivalent by a nationally recognized credit rating service.

### 2.2 Authorized Investments

2.2.1 Direct obligations of the principal and interest which are guaranteed by the United States Government or its agencies to include:

- (a) obligations of the U.S. Treasury.
- (b) direct obligations guaranteed by the Federal Intermediate Credit Bank (FICB), Federal National Mortgage Association (FNMA), Federal Farm Credit Bank (FFCB), Government National Mortgage Association (GNMA), Student Loan Marketing Association (SLMA), Federal Home Loan Mortgage Corporation (FHLMC), Federal Home Loan Bank (FHLB), Tennessee Valley Authority (TVA) or other government sponsored enterprises.

2.2.2 Obligations of states, agencies, counties, cities and other political subdivisions of any state.

2.2.3 United States dollar denominated debentures or obligations and preferred and common stocks issued by corporations, associations or other institutions, and convertible securities of all kinds issued by corporations. Not more than 4.9% of the voting stock of any one corporation shall be owned by the system at any given time. This includes participation in publicly traded domestic Real Estate Investment Trusts (REITs).

2.2.4 Debentures or obligations, and preferred or common stock of international governments and corporations. International preferred and common stock issues must be listed on an organized stock exchange. Utilization of derivatives for the hedging of currency risk is permissible.

2.2.5 Certificates of Deposit issued by state and national banks not to exceed 10% of banks' total deposits. Certificates of Deposit must be insured by the Federal Deposit Insurance Corporation, or its successor, or secured (collateralized) by surety bond, or obligations described in this policy, with such collateral to be held by a third party, and that at all times will have a market value of not less

than the principal amount of the certificates or in any manner and amount provided by law for deposits of the investing entities, and with the additional provision that all collateral based on direct agency or instrumentality issued mortgage backed securities must have been rated the equivalent of "AAA" by a nationally recognized credit rating organization (NRSRO).

- 2.2.6 Negotiable Certificates of Deposit issued by a bank that has a certificate of deposit rating of at least 1 or the equivalent by a nationally recognized rating agency or that is associated with a holding company having a commercial paper rating of at least A-1, P-1 or the equivalent by a nationally recognized credit rating agency.
- 2.2.7 Deposits in federally insured savings and loan associations, building and loan associations, and state and national banks not to exceed the amount insured by the Federal Savings and Loan Insurance Corporation, the Federal Deposit Insurance Corporation or their successors.
- 2.2.8 Bankers Acceptances, accepted by a bank organized and existing under laws of the U.S. or any state, in accordance with Section 2.1.
- 2.2.9 Money Market Mutual Funds. Funds must be registered with the Securities and Exchange Commission, have a maximum maturity of 13 months and be no-load funds. Fund must have assets consisting of securities authorized under this policy and seek to maintain a stable net asset value of \$1.00 per share (or unit).
- 2.2.10 Mutual Funds. Funds must be registered with the Securities and Exchange Commission and invest in assets authorized under this policy.
- 2.2.11 Direct Security Repurchase Agreements. Direct Repos must be fully secured (collateralized) by obligations authorized under this policy. Such collateral must be held by a third party. All agreements will be in compliance with Federal Reserve Bank guidelines.
- 2.2.12 Securities Lending. The securities lending agent is required to provide indemnification against borrower default. Further, loan exposure to borrowers shall be diversified and managed within prudent limits to avoid concentrated borrower risk. The securities lending agent must provide credit approval for all borrowers and is required to perform on-going review and monitoring of borrower default risk and exposures. The amount of the portfolio out on loan shall be limited to one-third of each portfolio. Cash collateral will be held in excess of the market value of lent securities in an amount no less than 102% of the market value. The securities lending agent is required to market the value of collateral daily and shall review collateral positions and prices to ensure adequate collateral is received and prices used are current and valid. The investment collateral shall be invested within the restrictions delineated under SEC Rule 2a-7 under the Investment Company Act of 1940. Basis risk in the portfolio is limited to 30 days when accounting for variable rate securities and loans by their respective reset dates. If loans are not in accordance with these guidelines, they are subject to termination.



- 2.2.13 Bank Loans, invested through commingled institutional funds, may be used to diversify and enhance the return of the portfolio.
- 2.2.14 Investment in a derivative investment class requires written approval of the chancellor or designee. Derivative investments will not be utilized for the purpose of introducing leverage to the portfolio other than in accordance with Section 2.2.16.
- 2.2.15 Investments in venture capital and/or private equity partnerships may be used to enhance the expected return of the portfolio. These investments are long-term, illiquid, private partnerships with high variability of returns. No investment will be made that would comprise more than 10% of any individual partnership's assets.
- 2.2.16 Investments in absolute return strategies may be used to diversify and enhance the return of the portfolio. Absolute return strategies may invest in derivative instruments, employ leverage and sell securities short. Hedge fund investments may be made in offshore limited partnership shares or by using blocker corporations in order to avoid unrelated business income tax (UBIT). No investment will be made that will comprise more than 10% of any individual partnership's assets.
- 2.2.17 Inflation hedging investments including timber, energy and real estate may be used to diversify and enhance the return of the portfolio. These investments are long-term, illiquid and have high variability of returns.

### 2.3 Stock Rights, Fractional Shares, and Proxies

In each instance, exercise or sale of the rights is to be made at the discretion of the chancellor. The chancellor is authorized to execute proxies within the approved investment policy.

### 2.4 Quasi-Endowments

The board may, on recommendation of the chancellor, establish a quasi-endowment using any source of funding at its disposal except educational (program) and general funds and restricted gifts or grants. Income from funds held in quasi-endowments is available for the purpose established by the board. The corpus of such funds will be held until such time as the board, on recommendation of the chancellor, abolishes the quasi-endowment, at which time the corpus is available for such purpose(s) as may be designated by the board. All quasi-endowments established by the board will be invested in the System Endowment Fund.

### 2.5 Matching of Private Gifts from Available University Fund (AUF)

Subject to the availability of matching funds appropriated for that purpose by the board, and with the approval of the chancellor, the presidents of Texas A&M University and Prairie View A&M University are authorized to accept private gifts and to match such gifts with AUF monies, provided such actions are reported to the board at its next regularly scheduled meeting.

Authorization for the expenditure of AUF to match endowments is in the general appropriations act, subject to biennial renewal by the legislature. Matching may be completed as long as the pledge is received during a time when the rider authorization is in effect.

## 2.6 Investment Transactions

Sales, purchases and exchanges will be effected through financial institutions or through well-capitalized, nationally known investment firms which are recognized as being major participants in the equity and fixed income markets, in accordance with normal investment practices, if, in the judgment of the chancellor, these services will produce the maximum benefit to the system.

## 2.7 Use of Outside Investment Managers

2.7.1 The chancellor, within statutory and other regulatory authority, may place selected funds of the system with investment managers outside the system for investment purposes. The investment of such funds will be subject to the same authorizations and criteria as prescribed for investments consistent with this investment policy.

2.7.2 External investment manager(s) will be governed by either a Letter of Instruction outlining investment instructions and asset allocation parameters expressed in writing by the chancellor or subscription/limited partnership/similar agreement(s). The Letter of Instruction will detail the specific investment benchmark to be used to evaluate the external investment manager.

2.7.3 Consistent with this investment policy statement and the Letter of Instruction or subscription/limited partnership/similar agreement(s), the external investment manager(s) will be responsible for making decisions on a fully discretionary basis. This includes buy, hold, sell and timing decisions.

2.7.4 An external manager(s) will invest only into the security class(es) for which the external manager(s) is retained to manage. A fixed income manager(s) has full discretion to place funds into cash; however, the fixed income manager(s)'s performance will be measured against the investment benchmark detailed in the Letter of Instruction.

2.7.5 When prudent, system investment personnel may accept appointments on advisory boards or committees for external managers, serving in an advisory capacity with no additional compensation other than reimbursement for out-of-pocket expenses.

## 3. CASH MANAGEMENT

3.1 A centralized cash management program will be maintained with the objective that all available cash or cash equivalents are invested and reported in accordance with applicable rules and regulations.

- 3.2 The cash management system will provide competitive and enhanced returns for each member. There will be no subsidy from one member to another. The benefits of the cash management system will exceed the full incremental costs associated with implementing and managing the system.
- 3.3 The Office of the Executive Vice Chancellor and Chief Financial Officer is assigned staff responsibility for the management oversight of the system-wide cash management system, in coordination with appropriate member officials.

#### 4. INVESTMENTS AND OTHER RELATIONSHIPS WITH DEPOSITORIES

4.1 The Office of the Executive Vice Chancellor and Chief Financial Officer is responsible for the overall coordination and direction of banking relationships, to include investments, deposits, custody and other services with banking and similar financial institutions for the system and its members. Once each year, the Office of the Executive Vice Chancellor and Chief Financial Officer will provide to the chancellor certification that the investments and banking relationships are in compliance with the policy.

##### 4.2 System Depositories

4.2.1 The system is authorized to maintain time and demand bank deposits with only those depositories recommended by the chancellor and approved by the board which have executed a depository agreement. Depository agreements will be executed in accordance with System Policy 25.07, *Contract Administration*. Depositories will be selected on the basis of competitive bids, and the bids will be reviewed by the Office of the Executive Vice Chancellor and Chief Financial Officer and made a part of the permanent records of the system. The only exceptions to the above are those working funds (imprest funds) which may be authorized within the system with the approval of the chancellor. Such working funds are excluded from the provisions of the system investment policy inasmuch as such funds are not authorized to be invested. Whenever the amount of a working fund is in excess of needs, the excess will be transferred to the appropriate fiscal officer for management in accordance with system investment policy.

4.2.2 The amount of funds which may be deposited with any system bank will be limited to \$100,000,000 or 10% of total deposits, whichever is less. Collateral of 102% will be pledged against all deposits.

4.2.3 Only the chancellor and those officers and/or employees of the members specifically designated in writing by the chief executive officer of each member are authorized to deposit, withdraw, invest, transfer or otherwise manage local funds of the respective members in time and demand deposits with system depositories.

##### 4.3 Responsibilities of System Offices

The Office of the Executive Vice Chancellor and Chief Financial Officer is responsible for the overall administration of system banking relationships. This responsibility includes:

- (a) identification of proposed depositories;
- (b) securing approval of depositories by the board;
- (c) negotiating System Depository and Pledge Agreement(s);
- (d) preparation of depository, safe keeping and trust accounts agreements with depositories and trustee institutions for execution by the chancellor;
- (e) acceptance and release of securities pledged to secure deposits of the system;
- (f) maintenance of relationships with depositories and trustee institutions;
- (g) monitoring the amount of funds on deposit for each member in each depository and maintaining collateral at sufficient levels; and
- (h) maintenance of records of the specific deposits and related collateral levels for each member for both time and demand deposits;

#### 4.4 Responsibilities of the Chancellor or the Chancellor's Designee at each Member

Within the overall investment and cash management program of the system, the chancellor or the chancellor's designee at each member and his or her successor in office, is responsible for:

- (a) reporting and making available for investment by the Office of the Executive Vice Chancellor and Chief Financial Officer all local funds for the member in deposits or other arrangements with system depositories;
- (b) designating in writing those persons who are authorized to withdraw, transfer or otherwise place local funds for the member in system depositories; and
- (c) furnishing one copy of each designation required by (b) above to the Office of the Executive Vice Chancellor and Chief Financial Officer.

## 5. SYSTEM ENDOWMENT FUND

### 5.1 Fund Name, Purpose and Eligibility for Participation

5.1.1 The System Endowment Fund as herein established will be known as "The Texas A&M University System Endowment Fund" (SEF) and will be under the control of the board, as Trustee.

5.1.2 The purpose of the SEF is to provide for the collective investment of all endowment and trust funds held by the system or by the board in a fiduciary capacity. The SEF is to provide funding for scholarships, fellowships, professorships and academic chairs and other uses as specified by donors.

5.1.3 No endowment or trust fund will be admitted unless it is under the sole control, with full discretion as to investments, of the board and/or an official or officials of the system in their official capacity. However, no such official, other than the board or chancellor will have any control over the management of the SEF other

than to request admittance or withdrawal of any endowment or trust fund under his or her control as designated trustee thereof. No endowment or trust will be admitted which contains a specific provision against commingling or whose investment restrictions prohibit purchase of securities authorized in this system investment policy.

## 5.2 Investments

Investments of system funds shall be accomplished in accordance with the following principles, objectives and purposes:

- 5.2.1 There are two primary investment objectives. One is to provide a continuing and dependable cash payout, stable and preferably growing in real terms, after giving effect to inflation. The second is to cause the total value of the fund to appreciate, over time, exclusive of growth derived from donations.
- 5.2.2 The cash payout requirement on the SEF is substantial and continuous. Income and capital appreciation must be sufficient to provide an adequate and consistent cash stream for the development of excellence and distinction in the academic programs of the system. In addition, the SEF needs to appreciate to ensure preservation of the purchasing power of the SEF and also to satisfy the need for payout growth in the future.
- 5.2.3 Management of the SEF attempts to meet these objectives by maximizing the return on the SEF's investments, consistent with an appropriate level of risk. Additionally, the SEF shall be diversified at all times to provide reasonable assurance that investment in a single security, a class of securities or industry will not have an excessive impact on the SEF.
- 5.2.4 A goal of the SEF is to maintain a balance between investment objectives and liquidity needs. Liquidity is necessary to meet the cash payout requirements and any extraordinary events. In many instances, the most appropriate investment option is one that comes with liquidity constraints. The tradeoff between appropriateness and liquidity will be considered throughout the portfolio construction process.

## 5.3 Asset Allocation

- 5.3.1 The SEF's asset allocation policy will be consistent with the investment objectives and risk tolerances. These policies, developed after examining the historical relationships of risk and return among asset classes and integrating an analysis of both assets and liabilities, are designed to provide the highest probability of meeting or exceeding the SEF's return objectives at the lowest possible risk. The overall objective of the SEF is to invest the funds in such a manner as to achieve a reasonable balance of growth of corpus and consistent payout while maintaining the purchasing power of these endowments, as can reasonably be achieved within the framework of the policy consistent with the system's objective of the safety and preservation of capital. Although dynamic capital markets may cause fluctuating risk/return opportunities over a market

cycle, the following standards will be used as a flexible framework for asset allocation as measured at market value. The targets outlined below represent the current allocation objective of the board and shall be adhered to within the range for each asset class as outlined below. The board recognizes markets will fluctuate and accordingly charges the Office of the Executive Vice Chancellor and Chief Financial Officer with aligning the actual allocation towards these targets on a quarterly basis.

<b><u>Types of Securities</u></b>	<b><u>Target</u></b>	<b><u>Range</u></b>
Fixed Income	15%	10% - 20%
Domestic Equity	20%	15% - 25%
International Equity	20%	15% - 25%
Inflation Hedging	12%	8% - 18%
Absolute Return	18%	14% - 22%
Private Equity	15%	11% - 22%

The SEF will compare total fund performance to a Policy Index that approximates the long-term asset allocation and an Asset Allocation Index that approximates the actual asset allocation of the SEF, adjusted quarterly. The investment benchmarks that comprise the Policy Index and the Asset Allocation Index will be those detailed in the Letters of Instruction and/or designated by the Office of the Executive Vice Chancellor and Chief Financial Officer.

5.3.2 Fixed income will be managed with a duration of +/- 20% of the effective duration of the investment benchmark detailed in the Letter of Instruction while seeking to outperform the investment benchmark and to attain performance in the top quartile when compared to an appropriate manager universe over a five-year moving time period. Long-term preservation of capital is the primary objective when making any fixed income investment.

5.3.3 Bank loans will be invested through institutional commingled funds.

5.3.4 The equity allocation will be diversified among the various management styles in order to attain the desired expected return within appropriate risk tolerances. These assets will be managed at a risk level (beta) of no greater than 1.20 times the investment benchmark detailed in the Letter of Instruction while seeking to outperform the investment benchmark and to attain performance in the top quartile when compared to an appropriate manager universe over a five-year moving time period. Diversification of each equity manager's portfolio will require no more than 25% of equities in one industry. Each equity manager is expected to stay fully invested in equities. In general, cash or cash equivalents should not exceed 5% of the market value of each equity portfolio. In the event of severe economic/market conditions or strong liquidity needs, the investment managers may raise a significant amount of cash. Any such decision arising from economic/market conditions must be explained in writing to the system staff within 10 working days thereafter. Any other deviations must first be communicated to, and approved in writing by, the designated member of the system staff. Long-term appreciation of the fund is the primary objective when making any equity investment.

5.3.5 Inflation Hedge, Absolute Return and Private Equity funds will be selected and evaluated based on, but not limited to, the following criteria: Tenure and track record of management team, expertise in targeted areas of investment, diversification strategy, use of leverage, liquidity of investments and performance relative to similar investments.

#### 5.4 Distribution of Income

Distribution will be made quarterly as soon as practicable after the last calendar day of November, February, May and August of each fiscal year to the endowment and trust funds participating in the SEF during the respective quarter. The income distribution per unit for each fiscal year will be to distribute, excluding fees, 5% of the 20-quarter average market value per unit as of the end of the previous February.

#### 5.5 Amendment or Termination of Plan

The board reserves the right to amend or terminate the SEF as it deems necessary or advisable.

### 6. SYSTEM CASH CONCENTRATION POOL

#### 6.1 Fund Name, Purpose and Eligibility for Participation

6.1.1 The Cash Concentration Pool herein established will be known as "The Texas A&M University System Cash Concentration Pool" (Pool) and will be under the control of the board. The direction of the Pool will be under the chancellor in accordance with Section 1.3.

6.1.2 The purpose of the Pool is to provide for the collective investment of all operating, non-operating and other funds resting with system or its members. The Pool was established to provide incremental return to assist in meeting the operating needs of the system.

6.1.3 All funds deposited into the Pool must be under sole control of the board and/or an official or officials of the system in their official capacity. However, no such official, other than the chancellor, shall have any control over the management of the Pool other than to request deposits or withdrawals on the fund.

#### 6.2 Investments

The Pool will be limited to such investments as are eligible under system investment policy as adopted by the board as amended from time to time.

#### 6.3 Asset Allocation

6.3.1 The Pool's asset allocation policy will reflect, and be consistent with, the investment objectives and risk tolerances. These policies, developed after examining the historical relationships of risk and return among asset classes and integrating an analysis of both assets and liabilities, are designed to provide the

highest probability of meeting or exceeding the Pool's return objectives at the lowest possible risk. The overall objective of the Pool is to invest the funds in such a manner as to achieve a reasonable balance of growth of corpus and consistent payout to meet the operating needs of the system, as can reasonably be achieved within the framework of the policy consistent with the system's objective of the safety and preservation of capital. Although dynamic capital markets may cause fluctuating risk/return opportunities over a market cycle, the following standards will be used as a flexible framework for asset allocation and portfolio structure (as measured at market value). The targets outlined below represent the current allocation objective of the board and shall be adhered to within the range for each asset class as outlined in this section. The board recognizes markets will fluctuate and accordingly charges the Office of the Executive Vice Chancellor and Chief Financial Officer with aligning the actual allocation towards these targets on a quarterly basis. All allocation percentages are to be exclusive of debt proceeds which are to be invested in the Short-Term Portfolio.

<b><u>Types of Securities</u></b>	<b><u>Target</u></b>	<b><u>Range</u></b>
Short-Term Portfolio	8%	6% - 12%
Liquidity Portfolio	10%	8% - 12%
Fixed Income	25%	20% - 30%
Domestic Equity	20%	15% - 25%
International Equity	17%	13% - 21%
Absolute Return	20%	18% - 22%

- 6.3.2 The Short-Term Portfolio will be managed to meet short-term cash requirements with a duration not to exceed one year.
- 6.3.3 The Liquidity Portfolio will be managed with a duration +/- 20% of the effective duration of the investment benchmark detailed in the Letter of Instruction, while seeking to outperform the investment benchmark and to attain performance in the top quartile when compared to an appropriate manager universe over a five-year moving time period.
- 6.3.4 Fixed Income will be managed with a weighted average duration +/- 20% of the effective duration of the investment benchmark detailed in the Letter of Instruction, while seeking to outperform the investment benchmark and to attain performance in the top quartile when compared to an appropriate manager universe over a five-year moving time period.
- 6.3.5 The Equity Portfolios will be diversified among the various management styles and equity asset classes in order to attain the desired expected return within appropriate risk tolerances. These assets will be managed at a risk level (beta) not to exceed 1.20 times the investment benchmark detailed in the Letter of Instruction while seeking to outperform the investment benchmark and to rank in the top quartile when compared to an appropriate manager universe over a five-year moving time period. Diversification of each manager's portfolio will require no more than 25% of equities in one industry. Each equity manager is expected to stay fully invested in equities. In general, cash and cash equivalents should not exceed 5% of the market value of each equity portfolio.



6.3.6 Bank loans will be invested through institutional commingled funds.

6.3.7 Absolute return strategies will be selected and evaluated based on, but not limited to, the following criteria: Tenure and track record of management team, expertise in targeted areas of investment, diversification strategy, use of leverage, liquidity of investments, level of general partner investment, fees and potential conflicts of interest.

#### 6.4 Amendment or Termination of Plan

The board reserves the right to amend or terminate the Pool as it deems necessary or advisable.

### 7. PLACEMENT AGENTS

Prior to investing with an investment manager, the system shall obtain a statement from the manager that it did not use a placement agent in connection with the system's investment or, if the manager has used a placement agent, it will disclose details about the placement agent including: the name of the placement agent; fee paid or payable to the placement agent; copy of the agreement between the manager and the placement agent; representation that the fee is the sole obligation of the investment manager and not the system; current or former board members, treasury personnel, or consultants or a member of the immediate family of such person that is employed by or receiving compensation from the placement agent; and regulatory agencies with which the placement agent or affiliates are registered or why registration is not required.

### 8. CONFLICTS OF INTEREST

Board members are frequently persons of wide-ranging business interests. Therefore, a prudent, independent investment decision process may result in investments in firms or organizations with which a board member is affiliated. Affiliation shall be interpreted within this section to mean an employee, officer, director or owner of five percent or more of the voting stock of a firm or organization. The investment staff or an unaffiliated investment manager may invest in such securities. However, the following restrictions shall apply:

- (a) a board member shall not direct nor participate in the decision to purchase or sell securities of a firm with which such board member is affiliated; and
- (b) investments will not be purchased from or sold to a board member.

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## **Related Statutes, Policies, or Requirements**

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[System Policy 25.07, Contract Administration](#)

[Tex. Educ. Code §§ 51.003, 51.0031](#)

**Member Rule Requirements**

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A rule is not required to supplement this policy.

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**Contact Office**

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Office of the Executive Vice Chancellor and Chief Financial Officer  
(979) 458-6330

## 25.07 Contract Administration

Approved February 27, 1995 (MO 44-95)  
Revised October 13, 1995 (MO 335-95)  
Revised July 26, 1996 (MO 169-96)  
Revised March 24, 2000 (MO 66-2000)  
Revised January 26, 2001 (MO 24-2001)  
Revised September 28, 2001 (MO 212-2001)  
Revised September 26, 2008 (MO 286-2008)  
Revised May 28, 2010 (MO 080-2010)  
Revised August 8, 2013 (MO 192-2013)  
Revised October 31, 2013 (MO -2013)  
Next Scheduled Review: October 31, 2018



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### Policy Statement

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The effective administration of contracts is an essential operational function of The Texas A&M University System (system). All contracts entered into by a member of the system, unless specifically excluded by this or another policy adopted by the Board of Regents (board), are subject to this policy, including all original contracts, amendments, alterations, modifications, corrections, changes and extensions.

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### Reason for Policy

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This policy provides uniform systemwide contract administration requirements.

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### Procedures and Responsibilities

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#### 1. CONTRACT ADMINISTRATION RULES

It shall be the responsibility of each member to develop and implement a contract administration rule. Such rule must address the following:

- (a) the process for contract origination, recommendation, approval, execution, administration and contract close-out; and
- (b) contract reporting requirements.

#### 2. CONTRACTS REQUIRING BOARD APPROVAL

Except as stated in Section 3, the following contracts must be submitted to the board for approval:

- (a) Contracts that involve a stated or implied consideration of \$500,000 or more;
- (b) Contracts that have a primary term longer than five (5) years regardless of dollar value; and
- (c) Employment agreements containing one or more of the following provisions:
  - (1) employment contracts with system or member administrators that are to be paid in whole or in part from appropriated funds;
  - (2) employment contracts having a total salary consideration of \$500,000 or more;
  - (3) employment contracts having a primary term longer than five (5) years;
  - (4) employment contracts that allow for settlement or other payments on the termination of the contract to exceed an amount equal to the discounted net present cash value of the contract on termination at a market interest rate agreed upon in the contract;
  - (5) employment contracts allowing for development leave that is inconsistent with System Regulation *12.99.01, Faculty Development Leave*; or
  - (6) employment contracts awarding tenure in any way that varies from the general policy on the award of tenure.

The foregoing does not abrogate the authority of the chancellor or a member chief executive officer (CEO) to appoint officials as set out in System Policy *01.03, Appointing Power and Terms and Conditions of Employment*.

### 3. CONTRACTS NOT REQUIRING BOARD APPROVAL

The following types of contracts are not required to receive board approval regardless of dollar value or term:

- (a) sponsored research contracts and grants;
- (b) contracts transferring rights in technology or products protectable by (1) patent or as a plant variety; (2) copyright; (3) treatment as a trade secret of unpatented technological know-how; or (4) trademark or service mark;
- (c) contracts which are procured through a state contract, state catalogue, or other procurement methodologies authorized by state statute and in accordance with the system requirements;
- (d) contracts for athletic events, athletic contests and use of athletic facilities; and
- (e) contracts, grants and agreements, including interagency and intrasystem contracts, to perform research, educational and/or service activities consistent with a member's mission.

#### 4. REQUIRED GENERAL COUNSEL REVIEW

The Office of General Counsel (OGC) shall establish contract review guidelines to be followed for all contracts or agreements entered into by a member. All contracts or agreements that have a stated or implied consideration of \$100,000 or more must be submitted to OGC for review and approval as to form and legal sufficiency when required by OGC guidelines that have been approved by the chancellor.

#### 5. CONTRACTS GOVERNED BY OTHER POLICIES

All contracts for (a) the purchase or sale of real property; (b) the lease, license or use of system real property; (c) the lease, license or use of real property from third parties; (d) the granting or acceptance of easements or rights-of-way; and (e) any other acquisition or disposition of real property or real property interests shall be governed by the policies under Policy Series 41, *Real Property*, and any regulations promulgated under these policies. The delegation of authority for all construction contracts shall be governed by System Policy 51.04, *Delegations of Authority on Construction Projects*, and the regulations promulgated under that policy.

#### 6. CONTRACT APPROVAL AND DELEGATION OF AUTHORITY

With the exception of Section 3(b) which is covered in System Policy 17.01, *Intellectual Property Management and Commercialization*, contracts and grants described in Section 3 may be approved by member CEOs, or their designees, regardless of dollar value or term. The chancellor is authorized to approve all other contracts not reserved for approval by the board, and may delegate authority to deputy chancellors, vice chancellors, CEOs or others to execute all such other contracts less than \$500,000.

#### 7. WRITTEN AUTHORIZATION REQUIRED

The authority to enter into contracts on behalf of the system or any of its members must be by express written authority pursuant to the policies of the board and approved contract administration rules of the system or the respective member.

#### 8. EXTENSION OF PRE-EXISTING CONDITIONS FOR CONTRACTS WHICH PRE-DATE THIS POLICY

Contracts reviewed and authorized prior to the adoption of this policy shall remain in full force and effect; however, any modification or extension of such contracts shall be reviewed and authorized in accordance with this policy.

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### **Related Statutes, Policies, or Requirements**

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[Tex. Educ. Code § 51.159](#)

[Tex. Educ. Code § 51.9335](#)

State of Texas Contract Management Guide

System Policy 01.03, Appointing Power and Terms and Conditions of Employment

System Policy, Chapter 41, Real Property

System Policy 51.04, Delegations of Authority on Construction Projects

System Regulation 25.07.01, Contract Administration Procedures and Delegations

System Regulation 25.07.02, Reporting of Foreign Contracts, Gifts, Donations, Grants and Endowments

System Regulation 25.07.03, Acquisition of Goods and/or Services

System Member Delegations of Authority for Contract Administration

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## **Definitions**

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Contract – an agreement that creates an obligation to do or not do a particular thing.

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## **Member Rule Requirements**

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A rule is required to supplement this policy. See Section 1.

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## **Contact Office**

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System Office of Budgets and Accounting  
(979) 458-6100

**TEXAS A&M INTERNATIONAL UNIVERSITY  
RECOMMENDATIONS FOR TENURE  
TENURE LIST NO. 14-01**

<u>Name</u>	<u>Present Rank Department</u>	<u>Yrs. Towards Tenure</u>		<u>Effective Date/Tenure</u>
		<u>Univ./</u>	<u>Other Inst.</u>	
<b>COLLEGE OF EDUCATION</b>				
*Dr. Kyung-Shin Park	Associate Professor Curriculum and Pedagogy	6	1	Upon Approval by the Board and Faculty Arrival

\*Tenure on Arrival

**TEXAS A&M INTERNATIONAL UNIVERSITY  
BACKGROUND OF FACULTY  
RECOMMENDED FOR ACADEMIC TENURE**

**COLLEGE OF EDUCATION**

<u>Name</u>	<u>Department</u>	<u>Present Rank</u>	<u>Effective Date</u>
Dr. Kyung-Shin Park	Curriculum and Pedagogy	Associate Professor	Upon Approval by the Board and Faculty Arrival
Ph.D. (2006)	Purdue University		
Fa 2006 – Su 2012	Texas A&M International University	Assistant Professor	
Fa 2012 – Sp 2013	Western Illinois University	Associate Professor (Tenure 2012)	

Dr. Kyung-Shin Park served as an assistant professor at Texas A&M International University (TAMIU) and was approved by the Board for tenure effective the fall 2012. However, he accepted a position at Western Illinois University beginning the fall 2012 and gave up his position and tenure at TAMIU. During his previous employment at TAMIU he published six refereed articles and received university grants totaling over \$45,000. His research focused on the study of obesity, nutrition and the impact of different intensity levels of exercise. He served as a member of the Institutional Review Board and as director of the TAMIU summer weight control camp. He was also director of the Korean Society of Exercise Rehabilitation.

Dr. Park taught undergraduate and graduate level courses in exercise and physiology. He believes in making learning challenging, meaningful, and relevant to students. He sets high expectations for his students to achieve and then diligently works to support and guide them in their effort to reach these milestones of academic excellence.



**TEXAS A&M UNIVERSITY  
RECOMMENDATIONS FOR TENURE  
TENURE LIST NO. 14-01**

<u>Name</u>	<u>Present Rank Department</u>	<u>Yrs. Towards Tenure Univ./</u>	<u>Other Inst.</u>	<u>Effective Date/Tenure</u>
<b>COLLEGE OF AGRICULTURE AND LIFE SCIENCES</b>				
* Dr. Rabi H. Mohtar	Professor Biological and Agricultural Engineering	0	17	Upon Approval by the Board and Faculty Arrival
<b>COLLEGE OF ARCHITECTURE</b>				
* Dr. Francis K.H. Quek	Professor Visualization	0	20	Upon Approval by the Board and Faculty Arrival
<b>COLLEGE OF EDUCATION AND HUMAN DEVELOPMENT</b>				
* Dr. Lisa M. Baumgartner	Associate Professor Educational Administration and Human Resource Development	0	13	Upon Approval by the Board and Faculty Arrival
* Dr. Michael M. Beyerlein	Professor Educational Administration and Human Resource Development	0	26	Upon Approval by the Board and Faculty Arrival
* Dr. Beverly J. Irby	Professor Educational Administration and Human Resource Development	0	23	Upon Approval by the Board and Faculty Arrival
* Dr. Wen Luo	Associate Professor Educational Psychology	0	6	Upon Approval by the Board and Faculty Arrival
<b>COLLEGE OF LIBERAL ARTS</b>				
* Dr. Nathan Crick	Associate Professor Communication	0	7	Upon Approval by the Board and Faculty Arrival

**COLLEGE OF LIBERAL ARTS (Continued)**

* Dr. Manuel P. Teodoro	Associate Professor Political Science	0	6	Upon Approval by the Board and Faculty Arrival
* Dr. Damion Waymer	Associate Professor Communication	0	7	Upon Approval by the Board and Faculty Arrival

**COLLEGE OF SCIENCE**

* Dr. Alan Demlow	Associate Professor Mathematics	0	8	Upon Approval by the Board and Faculty Arrival
* Dr. Grigory Rogachev	Professor Physics and Astronomy	0	9	Upon Approval by the Board and Faculty Arrival

**COLLEGE OF VETERINARY MEDICINE AND BIOMEDICAL SCIENCES**

* Dr. David W. Threadgill	Professor Veterinary Pathobiology	0	17	Upon Approval by the Board and Faculty Arrival
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**UNIVERSITY LIBRARIES**

* Ms. Stephanie J. Graves	Associate Professor Libraries	0	9	Upon Approval by the Board and Faculty Arrival
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**TEXAS A&M UNIVERSITY AT GALVESTON**

* Dr. JoAnn DiGeorgio-Lutz	Professor General Academics	0	16	Upon Approval by the Board and Faculty Arrival
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**INSTITUTE OF BIOSCIENCES AND TECHNOLOGY**

* Dr. Roderick H. Dashwood	Professor Center for Translational and Cancer Research	0	21	Upon Approval by the Board and Faculty Arrival
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\* Tenure on Arrival

**TEXAS A&M UNIVERSITY  
BACKGROUND OF FACULTY  
RECOMMENDED FOR ACADEMIC TENURE**

**COLLEGE OF AGRICULTURE AND LIFE SCIENCES**

<u>Name</u>	<u>Department</u>	<u>Present Rank</u>	<u>Effective Date</u>
Dr. Rabi H. Mohtar	Biological and Agricultural Engineering	Professor	Upon Approval by the Board and Faculty Arrival
Ph.D. (1994)	Michigan State University		
Fa 1996-Sp 2002	Purdue University	Assistant Professor	
Fa 2002-Sp 2006	Purdue University	Associate Professor (Tenured 2002)	
Fa 2006-Sp 2013	Purdue University	Professor	
Su 2013	Texas A&M University	Professor	

Dr. Rabi Mohtar is an internationally prominent engineer recognized as an expert in the area of hydrologic modeling addressing global water issues. He has published results of his work in reputed journals, authored or co-authored 15 book chapters and given a significant number of presentations worldwide. Dr. Mohtar has acquired over \$3 million to fund his research program and has supervised 26 post-doctoral fellows or staff. Dr. Mohtar recently was appointed executive director of strategic projects for the Qatar Foundation in Doha, Qatar. Prior to this appointment, he served since 2011 as executive director of the Qatar Environment and Energy Research Institute of the Qatar Foundation while retaining his academic position at Purdue University. Dr. Mohtar's international recognition is evidenced by his membership on the World Economic Forum, an independent international organization committed to improving the state of the world by engaging business, political, academic and other leaders of society to shape global, regional and industry agendas. In 2012-2013 he served on the Global Council on Water-Climate Change.

Dr. Mohtar has a long and distinguished teaching record, winning an Outstanding Teaching Award at the departmental level at Purdue University. He has taught four regular undergraduate courses and developed and taught five graduate courses. He successfully advised 11 M.S. and 15 Ph.D. students as chair of their graduate committees and served as a member on an additional 20+ graduate student committees. In 2008, he was named the inaugural director of Purdue University's Global Engineering Program, a program of the College of Engineering, offering tools and opportunities for global engineering discovery and education of engineers both at home and abroad.

**COLLEGE OF ARCHITECTURE**

<u>Name</u>	<u>Department</u>	<u>Present Rank</u>	<u>Effective Date</u>
Dr. Francis K. H. Quek	Visualization	Professor	Upon Approval by the Board and Faculty Arrival
Ph.D. (1990)	University of Michigan- Ann Arbor		

## COLLEGE OF ARCHITECTURE (Continued)

Dr. Francis K. H. Quek (continued)

Fa 1993-Sp 1999	University of Illinois-Chicago	Assistant Professor
Fa 1999-Sp 2004	Wright State University	Associate Professor (Tenured 1999)
Fa 2004-Sp 2013	Virginia Polytechnic University & State University	Professor

Dr. Francis K.H. Quek's research area is human-computer interaction and computer vision, focusing on embodied interaction and cognition, support for human learning, and research in assistive technologies for individuals with disabilities (blindness). He received the Wright State University Excellence in Research award, published over 170 peer-reviewed scientific papers, and been awarded nearly \$17 million in federal competitive grants.

Dr. Quek teaches courses in human-computer interaction, computer vision, computer graphics, research methods and professionalism (professional ethics) at the undergraduate and graduate levels. He received the Virginia Tech XCaliber award for excellence in teaching innovation and graduated 10 doctoral students and served on numerous doctoral and masters committees.

## COLLEGE OF EDUCATION AND HUMAN DEVELOPMENT

<u>Name</u>	<u>Department</u>	<u>Present Rank</u>	<u>Effective Date</u>
Dr. Lisa M. Baumgartner	Educational Administration and Human Resource Development	Associate Professor	Upon Approval by the Board and Faculty Arrival
Ed. D. (2000)	University of Georgia		
Fa 2000-Sp 2003	State University of New York–Buffalo State College	Assistant Professor	
Fa 2003-Sp 2006	Northern Illinois University	Assistant Professor	
Fa 2006-Sp 2012	Northern Illinois University	Associate Professor (Tenured 2006)	
Fa 2012-Sp 2013	Northern Illinois University	Professor	

Dr. Lisa Baumgartner's research area is adult education with a specialty in adult learning and development. She is especially interested in the intersections of chronic illness, identity development, learning and context. She won the Cyril O. Houle Award for Outstanding Literature in Adult Education for her co-authored text *Learning in Adulthood: A Comprehensive Guide*. (3<sup>rd</sup> ed.) (2007). She is a recipient of the Kellogg Foundation's Houle Scholars Research Grant for Emerging Scholars. She served on the University Academic Planning Council (2010-2013). She is a co-editor of *Adult Education Quarterly* and was a member-at-large on the executive board of the Commission of Professors of Adult Education (2007-2009).

Dr. Baumgartner teaches courses in the foundations of adult education, adult learning, trends and issues in adult education and feminist pedagogy. She has received outstanding student evaluations each year. She has chaired 18 doctoral dissertation committees and served on numerous doctoral dissertation committees.

## COLLEGE OF EDUCATION AND HUMAN DEVELOPMENT (Continued)

Dr. Michael M. Beyerlein	Educational Administration and Human Resource Development	Professor	Upon Approval by the Board and Faculty Arrival
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Ph.D. (1986)                      Colorado State University

Fa 1984-Sp 1987	Fort Hays State University	Assistant Professor
Fa 1987-Sp 1994	University of North Texas	Assistant Professor
Fa 1994-Sp 2000	University of North Texas	Associate Professor (Tenured 1994)
Fa 2000-Sp 2007	University of North Texas	Professor
Fa 2007-Sp 2013	Purdue University	Professor

Dr. Michael M. Beyerlein's research area is organizational psychology with a specialty in team dynamics. He has authored and edited 20 books, 22 peer-reviewed journal articles, 25 peer-reviewed proceedings and 28 book chapters. His grants and contracts with government and industry total \$1,436,718. He was founding director of the Center for the Study of Work Teams at the University of North Texas (later called the Center for Collaborative Organizations) which generated \$8 million and provided financial support for 155 students. He was senior editor of an annual series on collaboration for Elsevier Press, for JAI Press and for Jossey-Bass/Pfeiffer Publishers. He served as senior editor of the *Team Performance Management* journal for Emerald Group Publishing. Conference presentations include 21 invited, 25 national and 55 international papers. His honors include the Jacob E. Hautaluoma Distinguished Alumni Award at Colorado State University (2006), the University of North Texas Regents' Faculty Lecturer (2006), the University of North Texas Developing Scholar Award (1999), the Charn Uswachoke International Development Fund Award (1996) and the President's Council Service Award at the University of North Texas (1994).

Dr. Beverly J. Irby	Educational Administration and Human Resource Development	Professor	Upon Approval by the Board and Faculty Arrival
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Ed. D. (1983)                      University of Mississippi

Fa 1990- Sp 1995	Sam Houston State University	Assistant Professor
Fa 1995- Sp 1996	Sam Houston State University	Associate Professor (Tenured 1995)
Fa 1996- Sp 2013	Sam Houston State University	Professor

Dr. Beverly J. Irby's research area is instructional leadership with a specialty in bilingual/ESL education; general curriculum development/evaluation; principalship/superintendency; gifted and early childhood; international special education; mentoring; theory development/testing; psychometrics; and women's leadership issues. She has authored over 200 publications in the area of leadership theory published in the 21<sup>st</sup> century. She has garnered for school districts and students of Texas over \$30 million in grants from the Texas Education Agency, United States Department of Education, National Science Foundation, Institute of Education Sciences and Office of English Language Acquisition (Office of Bilingual Education and Minority Languages Affairs).

Dr. Irby has taught a wide variety of courses in curriculum and leadership at the undergraduate and graduate levels. She received excellent student ratings and has been a nominee twice at the university level for the Minnie Stevens Piper Teaching Award. She has chaired or served as a committee member or methodologist for over 50 dissertations.

**COLLEGE OF EDUCATION AND HUMAN DEVELOPMENT (Continued)**

Dr. Wen Luo	Educational Psychology	Associate Professor	Upon Approval by the Board and Faculty Arrival
Ph.D. (2007)	Texas A&M University		
Fa 2007-Sp 2013	University of Wisconsin- Milwaukee	Assistant Professor	
Su 2013	University of Wisconsin- Milwaukee	Associate Professor (Tenured 2013)	

Dr. Wen Luo’s area is research methods and statistics with a specialty in modeling multilevel data with complex structures, measures of model adequacy and longitudinal data analysis. She has 12 articles published in top-ranked journals in education and psychology with a balance of theoretical and applied statistics in social sciences. She has developed sophisticated models and used state-of-the-art statistical techniques to handle messy data in practice. She is co-PI and/or evaluator for two large research proposals under review by the Department of Education’s Institute of Education Sciences. She was elected as chair of the Multilevel Modeling Special Interest Group of the American Educational Research Association. She has also served as a statistical and methodological advisor for the *Journal of School Psychology*.

Dr. Luo teaches two introductory statistics courses and four advanced statistics courses for graduate students. She has received excellent student evaluations each year and served on more than 15 graduate student committees. She has been nominated twice for the School of Education Teaching Excellence Award at the University of Wisconsin-Milwaukee.

**COLLEGE OF LIBERAL ARTS**

<u>Name</u>	<u>Department</u>	<u>Present Rank</u>	<u>Effective Date</u>
Dr. Nathan Crick	Communication	Associate Professor	Upon Approval by the Board and Faculty Arrival
Ph.D. (2005)	University of Pittsburgh		
Fa 2005-Sp 2006	University of Pittsburgh	Visiting Assistant Professor	
Fa 2006-Sp 2011	Louisiana State University	Assistant Professor	
Fa 2011-Sp 2013	Louisiana State University	Associate Professor (Tenured 2011)	

Dr. Nathan Crick’s research focuses on the theory and criticism of rhetoric with respect to its influence in public affairs, grounded in knowledge of its origin in classical Greece but studied with respect to changes in media technology, political culture and contemporary social theory in the 20<sup>th</sup> and 21<sup>st</sup> centuries. He has published 18 full-length articles in major peer-reviewed journals, the majority single-authored, as well as six book reviews. His first book, *Democracy and Rhetoric: John Dewey on the Arts of Becoming*, was published in 2010 and awarded the Carruth McGegee Award for Excellent Research by a Junior Faculty Member from LSU. At LSU he also earned the Phi Kappa Phi Non-tenured Faculty Award for the Humanities and Social Sciences. His second book, *Rhetoric and Power: The Drama of Classical Greece*, is currently under contract at the

## COLLEGE OF LIBERAL ARTS (Continued)

Dr. Nathan Crick (continued)

University of South Carolina Press. He has also served on the editorial board of *Rhetoric Review* and the *Quarterly Journal of Speech*. He has been a member and first vice president of the Faculty Senate of the College of Humanities and Social Sciences for the past five years. Dr. Crick received outstanding teaching evaluations during his entire time at LSU. His teaching philosophy grows out of his study in democratic pedagogy based on the ethics of John Dewey, a subject about which he has published three articles. This philosophy of democratic education also grounds his public speaking textbook, *Rhetorical Public Speaking* (Allyn & Bacon, 2010), based on the idea that public speaking is the primary way in which citizens influence public affairs. He has already graduated two Ph.D. students and is currently chairing eight dissertations at LSU. His success as an advisor is indicated by the fact that he was chosen by 10 graduate students to chair their dissertation committees.

Dr. Manuel P. Teodoro	Political Science	Associate Professor	Upon Approval by the Board and Faculty Arrival
Ph.D. (2007)	University of Michigan-Ann Arbor		
Fa 2007-Sp 2013	Colgate University	Assistant Professor	

Dr. Manuel P. Teodoro's research stands at the nexus of politics, public policy and public management with a focus on American local government and environmental policy. At the heart of his research agenda is the study of bureaucratic career systems as political phenomena. His 2011 book, *Bureaucratic Ambition*, argues that ambition – psychological motives manifested in a career opportunity structure – shapes administrators' decisions to innovate and to engage in politics with important consequences for innovation and democratic governance. He has published in top journals in both political science and public administration. Current research efforts include the first comprehensive study of American water utility chief executive officers (funded by the Water Research Foundation), a study of independent technocratic agencies and economic liberalization in Africa (with M. Anne Pitcher) and applied research on urban infrastructure and finance. Dr. Teodoro also co-edits (with David Konisky) *Studies in American Public Policy and Management*, a new book series from the Johns Hopkins University Press.

Dr. Teodoro teaches undergraduate courses in environmental politics, urban politics and bureaucracy. He received the Lurie Teaching Prize at the University of Michigan, and his classes were highly commended at Colgate University. He will teach graduate courses on public policy and public policy theory at Texas A&M University.

Dr. Damion Waymer	Communication	Associate Professor	Upon Approval by the Board and Faculty Arrival
Ph.D. (2006)	Purdue University		
Fa 2006-Sp 2007	University of Houston	Assistant Professor	
Fa 2007-Sp 2013	Virginia Tech	Assistant Professor (Tenured effective fall 2013)	

## COLLEGE OF LIBERAL ARTS (Continued)

Dr. Damion Waymer (continued)

Dr. Damion Waymer is a communication scholar with a primary research interest that focuses on issues that marginalized or underrepresented stakeholders encounter and the communicative strategies available to those stakeholders to challenge said issues. He uses communication theory to explore issues of culture and diversity and issues of race, class and gender. He has published 12 peer-reviewed journal articles, edited two upper division undergraduate/graduate level scholar books, two handbook chapters, 10 edited book chapters and presented more than 10 sole-authored or co-authored refereed research presentations or presentations in competitive research panels at national and international conferences since 2007.

Dr. Waymer teaches various undergraduate and graduate communication classes that span the spectrum of the communication discipline. He has been the instructor of record for more than a dozen different communication courses, delivered eight guest teaching lectures, chaired or co-chaired six graduate committees and served on six others. He is committed to pedagogical advancement, refinement and improving his overall abilities as an instructor.

## COLLEGE OF SCIENCE

<u>Name</u>	<u>Department</u>	<u>Present Rank</u>	<u>Effective Date</u>
Dr. Alan Demlow	Mathematics	Associate Professor	Upon Approval by the Board and Faculty Arrival
Ph.D. (2002)	Cornell University		
Su 2006-Su 2011	University of Kentucky	Assistant Professor	
Su 2011-Sp 2014	University of Kentucky	Associate Professor (Tenured 2011)	

Dr. Alan Demlow's research is concerned with mathematical foundations of finite element methods (a basic numerical tool for the solution of partial differential equations arising in many application areas). In the area of point-wise estimates for finite element methods, Dr. Demlow is regarded as a world-wide leader. His research record includes 17 papers published or accepted and one preprint. His work has been supported continuously by the National Science Foundation since 2003. He currently has support from the Simons Foundation. Another indicator of the impact of Dr. Demlow's work is given by the 41 invited research lectures at universities and conferences in the United States and Europe.

Dr. Demlow's teaching ability is evidenced by a letter from a departmental source at the University of Kentucky which makes it clear that the department considers Dr. Demlow to be an outstanding teacher. This assessment is based on class visits and student evaluations.

Dr. Grigory Rogachev	Physics and Astronomy	Professor	Upon Approval by the Board and Faculty Arrival
Ph.D. (1999)	Russian Research Centre Kurchatov Institute, Moscow		



## COLLEGE OF SCIENCE (Continued)

Dr. Grigory Rogachev (continued)

Fa 2004-Sp 2010	Florida State University	Assistant Professor
Fa 2010-Sp 2013	Florida State University	Associate Professor (Tenured 2010)

Dr. Grigory Rogachev is an international leader in experimental nuclear physics with specialties including the structure of exotic isotopes, reactions with radioactive nuclear beams, cluster states in light nuclei and mechanisms of nuclear reactions. He has co-authored 38 refereed publications and received continuous funding from the National Science Foundation since 2005. He serves as a reviewer for the journals *Physical Review Letters*, *Nuclear Physics A*, *Physical Review C* and *Reports on Progress in Physics*. He has also been a reviewer of grant applications for the United States National Science Foundation, the Science and Engineering Research Council of Canada and the Science and Technology Facilities Council of the United Kingdom. Dr. Rogachev has made 18 invited presentations at scientific conferences.

Dr. Rogachev has taught introductory physics and advanced courses for undergraduate and graduate students. He receives outstanding student evaluations. He has chaired six graduate student committees and served as a member on 19 others. He has chaired three bachelor's thesis supervisory committees.

## COLLEGE OF VETERINARY MEDICINE AND BIOMEDICAL SCIENCES

<u>Name</u>	<u>Department</u>	<u>Present Rank</u>	<u>Effective Date</u>
Dr. David Threadgill	Veterinary Pathobiology	Professor	Upon Approval by the Board and Faculty Arrival
Ph.D. (1989)	Texas A&M University		
Fa 1996-Sp 2000	Vanderbilt University	Assistant Professor	
Fa 2000-Sp 2004	University of North Carolina	Assistant Professor	
Fa 2004-Fa 2007	University of North Carolina	Associate Professor (Tenured 2004)	
Sp 2008-Su 2008	University of North Carolina	Professor	
Fa 2008-Sp 2013	North Carolina State University	Professor (Tenured 2008)	

Dr. David Threadgill's area of expertise is mammalian genetics and genomics with a focus on cancer genetics, gene-environment interactions, systems genetics and development of animal models of human disease. He has authored over 130 peer-reviewed publications, envisioned and led the development of a new mammalian systems genetics model, pioneered the investigation of genetic background effects on mouse models of human disease and developed new population-based approaches to understand health consequences of adverse drug responses and environmental toxicants. He has been principle investigator for over \$20 million in federal grants and is currently funded by over \$1 million in federal grants per year. He previously served as president of the International Mammalian Genome Society, is an elected fellow of the American Association for the

## COLLEGE OF VETERINARY MEDICINE AND BIOMEDICAL SCIENCES (Continued)

Dr. David Threadgill (continued)

Advancement of Science, was named to the National Institutes of Health College of the Center for Scientific Review, received the Society of Toxicology Award for Most Influential Paper Affecting the Science of Risk Assessment and received research awards from Jefferson Pilot, The V Foundation for Cancer Research, and the March of Dimes.

Dr. Threadgill teaches an undergraduate course in human and biomedical genetics and an undergraduate honors seminar. During the last year, his students rated his courses 4.9 out of 5.0. He also lectures in summer graduate courses at Cold Spring Harbor Laboratory and The Jackson Laboratory and developed a graduate workshop on techniques in modeling human cancer in mice that is taught yearly at The Jackson Laboratory. Dr. Threadgill has mentored 14 Ph.D. students through degree completion, served on 50 Ph.D. dissertation committees and mentored 70 undergraduate research projects of which more than 10 resulted in peer-reviewed publications.

### UNIVERSITY LIBRARIES

<u>Name</u>	<u>Department</u>	<u>Present Rank</u>	<u>Effective Date</u>
Ms. Stephanie J. Graves	Libraries	Associate Professor	Upon Approval by the Board and Faculty Arrival
M.S. (2004)	University of Illinois Urbana-Champaign		
Fa 2004–Su 2009	Southern Illinois University - Carbondale	Assistant Professor	
Su 2009–Su 2013	Southern Illinois University - Carbondale	Associate Professor (Tenured 2009)	

Ms. Stephanie J. Graves' research area is librarianship, specializing in library virtual reference services and library instruction. She has authored 11 articles, one book chapter, a tutorial series and numerous website research guides. Her 2006 article on library instruction in online chat services won the Emerald Literati Network Award for Outstanding Paper in Information and Knowledge Management. Another publication was highlighted in the Library Instruction Round Table's Top 20 list. She has presented posters and papers at local, regional and national conventions associated with librarianship. Ms. Graves has also served on several committees in the American Library Association. She actively represented her previous library on key campus initiatives, such as Faculty Senate and the First Year Experience.

Ms. Graves has taught over 500 library instruction sessions in her career. She has also taught over 16 sections of a credit-hour Introduction to College Research course, as well as a section of the freshman seminar. Her teaching evaluations are consistently outstanding. In addition to teaching, Ms. Graves coordinates library programs and manages the information desk. Her colleagues recognized her excellence in librarianship by awarding her the Library Outstanding Faculty Award in 2008.

## TEXAS A&M UNIVERSITY AT GALVESTON

<u>Name</u>	<u>Department</u>	<u>Present Rank</u>	<u>Effective Date</u>
Dr. JoAnn DiGeorgio-Lutz	General Academics	Professor	Upon Approval by the Board and Faculty Arrival
Ph.D. (1993)	University of North Texas		
Fa 1997-Su 2003	Texas A&M University-Commerce	Assistant Professor	
Fa 2003-Su 2011	Texas A&M University-Commerce	Associate Professor (Tenured 2005)	
Fa 2011-Fa 2013	Texas A&M University-Commerce	Professor	

Dr. JoAnn DiGeorgio-Lutz's research area is international relations with a specialization in foreign policy. She has presented numerous papers at conferences and her publications include chapters in edited books on Palestine Liberation Organization foreign policy and journal articles. She is a contributor and co-editor of a book on women and higher education and editor of a second edition. She is the recipient of two J. William Fulbright Awards. She was nationally selected as a fellow in the Jack and Anita Hess Faculty Seminar on the Holocaust and other Genocides by a committee from the United States Holocaust Museum and Memorial. Dr. DiGeorgio-Lutz was awarded an organized research grant by the Office of Graduate Studies and Research to conduct field research on internal displacement in Guatemala. She is a peer reviewer of manuscripts for leading journals in her discipline including the *American Political Science Review* and *International Studies Quarterly*. She was a recipient of the university's Neill Humfeld Distinguished Award for Faculty Service and was selected as the university's Piper Professor nominee by the Faculty Senate Awards Committee.

Dr. DiGeorgio-Lutz teaches a range of courses that includes the required core curriculum American government/Texas government classes as well as a diverse range of courses in her field of international relations. Her teaching evaluations are always above the departmental average and she was recognized for her teaching by the American Political Science Association and was selected as Honors Professor of the Year. She has served as a faculty advisor to students participating in various high-impact learning activities. She mentors graduate students and helps socialize them to the discipline through their research participation at national and international conferences.

## INSTITUTE OF BIOSCIENCES AND TECHNOLOGY

<u>Name</u>	<u>Department</u>	<u>Present Rank</u>	<u>Effective Date</u>
Dr. Roderick H. Dashwood	Center for Translational and Cancer Research	Professor	Upon Approval by the Board and Faculty Arrival
Ph.D. (1986)	University of Portsmouth, England		
Fa 1990-Sp 1995	University of Hawaii	Assistant Professor	
Fa 1995-Sp 1998	University of Hawaii	Associate Professor (Tenured 1995)	
Fa 1998-Sp 2002	Oregon State University	Associate Professor	
Fa 2004-Sp 2013	Oregon State University	Professor	

## **INSTITUTE OF BIOSCIENCES AND TECHNOLOGY (Continued)**

Dr. Roderick H. Dashwood (continued)

Dr. Roderick H. Dashwood is currently an Endowed Professor at Oregon State University and has been the Director of the Cancer Chemoprevention Program at the Linus Pauling Institute since 2002. He is a world-renowned expert in dietary cancer prevention and epigenetics.

Dr. Dashwood will lead the Laboratory for Epigenetics and Disease Prevention at the Institute of Biosciences and Technology. This new initiative will focus on disease prevention with a “Field-to-Clinic” paradigm that bridges the strengths of Texas A&M University to the clinical prevention infrastructure of the Texas Medical Center. Dr. Dashwood will synergize prevention research across The Texas A&M University System and will provide a new level of integrated disease prevention research in the Colleges of Veterinary Medicine and Biomedical Science, Agriculture and Life Sciences, Science, as well the College of Medicine and other components of the Health Science Center. Also included will be several components of Texas A&M AgriLife Research, the Texas Institute for Genomic Medicine and the Vegetable and Fruit Improvement Center. Dr. Dashwood’s research will also significantly enhance the research portfolio of the proposed National Institute for Environmental Health Science Center for Translational Environmental Health Research.

Proposed Terms of Coaching Contract

<b>Name of Coach:</b>	Gary Blair	
<b>Position Title:</b>	Head Women's Basketball Coach	
<b>Expiration of Current Agreement:</b>		31-May-15
<b>Term of Proposed Agreement:</b>		31-May-18
<b>Existing Salary:</b>		\$500,000
<b>Proposed Salary:</b>	No change	
<b>Existing Media Supplement:</b>		\$300,000
<b>Proposed Media Supplement:</b>	No change	
<b>Other Supplement Terms:</b>	\$120,000 earned on May 31, 2013; \$120,000 earned on May 31, 2014; \$120,000 earned on May 31, 2015; to be paid in lump sum of \$360,000 on May 31, 2015	
<b>Additional Benefits:</b>	(a) the program, any of its sport-specific staff or student-athletes do not incur NCAA major violations, (b) the program's APR does not incur penalties, (c) the program remains nationally prominent as determined by a final season NCAA RPI of 25 averaged over the three years , 2013, 2014, 2015	
<b>Incentive Compensation:</b>	No change	
<b>Damages Upon Termination by TAMU Without Cause:</b>	No damages will be awarded in extended years 2016, 2017, 2018	
<b>Payment Upon Termination by Coach:</b>	None	
<b>Relocation:</b>	N/A	
<b>Other Included Terms:</b>	None	

**Proposed Terms of Coaching Contract**

**Name of Coach:** Robert Childress

**Position Title:** Head Baseball Coach

**Expiration of Current Agreement:** 30-Jun-15  
**Term of Proposed Agreement:** 30-Jun-18

**Existing Salary:** \$282,095  
**Proposed Salary:** No Change

**Existing Media Supplement:** N/A  
**Proposed Media Supplement:** N/A

**Other Supplement Terms:**

**Additional Benefits:** No change

**Incentive Compensation:** No change

**Damages Upon Termination by TAMU Without Cause:** Through 30-June-2016, 100% of contract term; base paid monthly  
Through 30-June-2017, 75% of contract term; base paid monthly  
Through 30-June-2018, 0% of contract term

**Payment Upon Termination by Coach:** None

**Relocation:** N/A

**Other Included Terms:** None

**Proposed Terms of Coaching Contract**

**Name of Coach:** Laurie Corbell

**Position Title:** Head Volleyball Coach

**Expiration of Current Agreement:** 31-Dec-14

**Term of Proposed Agreement:** 31-Dec-18

**Existing Salary:** \$122,103

**Proposed Salary:** \$135,000

**Existing Media Supplement:** N/A

**Proposed Media Supplement:** N/A

**Other Supplement Terms:**

**Additional Benefits:** No change

**Incentive Compensation:** No change

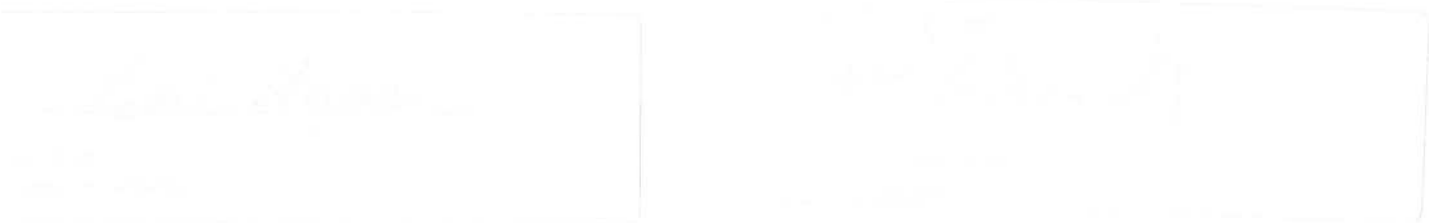
**Damages Upon Termination by TAMU**

**Without Cause:** Through 31-Dec-2016, 100% of contract term; base paid monthly  
Through 31-Dec-2017, 75% of contract term; base paid monthly  
Through 31-Dec-2018, 50% of contract term; base paid monthly

**Payment Upon Termination by Coach:** None

**Relocation:** N/A

**Other Included Terms:** None



ITEM  
EXHIBIT

**Proposed Terms of Coaching Contract**

<b>Name of Coach:</b>	Patrick S. Henry
<b>Position Title:</b>	Head Men's and Women's Track Coach
<b>Expiration of Current Agreement:</b>	28-Feb-19
<b>Term of Proposed Agreement:</b>	No change
<b>Existing Salary:</b>	\$280,000
<b>Proposed Salary:</b>	No change
<b>Existing Media Supplement:</b>	\$120,000
<b>Proposed Media Supplement:</b>	N/A
<b>Other Media Supplement Terms:</b>	
<b>Additional Benefits:</b>	\$70,000 (Nike)
<b>Proposed Additional Benefits:</b>	\$100,000 per year paid over five years; payable in one lump sum payment of \$500,000 Payable August 31, 2018 Including the following years: 2013-14, 2014-15, 2015-16, 2016-17, 2017-18
<b>Incentive Compensation:</b>	No change
<b>Damages Upon Termination by TAMU Without Cause:</b>	No change
<b>Payment Upon Termination by Coach:</b>	None
<b>Relocation:</b>	N/A
<b>Other Included Terms:</b>	Term life insurance





# Resolution

## Board of Regents The Texas A&M University System

WHEREAS, the Texas A&M University Men's Track and Field Team distinguished themselves by winning the 2013 National Collegiate Athletic Association (NCAA) Outdoor Championships, and the Texas A&M University Women's Track and Field Team finished as the 2013 NCAA runner-up with a second-place finish; and

WHEREAS, the title for the Texas A&M University Men's Team served as the fourth national title in the past five years while the Texas A&M University Women's Team recorded a top three NCAA finish for the sixth consecutive year; and

WHEREAS, the Texas A&M University Women's Team also claimed the team title at the Southeastern Conference (SEC) Outdoor Championships, earning the program's sixth outdoor conference title over the past seven years; and

WHEREAS, Texas A&M University had three NCAA national champions in individual events with Wayne Davis II (110 hurdles), Sam Humphreys (javelin) and Ameer Webb (200 meters); and

WHEREAS, the Texas A&M University Women's 4-by-100 Relay Team won a fifth NCAA title over the past seven years, and recorded the top collegiate time of the season with a 42.56, which equals the fifth fastest collegiate performance ever; and

WHEREAS, Head Coach Pat Henry is to be highly commended for providing outstanding leadership in guiding the teams to championships and national recognition, he collected his fourth men's title and seventh overall while at Texas A&M University, and now has 34 NCAA championships in his career; and

WHEREAS, Coach Henry was named the Women's SEC Coach of the Year by his peers as well as the Women's South Central Region Head Coach of the Year; and

WHEREAS, Assistant Coach Vince Anderson was honored as Women's South Central Region Assistant Coach of the Year; and

WHEREAS, 18 Texas A&M University athletes were honored with 36 All-America honors from NCAA Championship performances; and

WHEREAS, the Men's team members competing at the NCAA Championships included Ricky Babineaux, Aldrich Bailey, Jr., Devin Bogert, Dave Brown, Michael Bryan, Greg Coleman, Wayne Davis II, Prezel Hardy, Jr., Hector Hernandez, Josh Hernandez, Sam Humphreys, Henry Lelei, Deon Lendore, Carlyle Roudette, Dalton Rowan, Isaac Spencer, Ameer Webb; and

WHEREAS, the Women's team members competing at the NCAA Championships included Kamaria Brown, Ashley Collier, Olivia Ekponé, Donique' Flemings, Jena Hemann, Annie Kunz, Jennifer Madu, Ibukun Mayungbe, LaQue Moen-Davis, Kendall Munoz, Ashton Purvis, LaKeidra Stewart; and

WHEREAS, Coach Henry received valuable support from Assistant Coaches Vince Anderson, Alleyne Francique, Juan De La Garza, Wendel McRaven, Jim VanHootegem, as well as Director of Athletics Eric Hyman; and

WHEREAS, valuable support was provided to the teams by Team Administrator Brian Bancroft, volunteer assistant coaching staff including Andreas Behm, Noah Bryant, Ariana Ince, Aries Merritt, and Erin Simmons, and support staff including Cathy Capps, Chris Barttelbort, Shawn Price, Saul Luna, Vincent Henderson, Kelsey Galbreath, Emily Smith, Jessie Cutler, Matthew Luna, Ryan Tovar, Chris Bieschke and Daniel Martinez; now, therefore, be it

RESOLVED, that we, the members of the Board of Regents of The Texas A&M University System, desire to express hearty congratulations to Head Coach Pat Henry and to everyone associated with the Texas A&M University Men's and Texas A&M University Women's Track and Field Programs for their contributions to Texas A&M University; and, be it, further

RESOLVED, that this resolution be included in the minutes, and official copies thereof be signed by the Chairman of the Board of Regents of The Texas A&M University System, and be presented to Coach Henry, to the assistant coaches and support staff, and to each member of the team, and to the Archives of Texas A&M University, as a permanent mark of this Board's appreciation and gratitude to all these individuals for a job well done.

ADOPTED, this 31st day of October 2013.



12.03.99.D1

Faculty Workload

Approved XXX XX, 20XX  
Revised XXX XX, 20XX  
Next Scheduled Review: XXX XX, 20XX

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**Rule Statement**

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This rule is established to provide specific guidelines regarding the minimum academic workload for faculty.

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**Reason for Rule**

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This rule establishes standards for the interpretation of institutional workload requirements and outlines the range of acceptable assignments to ensure compliance with System Policy 12.03 *Faculty Academic Workload and Reporting Requirements*.

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**Procedures and Responsibilities**

1. GENERAL

- 1.1 To support the mission of Texas A&M University-Central Texas, members of the faculty perform their classroom duties and carry out a variety of essential functions. Examples of regular faculty responsibilities include the following functions: academic advising; supervision of undergraduate and graduate students; direction of individual studies, theses, and dissertations; leadership in curriculum development; participation in school and university governance; scholarship; and participation in professional activities, and special projects of the university.
- 1.2 Acknowledging the diverse responsibilities of its faculty, the university supports an equitable and reasonable workload assignment system. The university follows the university procedure 12.03.99.D1.01 *Faculty Workload* which specifies the amount of workload credit that may be granted for various faculty assignments. Tenured, tenure-track, and professional track faculty are treated the same with respect to the determination of faculty workload credit.
- 1.3 The academic workload standard for full-time tenured and tenure-track faculty members is 12 workload credits per semester. (Part-time faculty workload credits are proportional to the full-time equivalent appointment.) These workload

credits are assigned for direct instruction and for a variety of instructionally-related, administrative, scholarly, and service activities. The instructional component is consistent with System Policy 12.03 *Faculty Academic Workload and Reporting Requirements*.

- 1.4 Consistent with System Policy 12.07 *Fixed Term Academic Professional Track Faculty*, certain individuals whose excellence in teaching, research, or service make them beneficial members of the university may be hired as professional track faculty as a means of providing them with stable, long-term employment. The academic workload standard for professional track faculty is 12 workload credits per semester in addition to other duties as assigned equivalent to 3 workload credits per long semester. These additional duties may require the teaching of an additional course during a long semester, or the needs of a faculty member's department may determine that other non-instructional duties are required.
- 1.5 Examples of other non-instructional duties include: academic advising; participation in school and university governance; scholarship; participation in professional activities; and special projects of the university. If a professional track faculty member teaches five courses equivalent to three workload credits each in a long semester they may be released from all other administrative, scholarly, and service activities, and other duties as assigned.
- 1.6 Assignments of non-instructional workload credit are made by the Dean on the basis of recommendations made by the appropriate Department Chair in consultation with the departmental faculty. Non-instructional workload assignments greater than 6 workload credits require the approval of the Provost and Vice President for Academic and Student Affairs.

## 2. WORKLOAD CREDIT-GENERATING DIRECT INSTRUCTION

- 2.1 Direct teaching activities include but are not limited to the following:
  - (1) instruction of lecture and seminar courses, and independent studies;
  - (2) laboratory and clinical instruction, music ensemble, and studio art;
  - (3) supervision of student teachers, and interns;
  - (4) private music lessons;
  - (5) chairing master's thesis committees;
  - (6) chairing doctoral dissertation committees;
  - (7) teaching a practicum as a group course; and
  - (8) team teaching.
- 2.2 Guidelines for assigning workload credits for credit-generating activities are provided in university procedure 12.03.99.D1.01 *Faculty Workload*.

## 3. ADMINISTRATIVE ASSIGNMENTS

- 3.1 Faculty members may receive workload credits for administrative assignments. The amount of workload credit for administrative duties that a faculty member

receives is dependent upon the complexity of the department or program, the assigned duties of the position, and the number of faculty members or students supervised. Positions in which a faculty member is given an administrative, supervisory, or coordinative assignment directly related to the instructional programs and purposes of the university include: chair of a department and coordinator/director of a center, a program, or a clinic. Guidelines for assigning workload credits for administrative assignments are provided in university procedure 12.03.99.D1.01 *Faculty Workload*.

#### 4. NON-ADMINISTRATIVE ACADEMIC ASSIGNMENTS

- 4.1 Academic workload credit may occasionally be given for non-administrative academic assignments, including instructionally-related activities, scholarship, service, and other academically-related assignments. A faculty member may earn workload credits to be used the current semester or "banked" for subsequent semesters within the fiscal year (September 1 -August 31).
- 4.2 During the academic year, a faculty member, with the approval of the Department Chair and Dean, may request possible academic workload credits for non-administrative reasons including: (1) instructionally-related activities, (2) scholarship, (3) service, and (4) special circumstances. Guidelines for assigning workload credits for non-administrative academic assignments are provided in university procedure 12.03.99.D1.01 *Faculty Workload*.

#### 5. SCHOLARSHIP

- 5.1 While research, scholarship and/or creative activity is required for all faculty in tenure or tenure-track positions, a limited number of academic workload credits may be assigned for exceptional research, scholarship, or creative activities. Academic workload credit for scholarly and creative activities is recommended through a proposal submission process involving peer-review. Faculty granted academic workload credit for these activities must demonstrate progress in their efforts at the end of each semester of the workload credit. Peer review is necessary for any work to be deemed as scholarship for purposes of academic workload credit.
- 5.2 Academic workload credit may be provided for certain activities related to scholarship, such as preparation of a major research grant or contract proposal. Also, a faculty member may receive academic workload credits when external grants fund his or her salary. Finally, a new faculty member may receive academic workload credit to establish a research agenda and develop courses. Guidelines for assigning workload credits for scholarship are provided in university procedure 12.03.99.D1.01 *Faculty Workload*.

#### 6. SERVICE

- 6.1 A faculty member may receive academic workload credit for extraordinary service at the university, in the academic discipline, and/or to the public.

Guidelines for assigning workload credits for service are provided in university procedure 12.03.99.D1.01 *Faculty Workload*.

## 7. SPECIAL CIRCUMSTANCES

7.1 The President may grant academic workload credit for special presidential assignments. With the consent of the Provost and Vice President for Academic Affairs, a Dean may grant academic workload credit for reasons not described in this rule.

## 8. MONITORING WORKLOAD

8.1 Within the framework of university workload rules, each school, with formal advice from and by majority vote of the faculty, will develop procedures for assigning academic workload credit. The ultimate responsibility for ensuring compliance with workload rules and equity across the school lies with the Dean.

8.2 The Provost and Vice President for Academic and Student Affairs has final responsibility for the approval of academic workloads in conformity with university rules and procedures and The Texas A&M University System policies. The ultimate responsibility for ensuring workload equity across the university lies with the Provost.

## 9. REQUESTS FOR REVIEW OF ACADEMIC WORKLOAD ASSIGNMENTS

9.1 Texas A&M University-Central Texas recognizes the right of faculty members to request a review of workload assignments before a panel of peers. The Complaint and Appeal Procedures for Faculty Members Standard Administrative Procedure in University SAP 32.01.01.D0.01 will be used for review of academic workload assignments.

## 10. REQUIRED REPORTS

10.1 The Director of Institutional Research and Effectiveness shall collect, analyze, compile and consolidate data necessary to generate the Faculty Report (CBM-008) required by the Texas Higher Education Coordinating Board (THECB) and the Faculty Workload Report as referenced in System Policy 12.03 *Faculty Academic Workload and Reporting Requirements*. The Director of Institutional Research and Effectiveness shall submit all related reports to the Provost/VPASA for review prior to submission to the President for approval and then to the Chancellor of The Texas A&M University System Board of Regents and THECB. The standard reporting format and deadlines as provided by THECB will be followed.

## **Related Statutes, Policies, or Requirements**

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[System Policy 12.03 Faculty Academic Workload and Reporting Requirements](#)

[System Policy 12.07 Fixed Term Academic Professional Track Faculty](#)

University Procedure *12.03.99.D1.01 Faculty Workload*

Education Code: [Section 51.402](#) (b), (c), and (d)

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**Contact Office**

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Provost and Vice President for Academic and Student Affairs  
(254) 519-5447



## 13.04.99.H1 Student Travel

Approved  
Next Scheduled Review

June 2013  
June 2018

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### Rule Statement

Texas A&M University–Texarkana is supportive of student travel and recognizes that the safety of students is of the utmost importance. Drivers of vehicles in which students are transported for official university business must adhere to specific safety guidelines.

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### Reason for Rule

As required by System Policy 13.04, *Student Travel*, this rule provides safety expectations for all student travel that exceeds 25 miles from campus for an activity that is organized and sponsored by the University and that is:

- funded by the University and travel is undertaken using a vehicle owned or leased by the University; or
- by an organization properly registered at the University.

This rule applies to travel by car, truck, van, bus, and airplane. It must be read in conjunction with University Student Travel Procedures.

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### Procedures and Responsibilities

#### 1. TRAVEL SAFETY GUIDELINES

Drivers and riders shall abide by the following safety guidelines.

- 1.1. In accordance with State law, drivers must use seat belts or other available safety restraints and require all passengers to do likewise.
- 1.2. Drivers, occupants and their luggage must not exceed the official maximum capacity of the vehicle used.
- 1.3. Drivers must possess a valid driver's license that is appropriate for the classification of vehicle being driven.



- 1.4. Operator fatigue must be considered when selecting drivers. On trips over 500 miles one way, alternate drivers must be used to avoid fatigue.
  - 1.5. Drivers must have completed A&M-Texarkana's driver training program.
  - 1.6. Drivers must notify the University of any change in driving record within five business days.
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## **Related Statutes, Policies, or Requirements**

[System Policy 13.04 Student Travel](#)  
[Texas Education Code §51.950](#)

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## **Contact Offices**

Student Life  
903-223-3116

Office of Environmental Health & Safety  
903-334-6618

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The Texas A&M University System  
Appointed and Commissioned Peace Officers  
September 16, 2013

<b>University</b>	<b>Officer's Name</b>	<b>Title</b>	<b>Hire Date</b>
<b>PRAIRIE VIEW A&amp;M UNIVERSITY</b>			
	Stephens, Zena A.	Chief	09/03/13
<b>TARLETON STATE UNIVERSITY</b>			
	Allcon, Alvin J.	Police Officer	09/03/13
	Fullagar, Stacy A.	Police Officer	07/22/13
	Killingsworth, Joe C.	Police Officer	07/08/13
<b>TEXAS A&amp;M INTERNATIONAL UNIVERSITY</b>			
	Sanchez, Lino E.	Police Officer	07/25/13
<b>TEXAS A&amp;M UNIVERSITY-CENTRAL TEXAS</b>			
	Schott, Heather	Police Officer	08/19/13
<b>TEXAS A&amp;M UNIVERSITY-KINGSVILLE</b>			
	Burris, Todd M.	Police Officer	08/19/13
<b>TEXAS A&amp;M UNIVERSITY-TEXARKANA</b>			
	Emilia, Edward J.	Police Officer	09/03/13

**THE TEXAS A&M UNIVERSITY SYSTEM  
CONFIRMATION OF EMERITUS/EMERITA TITLES  
EMERITUS/EMERITA TITLE LIST NO. 14-01**

<b>System Member Honoree</b>	<b>Years of Service</b>	<b>Current Rank</b>	<b>Title Conferred</b>	<b>Effective Date</b>
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**TARLETON STATE UNIVERSITY**

Dr. Dan Collins	38	Professor and Dean	Dean Emeritus of College of Business Administration	Upon Approval by the Board
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**THE TEXAS A&M UNIVERSITY SYSTEM  
CONFIRMATION OF EMERITUS/EMERITA TITLES  
EMERITUS/EMERITA TITLE LIST NO. 14-01**

<b>System Member Honoree</b>	<b>Years of Service</b>	<b>Current Rank</b>	<b>Title Conferred</b>	<b>Effective Date</b>
<b>TEXAS A&amp;M UNIVERSITY</b>				
Dr. Elizabeth Binamira-Soriaga	21	Senior Lecturer	Senior Lecturer Emerita of Chemistry	Upon Approval by the Board
Dr. Steven W. Gyeszly	17	Visiting Professor	Visiting Professor Emeritus of Mechanical Engineering	Upon Approval by the Board
Dr. George A. Jackson	24	Professor	Professor Emeritus of Oceanography	Upon Approval by the Board
Dr. Mahlon C. Kennicutt II	32	Professor	Professor Emeritus of Oceanography	Upon Approval by the Board
Dr. Marlynn May	14	Associate Professor	Associate Professor Emerita of Health Promotion and Community Health Sciences	Upon Approval by the Board
Dr. James Robinson	15	Professor	Professor Emeritus of Health Promotion and Community Health Sciences	Upon Approval by the Board
Dr. James L. Starr	32	Professor	Professor Emeritus of Plant Pathology and Microbiology	Upon Approval by the Board
Dr. Robert A. Wharton	33	Professor	Professor Emeritus of Entomology	Upon Approval by the Board

**THE TEXAS A&M UNIVERSITY SYSTEM  
CONFIRMATION OF EMERITUS/EMERITA TITLES  
EMERITUS/EMERITA TITLE LIST NO. 14-01**

<b>System Member Honoree</b>	<b>Years of Service</b>	<b>Current Rank</b>	<b>Title Conferred</b>	<b>Effective Date</b>
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**TEXAS A&M AGRILIFE EXTENSION SERVICE**

Dr. Greg Clary	25	Professor and Extension Specialist	Professor and Extension Specialist Emeritus	Upon Approval by the Board
Dr. Billy Higginbotham	19	Professor and Extension Specialist	Professor and Extension Specialist Emeritus	Upon Approval by the Board
Mrs. Cheryl Mapston	32	District Extension Administrator	District Extension Administrator Emerita	Upon Approval by the Board
Ms. Brenda Rue	27	District Extension Administrator	District Extension Administrator Emerita	Upon Approval by the Board

**Construction Projects Status Report Effective 10/15/2013**

<b>Projects in Programming/Planning:</b>	<b>6 Projects</b>	<b>\$</b>	<b>437,529,458</b>
<b>Projects in Design:</b>	<b>3 Projects</b>	<b>\$</b>	<b>191,500,000</b>
<b>Projects in Bidding:</b>	<b>3 Projects</b>	<b>\$</b>	<b>57,887,000</b>
<b>Projects in Construction:</b>	<b>20 Projects</b>	<b>\$</b>	<b>868,285,361</b>
<b>Combined Total</b>	<b>32 Projects</b>	<b>\$</b>	<b>1,555,201,819</b>

**PROJECTS TO BE AUTHORIZED BY  
THE BOARD OF REGENTS**

**Projects in Programming/Planning**

		<u><b>Project Cost</b></u>
<b>College Station, TX</b>		
02-3097	Easterwood Airport Master Plan Update 2011-Phase 1 (Grant 32)	\$171,500
02-3115	Easterwood Airport Master Plan Update 2011-Phase 2 (Grant 33)	\$357,958
02-3155	Engineering Education Complex	\$137,000,000
02-3165	Century Square Phase I	\$200,000,000
20-3160	Texas A&M Veterinary Medical Diagnostic Laboratory	\$50,000,000
<b>Prairie View, TX</b>		
05-3157	Football Stadium and Athletic Field House	\$50,000,000
<b>Total of Projects in Programming/Planning</b>		<u><b>\$437,529,458</b></u>

**Projects in Design**

		<u><b>Project Cost</b></u>
<b>College Station, TX</b>		
02-3125	CVM and Biomed Sci New Ed Bldg and Sml Animal Hosp Expan	\$120,000,000
02-3143	Student Recreation Center Addition	\$44,000,000
<b>Corpus Christi, TX</b>		
15-3142	University Center Expansion	\$27,500,000
<b>Total of Projects In Design</b>		<u><b>\$191,500,000</b></u>

**Projects in Bidding**

		<u><b>Project Cost</b></u>
<b>College Station, TX</b>		
02-3114	Capital Renewal - Francis Hall	\$8,000,000
02-3145	FY 2013 Utility Production Upgrade	\$12,087,000
<b>Prairie View, TX</b>		
05-3126	Agriculture and Business Multipurpose Classroom Building	\$37,800,000
<b>Total of Projects in Bidding</b>		<u><b>\$57,887,000</b></u>

**Projects in Construction**

<b>Canyon, TX</b>	<b><u>Project Cost</u></b>
<p><b>18-3106 Underclassmen Residence Hall - Phase II</b> Western Builders of Amarillo, Inc.; Amarillo, TX Construction Status: Substantially Complete      Construction Completion Date: 8/19/2013 Construction Work Completed: 98.0%</p>	<p><b>\$35,000,000</b></p>
<p><b>College Station, TX</b></p>	
<p><b>02-3001 Wellborn Road Grade Separations</b> McCarthy Building Companies; Dallas, TX Construction Status: Substantially Complete      Construction Completion Date: 8/31/2013 Construction Work Completed: 99.9%</p>	<p><b>\$34,000,000</b></p>
<p><b>02-3110 Corps Dorm Renovation - FY 2012</b> J.T. Vaughn Construction, LLC; Houston, TX Construction Status: Substantially Complete      Construction Completion Date: 6/7/2013 Construction Work Completed: 100.0%</p>	<p><b>\$9,095,000</b></p>
<p><b>02-3111 Kyle Field Stadium Redevelopment</b> Manhattan/Vaughn Construction; Dallas, TX Construction Status: Just Starting      Construction Completion Date: 8/3/2015 Construction Work Completed: 0.0%</p>	<p><b>\$450,000,000</b></p>
<p><b>02-3112 Capital Renewal - Jack K. Williams Building</b> J.T. Vaughn Construction, LLC; Houston, TX Construction Status: On Schedule      Construction Completion Date: 12/5/2014 Construction Work Completed: 8.0%</p>	<p><b>\$11,370,310</b></p>
<p><b>02-3113 Capital Renewal - Scoates Hall</b> J.T. Vaughn Construction, LLC; Houston, TX Construction Status: On Schedule      Construction Completion Date: 12/2/2014 Construction Work Completed: 5.0%</p>	<p><b>\$10,593,386</b></p>
<p><b>02-3118 Physical Education Activity Program (PEAP) Facility</b> Drymalla Construction Company, Inc.; Columbus, TX Construction Status: Substantially Complete      Construction Completion Date: 7/29/2013 Construction Work Completed: 99.0%</p>	<p><b>\$23,079,665</b></p>
<p><b>02-3121 Kyle Field District Plan Phase 2</b> Acklam Construction Co., LTD; College Station, TX Construction Status: Substantially Complete      Construction Completion Date: 9/12/2013 Construction Work Completed: 100.0%</p>	<p><b>\$16,000,000</b></p>
<p><b>02-3132 General Aviation Ramp Rehabilitation – Final Phase</b> Brazos Paving Inc.; Bryan, TX Construction Status: On Schedule      Construction Completion Date: 5/15/2014 Construction Work Completed: 54.0%</p>	<p><b>\$5,482,000</b></p>
<p><b>02-3135 Corps Dorm Renovation - FY 2013</b> Acklam Construction Co., LTD; College Station, TX Construction Status: On Schedule      Construction Completion Date: 7/18/2014 Construction Work Completed: 23.0%</p>	<p><b>\$15,450,000</b></p>
<p><b>02-3149 Equine Initiative</b> Privatized Development; Construction Status: On Schedule      Construction Completion Date: 12/31/2012</p>	<p><b>\$35,000,000</b></p>



Facilities Planning and Construction Department  
The Texas A&M University System

10/15/2013

Construction Work Completed: 75.0%

**02-3152 U Centre at Northgate**

\$28,300,000

Privatized Development;

Construction Status: On Schedule

Construction Completion Date: 7/31/2014

Construction Work Completed: 18.0%

**Commerce, TX****21-3133 Sam Rayburn Student Center Expansion**

\$10,300,000

Satterfield and Pontikes Construction, Inc.; Houston, TX

Construction Status: On Schedule

Construction Completion Date: 5/16/2014

Construction Work Completed: 38.0%

**Killeen, TX****24-3124 Multipurpose and Library Building**

\$38,000,000

Skanska USA Building, Inc.; Houston, TX

Construction Status: On Schedule

Construction Completion Date: 2/17/2014

Construction Work Completed: 62.0%

**Prairie View, TX****05-3127 Student Recreation Center**

\$31,390,000

Skanska USA Building, Inc.; Houston, TX

Construction Status: Just Starting

Construction Completion Date: 1/9/2015

Construction Work Completed: 5.0%

**05-3130 2011 Capital Renewal – Phase II**

\$4,425,000

R.E.C. Industries, Inc.; Bryan, TX

Construction Status: On Schedule

Construction Completion Date: 8/15/2013

Construction Work Completed: 40.0%

**San Antonio, TX****25-3122 Central Academic Building and Patriots' Casa**

\$75,000,000

Bartlett Cocke, L.P.; San Antonio, TX

Construction Status: On Schedule

Construction Completion Date: 7/3/2014

Construction Work Completed: 20.0%

**Stephenville, TX****04-3128 OA Grant Humanities Building Rehabilitation and Expansion**

\$13,671,700

Kiewit Building Group Inc.; Austin, TX

Construction Status: Just Starting

Construction Completion Date: 6/2/2014

Construction Work Completed: 1.0%

**04-3129 Clyde H. Wells Fine Arts Center Rehabilitation**

\$6,328,300

Kiewit Building Group Inc.; Austin, TX

Construction Status: Just Starting

Construction Completion Date: 11/3/2014

Construction Work Completed: 0.0%

**04-3147 New Student Housing Ph III**

\$15,800,000

Privatized Development;

Construction Status: On Schedule

Construction Completion Date: 7/1/2014

Construction Work Completed: 20.0%

**Total of Projects in Construction****\$868,285,361**