

THE TEXAS A&M UNIVERSITY SYSTEM B/P/P SQL DATABASE & ALVA APPLICATION STATEMENT OF RESPONSIBILITY

I understand that all information concerning employees which may come to my knowledge while using the BPP SQL Database & ALVA Application is to be held in the strictest confidence and may not be disclosed except as provided in policy and procedures pertaining to performance of my job duties and assignments.

I acknowledge my responsibility for strictly adhering to Texas A&M University System policy and state and federal law. I also am aware that penalties exist for unauthorized access, unauthorized use or unauthorized distribution of information from the B/P/P SQL Database or the ALVA Application.

I understand that computer system password(s) I receive or devise is (are) confidential. I will not disclose to any unauthorized person any password(s) which I am given or devise and I will not write down such password(s) or post them where they may be viewed by unauthorized people. I understand that I am responsible for any computer transactions performed as a result of access authorized by use of my password(s). I agree further NOT to attempt to circumvent the computer security system by using or attempting to use any transaction, software, files or resources I am not authorized to use. I understand that use of a password not issued specifically to me or to a group of which I am a member is expressly prohibited.

I understand that failure to observe these restrictions constitutes a "Breach of Computer Security" as defined in the TEXAS PENAL CODE, CHAPTER 33, and that such an offense will subject me to disciplinary action and criminal prosecution to the full extent of the law.

Name: _____

Workstation: _____

UIN: _____

ADLOC: _____

Title: _____

Phone: _____

NetID: _____

Email: _____

Employee
Signature

Date: _____

Authorized
Requester
Signature

Date: _____

Click here for a list of Authorized Requesters. <https://it.tamus.edu/bpp/bpp-security/authorized-security-requestors/>

Click here for set-up instructions: <https://it.tamus.edu/bpp/how-do-i-connect-to-alva-and-bppsql/>

Please grant access to the following: ALVA BPP SQL

Please complete this form online then print, sign and email to BCSSupport@tamus.edu or fax to 979-45-6299.

System Office Security Use:

UserName: _____

Date Added: _____

Initials: _____