

Hot Off The Press

BENEFIT HISTORY ENHANCEMENTS – Continued

The Benefit History modifications that were implemented in January 2010 enhanced Benefit History by keeping better history for fields that were updateable by Screen 106. A change to a field on Screen 106 is flagged as changed on Screen 751 by displaying an asterisk under the 'HDR' column. These flagged changes can also be seen on Screen 757 by pressing F11 key. Updates to these fields can happen via the B/P/P System online screens, web environment (Annual Enrollment, iBenefits, etc.), or by a batch process (payroll, month-end processing, etc.). Updates to these fields on Screen 106 are now noted in Benefit History and with a comment on Screen 106.

Effective February 16, 2010, additional history will be captured for the following fields that are updateable on Screen 101 and displayed on Screen 106:

- Benefit Salary (Ben-Salary)
- Optional Life Salary (OL-Salary)
- Work Station (WS)
- Status Code (Status)

Processes that have been modified to track changes to these fields include Screen 051, Screen 101, Screen 106, iBenefits, EPA, payroll and month-end batch processing. In addition to writing a benefit history record, a standardized comment will be written to Screen 101 and 106. This comment will read 'Screen XXX Values Updated by Userid XXXXXXXX'. The comment will provide an indication of when the last update occurred, regardless of whether the update was made through the B/P/P System online screens, web environment or a batch process.

EPA and Screen 051

When a budget action of 'IT' or 'VT' or 'RE' is entered through EPA or Screen 051, the employee status code and SGIP Eligibility Code is updated on Screen 101. A Benefit History record will be written noting the Header change and the standardized comment will be written to Screen 101 and 106.

Screen 101 and 106

A standardized comment will be written to Screen 101 when a processor updates any of the benefit fields mentioned above. Since these fields are displayed on Screen 106, a comment will also be written to Screen 106. In addition, a Benefit History record is written noting that a 'HDR' field was updated.

Screen 106 and iBenefits

In most cases, the SGIP eligibility code displayed on Screen 101 is updated to match the Insurance Deduct Code on Screen 106. Exceptions are employees on COBRA and those that have waived coverage. When the SGIP eligibility code is changed a Benefit History Record is written reflecting the change.

Billing and Month End Batch Processing

There is an automated batch process to turn off insurance coverage. This process also sets the Certify Other Medical Coverage Flag to 'N', the SGIP Rate flag to 'N', the SGIP Eligibility Date to all '9's and the employee status code to 'T' for employees and dependents on COBRA. A comment will be written to Screen 101 and 106 and a Benefit History Record is written.

Payroll Calculation

The payroll calculation program has been modified to identify Screen 101 fields that have been updated as part of normal payroll processing. Below is a list of the fields that will be scanned each payroll for changes:

1. Annual Term Months (Annual-Trm-Mos)
2. Budget Salary (Bud-Sal)
3. EEO (EEO-Job)
4. FTE Salary (FTE-Sal)
5. Last Action Code (Lst-Bud-Act)
6. Pay Indicator (Pay-In)
7. Pin
8. Position Percent Effort (Pos-Pct-Eft)
9. Position Title Code (Curr-TI-Cd)
10. Student /Staff/Faculty Id (Stu-Stf-Fac)
11. Work Station (first letter of Pin)

If any of these fields change during payroll processing a comment will be written to Screen 101 indicating an update occurred via PAYRL21/BP5005. If the Work Station changes, a comment will also be written to Screen 106 and a benefit history record will be created indicating the Work Station change.

Please contact bpphelp@tamu.edu with problems or questions.