

# Hot Off The Press

## BPP Enhancements - August 2012

### Consolidation and Viewing of Change Log (BPP Screen 680)

Effective 8/2/2012, changes logged only in HRConnect or only in BPP are consolidated into one log. This log can be viewed in HRConnect Admin as it was previously (via "View Personnel Updates" in the Utilities drop down) and can now also be viewed in BPP.

You can view the log in BPP through the Log File Inquiry screen 680 or by using the F9 Log function key on other BPP screens where available. Both methods operate the same and are similar to the Comment Utility. For detailed operation instructions to view logged data, please refer to [Screen 680 documentation](#).

The F9 Log key is available on those BPP screens where logged data is available. For instance, since address changes are written to the log, the F9 Log key is available on Address screen 111. The F9 Log key is currently available on: Both parts of screen 101, Demographic Info - 101A and Vet/Pay Info - 101B; OASI/UCI/EIC/FIT/SIT screen 102; Address screen 111; and Employee Banking Information screen 901.

Security for viewing log detail follows that of an individual's BPP ID. For example, if a BPP ID doesn't have access to screen 901, the log will indicate ACH change were made, but the details will not be presented.

Previously, as fields were updated history information was written to Comments (accessed by pressing the F2 Comm function key). Writing history to Comments will be discontinued as implementation of the new log progresses through other changes made via BPP, HRConnect, and other SSO web applications.

### New Tobacco Premium Column on Billing Prepay Report

In preparation for the tobacco premium going into effect for FY2013, a new column has been added to the Billing Prepay Report placed on File Depot monthly. Currently, this tobacco column is populated with zeros. The documentation in File Depot has been updated to reflect this change:

- Prepay\_recon\_documentation\_20120723.docx
- Prepay\_Recon\_Documentation\_20120723.pptx

### Comment Utility Added to User Table (300-series) Screens

The Comment Utility, accessed by pressing the "F2 Comm" function key, has been added to the following BPP screens:

1. Part/Account Maintenance - 301
2. ADLOC Maintenance - 306
3. Report Sequence Maintenance - 313
4. Supplemental Payment Maintenance - 322

The Comment Utility on these screens behaves in the same way as on the other BPP screens. Watch [this video](#) for a refresher on how to use the Comment Utility.

Please email [BCSSupport@tamus.edu](mailto:BCSSupport@tamus.edu) with any problems or questions.