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| 2.2 Private Companies & Foundations | • Department Head  
• Dean/Appropriate Administrator  
• Vice President or TIAER Executive Director (as applicable)  
• Assistant Vice President for Finance & Administration | • Vice President for Finance & Administration | • President |
| 3. ARTICULATION AGREEMENTS | | | |
| 3.1 Agreements with other institutions of higher education regarding transfer of courses | • Dean, Enrollment Management  
• Provost/Vice President for Academic Affairs  
• Assistant Vice President for Finance & Administration | • Provost/Vice President for Academic Affairs | • President |
| 4. ATHLETIC AGREEMENTS | | | |
| 4.1 Athletic Events (Scheduled NCAA sanctioned sporting events) | • Athletic Director  
• Assistant Vice President for Finance & Administration | • Athletic Director (up to $50,000)  
• Vice President for Finance & Administration (greater than $50,000) | • President |

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| 4.1.1 Athletic Game Guarantees                       | • Athletic Director  
• Assistant Vice President for Finance & Administration                                                                 | • Athletic Director (up to $50,000)  
• Vice President for Finance & Administration (greater than $50,000)                                                                 | • President                                                                                                           |
| 4.2 Athletic Event Sponsorship                        | • Athletic Director  
• Assistant Vice President for Finance & Administration                                                                 | • Athletic Director (up to $50,000)  
• Vice President for Finance & Administration (greater than $50,000)                                                                 | • President                                                                                                           |
| 4.3 Transportation Purchase Order Contracts           | • Athletic Director  
• Director of Purchasing, Central Services, and HUB Program                                                                 | • Director of Purchasing, Central Services, and HUB Program                                                                 | • Director of Purchasing, Central Services, and HUB Program                                                                 |
| 4.4 Hotel Purchase Order Contracts                   | • Athletic Director  
• Director of Purchasing, Central Services, and HUB Program                                                                 | • Director of Purchasing, Central Services, and HUB Program                                                                 | • Director of Purchasing, Central Services, and HUB Program                                                                 |
| 4.5 Athletic Facility Rental Agreements (Limited use of Tarleton property by outside entities. These will not exceed $100,000.) | • Athletic Director  
• Assistant Vice President for Finance & Administration                                                                 | • Athletic Director (up to $50,000)  
• Vice President for Finance & Administration (greater than $50,000)                                                                 | • Vice President for Finance & Administration                                                                 |

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<tr>
<td>5. CONSULTANT AGREEMENTS</td>
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</table>
| 5.1 Statutory Consultant Agreements – Use of private consultants (not an employee) governed by Texas Government Code, Chapter 2254, Subchapter B. Contracts over $25,000 must receive an approval from the CEO (state or local funds). Agreements for outside counsel must comply with Section 13 below. | • Department Head  
• Dean/Appropriate Administrator  
• Vice President or TIAER Executive Director (as applicable)  
• Assistant Vice President for Finance & Administration | • Vice President or TIAER Executive Director (as applicable) (up to $50,000)  
• Vice President for Finance & Administration (greater than $50,000) | • President |
| 6. DONOR AGREEMENTS | | | |
| 6.1 Personal Property with Restrictions (including indemnification) on Acceptance (including Personal Property, Cash or Cash Equivalents) | • Department Head  
• Dean  
• Vice President or TIAER Executive Director (as applicable)  
• Vice President for Institutional Advancement  
• Assistant Vice President for Finance & Administration  
• Vice President for Finance & Administration | • Vice President for Institutional Advancement (up to $50,000)  
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<td>6.2 Real Property (including all bequests)</td>
<td>• Department Head • Dean • Vice President or TIAER Executive Director (as applicable) • Vice President for Institutional Advancement • Assistant Vice President for Finance &amp; Administration • Vice President for Finance &amp; Administration • President</td>
<td>• Chancellor • Board of Regents</td>
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7. FACULTY EMPLOYMENT AGREEMENTS

7.1 Offer Letters (Conditional letters of appointment to faculty)

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<tr>
<th>7.1.1 Approval of Appointment Offers – Tenure with Appointment (Rank of Professor, Associate Professor)</th>
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<td>• Department Head • Dean • Administrative Review Committee • Provost/Vice President for Academic Affairs • President</td>
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| 7.1.2 Approval of Appointment Offers – Tenure-Track Faculty Appointments (*Rank of Associate Professor and Assistant Professor*) | • Department Head  
• Dean  
• Administrative Review Committee | • Provost/Vice President for Academic Affairs | • President |
| 7.1.3 Approval of Appointment Offers – Non-Tenure Track Appointments (e.g. *Visiting Faculty Titles & Lecturer Titles*) | • Department Head  
• Dean | • Provost/Vice President for Academic Affairs | • Provost/Vice President for Academic Affairs |
| 7.1.4 Approval of Appointment Offers – Appointment and accompanying salary changes as Dean, Interim Dean, Acting Dean, Academic Department Head, Interim, Acting, etc. | • Department Head  
• Dean  
• Director, Human Resources  
• Director of Budgets & Payroll | • Provost/Vice President for Academic Affairs | • Provost/Vice President for Academic Affairs |

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| 7.1.5 Approval of Appointment Offers – Faculty Appointments in Excess of Budgeted 100% Assignment | • Department Head  
• Dean  
• Director of Budgets & Payroll  
• Vice President for Finance & Administration (excluding class overloads) | • Provost/Vice President for Academic Affairs | • Provost/Vice President for Academic Affairs |
| 7.1.6 Continuing Education (instructional activity in support of continuing education resulting in additional [above budgeted salary] compensation) | • Department Head  
• Dean  
• Director, Human Resources  
• Director of Budgets & Payroll | • Provost/Vice President for Academic Affairs | • Provost/Vice President for Academic Affairs |
| 7.1.7 Other Instructional Agreements – Temporary Hires (part-time faculty, adjunct faculty) | • Department Head  
• Dean  
• Director, Human Resources  
• Director of Budgets & Payroll | • Provost/Vice President for Academic Affairs | • Provost/Vice President for Academic Affairs |
| 7.1.8 Off-Campus Instruction | • Department Head  
• Dean  
• Director, Human Resources  
• Director of Budgets & Payroll | • Provost/Vice President for Academic Affairs | • Provost/Vice President for Academic Affairs |

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<td>Department Head • Dean • Graduate Dean • Director of Budgets &amp; Payroll</td>
<td>Provost/Vice President for Academic Affairs</td>
<td>Provost/Vice President for Academic Affairs</td>
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<tr>
<td>7.2 Non-Faculty Employment Agreements</td>
<td>Department Head • Dean/Appropriate Administrator • Director, Human Resources • Director of Budgets &amp; Payroll</td>
<td>Vice President, TIAER Executive Director, or President (as applicable)</td>
<td>Vice President, TIAER Executive Director, or President (as applicable)</td>
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<td>7.2.1 Approval of Appointment Offers – Non-Classified Administrative Staff</td>
<td>Department Head • Dean/Appropriate Administrator • Director, Human Resources • Director of Budgets &amp; Payroll</td>
<td>Vice President, TIAER Executive Director, or President (as applicable)</td>
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<td>7.2.2 Approval of Appointment Offers – Classified Support Staff</td>
<td>Department Head • Dean/Appropriate Administrator • Director, Human Resources • Director of Budgets &amp; Payroll</td>
<td>Vice President, TIAER Executive Director, or President (as applicable)</td>
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<tr>
<td>7.2.3 Approval of Appointment Offers – Staff in Excess of Budgeted 100% Assignment</td>
<td>Department Head • Dean/Appropriate Administrator • Director, Human Resources • Director of Budgets &amp; Payroll</td>
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<td>8.1 Grants</td>
<td>• Principal Investigator</td>
<td>• Vice President or TIAER Executive Director (as applicable) (up to $50,000)</td>
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<td>• Department Head</td>
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<td></td>
<td>• Dean/Appropriate Administrator</td>
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<td>• Associate Vice President for Sponsored Projects</td>
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<td></td>
<td>• Contracts &amp; Grants Accountant</td>
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<td>• Assistant Vice President for Finance &amp; Administration</td>
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<tr>
<td>8.2 Financial Aid</td>
<td>• Director, Financial Aid Office</td>
<td>• Vice President for Enrollment and Information Management (up to $50,000)</td>
<td>• President</td>
</tr>
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<td></td>
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**Notes:**
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4. Questions regarding contract administration should be directed to the Office of the Vice President for Finance & Administration.
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</table>
| 8.3 Funding Agreements (Academic) | • Principal Investigator  
• Contracts & Grants Accountant  
• Assistant Vice President for Finance & Administration | • Vice President or TIAER Executive Director (as applicable) (up to $50,000)  
• Vice President for Finance & Administration (greater than $50,000) | • President |
| 8.4 Funding Agreements (Non-Academic) | • Department Head  
• Contracts & Grants Accountant  
• Assistant Vice President for Finance & Administration | • Vice President or TIAER Executive Director (as applicable) (up to $50,000)  
• Vice President for Finance & Administration (greater than $50,000) | • President |

9. FEDERAL & STATE REGULATORY AGREEMENTS

| 9.1 Permits, Licenses, Declarations, Applications Filed with Regulatory Agencies | Department Head | Assistant Vice President for Finance & Administration | Vice President for Finance & Administration |

10. INTELLECTUAL PROPERTY

10.1 Technology Transfer

**General Delegations:**

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| 10.1.2 Invention/Software Copyright Disclosure | • TAMUS Technology Licensing Office  
• Inventor/Author  
• Department Head  
• Dean/Appropriate Administrator  
• Vice President or TIAER Executive Director (as applicable)  
• Assistant Vice President for Finance & Administration  
• Vice President for Finance & Administration | • President (copy to TAMUS Technology Licensing Office) | • President (copy to TAMUS Technology Licensing Office) |

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| 10.1.3 Software License | • TAMUS Technology Licensing Office  
• Author  
• Department Head  
• Dean/Appropriate Administrator  
• Vice President or TIAER Executive Director (as applicable)  
• Assistant Vice President for Finance & Administration  
• Vice President for Finance & Administration  
• President | • TAMUS Technology Licensing Office | • TAMUS Technology Licensing Office |
| 10.1.4 Material Transfer (Commercial) | • Department Head  
• Dean/Appropriate Administrator  
• Vice President or TIAER Executive Director (as applicable)  
• Assistant Vice President for Finance & Administration | • Vice President for Finance & Administration | • Vice President for Finance & Administration |
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| 10.1.5 Material Transfer (Non-Commercial) | • Department Head  
• Dean/Appropriate Administrator  
• Vice President or TIAER Executive Director (as applicable) | • Assistant Vice President for Finance & Administration | • Vice President for Finance & Administration |
| 10.2 Collegiate Licensing | • Assistant Vice President for Finance & Administration | • Assistant Vice President for Finance & Administration | • Vice President for Finance & Administration |
| 10.3 Nondisclosure/Confidentiality Agreements committing Tarleton or individuals other than the individual signing (Nondisclosure/Confidentiality Agreements that SOLELY bind the individual signing are exempt) | • Department Head | • Dean | • Dean |
| 11. INTERAGENCY/ INTRASYSTEM/ INTERLOCAL AGREEMENTS (Commitment for the use/acquisition of resources from/to other State Agencies, System members, Local Governments) | • Department Head  
• Dean/Appropriate Administrator  
• Vice President or TIAER Executive Director (as applicable)  
• Assistant Vice President for Finance & Administration | • Vice President or TIAER Executive Director (as applicable) (up to $50,000)  
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<td><strong>12. LEASE AGREEMENTS</strong></td>
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<tr>
<td>12.1 Equipment Lease/Purchase</td>
<td>- Department Head &lt;br&gt; - Dean/Appropriate Administrator &lt;br&gt; - Director, Purchasing, Central Services, &amp; HUB Program &lt;br&gt; - Assistant Vice President for Finance &amp; Administration</td>
<td>- Director, Purchasing, Central Services, &amp; HUB Program</td>
<td>- Vice President for Finance &amp; Administration</td>
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<tr>
<td>Non-employee (former faculty, research sponsor, etc.) rental for a specific period with fixed purchase option of Tarleton-owned equipment</td>
<td></td>
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<tr>
<td>12.2 Equipment Lease for Tarleton-Related Activities</td>
<td>- Department Head &lt;br&gt; - Dean/Appropriate Administrator &lt;br&gt; - Vice President or TIAER Executive Director (as applicable) &lt;br&gt; - Assistant Vice President for Finance &amp; Administration</td>
<td>- Vice President for Finance &amp; Administration</td>
<td>- Vice President for Finance &amp; Administration</td>
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<tr>
<td>Non-employee (student, conference, etc.) rental for a specified period of Tarleton-owned vehicle or other equipment</td>
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<tr>
<td>12.2.1 Rental Vehicles (Non-Tarleton Lessee)</td>
<td>• Department Head • Dean/Appropriate Administrator • Director, Risk Management • Vice President or TIAER Executive Director (as applicable) • Assistant Vice President for Finance &amp; Administration</td>
<td>• Vice President for Finance &amp; Administration</td>
<td>• Vice President for Finance &amp; Administration</td>
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<tr>
<td>12.2.2 Equipment</td>
<td>• Department Head • Dean/Appropriate Administrator • Director, Risk Management • Vice President or TIAER Executive Director (as applicable) • Assistant Vice President for Finance &amp; Administration</td>
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| 12.5 Equipment Lease (Rental) (Rental of equipment for Tarleton use for a specified period (five years or less)) | • Department Head  
• Dean/Appropriate Administrator  
• Assistant Vice President/Controller  
• Director, Purchasing, Central Services, & HUB Program  
• Assistant Vice President for Finance & Administration | • Vice President or TIAER Executive Director (as applicable) (up to $50,000)  
• Vice President for Finance & Administration (greater than $50,000) | • Vice President for Finance & Administration |

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| 12.6 Real Property Lease (Rental of facilities and/or land for Tarleton use for a specified period (five years or less)). | - Department Head  
- Dean/Appropriate Administrator  
- Vice President or TIAER Executive Director (as applicable)  
- Assistant Vice President/Controller  
- Director, Purchasing, Central Services, & HUB Program  
- Assistant Vice President for Finance & Administration  
- Vice President for Finance & Administration  
- TAMUS Real Estate Office | - President | - President |

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<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>12.7 Student Retreat Facility</td>
</tr>
<tr>
<td>Rental of facilities (camp grounds, recreational facility, residence, etc.) and/or land for Tarleton use for a specific student retreat</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TYPICAL ROUTING FOR DEPARTMENTAL REVIEW</th>
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</thead>
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<tr>
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<tr>
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</tr>
<tr>
<td>• Vice President or TIAER Executive Director (as applicable)</td>
</tr>
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</tr>
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<table>
<thead>
<tr>
<th>LEGAL</th>
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<tbody>
<tr>
<td>13.</td>
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</table>

<table>
<thead>
<tr>
<th>13.1 Litigation (See 13.1.1)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(All settlements shall have concurrence of component CEO and TAMUS Office of General Counsel and where required, the approval of the State Attorney General)</td>
</tr>
</tbody>
</table>

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</tr>
<tr>
<td>• President</td>
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<tr>
<td>• President</td>
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</tr>
</thead>
</table>
| 13.1.1 Approval to Settle | - Vice President or TIAER Executive Director (as applicable)  
- Vice President for Finance & Administration  
- President  
- TAMUS Office of General Counsel | - TAMUS Office of General Counsel | - Chancellor |
| 13.2 Outside Legal Counsel | - Department Head  
- Dean/Director  
- Vice President or TIAER Executive Director (as applicable)  
- Vice President for Finance & Administration  
- President  
- TAMUS Office of General Counsel | - TAMUS Office of General Counsel | - TAMUS Office of General Counsel |

**14. MEMORANDA OF AGREEMENT/UNDERSTANDING**

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| 14.1 Cooperative Agreements | • Department Head  
  • Dean/Appropriate Administrator  
  • Vice President or TIAER Executive Director (as applicable)  
  • Assistant Vice President for Finance & Administration | • Dean/Appropriate Administrator (up to $50,000)  
  • Vice President or TIAER Executive Director (as applicable) (greater than $50,000) | • Vice President for Finance & Administration |
| 14.2 International Affairs (Documents mutual obligations for international joint programs) | • Department Head  
  • Dean/Appropriate Administrator  
  • Vice President or TIAER Executive Director (as applicable)  
  • Assistant Vice President for Finance & Administration | • Vice President or TIAER Executive Director (as applicable) (up to $50,000)  
  • Vice President for Finance & Administration (greater than $50,000) | • President |

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</table>
| 14.3 Training Affiliation (internships) (Documents mutual obligations to establish training [internship opportunities] for Tarleton State University students) | • Department Head  
• Dean/Director  
• Vice President or TIAER Executive Director (as applicable)  
• Assistant Vice President for Finance & Administration | • Department Head (if pursuant to an approved contract form with sub-delegation approval from the Dean/Appropriate Administrator)  
• Dean/Appropriate Administrator (up to $50,000)  
• Vice President or TIAER Executive Director (as applicable) (greater than $50,000) | • Vice President for Finance & Administration |
| 14.4 Work Study Program Agreements | • Director of Student Financial Aid  
• Assistant Vice President for Finance & Administration | • Vice President for Enrollment and Information Management (up to $50,000)  
• Vice President for Finance & Administration (greater than $50,000) | • President |

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</tr>
</thead>
</table>
| 15.2 Statutory Professional Services Cost of Services (including travel and lodging) | • Department Head  
• Dean/Appropriate Administrator  
• Assistant Vice President/Controller  
• Director, Purchasing, Central Services, & HUB Program  
• Assistant Vice President for Finance & Administration | • Department Head (up to $5,000)  
• Dean (up to $10,000)  
• Vice President or TIAER Executive Director (as applicable) (up to $50,000)  
• Vice President for Finance & Administration (greater than $50,000) | • President |
| **NOTE:** Any Professional Services Agreement over $12,000 has special State reporting requirements, with time limits. Business Services prepares and submits the information to the State. | | | |

| 15.3 Maintenance Agreements | | | |
| 15.3.1 Equipment Maintenance Agreement (Purchased through an appropriate bid process) Purchase of maintenance services from equipment vendor as an integral part of equipment purchase. | • Account Manager | • Director, Purchasing, Central Services, & HUB Program | • Director, Purchasing, Central Services, & HUB Program (No Dollar Limit) |

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### 16 PURCHASE AGREEMENTS (Tarleton acquiring goods and non-professional services)

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<tbody>
<tr>
<td>15.3.2 Stand Alone Purchase through an appropriate bid process Purchase of maintenance services independent from equipment purchase or vendor</td>
<td>• Account Manager</td>
<td>• Director, Purchasing, Central Services, &amp; HUB Program</td>
<td>• Director, Purchasing, Central Services, &amp; HUB Program (No Dollar Limit)</td>
</tr>
</tbody>
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</table>
| 16.2.1 University Contract Providing University-Wide Coverage | • Account Manager  
• Executive Director, Information Technology Services  
• Assistant Vice President for Finance & Administration  
• Assistant Vice President/Controller | • Director, Purchasing, Central Services & HUB Program | • Director, Purchasing, Central Services, & HUB Program (No Dollar Limit) |
| 16.2.2 Department Contract Limiting Application to Specific Department | • Account Manager  
• Executive Director, Information Technology Services  
• Assistant Vice President for Finance & Administration  
• Assistant Vice President/Controller | • Director, Purchasing, Central Services & HUB Program | • Director, Purchasing, Central Services, & HUB Program (No Dollar Limit) |
| 16.3 Memberships (Purchase of Organizational Affiliations for individuals, groups, or the institution) | • Account Manager  
• Assistant Vice President/Controller | • Vice President or TIAER Executive Director (as applicable) | • Vice President or TIAER Executive Director (as applicable) |

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<tr>
<td>16.4 Library Acquisitions (Books, subscriptions, reference materials, database services, lease agreements for electronic library materials, memberships purchased for the express purpose of obtaining publications)</td>
<td>• Librarian, Dick Smith Library</td>
<td>• Provost/Vice President for Academic Affairs (up to $50,000)</td>
<td>• President</td>
</tr>
<tr>
<td>16.5 Commercial Licenses (Chick-Fil-A, etc.)</td>
<td>• Account Manager</td>
<td>• Assistant Vice President for Finance &amp; Administration</td>
<td>• Vice President for Finance &amp; Administration</td>
</tr>
<tr>
<td>17. SALES AGREEMENTS (Tarleton providing goods or non-professional services)</td>
<td>• Department Head • Vice President or TIAER Executive Director (as applicable) • Vice President for Finance &amp; Administration</td>
<td>• Department Head (up to $5,000) • Dean (up to $10,000) • Vice President or TIAER Executive Director (as applicable) (up to $50,000) • Vice President for Finance &amp; Administration (greater than $50,000)</td>
<td>• President</td>
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<td>18. SITE USE AGREEMENTS (less than one month)</td>
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### Tarleton State University President’s Delegation of Authority for Contract Administration

**TAMUS OGC Approved 12-15-09**

<table>
<thead>
<tr>
<th>TYPE OF CONTRACT</th>
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<th>AUTHORIZATION TO EXECUTE CONTRACTS ($100,000 TO $200,000)</th>
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</table>
| 18.1 Solicitations Agreements  
*Student organization sponsored vendor space and facilities limited use agreements* | • Student Activities Director  
• Facility Manager  
• Associate Vice President for Student Life/Dean of Students  
• Assistant Vice President for Finance & Administration | • Assistant Vice President for Finance & Administration | • Vice President for Finance & Administration |
| 18.2 Limited Duration Right to Use Site (Third Party) | • Facility Manager  
• Department Head  
• Vice President or TIAER Executive Director (as applicable)  
• Assistant Vice President for Finance & Administration | • Facility Manager/Departmet Head (up to $5,000)  
• Dean (up to $10,000)  
• Vice President or TIAER Executive Director (as applicable) (up to $50,000)  
• Vice President for Finance & Administration (greater than $50,000) | • President |

### 19. MINOR CONSTRUCTION PROJECTS

**General Delegations:**

- The Chancellor is delegated the authority to sign and approve contracts above $200,000 not specifically reserved by the Board of Regents in System Policy 25.07, Contract Administration. In case of unavailability, the Chancellor delegates authority to the Associate Vice Chancellor for Budgets and Accounting and the Associate Vice Chancellor and Treasurer to sign and approve these contracts.

- In accordance with System Policy 25.07, the Delegation of Authority for Contract Administration for all contracts $200,000 or less is shown on the following pages. In case of unavailability of the person who has the delegated authority, either the Vice President for Finance & Administration or the Assistant Vice President for Finance & Administration is delegated the authority to execute the contract.

**Notes:**

1. REQUIRED GENERAL COUNSEL REVIEW (Texas A&M University System Policy 25.07, Section 3): All contracts must be submitted to the Office of General Counsel (OGC) for review as to form and legal sufficiency, except as follows: (a) OGC review is not necessary for those contracts entered into pursuant to an unaltered contract form approved by the OGC within the preceding three years. (b) The Chancellor may authorize system member chief executive officers (CEOs), or their designees, to enter into contracts that involve a stated or implied consideration of no more than $50,000 without submitting those contracts to the OGC, provided that such contracts are reviewed by the system member in accordance with guidelines approved by the chancellor on recommendation of the OGC.

2. All contracts for goods or services must be in compliance with System Regulation 25.99.02 and the System Procurement Code. All purchases shall comply with state statutes relating to contracting with historically underutilized businesses and procurement of goods and services from persons with disabilities.

3. It is the responsibility of the person noted in the “Routing for Departmental Review” to signify in writing (via email or memorandum) that they have reviewed the contract before sending it to the next person on the list. It is the responsibility of the person noted in the “Authorization to Contract” sections to so note the complete routing and review certifications before signing the contract. Contracts not signed with the appropriate authority are deemed null and void under System Policy 25.07.

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<td>19.1 Rehabilitation Projects (Less than $4,000,000)</td>
<td>• Associate Vice President for Physical Facilities • HUB Coordinator (if $100,000 or more) • Assistant Vice President for Finance &amp; Administration • TAMUS Facilities Planning &amp; Construction (if needed) • TAMUS Office of General Counsel (if needed)</td>
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<tr>
<td>19.2 New Construction (Less than $4,000,000)</td>
<td>• Associate Vice President for Physical Facilities • HUB Coordinator (if $100,000 or more) • Assistant Vice President for Finance &amp; Administration • TAMUS Facilities Planning &amp; Construction (if needed) • TAMUS Office of General Counsel (if needed)</td>
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<td>19.3 Employment of Architect/Engineer for Consultant/Engineering Professional Services (in accordance with Section 14 of this document)</td>
<td>• Associate Vice President for Physical Facilities • HUB Coordinator (if &gt;$100,000) • Assistant Vice President for Finance &amp; Administration • TAMUS Facilities Planning &amp; Construction (if requested) • TAMUS Office of General Counsel</td>
<td>• Vice President for Finance &amp; Administration</td>
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<tr>
<td>20. UNCLASSIFIED AGREEMENTS Contracts and agreements not specifically classified above</td>
<td>• Department Head • Assistant Vice President for Finance &amp; Administration</td>
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