

## Event Summary - Patent Award Plaques - Master Agreement

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<b>Type</b>	Invitation to Bid	<b>Number</b>	TAMUS-ITB-3848
<b>Organization</b>	TAMU	<b>Currency</b>	US Dollar
<b>Event Status</b>	Awarded	<b>Work Group</b>	TAMUS Offices
<b>Exported on</b>	2/7/2023	<b>Exported by</b>	Jacqueline Gibson
<b>For Requisition</b>	160444352	<b>Created Document</b>	166310181
<b>Estimated Value</b>	19,867.10 USD	<b>Payment Terms</b>	-

## Bid and Evaluation

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<b>Respond by Proxy</b>	Allow	<b>Use Panel Questionnaire</b>	No
<b>Best Value</b>	No		
<b>Sealed Bid</b>	Yes	<b>Auto Score</b>	No
		<b>Cost Analysis</b>	No
<b>Alternate Items</b>	No		

## Visibility and Communication

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**Visible to Public** Yes

**Enter a short description for this public event**

*The A&M University System is seeking bids for Texas A&M Technology Commercialization for a Master Agreement to provide Patent Award Plaques to be ordered annually..*


## Commodity Codes

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*None Added*

## Event Dates

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<b>Time Zone</b>	CDT/CST - Central Standard Time (US/Central)
<b>Released</b>	-
<b>Open</b>	10/17/2022 8:30 AM CDT
<b>Close</b>	11/1/2022 2:00 PM CDT
<b>Sealed Until</b>	11/1/2022 2:00 PM
	 Show Sealed Bid Open Date to Supplier
<b>Q&amp;A Close</b>	10/28/2022 2:00 PM CDT

## Event Users

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### Event Creator

*There is no user added to group*

### Event Owners

#### Jacqueline Gibson

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## Contacts

*There is no user added to group*

## **Stakeholders**

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## Description

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The A&M University System is seeking bids for Texas A&M Technology Commercialization for a Master Agreement to provide custom Patent Award Plaques on an annual basis.

There is no guarantee of the quantity of plaques to be purchased over the term of this agreement. Individual orders for the number of plaques needed will be placed with the awarded bidder around February of each year. The quantity listed for all items is an annual estimate and is to be used by the A&M System for evaluation purposes only.

The term of the resultant agreement shall be for three (3) years from the date of award. A&M System reserves the right to renew the agreement for an additional two (2) years, one (1) year at a time, if mutually agreed to by both parties in writing, with all terms and conditions remaining the same unless agreed to otherwise.

Bidders shall reference the following attachments:

- Exhibit A - Bid\_PO Terms 09222022
- TTC - System - Stacked - Maroon - Current Logo
- TAMUS-ITB-3848 Example plaque

Bid shall be submitted electronically via AggieBid by the bid due date and time: Tuesday, November 1, 2022 - 2:00 PM - CDT. **\*\*Late bids will not be considered.**

Email all questions to A&M System Buyer - Patty Allison - [SOProcurement@tamus.edu](mailto:SOProcurement@tamus.edu).

# Prerequisites

★ Required to Enter Bid

## 1 ★ Instructions To Supplier :

This Invitation to Bid shall be per the attached A&M System - Exhibit A Bid Terms. Respondent shall acknowledge receipt and understanding of the A&M System bid terms. Any exceptions taken to our terms must be clearly identified and included in your bid response. Any exceptions taken will be taken into consideration in the review for award of this bid. The A&M System reserves the right to reject, negotiate, or accept any exception listed to our bid terms.

### Prerequisite Content:

#### Exhibit A - TAMU System Bid Terms

Exhibit A - Bid PO Terms ../Attachments/PrereqAttachments/Exhibit A - Bid PO Terms 09222022.pdf

### Certification

I certify that I have read and agree to the terms above.

### Supplier Must Also Upload a File:

No

## 2 ★ Instructions To Supplier :

Payment Terms: the A&M System's terms are generally Net 30 upon delivery of all items, completion of services and receipt of correct invoice. Vendor can submit invoice monthly. For any other payment terms to be considered, details must be submitted with your bid response for consideration and approval.

### Certification

I certify that I have read and agree to the terms above.

### Supplier Must Also Upload a File:

No

### Prerequisite Content:

See instructions

3 ★ **Instructions To Supplier :**

The quantity listed for plaques is an estimate only, to be used by the A&M System for evaluation purposes. There is no guarantee of any quantity of orders requested in this bid. Individual orders will be placed on an as needed basis.

**Certification**

I certify that I have read and agree to the terms above.

**Supplier Must Also Upload a File:**

No

**Prerequisite Content:**

See instructions

4 ★ **Instructions To Supplier :**

No Additional Charges: All costs associated with the scope or specs shall be included in your bid response. There shall be no additional charges allowed in this bid. If there are any charges that could apply that are not specifically requested, bidder must include a list of these with bid response.

**Certification**

I certify that I have read and agree to the terms above.

**Supplier Must Also Upload a File:**

No

**Prerequisite Content:**



See instructions

5 ★ **Instructions To Supplier :**

Performance Period - The term of the resultant agreement shall be for three (3) years from the date of award. A&M System reserves the right to renew the agreement for an additional two (2) years, one (1) year at a time, if mutually agreed to by both parties in writing, with all terms and conditions remaining the same unless agreed to otherwise. Any extensions shall be at the same terms and conditions plus any approved changes to be determined by A&M System and negotiated in writing with the successful bidder. Note: The successful bidder may request an annual price/rate increase for consideration. The request shall be made in writing at least thirty (30) days prior to the end of each year of the agreement, based on the date the agreement starts.

**Certification**

I certify that I have read and agree to the terms above.

**Supplier Must Also Upload a File:**

No

**Prerequisite Content:**

See instructions

6 ★ **Instructions To Supplier :**

The A&M System will evaluate and make the award to the bid that is determined to be the best value to the A&M System based on the following criteria: pricing, specifications, references (if required), the extent to which the goods or services meet our needs; the vendor's past relationship with the A&M System and other state entities and any other factor the A&M System deems relevant.

**Certification**

I certify that I have read and agree to the terms above.

**Supplier Must Also Upload a File:**

No

**Prerequisite Content:**

See instructions

7 ★ **Instructions To Supplier :**

References or Examples of Similar Plaques: Required if you have not provided similar / same services for the A&M System in the last 3 years. Provide the name, address, email address, telephone number and general description of completed scope of services with quality images of example plaques for three (3) projects where your company has performed similar scope of work.

**Certification**

I certify that I have read and agree to the terms above.

**Supplier Must Also Upload a File:**

No

**Prerequisite Content:**

See instructions

## Buyer Attachments

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TTC - System - Stacked - Maroon.png

TTC - System - Stacked -  
Maroon.png

../Attachments/TTC - System -  
Stacked - Maroon.png

TAMUS-ITB-3848 Example plaque.pdf

TAMUS-ITB-3848 Example  
plaque.pdf

../Attachments/TAMUS-ITB-3848  
Example plaque.pdf



## Questions

★ Supplier Response Is Required

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### Page 1

#### Group 1

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|-----|--|---|
| 1.1 | Bidder contact info: Include name, phone number, email address.<br>Text (Multi-Line)   | ★ |
| 1.2 | ANNUAL AGREEMENT: I understand this bid is for an annual agreement.<br>Yes/No  | ★ |
| 1.3 | Has your company provided similar / same services to the A&M System or Texas A&M University in the last three (3) years? IF response is NO, you must attach references as requested in the Reference prerequisite.<br>Yes/No | ★ |
| 1.4 | Offer Production Time needed for order placement.<br>Text (Multi-Line)   | ★ |

# Product Line Items

★ Required Product Line Items

## Group P1

#	Item Name, Commodity Code, Description	Qty.	UOM	Target Price	Allow Alternates	Requested Delivery
P1.1	Patent Award Plaque ★ Patent Award Plaque: 10.5 x 13 x 1/4 custom maroon acrylic plaque with 45 bevel. 8 x 9.75 anodized aluminum presentation plate with photo-engraved black graphic of patent. Logo: Laser engraved most current System logo at bottom center. Wall Hanger: 6 x 7 x .5 black acrylic wall hanger with keyhole mounted on back of plaque. NOTE: The quantity listed is an annual estimate. The exact quantity may vary each year. Orders will be placed in advance for exact quantity.  See Buyer Attachments for: Logo - Current TTC - System - Stacked - Maroon and Example Plaque Image.	110	EA - Each	-		-
P1.2	Shipping & Handling ★ Estimate shipping for the quantity of plaques in line 1. Actual shipping cost to be invoiced upon each order placement. Offer details in comments on packaging for shipment to protect plaques from damage.	1	LO - Lot	-		-

## Service Line Items

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There are no Items added to this event.

## Price Components

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There are no Price Components added to this event.