Revised Purchase Order



Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order				
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date	
Oct 18, 2017	AB0331258	2	Oct 23, 2017	

Contact instructions for questions regarding this Purchase Order:

If Buyer Contact information is listed below, please contact the Buyer.

If not, please contact the Customer.

Buyer Contact:

Buyer	Buyer Email	Buyer Phone Number		
pma - Allison, Patty	pallison@tamus.edu	979.458.6088		
Customer Contact:				
Name:	Sharon Kovar			
Email:	sharon-kovar@tamus.edu	I		
Phone:	+1 979-458-7024	+1 979-458-7024		

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of the Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information			Delivery Information		
Supplier Name	SHELTON-KELLER GROUP INC	Delivery Address			
Address	6301 E STASSNEY LN BLDG 9-100	TAMUS Member:	01-Texas A&M System Offices (01)		
	AUSTIN, TX 787443069 US	Attn:	Brett McCully		
Phone	+1 512-225-9834	TAMU Zachry Bldg Renovation	n-Bldg 125		
Fax	+1 512-481-1550	Project	2-3155		
FOB / FREIGHT	Destination	125 Spence St			
Pre-Pay & Add	No	College Station, TX 77840			
Payment Terms	0, Net 30	United States			
	Delivery Information				
Contract Number - Header	US Communities #4400003404	Required Delivery Date			
Contract Number - Line	no value	Ship Via	Best Carrier-Best Way		
Quote number	1635, 1636, 1637		• ,		

			Notes to Supplier
Shipping Instruc	tions		
Note to Supplier			All items are for FPC Project 02-3155 Zachary Engineering Education Center. All items are per US Communities Contract #4400003404.
			Communicate delivery and install with TAMU System contact: Cathy Swanteson, Ph: 979-458-7077, Email: cswanteson@tamus.edu.
			Reference TAMU Standard Terms_C
PO Clauses			
Header	001	No Collect Freight Charges Neithe Accepted	er COD nor "Collect" freight or handling charges will be accepted.
	113	FOB-DEST/FRT-PP&ALLOW FOB D	Destination, Freight Prepaid and Allowed

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 6	02-3155 - Knoll Workstation furnishings per details and specifications on attached proposal 1635. These furnishings are for Zachary EEC 1st Floor.		LO	69,550.64 USD	1 LO	69,550.64 USD
2 of 6	Dealer Services per proposal 1635 - 1st Floor - Labor to receive, deliver and install during normal business hours. Reference Attachment A for delivery and install instructions.		LO	45,000.00 USD	1 LO	45,000.00 USD
3 of 6	Knoll Workstation furnishings per details and specifications on attached proposal 1636. These furnishings are for Zachary EEC 2nd Floor.		LO	41,175.53 USD	1 LO	41,175.53 USD
4 of 6	Dealer Services per proposal 1636 - 2nd Floor - Labor to receive, deliver and install during normal business hours. Reference Attachment A for delivery and install instructions.	·	LO	45,000.00 USD	1 LO	45,000.00 USD

5 of 6	Knoll Workstation furnishings per details and specifications on attached proposal 1637. These furnishings are for Zachary EEC 3rd Floor.	LO	203,334.14 USD	1 LO	203,334.14 USD
6 of 6	Dealer Services per proposal 1637 - 3rd Floor - Labor to receive, deliver and install during normal business hours. Reference Attachment A for delivery and install instructions.	LO	45,000.00 USD	1 LO	45,000.00 USD
		To	otal	449.0	60.31 USD

Billing Information	Billing Address
To assure timely payment please e-mail invoices to the email provided in the bill to address. If	Texas A&M System Offices-Brett McCully
the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address"	***Do Not Mail Invoices***
section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier	Engineering_Education_Complex.02.18_PO_Payments@docs.e-builder.net
portal, e-mail abvendorhelp@tamu.edu.	***Invoice via email only***
Invoice must include the PO/Reference number shown above.	College Station, TX 77840
	United States