



Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order														
Purchase Order Date	PO/Reference No.	Revision No.												
Jan 29, 2018	AB0346143	0												
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer. Buyer Contact: <table><thead><tr><th>Buyer</th><th>Buyer Email</th><th>Buyer Phone Number</th></tr></thead><tbody><tr><td>pma - Allison, Patty</td><td>pallison@tamus.edu</td><td>979.458.6088</td></tr></tbody></table> Customer Contact: <table><tbody><tr><td>Name:</td><td>Sharon Kovar</td></tr><tr><td>Email:</td><td>SHARON-KOVAR@TAMUS.EDU</td></tr><tr><td>Phone:</td><td>+1 979-458-7024</td></tr></tbody></table>			Buyer	Buyer Email	Buyer Phone Number	pma - Allison, Patty	pallison@tamus.edu	979.458.6088	Name:	Sharon Kovar	Email:	SHARON-KOVAR@TAMUS.EDU	Phone:	+1 979-458-7024
Buyer	Buyer Email	Buyer Phone Number												
pma - Allison, Patty	pallison@tamus.edu	979.458.6088												
Name:	Sharon Kovar													
Email:	SHARON-KOVAR@TAMUS.EDU													
Phone:	+1 979-458-7024													

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of the Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	WORKPLACE RESOURCE	Delivery Address	
Address	1717 W 6TH ST STE 190 AUSTIN, TX 78203 US	TAMUS Member:	01-Texas A&M System Offices (01)
Phone	+1 512-472-7300	Attn:	Cathy Swanteson
FOB / FREIGHT	Destination	TAMUSA Science & Technology Bldg	
Pre-Pay & Add	No	Project	25-3158
Payment Terms	0, Net 30	1 University Way	
Contract Number - Header	NCPA #07-37 & US Communities #4400003403	San Antonio, TX 78224	
Contract Number - Line	no value	United States	
Quote number	FR170529C, FR170529D	Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Shipping Instructions

Note to Supplier

Attachments for supplier

Workplace Resourc...
Workplace Resourc...
TAMUS Standard Te...
ATTACHMENT A.TERM...

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	114	FOB-DEST/FRT-PP&ADD	FOB Destination, Freight Prepaid and Added
	405	TAMUS Standard Terms	This Purchase Order shall reference the attached TAMUS Standard Terms and Conditions (Exhibit B).

Notes to Supplier

This purchase is per Contracts: NCPA #07-37 & US Communities #4400003403.

All items are for FPC Project 25-3158 Texas A&M San Antonio Science & Technology Building.

The estimate delivery time-frame is Mid-June - Mid-August, 2018. **DELIVERY EXCEPTION – All items tagged w/ CR will have delivery of approximately mid-December 2018.

**Communicate specific delivery and installation dates with FPC Interior Designer Cathy Swanteson, Ph: 979-458-7077-office; 979-575-9827-cell. Email: cswanteson@tamus.edu.

Include PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL TO section of this PO.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 3	HMI & Geiger Casegoods, Seating & Workstations furnishings per details and specifications on attached quote # FR170529D, dated 12/15/17. This purchase is per the US Communities Contract # 4400003403.	.	LO	444,705.66 USD	1 LO	444,705.66 USD
2 of 3	Magnuson Group Receptacles furnishings per details and specifications on attached quote FR170529C, dated 12/12/17. This purchase is per the NCPA Contract #07-37.	.	LO	55,402.50 USD	1 LO	55,402.50 USD
3 of 3	Labor to Receive, Inspect, Deliver & Install all WR provided products for TAMUSA Science & Technology Building, during normal working hours. Reference Attachment A for additional delivery and install instructions. **See delivery note for all CR items.	.	LO	79,000.00 USD	1 LO	79,000.00 USD
Total						579,108.16 USD

Billing Information	Billing Address
To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamus.edu. Invoice must include the PO/Reference number shown above.	Texas A&M System Offices-Brett McCully ***Do Not Mail Invoices*** Science-Technology-PO-Payments@docs.e-builder.net ***Invoice via email only*** College Station, TX 77840 United States

