



## Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
<b>Feb 1, 2018</b>	<b>AB0346751</b>	<b>0</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
<b>Buyer Contact:</b>		
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>
jyg - Gibson, Jackie	jgibson@tamus.edu	979.458.6107
<b>Customer Contact:</b>		
Name:	Victoria Carter	
Email:	VCARTER@TAMUS.EDU	
Phone:	+1 979-458-6009	

## Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of the Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.**

Supplier Information		Delivery Information	
Supplier Name	VAN SCOYOC ASSOCIATES INC	<b>Delivery Address</b>	
Address	101 CONSTITUTION AVE NW STE 600 W WASHINGTON, DC 20001 US	TAMUS Member:	01-Texas A&M System Offices (01)
Phone	+1 202-638-1950	Attn:	Valerie Offult
FOB / FREIGHT	Destination	Office of Federal Relations	
Pre-Pay & Add	No	Suite	400
Payment Terms	0, Net 30	1747 Pennsylvania Ave	
Contract Number - Header	no value	Washington, DC 20006	
Contract Number - Line	no value	United States	
Quote number		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier	
<b>Shipping Instructions</b>	
Note to Supplier	Reference the attached agreement for additional Terms & Conditions. This purchase order shall reference the attached HSP Requirements (Exhibit D).
Attachments for supplier	
Van Scoyoc Servic...	
<b>PO Clauses</b>	
Header 001	No Collect Freight Neither COD nor "Collect" freight or handling charges will be accepted. Charges Accepted

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 1	FY18 Consulting Services (Dec 2017 - Nov 2018). This monthly amount does not include payments for reasonable and necessary expenses, which includes travel expenses. MAX allowance for reimbursables is limited to \$1,000/month.	.	EA	10,000.00 USD	12 EA	120,000.00 USD
Total						120,000.00 USD

Billing Information	Billing Address
To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamus.edu.  Invoice must include the PO/Reference number shown above.	Texas A&M University System Attn: ***Do Not Mail Invoices*** Email invoices to systemvouchers@tamus.edu 301 Tarrow RM 345 College Station, TX 77840 United States