



Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Apr 18, 2018	AB0361035	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
no value	no value	no value
Customer Contact:		
Name:	Lona Reynolds	
Email:	LONA-REYNOLDS@TAMUS.EDU	
Phone:	+1 979-458-6095	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of the Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	WORKPLACE RESOURCE	Delivery Address	
Address	1717 W 6TH ST STE 190 AUSTIN, TX 78203 US	TAMUS Member:	01-Texas A&M System Offices (01)
Phone	+1 512-472-7300	Attn:	ADAM DAVIDSON
FOB / FREIGHT	Destination	System HR Offices	
Pre-Pay & Add	No	Moore/Connally Bldg	
Payment Terms	0, Net 30	Floor	2nd - HR SUITE
Contract Number - Header	no value	301 Tarrow St	
Contract Number - Line	no value	College Station, TX 77840-7896	
Quote number		United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier			
Shipping Instructions			
Attachments for supplier			
SHRO - Aeron Task...			
PO Clauses			
Header	001	No Collect Freight Charges	Neither COD nor "Collect" freight or handling charges will be accepted.
		Accepted	

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 1	AER1B21HW - WORK CHAIR, NEW AERON, B SIZE, STD-HGT RANGE ADJ, STD TLT, HGT ADJ ARMS, NON-UPHST ARMPADS. SEE QUOTE #FR180132 FOR DETAILED SPECIFICATIONS	.	EA	592.67 USD	1 EA	592.67 USD
Total						592.67 USD

Billing Information	Billing Address
To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.	Texas A&M University System
Invoice must include the PO/Reference number shown above.	Attn:
	Do Not Mail Invoices
	Email invoices to systemvouchers@tamus.edu
	301 Tarrow RM 345
	College Station, TX 77840
	United States