

#### **Sales Tax Exemption**

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order					
Purchase Order Date	PO/Reference No.	Revision No.			
May 23, 2018	AB0367726	0			

# Contact instructions for questions regarding this Purchase Order:

If Buyer Contact information is listed below, please contact the Buyer.

If not, please contact the Customer.

#### **Buyer Contact:**

Buyer	Buyer Email	Buyer Phone Number
nma - Allison Patty	nallison@tamus edu	979 458 6088

**Customer Contact:** 

Name: Sharon Kovar

Fmail: SHARON-KOVAR@TAMUS FOU

+1 979-458-7024 Phone:

#### Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of the Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information			Delivery Information			
Supplier Name	WORKPLACE RESOURCE	Delivery Address				
Address	1717 W 6TH ST STE 190	TAMUS Member:	01-Texas A&M System Offices (01)			
	AUSTIN, TX 78203 US	Attn:	Rebecca Hupp - 210-829-0123			
Phone	+1 512-472-7300	TAMU McAllen Multipurpose Bldg				
FOB / FREIGHT	Destination	Project	2-3212			
Pre-Pay & Add	No	6200 Tres Lagos Blvd				
Payment Terms	0, Net 30	McAllen, TX 78504				
Contract Number - Header	UT Supply Chain Alliance Contract UTSSCA9217	United States	United States			
	****	Delivery Information				
Contract Number - Line	no value	Required Delivery Date	Jul 2, 2018			
Quote number		Ship Via	Best Carrier-Best Way			

### **Notes to Supplier**

#### Shipping Instructions Note to Supplier

This purchase is per the UT Supply Chain Alliance Contract UTSSCA9217.

All items are for FPC Project 02-3212 McAllen Multipurpose Academic Building.

The estimated delivery time frame for furnishings for this project is June 15 - July3, 2018.

Communicate delivery and install with TAMUS-FPC Contacts: Rebecca Hupp, PBK contact: 210-829-0123,

Chris Majors, Construction Project Manager, on-site FPC contact: 361-658-2110, cmajors@agcm.cc.

Reference PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL

## Attachments for supplier

Texas A&M McAllen TAMUS Standard Te... Funishings Attach...

### PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	113	FOB-DEST/FRT-PP&ALLOW	FOB Destination, Freight Prepaid and Allowed
	405	TAMUS Standard Terms	This Purchase Order shall reference the attached TAMUS Standard Terms and Conditions (Exhibit B).

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 2	Landscape forms outdoor rurnishings per the details and specifications on the attached quote dated 5/7/18. One lot price includes freight.	·	LO	89,994.11 USD	1 LO	89,994.11 USD
		I				
2 of 2	Delivery and Installation of all items. Installation to include receiving, unpacking, assembly and placement at point of use and removal and disposal of all packing material. Reference Attachment A for additional delivery terms and instructions.	·	LO	5,028.89 USD	1 LO	5,028.89 USD
		i	Total			223 00 USD

Total 95.023.00 USD

### **Billing Information**

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

# Texas A&M System Offices-Randy Wipke

\*\*\*Do Not Mail Invoices\*\*\*

McAllen\_Multipurpose\_Academic\_Facility.02.18\_PO\_Payments@docs.e-builder.net

Billing Address

\*\*\*Invoice via email only\*\*\*

College Station, TX 77840

United States