

## Revised Purchase Order



### Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

| Purchase Order                                                                                                                                                                              |                        |                           |               |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|---------------------------|---------------|
| Purchase Order Date                                                                                                                                                                         | PO/Reference No.       | Revision No.              | Revision Date |
| Jun 1, 2018                                                                                                                                                                                 | AB0369577              | 1                         | Jul 20, 2018  |
| <b>Contact instructions for questions regarding this Purchase Order:</b><br>If Buyer Contact information is listed below, please contact the Buyer.<br>If not, please contact the Customer. |                        |                           |               |
| <b>Buyer Contact:</b>                                                                                                                                                                       |                        |                           |               |
| <b>Buyer</b>                                                                                                                                                                                | <b>Buyer Email</b>     | <b>Buyer Phone Number</b> |               |
| pma - Allison, Patty                                                                                                                                                                        | pallison@tamus.edu     | 979.458.6088              |               |
| <b>Customer Contact:</b>                                                                                                                                                                    |                        |                           |               |
| Name:                                                                                                                                                                                       | Sharon Kovar           |                           |               |
| Email:                                                                                                                                                                                      | SHARON-KOVAR@TAMUS.EDU |                           |               |
| Phone:                                                                                                                                                                                      | +1 979-458-7024        |                           |               |

### Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.**

| Supplier Information     |                                                 | Delivery Information              |                                  |
|--------------------------|-------------------------------------------------|-----------------------------------|----------------------------------|
| Supplier Name            | BKM TOTAL OFFICE OF TEXAS LLC                   | <b>Delivery Address</b>           |                                  |
| Address                  | 9755 CLIFFORD DR STE 100<br>DALLAS, TX 75220 US | TAMUS Member:                     | 01-Texas A&M System Offices (01) |
| Phone                    | +1 214-902-7274                                 | Attn:                             | Cathy Swanteson                  |
| FOB / FREIGHT            | Destination                                     | TAMUT Academic & Student Services |                                  |
| Pre-Pay & Add            | No                                              | Project                           | 22-3200                          |
| Payment Terms            | 0, Net 30                                       | 7101 University Ave               |                                  |
| Contract Number - Header | NIPA: P15-150 E&I: CNR 01146 NIPA/TCPN R142214  | Texarkana, TX 75503               |                                  |
| Contract Number - Line   | no value                                        | United States                     |                                  |
| Quote number             | 193332                                          | <b>Delivery Information</b>       |                                  |
|                          |                                                 | Required Delivery Date            | Nov 1, 2018                      |
|                          |                                                 | Ship Via                          | Best Carrier-Best Way            |

### Notes to Supplier

#### Shipping Instructions

Note to Supplier

Change Order 7/19/18: Quote 19332 replaces original quote.

The National product is on NIPA: P15-150; The Steelcase and Coalesse product are on E&I: CNR 01146; The Studio Tk (Teknion) product is on NIPA ,formerly TCPN, R142214.

All items are for FPC Project 22-3200 Texas A&M University - Texarkana Academic & Student Services building.

Communicate delivery and install with TAMU System, Interior Designer, Catherine Swanteson.

All product is currently estimated to be delivered and installed in November 2018. Reference Attachment A for additional delivery and install terms and instructions.

Reference PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL TO section of this PO.

Attachments for supplier

TAMUS Standard Te...

ATTACHMENT A.TERM...

Quote 193332 TAMU...

#### PO Clauses

|        |     |                                     |                                                                                                   |
|--------|-----|-------------------------------------|---------------------------------------------------------------------------------------------------|
| Header | 001 | No Collect Freight Charges Accepted | Neither COD nor "Collect" freight or handling charges will be accepted.                           |
|        | 113 | FOB-DEST/FRT-PP&ALLOW               | FOB Destination, Freight Prepaid and Allowed                                                      |
|        | 405 | TAMUS Standard Terms                | This Purchase Order shall reference the attached TAMUS Standard Terms and Conditions (Exhibit B). |

| Line No. | Product Description                                                                                                                             | Catalog No. | Size / Packaging | Unit Price        | Quantity | Ext. Price        |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------|-------------|------------------|-------------------|----------|-------------------|
| 1 of 2   | Change Order 7/19/18 - Steelcase, Coalesse, Teknion and National furnishings per details and specifications on NEW quote 193332, dated 7/10/18. | .           | LO               | 302,706.48<br>USD | 1 LO     | 302,706.48<br>USD |

|                |                                                                                                                                                                                       |   |    |                  |      |                  |
|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|----|------------------|------|------------------|
| 2 of 2         | Freight and Installation - Labor to receive, deliver and install all furnishings as noted on attached quote. Reference Attachment A for additional delivery and install instructions. | . | LO | 18,169.56<br>USD | 1 LO | 18,169.56<br>USD |
| Total          |                                                                                                                                                                                       |   |    |                  |      |                  |
| 320,876.04 USD |                                                                                                                                                                                       |   |    |                  |      |                  |

| Billing Information                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Billing Address                                                                                                                                                                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p> | <p>Texas A&amp;M System Offices-Brett McCully</p> <p>***Do Not Mail Invoices***</p> <p>Academic_Student_Services_Building.02.18_PO_Payments@docs.e-builder.net</p> <p>***Invoice via email only***</p> <p>College Station, TX 77840</p> <p>United States</p> |