



Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Jun 26, 2018	AB0374479	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
pma - Allison, Patty	pallison@tamus.edu	979.458.6088
Customer Contact:		
Name:	Nancy Johnson	
Email:	NJOHNSON@TAMUS.EDU	
Phone:	+1 979-458-7066	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	NAVAJO OFFICE PRODUCTS LLC	Delivery Address	
Address	1200 S TAYLOR ST AMARILLO, TX 79101 US	TAMUS Member:	01-Texas A&M System Offices (01)
Phone	+1 806-331-1658	Attn:	Ally Koppes - 785.842.4858 / Steven Hill - 806.576.7599
FOB / FREIGHT	Destination	WTAMU Jarrett Hall-Phase II	
Pre-Pay & Add	No	Project	18-3227
Payment Terms	0, Net 30	2601 Russell Long Rd	
Contract Number - Header	NJPA 031715; US Communities AG0607; NCPA 07-48	Canyon, TX 79015	
Contract Number - Line	no value	United States	
Quote number		Delivery Information	
		Required Delivery Date	Aug 1, 2018
		Ship Via	Best Carrier-Best Way

Notes to Supplier			
Shipping Instructions		<p>This purchase is per the NJPA 031715, US Communities AG0607 and NCPA 07-48 contracts.</p> <p>All items are for the FPC Project 18-3227 WTAMU Jarrett Hall Phase II currently under construction at West Texas A&M University in Canyon, TX.</p> <p>Vendor shall communicate with TreanorHL contact: Ally Koppes, movable furnishings consultant, at Ph: 785.842.4858 or Email: akoppes@treanorhl.com and the TAMU System FPC Contact Steven Hill, with Project Control at Ph: 806.576.7599 or Email: shill@projectcontrol.com</p> <p>The requested delivery and install time-frame is August 1 - 8, 2018.</p> <p>Include PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL TO section of this PO.</p>	
Note to Supplier			
Attachments for supplier			
Navajo Quote-All ...			
TAMUS Standard Te...			
Furnishings Attac...			
PO Clauses			
Header	001	No Collect Freight Charges	Neither COD nor "Collect" freight or handling charges will be accepted.
		Accepted	
	113	FOB-DEST/FRT-PP&ALLOW	FOB Destination, Freight Prepaid and Allowed
	405	TAMUS Standard Terms	This Purchase Order shall reference the attached TAMUS Standard Terms and Conditions (Exhibit B).

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 2	KI, Herman Miller and Watson furnishings per details and specifications on attached quote.	.	LO	17,788.78 USD	1 LO	17,788.78 USD
2 of 2	Receiving, Delivery and Installation for all products listed on this quote. Reference Attachment A for additional delivery and install instructions.	.	LO	4,650.00 USD	1 LO	4,650.00 USD

Total

22,438.78 USD

Billing Information

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

Billing Address

Texas A&M System Offices-Russ Wallace

Do Not Mail Invoices

Jarrett-Hall-PhII-PO-Payments@docs.e-builder.net

Invoice via email only

College Station, TX 77840

United States