



Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

| Purchase Order | | |
|---|--------------------|---------------------------|
| Purchase Order Date | PO/Reference No. | Revision No. |
| Jul 11, 2018 | AB0377354 | 0 |
| Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer. | | |
| Buyer Contact: | | |
| Buyer | Buyer Email | Buyer Phone Number |
| pma - Allison, Patty | pallison@tamus.edu | 979.458.6088 |
| Customer Contact: | | |
| Name: | Nancy Johnson | |
| Email: | NJOHNSON@TAMUS.EDU | |
| Phone: | +1 979-458-7066 | |

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

| Supplier Information | | Delivery Information | |
|--------------------------|---|-----------------------------|---|
| Supplier Name | NAVAJO OFFICE PRODUCTS LLC | Delivery Address | |
| Address | 1200 S TAYLOR ST AMARILLO, TX 79101 US | TAMUS Member: | 01-Texas A&M System Offices (01) |
| Phone | +1 806-331-1658 | Attn: | Matt Henley - 830.703.9088 / Steven Hill - 806.576.7599 |
| FOB / FREIGHT | Destination | WTAMU Jarrett Hall-Phase II | |
| Pre-Pay & Add | No | Project | 18-3227 |
| Payment Terms | 0, Net 30 | 2601 Russell Long Rd | |
| Contract Number - Header | NIPA 15-150 | Canyon, TX 79015 | |
| Contract Number - Line | no value | United States | |
| Quote number | | Delivery Information | |
| | | Required Delivery Date | Aug 1, 2018 |
| | | Ship Via | Best Carrier-Best Way |

Notes to Supplier

Shipping Instructions

Note to Supplier

This purchase is per the NIPA P15-150 contract.

The requested delivery and install time-frame is August 1 - 8, 2018.

All items are for the FPC Project 18-3227 WTAMU Jarrett Hall Phase II currently under construction at West Texas A&M University in Canyon, TX.

Please communicate with TreanorHL contact: Ally Koppes, movable furnishings consultant, at Ph: 785.842.4858 or Email: akoppes@treanorhl.com and the TAMU System FPC Contact Steven Hill, with Project Control at Ph: 806.576.7599 or Email: shill@projectcontrol.com.

Reference PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL TO section of this PO.

Attachments for supplier

Furnishings Attac...

TAMUS Standard Te...

Navajo quote for ...

PO Clauses

Header

001

No Collect Freight Charges Accepted

Neither COD nor "Collect" freight or handling charges will be accepted.

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FOB-DEST/FRT-PP&ALLOW

FOB Destination, Freight Prepaid and Allowed

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TAMUS Standard Terms

This Purchase Order shall reference the attached TAMUS Standard Terms and Conditions (Exhibit B).

| Line No. | Product Description | Catalog No. | Size / Packaging | Unit Price | Quantity | Ext. Price |
|----------|---|-------------|------------------|---------------|----------|---------------|
| 1 of 2 | Reno furnishings per details and specifications on attached quote dated 7/11/18. | . | LO | 30,980.16 USD | 1 LO | 30,980.16 USD |
| 2 of 2 | Dealer services to receive, deliver, install. Moving old furniture and removing Reno to replace. Reference Attachment A for additional delivery and install instructions. | . | LO | 4,804.84 USD | 1 LO | 4,804.84 USD |
| Total | | | | | | 35,785.00 USD |

| Billing Information | Billing Address |
|---|---|
| To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail avendorhelp@tam.u.edu. Invoice must include the PO/Reference number shown above. | Texas A&M System Offices-Russ Wallace ***Do Not Mail Invoices*** Jarrett-Hall-PhII-PO-Payments@docs.e-builder.net ***Invoice via email only*** College Station, TX 77840 United States |