

## Revised Purchase Order



### Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
Aug 21, 2018	AB0386595	1	Aug 30, 2018
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.			
<b>Buyer Contact:</b>			
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>	
jrz - Zimmermann, Jeff	jzimmermann@tamus.edu	979.458.6410	
<b>Customer Contact:</b>			
Name:	Sandra Marshall		
Email:	SMARSHALL@TAMUS.EDU		
Phone:	+1 979-845-9600		

### Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.**

Supplier Information		Delivery Information	
Supplier Name	DILIGENT CORPORATION	<b>Delivery Address</b>	
Address	1385 BROADWAY 19TH FL NEW YORK, NY 10018 US	TAMUS Member:	01-Texas A&M System Offices (01)
Phone	+1 973-299-9397	Attn:	Sandra Marshall
Fax	+1 973-299-5500	Office of Board of Regents	
FOB / FREIGHT	Destination	MSC	
Pre-Pay & Add	No	Suite	L500
Payment Terms	0, Net 30	1123 TAMU	
Contract Number - Header	no value	College Station, TX 77843-1123	
Contract Number - Line	C2018657	United States	
Quote number		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

### Notes to Supplier

#### Shipping Instructions

Attachments for supplier

DILIGENT EXECUTED...

Diligent (2018).pdf

#### PO Clauses

Header 001 No Collect Freight Charges Neither COD nor "Collect" freight or handling charges will be accepted.  
Accepted

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 1	7/23/2018-7/22/2019 Online subscription renewal (agenda books)	.	LO	22,932.00 USD	1 LO	22,932.00 USD
Total						22,932.00 USD

Billing Information	Billing Address
To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.  Invoice must include the PO/Reference number shown above.	Texas A&M University System Attn: ***Do Not Mail Invoices*** Email invoices to systemvouchers@tamus.edu 301 Tarrow RM 345 College Station, TX 77840 United States