

Revised Purchase Order



Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
Oct 16, 2018	AB0401274	1	Oct 30, 2018
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.			
Buyer Contact:			
Buyer	Buyer Email	Buyer Phone Number	
no value	no value	no value	
Customer Contact:			
Name:	Cynthia Grisso		
Email:	CGRISSE@TAMUS.EDU		
Phone:	+1 202-684-9933		

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	TEJAS OFFICE PRODUCTS INC	Delivery Address	
Address	1225 W 20TH STREET HOUSTON, TX 770083315 US	TAMUS Member:	01-Texas A&M System Offices (01)
Phone	+1 713-864-6004	Attn:	Cindy Grisso
FOB / FREIGHT	Destination	Office of Federal Relations	
Pre-Pay & Add	No	Suite	400
Payment Terms	1% 10, Net 30	1747 Pennsylvania Ave	
Contract Number - Header	no value	Washington, DC 20006	
Contract Number - Line	no value	United States	
Quote number		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier			
PO Clauses			
Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 20	Staples Copy Paper, 20 Lb., 92 Bright, 8 1/2" x 11", White, 10-Ream Case (135848)	135848	CT	32.93 USD	1 CT	32.93 USD
	Supplier Part Auxiliary ID	135848				
		Manufacturer Name	Domtar			
		Manufacturer Part ID	135848			
2 of 20	HP 952 CMY Ink Cartridges, Multi-Pack, 3 Cartons/Pack (N9K27AN)	1990394	PK	64.88 USD	1 PK	64.88 USD
	Supplier Part Auxiliary ID					
		Manufacturer Name	HEWLETT PACKARD			
		Manufacturer Part ID	N9K27AN#140			
3 of 20	Nestle Coffee-mate Coffee Creamer, Original, .375 oz Liquid Creamer Singles, 180/Carton	2432877	CT	15.40 USD	1 CT	15.40 USD
	Supplier Part Auxiliary ID					
		Manufacturer Name	PERFORMANCE FOOD GRP			
		Manufacturer Part ID	NES35120			
4 of 20	Green Mountain Breakfast Blend Coffee, Keurig K-Cup Pods, Light Roast, 24/Box (6520)	707196	BX	12.32 USD	2 BX	24.64 USD
	Supplier Part Auxiliary ID	707196				
		Manufacturer Name	GREEN MOUNTAIN COFFEE INC			
		Manufacturer Part ID	6520			

5 of 20	Starbucks Caffé Verona Coffee, Keurig K-Cup Pods, Dark Roast, 24/Box (9576)	100580	BX	16.42 USD	2 BX	32.84 USD
	Supplier Part Auxiliary ID 100580					
		Manufacturer Name	GREEN MOUNTAIN COFFEE INC			
		Manufacturer Part ID	9576			
6 of 20	Green Mountain Nantucket Blend Coffee, Keurig K-Cup Pods, Medium Roast, 24/Box (6663)	719413	BX	12.32 USD	2 BX	24.64 USD
	Supplier Part Auxiliary ID 719413					
		Manufacturer Name	GREEN MOUNTAIN COFFEE INC			
		Manufacturer Part ID	6663			
7 of 20	Berkley Square Heavy-Weight Plastic Cutlery, Assorted Forks, Knives & Spoons, Clear, 360 Pack	887389	PK	7.01 USD	1 PK	7.01 USD
	Supplier Part Auxiliary ID 887389					
		Manufacturer Name	BERK ENTERPRISES INC			
		Manufacturer Part ID	1088008			
8 of 20	Dixie PerfecTouch Insulated Hot Cup by GP PRO, 12 oz., Coffee Haze, 50/Pack (5342CD)	478405	PK	4.75 USD	2 PK	9.50 USD
	Supplier Part Auxiliary ID 478405					
		Manufacturer Name	FORT JAMES CORP DIXIE			
		Manufacturer Part ID	5342CD			
9 of 20	Ampad Gold Fibre Classic Project Planner 7-1/4x9-1/2", Wide Ruling, White, 84 Sheets/Pad	397233	EA	2.64 USD	8 EA	21.12 USD
	Supplier Part Auxiliary ID 397233					
		Manufacturer Name	ESSELTE AMERICA			
		Manufacturer Part ID	20816			
10 of 20	Avery Easy Peel White Address Labels, Sure Feed Technology, Laser, Permanent, 1" x 2-5/8", 3,000 Labels (5160)	209882	BX	27.82 USD	1 BX	27.82 USD
	Supplier Part Auxiliary ID 209882					
		Manufacturer Name	Avery Products Corporation			
		Manufacturer Part ID	05160			
11 of 20	Avery Laser Shipping Labels with TrueBlock, 3-1/3" x 4", White, 600/Box (05164)	260265	BX	28.63 USD	1 BX	28.63 USD
	Supplier Part Auxiliary ID 260265					
		Manufacturer Name	Avery Products Corporation			
		Manufacturer Part ID	05164			
12 of 20	BIC Gel-ocity Retractable Gel-Ink Roller Pens, Medium Point, Blue, Dozen	495366	DZN	6.91 USD	1 DZN	6.91 USD
	Supplier Part Auxiliary ID 495366					
		Manufacturer Name	BIC CORPORATION			
		Manufacturer Part ID	31564			
13 of 20	BIC Gel-ocity Quick Dry Retractable Gel Pens, Medium Point, Black Ink, Dozen (RGLCG11-BLK)	2723185	DZN	11.28 USD	1 DZN	11.28 USD
	Supplier Part Auxiliary ID 2723185					
		Manufacturer Name	BIC CORPORATION			
		Manufacturer Part ID	RGLCG11BLK			
14 of 20	Xerox Magenta Toner Cartridge (106R02226), High Yield	105120	EA	261.35 USD	1 EA	261.35 USD
	Supplier Part Auxiliary ID 105120					
		Manufacturer Name	INGRAM MICRO D, INC.			
		Manufacturer Part ID	106R02226			
15 of 20	HP 952XL Black Ink Cartridge, High Yield (F6U19AN#140)	2002713	EA	37.77 USD	1 EA	37.77 USD

	Supplier Part Auxiliary ID	2002713				
			Manufacturer Name	HEWLETT PACKARD		
			Manufacturer Part ID	F6U19AN#140		
16 of 20	HP 952XL Cyan Ink Cartridge, High Yield (L0S61AN#140)	2002712	EA	35.05 USD	1 EA	35.05 USD
	Supplier Part Auxiliary ID	2002712				
			Manufacturer Name	HEWLETT PACKARD		
			Manufacturer Part ID	L0S61AN#140		
17 of 20	HP 952XL Magenta Ink Cartridge, High Yield (L0S64AN#140)	2002711	EA	35.05 USD	1 EA	35.05 USD
	Supplier Part Auxiliary ID	2002711				
			Manufacturer Name	HEWLETT PACKARD		
			Manufacturer Part ID	L0S64AN#140		
18 of 20	HP 952XL Yellow Ink Cartridge, High Yield (L0S67AN#140)	2002710	EA	35.05 USD	2 EA	70.10 USD
	Supplier Part Auxiliary ID	2002710				
			Manufacturer Name	HEWLETT PACKARD		
			Manufacturer Part ID	L0S67AN#140		
19 of 20	Coca-Cola Mini Cans, 7.5 Oz., 24/Case	2273891	CT	19.56 USD	1 CT	19.56 USD
	Supplier Part Auxiliary ID	2273891				
			Manufacturer Name	COCA-COLA BOTTLING COMPANY- ATLANTA		
			Manufacturer Part ID	00049000061017		
20 of 20	Diet Coke Mini Cans, 7.5 Oz., 24/Case	2273889	CT	19.56 USD	1 CT	19.56 USD
	Supplier Part Auxiliary ID	2273889				
			Manufacturer Name	COCA-COLA BOTTLING COMPANY- ATLANTA		
			Manufacturer Part ID	00049000061055		
Total				786.04 USD		

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&M University System</p> <p>Attn:</p> <p>***Do Not Mail Invoices***</p> <p>Email invoices to systemvouchers@tamus.edu</p> <p>301 Tarrow RM 345</p> <p>College Station, TX 77840</p> <p>United States</p>