



### Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Oct 24, 2018	AB0403389	0
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
<b>Buyer Contact:</b>		
Buyer	Buyer Email	Buyer Phone Number
no value	no value	no value
<b>Customer Contact:</b>		
Name:	Kathleen Nelson	
Email:	KANELSON@TAMUS.EDU	
Phone:	+1 979-458-6051	

### Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.**

Supplier Information		Delivery Information	
Supplier Name	AlphaGraphics Bryan CS	<b>Delivery Address</b>	
Address	2023 S TEXAS AVENUE BRYAN, TX 77802 US	TAMUS Member:	01-Texas A&M System Offices (01)
Phone	+1 979-779-1234	Attn:	Kathy Nelson
FOB / FREIGHT	Destination	Academic & Student Affairs	
Pre-Pay & Add	No	Moore/Connally Bldg	
Payment Terms	0, Net 30	Floor	550
Contract Number - Header	no value	301 Tarrow St	
Contract Number - Line	no value	College Station, TX 77840	
Quote number		United States	
		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier			
<b>PO Clauses</b>			
Header	001	No Collect Freight Charges    Neither COD nor "Collect" freight or handling charges will be accepted. Accepted	

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 3	Order: W-45913   Product: Official TAMU System Notecard   Qty: 250	45913	EA	40.00 USD	1 EA	40.00 USD
	Supplier Part Auxiliary ID	45913				
2 of 3	Order: W-45914   Product: Official TAMU System Business Card   Qty: 250   Name: Montaigne S. Long	45914	EA	38.00 USD	1 EA	38.00 USD
	Supplier Part Auxiliary ID	45914				
3 of 3	Order: W-45915   Product: Official TAMU System Business Card   Qty: 250   Name: Sheri A. Pappas	45915	EA	38.00 USD	1 EA	38.00 USD
	Supplier Part Auxiliary ID	45915				
Total						116.00 USD

Billing Information	Billing Address
To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail <a href="mailto:abvendorthelp@tamu.edu">abvendorthelp@tamu.edu</a> .  Invoice must include the PO/Reference number shown above.	Texas A&M University System Attn: ***Do Not Mail Invoices*** Email invoices to <a href="mailto:systemvouchers@tamus.edu">systemvouchers@tamus.edu</a> 301 Tarrow RM 345 College Station, TX 77840 United States