



Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Dec 21, 2018	AB0417008	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
pma - Allison, Patty	pallison@tamus.edu	979.458.6088
Customer Contact:		
Name:	Sharon Kovar	
Email:	SHARON-KOVAR@TAMUS.EDU	
Phone:	+1 979-458-7024	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information	Delivery Information
Supplier Name: LANDSCAPE FORMS INC Address: 7800 E MICHIGAN AVE KALAMAZOO, MI 490489543 US FOB / FREIGHT: Destination Pre-Pay & Add: No Payment Terms: 0, Net 30 Contract Number - Header: NCPA 07-53 Contract Number - Line: <i>no value</i> Quote number: 0000268828	Delivery Address TAMUS Member: 01-Texas A&M System Offices (01) Attn: *** SEE CORRECT SHIP TO ADDRESS IN SUPPLIER NOTES *** HSC Medical Research & Education Bldg Project: 23-3203 8847 SH 47 Bryan, TX 77807 United States Delivery Information Required Delivery Date: Ship Via: Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier

*** Ignore Ship To Address shown on PO and ship instead to ***

Shelton-Keller Group
 Attn: Barbara Zoern
 6301 E Stassney Lane: Bldg. 9-100
 Austin, TX 78744-3069

This purchase is per the NCPA contract 07-53.

All items are for FPC Project 23-3203 Health Science Center Medical Research & Education Building, currently under construction in Bryan, TX.

Communicate delivery and install with SKG rep Barbara Zoern, Ph: 512-225-9834, Email: bzoern@skgtexas.com AND TAMU System, Interior Designer, Catherine Swanteson, (979-458-7077, 979-575-9827 cell), cswanteson@tamus.edu.
 All product currently estimated to be delivered and completely installed between early-April and mid-May 2019.

Include PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL TO section of this PO.

Attachments for supplier

268828 Texas AM H...
 TAMUS Standard Te...

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	113	FOB-DEST/FRT-PP&ALLOW	FOB Destination, Freight Prepaid and Allowed
	405	TAMUS Standard Terms	This Purchase Order shall reference the attached TAMUS Standard Terms and Conditions (Exhibit B).

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 2	Landscape Forms furnishings per details and specifications on attached proposal 0000268828.	.	LO	26,400.72 USD	1 LO	26,400.72 USD
2 of 2	Shipping & Handling - Correct Ship To is:Shelton Keller GroupAttn: Barbara Zoern6301 Stassney Lane - Bldg 9-100Austin, TX 78744-3069	.	LO	2,910.00 USD	1 LO	2,910.00 USD
Total						29,310.72 USD

Billing Information

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendordhelp@tamus.edu.
 Invoice must include the PO/Reference number shown above.

Billing Address

Texas A&M System Offices-Brett McCully
 Do Not Mail Invoices
 Multidisciplinary_Research_Education_Facility.02.18_PO_Payments@docs.e-builder.net
 Invoice via email only
 College Station, TX 77840
 United States