



Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Feb 13, 2019	AB0427912	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
<i>no value</i>	<i>no value</i>	<i>no value</i>
Customer Contact:		
Name:	Cynthia Grisso	
Email:	CGRISSE@TAMUS.EDU	
Phone:	+1 202-684-9933	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	TEJAS OFFICE PRODUCTS INC	Delivery Address	
Address	1225 W 20TH STREET HOUSTON, TX 770083315 US	TAMUS Member:	01-Texas A&M System Offices (01)
Phone	+1 713-864-6004	Attn:	Cindy Grisso
FOB / FREIGHT	Destination	Office of Federal Relations	
Pre-Pay & Add	No	Suite	400
Payment Terms	1% 10, Net 30	1747 Pennsylvania Ave	
Contract Number - Header	<i>no value</i>	Washington, DC 20006	
Contract Number - Line	<i>no value</i>	United States	
Quote number		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

PO Clauses

Header 001 No Collect Freight Charges Neither COD nor "Collect" freight or handling charges will be accepted.
Accepted

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 30	Kleenex Boutique Standard Facial Tissues, 2-Ply, 95 Sheets/Box, 6/Pack (21271)	826830	PK	9.37 USD	2 PK	18.74 USD
	Supplier Part Auxiliary ID 826830					
		Manufacturer Name	KIMBERLY CLARK GLOBAL SALES LLC			
		Manufacturer Part ID	21271			
2 of 30	Dixie PerfecTouch Insulated Hot Cup by GP PRO, 12 oz., Coffee Haze, 50/Pack (5342CD)	DXE5342CDPK	PK	4.82 USD	4 PK	19.28 USD
	Supplier Part Auxiliary ID 478405					
		Manufacturer Name	Essendant			
		Manufacturer Part ID	DXE5342CDPK			
3 of 30	Starbucks French Roast Coffee, Keurig K-Cup Pods, Dark Roast, 24/Box (9737)	1440262	BX	19.56 USD	2 BX	39.12 USD
	Supplier Part Auxiliary ID 1440262					
		Manufacturer Name	GREEN MOUNTAIN COFFEE INC			
		Manufacturer Part ID	9737			
4 of 30	Peet's Coffee Cafe Domingo Coffee, Keurig K-Cup Pods, Medium Roast, 22/Box (6543)	1274181	BX	16.47 USD	4 BX	65.88 USD
	Supplier Part Auxiliary ID 1274181					
		Manufacturer Name	GREEN MOUNTAIN COFFEE INC			
		Manufacturer Part ID	6543			

5 of 30	Peet's Coffee House Blend Coffee, Keurig K-Cup Pods, Dark Roast, 22/Box (6546)	1274180	BX	16.47 USD	4 BX	65.88 USD
	Supplier Part Auxiliary ID	1274180				
		Manufacturer Name	GREEN MOUNTAIN COFFEE INC			
		Manufacturer Part ID	6546			
6 of 30	Bigelow Classic Green Tea, All Natural Rich in Antioxidants, 28 Tea Bags/Box (RCB00388)	610317	BX	3.32 USD	1 BX	3.32 USD
	Supplier Part Auxiliary ID	610317				
		Manufacturer Name	PERFORMANCE FOOD GRP			
		Manufacturer Part ID	RCB00388			
7 of 30	Starbucks Tazo Flavored Teas, Assorted, 24 Tea Bags/Box	503429	BX	3.59 USD	1 BX	3.59 USD
	Supplier Part Auxiliary ID	503429				
		Manufacturer Name	PERFORMANCE FOOD GRP			
		Manufacturer Part ID	TJL20200			
8 of 30	Starbucks Tazo Awake Black Tea, 24 Tea Bags/Box	500552	BX	5.01 USD	1 BX	5.01 USD
	Supplier Part Auxiliary ID	500552				
		Manufacturer Name	PERFORMANCE FOOD GRP			
		Manufacturer Part ID	TJL20070			
9 of 30	Tazo Earl Grey Tea Bags, 24/Box (20080)	500531	BX	5.12 USD	1 BX	5.12 USD
	Supplier Part Auxiliary ID	500531				
		Manufacturer Name	PERFORMANCE FOOD GRP			
		Manufacturer Part ID	TJL20080			
10 of 30	Land O'Lakes Mini-Moo's Half and Half Liquid Creamer, 0.28 Fl. Oz., 192/Carton (100718)	344887	CT	13.00 USD	2 CT	26.00 USD
	Supplier Part Auxiliary ID	344887				
		Manufacturer Name	PERFORMANCE FOOD GRP			
		Manufacturer Part ID	ORG100718			
11 of 30	Sustainable Earth by Staples Paper Plates, White, 250/Pack (SEB40134-CC)	905191	PK	9.27 USD	1 PK	9.27 USD
	Supplier Part Auxiliary ID	905191				
		Manufacturer Name	STAPLES BRANDS GROUP			
		Manufacturer Part ID	SEB40134CC			
12 of 30	Bounty Select-A-Size Kitchen Rolls Paper Towels, 2-Ply, 83 Sheets/Roll, 12 Rolls/Carton (74795/95026)	102435	CT	27.26 USD	2 CT	54.52 USD
	Supplier Part Auxiliary ID	102435				
		Manufacturer Name	PROCTER & GAMBLE DISTRIBUTING LLC			
		Manufacturer Part ID	74795/95026			
13 of 30	Bounty Napkins, 1-Ply, White, 100/Pk	639879	PK	2.15 USD	1 PK	2.15 USD
	Supplier Part Auxiliary ID	639879				
		Manufacturer Name	PROCTER & GAMBLE DISTRIBUTING LLC			
		Manufacturer Part ID	PGC 34884			
14 of 30	Ampad Gold Fibre Classic Project Planner 7-1/4x9-1/2", Wide Ruling, White, 84 Sheets/Pad	397233	EA	2.64 USD	12 EA	31.68 USD
	Supplier Part Auxiliary ID	397233				
		Manufacturer Name	RR Donnelley/Moore Wallace NA Inc. TOPS Products			

		Manufacturer Part ID	20816			
15 of 30	Staples 3-Tab File Folders, Letter, Assorted Position, Manila, 250/Box	221689	BX	20.69 USD	1 BX	20.69 USD
	Supplier Part Auxiliary ID	221689				
		Manufacturer Name	SMEAD MANUFACTURING			
		Manufacturer Part ID	221689			
16 of 30	Duracell Coppertop AA Alkaline Batteries, 36/Pack	464050	PK	16.72 USD	1 PK	16.72 USD
	Supplier Part Auxiliary ID	464050				
		Manufacturer Name	DURACELL DISTRIBUTING INC.			
		Manufacturer Part ID	MN15P36			
17 of 30	Duracell Coppertop Alkaline AAA Battery, Pack of 36 (MN24P36)	041302	PK	19.87 USD	1 PK	19.87 USD
	Supplier Part Auxiliary ID	041302				
		Manufacturer Name	DURACELL DISTRIBUTING INC.			
		Manufacturer Part ID	MN24P36			
18 of 30	Staples Ballpoint Retractable Pens Med 1.0mm Black 12pk (50793)	2498018	DZN	2.85 USD	1 DZN	2.85 USD
	Supplier Part Auxiliary ID	2498018				
		Manufacturer Name	STAPLES BRANDS GROUP			
		Manufacturer Part ID	50793			
19 of 30	Pilot G-2 Retractable Gel Pens, Fine Point, Black Ink, Dozen (31020)	429174	DZN	11.35 USD	1 DZN	11.35 USD
	Supplier Part Auxiliary ID	429174				
		Manufacturer Name	PILOT CORP			
		Manufacturer Part ID	31020			
20 of 30	Staples SPL-230 8-Digit Desktop Calculator, Silver	466465	EA	5.33 USD	1 EA	5.33 USD
	Supplier Part Auxiliary ID	466465				
		Manufacturer Name	STAPLES BRANDS GROUP			
		Manufacturer Part ID	SPL230US			
21 of 30	Westcott All Purpose Value 8" Stainless Steel Standard Scissors, Pointed Tip, Red (40618)	389248	EA	0.78 USD	1 EA	0.78 USD
	Supplier Part Auxiliary ID	389248				
		Manufacturer Name	Acme United Corp			
		Manufacturer Part ID	40618			
22 of 30	Dell 810WH Black Toner Cartridge, High Yield	108647	EA	62.72 USD	1 EA	62.72 USD
	Supplier Part Auxiliary ID	108647				
		Manufacturer Name	Dell Computers aka Dell, Inc.			
		Manufacturer Part ID	810WH			
23 of 30	Xerox 106R02225 Cyan Toner Cartridge, High Yield	105121	EA	261.35 USD	1 EA	261.35 USD
	Supplier Part Auxiliary ID	105121				
		Manufacturer Name	INGRAM MICRO D, INC.			
		Manufacturer Part ID	106R02225			
24 of 30	Avery Poly 1" 3-Ring View Binder, Blue (17675)	614451	EA	2.83 USD	4 EA	11.32 USD
	Supplier Part Auxiliary ID	614451				
		Manufacturer Name	Avery Products Corporation			

		Manufacturer Part ID	17675			
25 of 30	ACCO 2-Prong Report Cover, Letter, Dark Blue (A7025973)	503243	EA	1.74 USD	2 EA	3.48 USD
	Supplier Part Auxiliary ID	503243				
		Manufacturer Name	GENERAL BINDING CORP ACCO			
		Manufacturer Part ID	25973			
26 of 30	Mind Reader Anti-Fatigue Mat, 35.25" x 19.5", Black (SDMAT-BLK)	24286163	EA	63.95 USD	1 EA	63.95 USD
	Supplier Part Auxiliary ID					
		Manufacturer Name	EMS Mind Readers			
		Manufacturer Part ID	SDMATBLK			
27 of 30	Poland Spring 100% Natural Spring Water, 8 Oz., 48/Carton (100987)	576583	CT	15.81 USD	2 CT	31.62 USD
	Supplier Part Auxiliary ID	576583				
		Manufacturer Name	NESTLE WATERS NORTH AMERICA INC.			
		Manufacturer Part ID	100987			
28 of 30	Coca-Cola Diet Coke Mini Cans, 7.5 Oz., 24/Case (00049000061055)	2273889	CT	19.56 USD	1 CT	19.56 USD
	Supplier Part Auxiliary ID	2273889				
		Manufacturer Name	COCA-COLA BOTTLING COMPANY- ATLANTA			
		Manufacturer Part ID	00049000061055			
29 of 30	Coca-Cola Mini Soda, 7.5 Oz., 24/Carton (00049000061017)	2273891	CT	19.56 USD	1 CT	19.56 USD
	Supplier Part Auxiliary ID	2273891				
		Manufacturer Name	COCA-COLA BOTTLING COMPANY- ATLANTA			
		Manufacturer Part ID	00049000061017			
30 of 30	Dr Pepper Fridge Pack Bundle, 12 oz. Cans, 12/Pack, 2 Packs/Carton	652014	CT	10.67 USD	2 CT	21.34 USD
	Supplier Part Auxiliary ID	652014				
		Manufacturer Name	DR PEPPER SNAPPLE GROUP			
		Manufacturer Part ID	78000082166			
Total				922.05 USD		

Billing Information

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

Billing Address

Texas A&M University System
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