

Revised Purchase Order**Sales Tax Exemption**

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
Mar 19, 2019	AB0436208	1	Apr 7, 2019
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.			
Buyer Contact:			
Buyer	Buyer Email	Buyer Phone Number	
<i>no value</i>	<i>no value</i>	<i>no value</i>	
Customer Contact:			
Name:	Cynthia Grisso		
Email:	CGRISSE@TAMUS.EDU		
Phone:	+1 202-684-9933		

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	TEJAS OFFICE PRODUCTS INC	Delivery Address	
Address	1225 W 20TH STREET HOUSTON, TX 770083315 US	TAMUS Member:	01-Texas A&M System Offices (01)
Phone	+1 713-864-6004	Attn:	Cindy Grisso
FOB / FREIGHT	Destination	Office of Federal Relations	
Pre-Pay & Add	No	Suite	#400
Payment Terms	1% 10, Net 30	1747 Pennsylvania Ave	
Contract Number - Header	<i>no value</i>	Washington, DC 20006	
Contract Number - Line	<i>no value</i>	United States	
Quote number		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier**PO Clauses**

Header 001 No Collect Freight Charges Neither COD nor "Collect" freight or handling charges will be accepted.
Accepted

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 9	Verbatim PinStripe 8GB USB 2.0 Flash Drive, 5/Pack (99146)	1913050	PK	26.04 USD	1 PK	26.04 USD
	Supplier Part Auxiliary ID 1913050					
		Manufacturer Name	VERBATIM CORP			
		Manufacturer Part ID	99146			
2 of 9	Peet's Coffee Major Dickason's Blend Ground Coffee, Dark Roast (836261)	072210	EA	10.60 USD	3 EA	31.80 USD
	Supplier Part Auxiliary ID 072210					
		Manufacturer Name	PERFORMANCE FOOD GRP			
		Manufacturer Part ID	PCE836261			
3 of 9	Staples Manila File Folders, Letter, 3 Tab, Assorted Position, 100/Box	116657	BX	5.62 USD	1 BX	5.62 USD
	Supplier Part Auxiliary ID 116657					
		Manufacturer Name	SMEAD MANUFACTURING			
		Manufacturer Part ID	22936			

4 of 9	Ziploc Storage Bags, 1/Box (665015)	809760	BX	5.39 USD	1 BX	5.39 USD
	Supplier Part Auxiliary ID	809760				
		Manufacturer Name	SC JOHNSON & SON			
		Manufacturer Part ID	665015			
5 of 9	HP 952XL Black Ink Cartridge, High Yield (F6U19AN#140)	2002713	EA	38.78 USD	1 EA	38.78 USD
	Supplier Part Auxiliary ID	2002713				
		Manufacturer Name	HEWLETT PACKARD			
		Manufacturer Part ID	F6U19AN#140			
6 of 9	Xerox 106R02225 Cyan Toner Cartridge, High Yield	105121	EA	261.35 USD	1 EA	261.35 USD
	Supplier Part Auxiliary ID	105121				
		Manufacturer Name	INGRAM MICRO D, INC.			
		Manufacturer Part ID	106R02225			
7 of 9	Xerox 106R02228 Black Toner Cartridge, High Yield	105118	EA	148.97 USD	1 EA	148.97 USD
	Supplier Part Auxiliary ID	105118				
		Manufacturer Name	D and H Distributing Co.			
		Manufacturer Part ID	106R02228			
8 of 9	Snack Jar Starlight Mints (MYS23909)	1680287	EA	7.74 USD	5 EA	38.70 USD
	Supplier Part Auxiliary ID	1680287				
		Manufacturer Name	PERFORMANCE FOOD GRP			
		Manufacturer Part ID	MYS23909			
9 of 9	Brentwood 1.2 Litre Cordless Stainless Steel Electric Tea Kettle, Brushed	238422	EA	34.29 USD	1 EA	34.29 USD
	Supplier Part Auxiliary ID					
		Manufacturer Name	Megagoods Inc			
		Manufacturer Part ID	93583239M			
Total						590.94 USD

Billing Information

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

Billing Address

Texas A&M University System
 Do Not Mail Invoices
 Email invoices to systemvouchers@tamus.edu
 301 Tarrow RM 345
 College Station, TX 77840
 United States