

Revised Purchase Order**Sales Tax Exemption**

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

| Purchase Order | | | |
|---|--------------------|---------------------------|--------------------|
| Purchase Order Date | PO/Reference No. | Revision No. | Revision Date |
| Mar 20, 2019 | AB0436479 | 1 | Apr 9, 2019 |
| Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer. | | | |
| Buyer Contact: | | | |
| Buyer | Buyer Email | Buyer Phone Number | |
| pma - Allison, Patty | pallison@tamus.edu | 979.458.6088 | |
| Customer Contact: | | | |
| Name: | | Kathy Snider | |
| Email: | | KDSNIDER@TAMUS.EDU | |
| Phone: | | +1 979-458-6450 | |

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

| Supplier Information | | Delivery Information | |
|--------------------------|---|--------------------------------|----------------------------------|
| Supplier Name | HBI OFFICE SOLUTIONS INC | Delivery Address | |
| Address | 308 HWY 75 NORTH STE B HUNTSVILLE, TX 77320 US | TAMUS Member: | 01-Texas A&M System Offices (01) |
| Phone | +1 936-295-4592 | Attn: | Carol Manthei - 979.458.6309 |
| Fax | +1 936-295-5264 | Business Computing Services | |
| FOB / FREIGHT | Destination | Moore/Connally Bldg | |
| Pre-Pay & Add | No | Room | 304 |
| Payment Terms | 0, Net 30 | 301 Tarrow St | |
| Contract Number - Header | E&I Contract CNR01146 | College Station, TX 77840-7896 | |
| Contract Number - Line | <i>no value</i> | United States | |
| Quote number | 20050 | Delivery Information | |
| | | Required Delivery Date | |
| | | Ship Via | Best Carrier-Best Way |

Notes to Supplier**Shipping Instructions**

Note to Supplier

This purchase is per the E&I Contract CNR01146.

Communicate delivery and installation with TAMU System Contact: Carol Manthei, Ph: 979.458.6309, Email: c-manthei@tamus.edu.

Include PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL TO section of this PO.

Attachments for supplier

Room 318 cube bid...

TAMUS Standard Te...

PO Clauses

| | | | |
|--------|-----|--|---|
| Header | 001 | No Collect Freight Charges Accepted | Neither COD nor "Collect" freight or handling charges will be accepted. |
| | 113 | FOB-DEST/FRT-PP&ALLOW | FOB Destination, Freight Prepaid and Allowed |
| | 405 | TAMUS Standard Terms This Purchase Order shall reference the attached TAMUS Standard Terms and Conditions (Exhibit B). | |

| Line No. | Product Description | Catalog No. | Size / Packaging | Unit Price | Quantity | Ext. Price |
|----------|---|-------------|------------------|------------------|----------|------------------|
| 1 of 2 | TAMUS FAMIS REPLATFORM - OFFICE FURNITURE AND FIXTURES. CHANGE ORDER 04/09/19 - REFERENCE ATTACHED NEW QUOTE #20952 DATED 03/26/19 FOR DETAILED DESCRIPTION AND SPECIFICATIONS. | . | LO | 34,059.15 USD | 1 LO | 34,059.15 USD |
| | Attachments for supplier HBI REVISED QUOTE... | | | | | |
| | External Note NEW quote 20952 replaces quote 20050 on original order. | | | | | |
| 2 of 2 | LABOR/INSTALLATION OF FURNITURE ON NEW 20952. | . | LO | 500.00 USD | 1 LO | 500.00 USD |
| | | | | | | |
| Total | | | | 34,559.15 USD | | |

| Billing Information | Billing Address |
|--|---|
| <p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p> | <p>Texas A&M University System</p> <p>***Do Not Mail Invoices***</p> <p>Email invoices to systemvouchers@tamus.edu</p> <p>301 Tarrow RM 345</p> <p>College Station, TX 77840</p> <p>United States</p> |