



## Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
<b>Apr 2, 2019</b>	<b>AB0439563</b>	<b>0</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
<b>Buyer Contact:</b>		
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>
pma - Allison, Patty	pallison@tamus.edu	979.458.6088
<b>Customer Contact:</b>		
Name:	Sharon Kovar	
Email:	SHARON-KOVAR@TAMUS.EDU	
Phone:	+1 979-458-7024	

## Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.**

Supplier Information		Delivery Information	
Supplier Name	MCKINNEY OFFICE SUPPLY INC	<b>Delivery Address</b>	
Address	117 W LOUISIANA STREET MCKINNEY, TX 75069 US	TAMUS Member:	01-Texas A&M System Offices (01)
Phone	+1 972-562-5020	Attn:	Holly Hawryluk - 979.229.8666 / Amy Vaughan - 979.664.9100
FOB / FREIGHT	Destination	TAMU Ag Bldg #5	
Pre-Pay & Add	No	Project	2-3208
Payment Terms	0% 0, Net 30	496 Olsen Blvd	
Contract Number - Header	no value	College Station, TX 77843	
Contract Number - Line	no value	United States	
Quote number		<b>Delivery Information</b>	
		Required Delivery Date	Jun 17, 2019
		Ship Via	Best Carrier-Best Way

## Notes to Supplier

### Shipping Instructions

Note to Supplier

This purchase is per award of bid FPC-ITB-1029. Reference quote and pricing sheet submitted with bid response per bid specifications for all items.

All items are for the TAMU System FPC Project 02-3208 Agriculture Building #5/ Plant Pathology currently under construction in College Station, TX.

Items must be delivered and installed at the Agriculture Building #5/ Plant Pathology Building between Monday, June 17, 2019 and Friday, July 26, 2019 between 8:00 A.M. to 5:00 P.M., Monday to Friday.

Communicate delivery and install with Randall Scott Architects furnishing consultant, Amy Vaughan, at Ph: 972.664.9100 or email: [avaughan@rsarchitects.com](mailto:avaughan@rsarchitects.com) and/or TAMU System Interior Designer Holly Hawryluk at Ph: 979.229.8666 or email: [hhawryluk@tamus.edu](mailto:hhawryluk@tamus.edu).

Reference Attachment A for additional delivery and install terms and instructions.

Include PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL TO section of this PO

Attachments for supplier

MOS Quote for FPC...  
 UPDATED+02112019+...  
 TAMUS Standard Te...

### PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	113	FOB-DEST/FRT-PP&ALLOW	FOB Destination, Freight Prepaid and Allowed
	405	TAMUS Standard Terms	This Purchase Order shall reference the attached TAMUS Standard Terms and Conditions (Exhibit B).

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 6	Intensa Lab Stool - per details and specifications on bid specification sheet and attached quote for Item no. S-09. One lot amount is for quantity 181.	.	LO	61,243.16 USD	1 LO	61,243.16 USD
2 of 6	Hamilton - Mail Sorter - per details and specifications on bid specification sheet and attached quote for Item no. ST-11.	.	LO	2,209.34 USD	1 LO	2,209.34 USD
3 of 6	Quartet - Infinity Glass Dry Erase Board - per details and specifications on bid specification sheet and attached quote for Item no. WB-01. One lot amount is for quantity 31.	.	LO	7,169.68 USD	1 LO	7,169.68 USD
4 of 6	Trash Receptacles - - per details and specifications on bid specification sheets and attached quote for Items nos. TR-01, TR-02, TR-03, TR-04 and TR-05. One lot amount is for all Trash Receptacle items.	.	LO	61,431.85 USD	1 LO	61,431.85 USD
5 of 6	Stylex - Share Lounge Seating Units - per details and specifications on bid specification sheets and attached quote for items S-06 & S-16. One lot amount is for all Stylex products.	.	LO	17,096.53 USD	1 LO	17,096.53 USD
6 of 6	Dealer services (included in product price) - includes freight, delivery, receiving, unpacking, assembly and placement at point of use & removal a& disposal of all packing material. Reference Attachment A for additional delivery & install instructions,	.	LO	0.00 USD	1 LO	0.00 USD
Total						<b>149,150.56 USD</b>

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&amp;M System Offices-Randy Wipke</p> <p>***Do Not Mail Invoices***</p> <p>Agriculture_Building_5.02.18_PO_Payments@docs.e-builder.net</p> <p>***Invoice via email only***</p> <p>College Station, TX 77840</p> <p>United States</p>