

Revised Purchase Order**Sales Tax Exemption**

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
Jun 14, 2019	AB0457628	1	Jun 25, 2019
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.			
Buyer Contact:			
Buyer	Buyer Email	Buyer Phone Number	
<i>no value</i>	<i>no value</i>	<i>no value</i>	
Customer Contact:			
Name:		Cynthia Grisso	
Email:		CGRISSE@TAMUS.EDU	
Phone:		+1 202-684-9933	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	TEJAS OFFICE PRODUCTS INC	Delivery Address	
Address	1225 W 20TH STREET HOUSTON, TX 770083315 US	TAMUS Member:	01-Texas A&M System Offices (01)
Phone	+1 713-864-6004	Attn:	Cindy Grisso
FOB / FREIGHT	Destination	Office of Federal Relations	
Pre-Pay & Add	No	Suite	400
Payment Terms	1% 10, Net 30	1747 Pennsylvania Ave	
Contract Number - Header	<i>no value</i>	Washington, DC 20006	
Contract Number - Line	<i>no value</i>	United States	
Quote number		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier**PO Clauses**

Header	001	No Collect Freight	Neither COD nor "Collect" freight or handling charges will be accepted.
		Charges Accepted	

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 10	Staples Invisible Tape, 3/4" x 1,296", 12/Pack (52380P12)	487908	PK	8.27 USD	1 PK	8.27 USD
	Supplier Part Auxiliary ID	487908				
		Manufacturer Name	3M Corporation			
		Manufacturer Part ID	52380P12			
2 of 10	Starbucks Caffè Verona Ground Coffee, Dark Roast, 16 oz. Bag (11018131)	500527	EA	11.99 USD	3 EA	35.97 USD
	Supplier Part Auxiliary ID	500527				
		Manufacturer Name	PERFORMANCE FOOD GRP			
		Manufacturer Part ID	SBK11018131			

3 of 10	Starbucks Breakfast Blend Ground Coffee, Medium Roast (11018185)	500555	EA	12.58 USD	3 EA	37.74 USD
	Supplier Part Auxiliary ID 500555					
		Manufacturer Name	PERFORMANCE FOOD GRP			
		Manufacturer Part ID	SBK11018185			
4 of 10	Land O'Lakes Mini-Moo's Half and Half Liquid Creamer, 0.28 Fl. Oz., 192/Carton (100718)	344887	CT	13.00 USD	1 CT	13.00 USD
	Supplier Part Auxiliary ID 344887					
		Manufacturer Name	PERFORMANCE FOOD GRP			
		Manufacturer Part ID	ORG100718			
5 of 10	Staples 8.5" x 11" Copy Paper, 20 lbs, 92 Brightness, 5000/Carton (135848)	135848	CT	34.94 USD	1 CT	34.94 USD
	Supplier Part Auxiliary ID 135848					
		Manufacturer Name	Domtar			
		Manufacturer Part ID	135848			
6 of 10	Staples 8.5" x 14" Copy Paper, 20 lbs, 92 Brightness, 500/Ream (127035/08635-0)	127035	RM	14.08 USD	1 RM	14.08 USD
	Supplier Part Auxiliary ID 127035					
		Manufacturer Name	Domtar			
		Manufacturer Part ID	127035/086350			
7 of 10	BIC Wite-Out EZ Correct Correction Tape, White, 4/Pack (50589)	385550	PK	5.30 USD	1 PK	5.30 USD
	Supplier Part Auxiliary ID 385550					
		Manufacturer Name	BIC CORPORATION			
		Manufacturer Part ID	50589			
8 of 10	Staples 3-Subject Notebook, 6.5" x 9.5", 138 Sheets, College Ruled, Assorted Colors (83360/83344)	430603	EA	3.09 USD	8 EA	24.72 USD
	Supplier Part Auxiliary ID 430603					
		Manufacturer Name	ROARING SPRING BLANK BOOK CO.			
		Manufacturer Part ID	83360/83344			
9 of 10	Coca-Cola Mini Diet Coke Soda, 7.5 Oz., 24/Carton (00049000061055)	2273889	CT	19.56 USD	1 CT	19.56 USD
	Supplier Part Auxiliary ID 2273889					
		Manufacturer Name	COCA-COLA BOTTLING COMPANY-ATLANTA			
		Manufacturer Part ID	00049000061055			
10 of 10	Sprite Soda, 7.5 Oz., 24/Carton (00049000061062)	2733179	CT	24.19 USD	1 CT	24.19 USD
	Supplier Part Auxiliary ID					
		Manufacturer Name	COCA-COLA BOTTLING COMPANY-ATLANTA			
		Manufacturer Part ID	00049000061062			

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu. Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&M University System ***Do Not Mail Invoices*** Email invoices to systemvouchers@tamus.edu 301 Tarrow RM 345 College Station, TX 77840 United States</p>