Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order

Purchase Order Date	PO/Reference No.	Revision No.
Jun 20, 2019	**AB0459220**	**0**

Contact instructions for questions regarding this Purchase Order:

If Buyer Contact information is listed below, please contact the Buyer.

If not, please contact the Customer.

Buyer Contact:

Buyer	Buyer Email	Buyer Phone Number
pma - Allison, Patty	pallison@tamus.edu	979.458.6088

Customer Contact:

Name:	Lona Reynolds
Email:	LONA-REYNOLDS@TAMUS.EDU
Phone:	+1 979-458-6095

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information

Supplier Name	V-QUEST OFFICE MACHINES & SUPPLIES LTD
Address	4159 E HWY 29 GEORGETOWN, TX 78674 US
Phone	+1 512-763-8800
FOB / FREIGHT	Destination
Pre-Pay & Add	No
Payment Terms	0, Net 30
Contract Number - Header	*no value*
Contract Number - Line	*no value*
Quote number	710-19-001; 710-19-003; 710-19-004; 710-19-005

Delivery Information

Delivery Address

TAMUS Member:	01-Texas A&M System Offices (01)
Attn:	Keith Williams
Office of HUB & Procurement	
Moore/Connally Bldg	
Room	270
301 Tarrow St	
College Station, TX 77840-7896	
United States	

Delivery Information

Required Delivery Date	
Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier

THIS PURCHASE IS PER AWARD OF 2019 SPOT BID FAIR. REFERENCE ATTACHED QUOTE RESPONSES.

Quote 710-19-001 - lines 1 & 3 only.
Quote 710-19-003 - lines 1-12 & line 14.
Quote 710-19-004 - All items on quote.
Quote 710-19-005 - line 1.

Communicate delivery with TAMU System HUB Coordinator Keith Williams, email: kwilliams@tamus.edu or ph: 979-458-3265.

Reference PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL TO section of this PO.

Attachments for supplier

- 710-19-004 - V-Qu...
- 710-19-005 - V-Qu...
- Request for Quote...
- Request for Quote...
- TAMUS Standard Te...

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	113	FOB-DEST/FRT-PP&ALLOW	FOB Destination, Freight Prepaid and Allowed
	405	TAMUS Standard Terms	This Purchase Order shall reference the attached TAMUS Standard Terms and Conditions (Exhibit B).

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 32	ZEB46620, ZEBRA SARASA RETRACTABLE GEL INK PENS, BOLD POINT 1.0MM BLUE, RAPID DRY INK, 12-COUNT - Reference Quote 710-19-003, line 8.	.	DZ	10.00 USD	2 DZ	20.00 USD
2 of 32	ZEB46630, ZEBRA SARASA RETRACTABLE GEL INK PENS, BOLD POINT 1.0MM, RED, RAPID DRY INK, 12-COUNT - Reference Quote 710-19-003, line 9.	.	DZ	10.00 USD	2 DZ	20.00 USD
3 of 32	ZEB46610, ZEBRA SARASA RETRACTABLE GEL INK PENS, BOLD POINT 1.0MM, BLACK, RAPID DRY INK, 12-COUNT - Reference Quote 710-19-003, line 10.	.	DZ	10.00 USD	2 DZ	20.00 USD
4 of 32	VQU EC851192, PAPER, COPY, WHITE, 8.5"X11", 92 BRIGHTNESS, 20LB, 10 REAMS/BOX - Reference Quote 710-19-001, line 1.	.	CS	33.00 USD	20 CS	660.00 USD
5 of 32	PIL32011, PILOT EASYTOUCH BALL POINT STICK PENS, MEDIUM POINT, BLUE INK, DOZEN BOX - Reference Quote 710-19-003, line 4.	.	DZ	6.00 USD	2 DZ	12.00 USD
6 of 32	PIL32212, PILOT EASYTOUCH BALL POINT STICK PENS, MEDIUM POINT, RED INK, DOZEN BOX (PIL32012) - Reference Quote 710-19-003, line 5.	.	DZ	8.00 USD	2 DZ	16.00 USD
7 of 32	VQU EC851192, PAPER, COPY, WHITE, 8.5"X11", 92 BRIGHTNESS, 20LB, 10 REAMS/BOX - Reference Quote 710-19-001, line 1.	.	CS	33.00 USD	5 CS	165.00 USD
8 of 32	PIL31257, PILOT G2 RETRACTABLE PREMIUM GEL INK ROLLER BALL PENS BOLD PT (1.) DOZEN BOX, BLUE - Reference Quote 710-19-003, line 1.	.	DZ	13.00 USD	2 DZ	26.00 USD
9 of 32	PIL31258, PILOT G2 RETRACTABLE PREMIUM GEL INK ROLLER BALL PENS BOLD PT (1.) DOZEN BOX, RED - Reference Quote 710-19-003, line 2.	.	DZ	13.00 USD	2 DZ	26.00 USD
10 of 32	PIL31256, PILOT G2 RETRACTABLE PREMIUM GEL INK ROLLER BALL PENS BOLD PT (1.) DOZEN BOX, BLACK - Reference Quote 710-19-003, line 3.	.	DZ	13.00 USD	2 DZ	26.00 USD
11 of 32	MMM654YW, POST-IT NOTES, CANARY YELLOW, UNIQUE ADHESIVE DESIGN FOR PAPER, CALL OUT IMPORT INFORMATION, 3 IN. X 3 IN. 12 PADS/PACK, (654) - Reference Quote 710-19-004, line 2.	.	PK	11.00 USD	1 PK	11.00 USD
12 of 32	MMM6355AU, POST-IT NOTES, AMERICA'S #1 FAVORITE STICKY NOTE, 3 IN. X 5 IN, JAIPUR COLLECTION, LINED, 5 PADS/PACK (635-5AU) - Reference Quote 710-19-004, line 3.	.	PK	9.00 USD	1 PK	9.00 USD
13 of 32	SMD73234, SMEAD FILE POCKET, STRAIGHT-CUT TAB, 5-1/4" EXPANSION, LETTER SIZE, REDROPE, 10 PER BOX (73234) - Reference Quote 710-19-004, line 4.	.	BX	13.00 USD	2 BX	26.00 USD
14 of 32	VQU EC851192, PAPER, COPY, WHITE, 8.5"X11", 92 BRIGHTNESS, 20LB, 10 REAMS/BOX - Reference Quote 710-19-001, line 1.	.	CS	33.00 USD	5 CS	165.00 USD
15 of 32	GJO21100, C-FOLD PAPER TOWELS (BWK6200) - Reference Quote 710-19-001, line 3.	.	CS	18.00 USD	5 CS	90.00 USD
16 of 32	BSN 63108, WRITING PADS 8.5" X 11" WHITE (UNV20630) - Reference Quote 710-19-004, line 1.	.	DZ	7.00 USD	2 DZ	14.00 USD

17 of 32	PIL31257, PILOT G2 RETRACTABLE PREMIUM GEL INK ROLLER BALL PENS BOLD PT (1.) DOZEN BOX, BLUE - Reference Quote 710-19-003, line 1.	.	DZ	13.00 USD	2 DZ	26.00 USD
18 of 32	PIL31258, PILOT G2 RETRACTABLE PREMIUM GEL INK ROLLER BALL PENS BOLD PT (1.) DOZEN BOX, RED - Reference Quote 710-19-003, line 2.	.	DZ	13.00 USD	2 DZ	26.00 USD
19 of 32	PIL31256, PILOT G2 RETRACTABLE PREMIUM GEL INK ROLLER BALL PENS BOLD PT (1.) DOZEN BOX, BLACK - Reference Quote 710-19-003, line 3.	.	DZ	13.00 USD	2 DZ	26.00 USD
20 of 32	MMM654YW, POST-IT NOTES, CANARY YELLOW, UNIQUE ADHESIVE DESIGN FOR PAPER, CALL OUT IMPORT INFORMATION, 3 IN. X 3 IN. 12 PADS/PACK, (654) - Reference Quote 710-19-004, line 2.	.	PK	11.00 USD	1 PK	11.00 USD
21 of 32	MMM6355AU, POST-IT NOTES, AMERICA'S #1 FAVORITE STICKY NOTE, 3 IN. X 5 IN, JAIPUR COLLECTION, LINED, 5 PADS/PACK (635-5AU) - Reference Quote 710-19-004, line 3.	.	PK	9.00 USD	4 PK	36.00 USD
22 of 32	SAN80556, EXPO 80556 LOW-ODOR DRY ERASE SET, CHISEL TIP, ASSORTED COLORS, 7-PIECE - Reference Quote 710-19-003, line 6.	.	PK	8.00 USD	5 PK	40.00 USD
23 of 32	SAN81045, EXPO LOW ODOR DRY ERASE MARKERS, CHISEL TIP, ASSORTED COLORS, 16 PACK - Reference Quote 710-19-003, line 7.	.	PK	16.00 USD	2 PK	32.00 USD
24 of 32	ZEB47110, SARASA DRY X30 GEL RETRACTABLE PEN - RDI, .07MM, BLACK - Reference Quote 710-19-003, line 11.	.	DZ	17.00 USD	3 DZ	51.00 USD
25 of 32	ZEB47120, SARASA DRY X30 GEL RETRACTABLE PEN - RDI, .07MM, BLUE - Reference Quote 710-19-003, line 12.	.	DZ	17.00 USD	3 DZ	51.00 USD
26 of 32	PFX54460, PENDAFLEX DOUBLE STUFF FILE FOLDERS, MULTI-COLORED - Reference Quote 710-19-004, line 5.	.	PK	22.00 USD	1 PK	22.00 USD
27 of 32	BSN65780, UNV10506 - COLORED FILE FOLDERS - Reference Quote 710-19-004, line 6.	.	BX	12.00 USD	1 BX	12.00 USD
28 of 32	MODEL#14934, ITEM #509729, PRESSBOARD CLASSIFICATION FOLDERS, 1/3-CUT TAB, LETTER SIZE, GRAY/GREEN, 25/BOX - Reference Quote 710-19-004, line 7.	.	PK	39.00 USD	2 PK	78.00 USD
29 of 32	MODEL #R330UALT, ITEM #55298, POST-IT POP-UP NOTES, 3"X3", 12 PADS/PACK, MARSEILLE COLLECTION - Reference Quote 710-19-004, line 8.	.	PK	15.00 USD	2 PK	30.00 USD
30 of 32	MODEL #654AST, ITEM #490610, POST-IT NOTES, 3"X3", 12 PADS/PACK, MARSEILLE COLLECTION - Reference Quote 710-19-004, line 9.	.	PK	12.00 USD	2 PK	24.00 USD
31 of 32	MODEL #51015, ITEM #608915, PILOT G-2 MECHANICAL PENCILS, NO. 2 MEDIUM LEAD, .7MM, DOZEN - Reference Quote 710-19-003, line 14.	.	DZ	13.00 USD	2 DZ	26.00 USD
32 of 32	MANUFACTURER PART #XDM6440-U, DELL PART #A9748325, XEROX ONLY DOCUMATE 6440 DUPLEX COLOR DOCUMENT SCANNER - Reference Quote 710-19-005, line 1.	.	EA	489.00 USD	1 EA	489.00 USD

Total	**2,286.00 USD**

Billing Information	Billing Address
To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu. Invoice must include the PO/Reference number shown above.	Texas A&M University System ***Do Not Mail Invoices*** Email invoices to systemvouchers@tamus.edu 301 Tarrow RM 345 College Station, TX 77840 United States