

Revised Purchase Order**Sales Tax Exemption**

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
Jul 16, 2019	AB0465081	1	Jul 27, 2019
Contact instructions for questions regarding this Purchase Order:			
If Buyer Contact information is listed below, please contact the Buyer.			
If not, please contact the Customer.			
Buyer Contact:			
Buyer	Buyer Email	Buyer Phone Number	
<i>no value</i>	<i>no value</i>	<i>no value</i>	
Customer Contact:			
Name:	Linda West-Stevermer		
Email:	LSTEVERMER@TAMUS.EDU		
Phone:			

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	TEJAS OFFICE PRODUCTS INC	Delivery Address	
Address	1225 W 20TH STREET HOUSTON, TX 770083315 US	TAMUS Member:	26-Texas A&M System Shared Service Center (26)
Phone	+1 713-864-6004	Attn:	Linda Stevermer
FOB / FREIGHT	Destination	Business Computing Services	
Pre-Pay & Add	No	Moore/Connally Bldg	
Payment Terms	1% 10, Net 30	Room	304
Contract Number - Header	<i>no value</i>	301 Tarrow St	
Contract Number - Line	<i>no value</i>	College Station, TX 77840-7896	
Quote number		United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier**PO Clauses**

Header 001 No Collect Freight Charges Neither COD nor "Collect" freight or handling charges will be accepted. Accepted

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 4	Paper Mate Write Bros. Ballpoint Pens, Medium Point, Green Ink, Dozen (33411)	508333	DZN	2.56 USD	1 DZN	2.56 USD
	Supplier Part Auxiliary ID 508333					
		Manufacturer Name	SANFORD CORP			
		Manufacturer Part ID	3341131			
2 of 4	HP 55X Black Toner Cartridges, High Yield, 2/Pack (CE255XD)	912971	PK	327.03 USD	1 PK	327.03 USD
	Supplier Part Auxiliary ID 912971					
		Manufacturer Name	HEWLETT PACKARD			
		Manufacturer Part ID	CE255XD			
3 of 4	2020 AT-A-GLANCE 36" x 24" Horizontal/Vertical Erasable Yearly Wall Calendar Seasons in Bloom (PA133-20)	24345833	EA	35.60 USD	1 EA	35.60 USD
	Supplier Part Auxiliary ID 24345833					
		Manufacturer Name	ACCO BRANDS USA LLC			
		Manufacturer Part ID	PA13320			

4 of 4	Endust For Electronics Compressed Air Duster, 10oz Can	1668083	EA	6.58 USD	2 EA	13.16 USD
Supplier Part Auxiliary ID						
		Manufacturer Name	INGRAM MICRO D, INC.			
		Manufacturer Part ID	END11384			
					Total	378.35 USD

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>TAMUS Shared Service Center-Accounts Payable ***Do Not Mail Invoices*** Email invoices to systemvouchers@tamus.edu 301 Tarrow RM 345 College Station, TX 77840 United States</p>