

Revised Purchase Order**Sales Tax Exemption**

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
Jul 17, 2019	AB0465696	1	Aug 2, 2019
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.			
Buyer Contact:			
Buyer	Buyer Email	Buyer Phone Number	
<i>no value</i>	<i>no value</i>	<i>no value</i>	
Customer Contact:			
Name:	Cynthia Grisso		
Email:	CGRISSE@TAMUS.EDU		
Phone:	+1 202-684-9933		

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	TEJAS OFFICE PRODUCTS INC	Delivery Address	
Address	1225 W 20TH STREET HOUSTON, TX 770083315 US	TAMUS Member:	01-Texas A&M System Offices (01)
Phone	+1 713-864-6004	Attn:	Cindy Grisso
FOB / FREIGHT	Destination	Office of Federal Relations	
Pre-Pay & Add	No	Suite	400
Payment Terms	1% 10, Net 30	1747 Pennsylvania Ave	
Contract Number - Header	<i>no value</i>	Washington, DC 20006	
Contract Number - Line	<i>no value</i>	United States	
Quote number		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier**PO Clauses**

Header 001 No Collect Freight Charges Neither COD nor "Collect" freight or handling charges will be accepted.
Accepted

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 11	Bounty Select-A-Size Kitchen Rolls Paper Towels, 2-Ply, 83 Sheets/Roll, 12 Rolls/Carton (74795/95026)	102435	CT	27.26 USD	2 CT	54.52 USD
	Supplier Part Auxiliary ID 102435					
		Manufacturer Name	PROCTER & GAMBLE DISTRIBUTING LLC			
		Manufacturer Part ID	74795/95026			
2 of 11	Snack Jar Starlight Mints (MYS23909)	1680287	EA	7.74 USD	1 EA	7.74 USD
	Supplier Part Auxiliary ID 1680287					
		Manufacturer Name	PERFORMANCE FOOD GRP			
		Manufacturer Part ID	MYS23909			
3 of 11	Method Hand Soap Refill, Green Tea & Aloe, 34 Oz. (00651)	870702	EA	7.71 USD	1 EA	7.71 USD
	Supplier Part Auxiliary ID					
		Manufacturer Name	METHOD PRODUCTS			
		Manufacturer Part ID	00651			

4 of 11	Gardner Bender Cable Tie, Natural, 100/Bag (46-308)	848237	BX	5.31 USD	1 BX	5.31 USD
	Supplier Part Auxiliary ID					
		Manufacturer Name	ORS NASCO, INC 136471			
		Manufacturer Part ID	62346308			
5 of 11	TOPS Sewn Composition Book With Hard Cover, 9 3/4" x 7 1/2"	1133158	EA	2.98 USD	5 EA	14.90 USD
	Supplier Part Auxiliary ID					
		Manufacturer Name	RR Donnelley/Moore Wallace NA Inc. TOPS Products			
		Manufacturer Part ID	63794			
6 of 11	Dixie PerfecTouch Insulated Hot Cups, 12 oz., Coffee Haze, 50/Pack (5342CD)	478405	PK	4.82 USD	1 PK	4.82 USD
	Supplier Part Auxiliary ID 478405					
		Manufacturer Name	FORT JAMES CORP DIXIE			
		Manufacturer Part ID	5342CD			
7 of 11	Dixie Pathways Paper Hot Cup by GP PRO, 12 oz., 50/Pack (2342PATH)	364132	PK	3.10 USD	1 PK	3.10 USD
	Supplier Part Auxiliary ID 364132					
		Manufacturer Name	FORT JAMES CORP DIXIE			
		Manufacturer Part ID	2342PATH			
8 of 11	Dixie Ultra Pathways Heavy-Weight Paper Plate by GP PRO, 10", 125/Pack (SXP10PATH)	328425	PK	18.85 USD	1 PK	18.85 USD
	Supplier Part Auxiliary ID 328425					
		Manufacturer Name	FORT JAMES CORP DIXIE			
		Manufacturer Part ID	SXP10PATH			
9 of 11	Xerox 106R02228 Black Toner Cartridge, High Yield	105118	EA	148.97 USD	1 EA	148.97 USD
	Supplier Part Auxiliary ID 105118					
		Manufacturer Name	D and H Distributing Co.			
		Manufacturer Part ID	106R02228			
10 of 11	Xerox 106R02241 Cyan Toner Cartridge, Standard	105125	EA	112.82 USD	1 EA	112.82 USD
	Supplier Part Auxiliary ID 105125					
		Manufacturer Name	D and H Distributing Co.			
		Manufacturer Part ID	106R02241			
11 of 11	Dell Laser Wireless Keyboard and Mouse Combo, Black (KM714OTB)	2825977	EA	73.94 USD	1 EA	73.94 USD
	Supplier Part Auxiliary ID					
		Manufacturer Name	Dell Computers aka Dell, Inc.			
		Manufacturer Part ID	QLNPNFDE			
Total						452.68 USD

Billing Information

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

Billing Address

Texas A&M University System
 Do Not Mail Invoices
 Email invoices to systemvouchers@tamus.edu
 301 Tarrow RM 345
 College Station, TX 77840

