11/6/2019 Fax

Revised Purchase Order



Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order				
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date	
Oct 8, 2019 AB0488329 1 Oct 14, 2019				
Contact instructions for questions regarding this Purchase Order:				

Contact instructions for questions regarding this Purchase Order:

If Buyer Contact information is listed below, please contact the Buyer.

If not, please contact the Customer.

Buyer Contact:

Buyer	Buyer Email	Buyer Phone Number		
pma - Allison, Patty	pallison@tamus.edu	979.458.6088		
Customer Contact:				
Name:	Sharon Kovar	Sharon Kovar		
Email:	SHARON-KOVAR@TAM	SHARON-KOVAR@TAMUS.EDU		
Phone:	+1 979-458-7024			

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information			Delivery Information			
Supplier Name	HBI OFFICE SOLUTIONS INC	Delivery Address				
Address	308 HWY 75 NORTH STE B	TAMUS Member:	01-Texas A&M System Offices (01)			
	HUNTSVILLE, TX 77320 US	Attn:	Holly Hawryluk - 997-229-8666 / Chase Miller -			
Phone	+1 936-295-4592		409-718-5157			
Fax	+1 936-295-5264	FAPC - System Budgets & Accounting				
FOB / FREIGHT	Destination	Destination Moore/Connally Bldg				
Pre-Pay & Add	No	Room	2nd Floor			
Payment Terms	0. Net 30	301 Tarrow St				
,			College Station, TX 77840-7896			
Contract Number - Header	E&I Contract CNR01146	United States	United States			
Contract Number - Line	no value	no value Delivery Information				
Quote number	21845, 21628, 21686	Ship Via	Best Carrier-Best Way			

Notes to Supplier

Shipping Instructions

Note to Supplier

This purchase is per the E&I Contract CNR01146.

All items are for FPC Office Upgrades - Moore Connally Building, College Station, TX. Reference attached conference room specifications and layouts for rooms 228, 239, and 253.

Communicate delivery and installation with Holly Hawryluk, TAMU System Interior Designer, Ph: 979-229-8666, Email: hhawryluk@tamus.edu and/or Chase Miller, TAMU System Project Manager, Ph: 409-718-5157, Email: chase.miller@tamus.edu.

Reference Attachment A for additional delivery and install instructions. NOTE: Items requested for delivery and install between Thursday, October 24 and Friday, October 25, 2019.

Reference PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL TO section of this PO.

Attachments for supplier

QTEB021845_PR000.pdf

QTEB021628_PR007.pdf

QTEB021686_PR004.pdf

Attachment A Term...

TAMUS PO Standard...

PO Clauses

11/6/2019 Fax

Header	nder 001 No Collect Freight Neither COD nor "Collect" freight or handling charges will be acc Charges Accepted		Neither COD nor "Collect" freight or handling charges will be accepted.
	113	FOB-DEST/FRT- PP&ALLOW	FOB Destination, Freight Prepaid and Allowed
	405	TAMUS Standard Terms	This Purchase Order shall reference the attached TAMUS Standard Terms and Conditions (Exhibit B).

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 4	<<<<<<<<<<<<<< <line cancelled="">>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>></line>					
LINE CANCELLED	Steelcase Furnishings per details and specifications on attached quote #21686. One lot price includes delivery and installation.		LO	14,499.05 USD	1 LO	14,499.05 USD
	Required Delivery Date Oct 24, 2019	1				
2 of 4	<<<<<<< < < < < < < < < < < < LINE CA	NCELLED >>>>	>>>>>>	>>>>>		
LINE CANCELLED	Steelcase and Coalesse Furnishings per details and specifications on attached quote #21628. One lot price includes delivery and installation.		LO	27,037.23 USD	1 LO	27,037.23 USD
	Required Delivery Date Oct 24, 2019	'				
3 of 4	<<<<<<<<< <<< < < < < < < < < < < < <					
LINE CANCELLED	Steelcase Furnishings per details and specifications on attached quote #21845. One lot price includes delivery and installation. Reference conference room set-up attachment for Room 239 & 253.	·	LO	5,388.24 USD	1 LO	5,388.24 USD
	Required Delivery Date Oct 24, 2019	'				
4 of 4	Change order 10/14/19: All Steelcase Furnishings per details and specifications on attached NEW quote # 21889. One lot price includes delivery and installation.		LO	14,296.82 USD	1 LO	14,296.82 USD
	Attachments for supplier					
	QTEB021889_PR000.pdf					
	External Note Quotes 21845, 21628 and 21686 submitted with original order have been replaced by this new quote 21889.					
	Required Delivery Date					
			Tota	al	14.2	96.82 USD

Billing Information	Billing Address
To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.	Texas A&M University System ***Do Not Mail Invoices*** Email invoices to systemvouchers@tamus.edu 301 Tarrow RM 345
Invoice must include the PO/Reference number shown above.	College Station, TX 77840 United States