



Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

| Purchase Order | | |
|---|------------------------|---------------------------|
| Purchase Order Date | PO/Reference No. | Revision No. |
| Mar 25, 2020 | AB0529687 | 0 |
| Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer. | | |
| Buyer Contact: | | |
| Buyer | Buyer Email | Buyer Phone Number |
| pma - Allison, Patty | pallison@tamus.edu | 979.458.6088 |
| Customer Contact: | | |
| Name: | Sharon Kovar | |
| Email: | SHARON-KOVAR@TAMUS.EDU | |
| Phone: | +1 979-458-7024 | |

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

| Supplier Information | | Delivery Information | |
|--------------------------|---------------------------------------|---|---|
| Supplier Name | WILTON'S OFFICEWORKS LTD | Delivery Address | |
| Address | PO BOX 5040 BRYAN, TX 778055040 US | TAMUS Member: | 01-Texas A&M System Offices (01) |
| Phone | + 1 979-268-0062 | Attn: | Holly Hawryluk - 979.229.8666 / Kate Schneider - 512.382.3552 |
| FOB / FREIGHT | Destination | TAMU – RELLIS Academic Complex-Phase II | |
| Pre-Pay & Add | No | 1429 Bryan Rd. | |
| Payment Terms | 0, Net 30 | Bryan, TX 77807 | |
| Contract Number - Header | E&I Contract CNR01416 | United States | |
| Contract Number - Line | <i>no value</i> | Delivery Information | |
| Quote number | 15081-REV3 | Required Delivery Date | Nov 16, 2020 |
| | | Ship Via | Best Carrier-Best Way |

Notes to Supplier

Shipping Instructions

Note to Supplier

This purchase is per the E&I Contract CNR01416.

All items are for the TAMU System FPC Project 01-3273 RELLIS Academic Complex – Phase II currently under construction in Bryan, TX.

Please communicate closely regarding delivery and install with the TAMUS Interior Designer, Holly Hawryluk, Ph: 979.229.8666, Email: hhawryluk@tamus.edu and Page Architects movable furnishings consultant, Kate Schneider, Ph: 512.382.3552, Email: kschneider@pagethink.com.

Reference Attachment A for additional delivery and install terms and instructions that includes the current estimated dates. The current time frame for delivery and installation is between November 16th and December 23, 2020, between 8:00 A.M. to 5:00 P.M., Monday to Friday.

Reference PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL TO section of this PO.

Attachments for supplier

Wilton's quote 15...

Attachment A - Eq...

TAMUS PO Standard...

PO Clauses

| | | | |
|--------|-----|-------------------------------------|---|
| Header | 001 | No Collect Freight Charges Accepted | Neither COD nor "Collect" freight or handling charges will be accepted. |
| | 113 | FOB-DEST/FRT-PP&ALLOW | FOB Destination, Freight Prepaid and Allowed |
| | 405 | TAMUS Standard Terms | This Purchase Order shall reference the attached TAMUS Standard Terms and Conditions (Exhibit B). |

| Line No. | Product Description | Catalog No. | Size / Packaging | Unit Price | Quantity | Ext. Price |
|--------------|--|-------------|------------------|-------------------|-----------------------|-------------------|
| 1 of 2 | Gunlocke furnishings per details and specifications per attached quote 15081-REV3, dated 3/17/20. | , | LO | 104,651.50 USD | 1 LO | 104,651.50 USD |
| 2 of 2 | Dealer Services per quote 15081-REV3: Delivery & Installation - to include receiving, unpacking, assembly, placement at point of use, removal & disposal of all packing material. Reference Attachment A for additional delivery / install instructions. | . | LO | 9,500.00 USD | 1 LO | 9,500.00 USD |
| Total | | | | | 114,151.50 USD | |

| Billing Information | Billing Address |
|---|--|
| <p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p> | <p>Texas A&M System Offices-Randy Wipke</p> <p>***Do Not Mail Invoices***</p> <p>RELLIS-Academic-Complex-Phase-II-PO-Payments@docs.e-builder.net</p> <p>***Invoice via email only***</p> <p>College Station, TX 77840</p> <p>United States</p> |