



Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

| Purchase Order | | |
|---|--------------------|---------------------------|
| Purchase Order Date | PO/Reference No. | Revision No. |
| Jan 27, 2021 | AB0594016 | 0 |
| Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer. | | |
| Buyer Contact: | | |
| Buyer | Buyer Email | Buyer Phone Number |
| <i>no value</i> | <i>no value</i> | <i>no value</i> |
| Customer Contact: | | |
| Name: | Cynthia Grisso | |
| Email: | CGRISSE@TAMUS.EDU | |
| Phone: | +1 202-684-9933 | |

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

| Supplier Information | | Delivery Information | |
|--------------------------|--|-----------------------------|----------------------------------|
| Supplier Name | TEJAS OFFICE PRODUCTS INC | Delivery Address | |
| Address | 1225 W 20TH STREET HOUSTON, TX 770083315 US | TAMUS Member: | 01-Texas A&M System Offices (01) |
| Phone | +1 713-864-6004 | Attn: | Cindy Grisso |
| FOB / FREIGHT | Destination | Office of Federal Relations | |
| Pre-Pay & Add | No | Suite | 400 |
| Payment Terms | 1% 10, Net 30 | 1747 Pennsylvania Ave | |
| Contract Number - Header | <i>no value</i> | Washington, DC 20006 | |
| Contract Number - Line | <i>no value</i> | United States | |
| Quote number | | Delivery Information | |
| | | Required Delivery Date | |
| | | Ship Via | Best Carrier-Best Way |

Notes to Supplier

PO Clauses

| | | | |
|--------|-----|--------------------|---|
| Header | 001 | No Collect Freight | Neither COD nor "Collect" freight or handling charges will be accepted. |
| | | Charges Accepted | |

| Line No. | Product Description | Catalog No. | Size / Packaging | Unit Price | Quantity | Ext. Price |
|----------|--|-------------|----------------------|-----------------------|----------|--------------|
| 1 of 10 | Green Mountain Dark Magic Coffee, Keurig K-Cup Pods, Dark Roast, 24/Box (4061) | 707198 | BX | 12.32 USD | 1 BX | 12.32 USD |
| | Supplier Part Auxiliary ID 707198 | | | | | |
| | | | Manufacturer Name | KEURIG GREEN MOUNTAIN | | |
| | | | Manufacturer Part ID | 4061 | | |
| 2 of 10 | Peet's Major Dickason's Blend Coffee, Keurig K-Cup Pods, Dark Roast, 22/Box (6547) | 1274179 | BX | 16.47 USD | 1 BX | 16.47 USD |
| | Supplier Part Auxiliary ID 1274179 | | | | | |

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|---------|---|---|-----------------------------------|-----------|-------|-----------|
| | | Manufacturer Name Manufacturer Part ID | KEURIG GREEN MOUNTAIN 6547 | | | |
| 3 of 10 | Starbucks House Blend Coffee, Keurig K-Cup Pods, Medium Roast, 24/Box (736087) | 2739894 | BX | 15.38 USD | 1 BX | 15.38 USD |
| | Supplier Part Auxiliary ID 2739894 | | | | | |
| | | Manufacturer Name Manufacturer Part ID | KEURIG GREEN MOUNTAIN 736087 | | | |
| 4 of 10 | Officemate Push Pins, Translucent Assorted Colors, 200/Tub (35710) | 614312 | PK | 1.48 USD | 1 PK | 1.48 USD |
| | Supplier Part Auxiliary ID 614312 | | | | | |
| | | Manufacturer Name Manufacturer Part ID | OFFICEMATE INTE OIC35710 | | | |
| 5 of 10 | Pilot G2 Retractable Gel Pen, Fine Point, 0.7mm, Black Ink, Dozen (31020) | 429174 | DZN | 11.22 USD | 1 DZN | 11.22 USD |
| | Supplier Part Auxiliary ID 429174 | | | | | |
| | | Manufacturer Name Manufacturer Part ID | PILOT CORP 31020 | | | |
| 6 of 10 | BIC Gel-ocity Original Retractable Gel Pens, Medium Point, Blue Ink, Dozen (31564/RLC11) | 495366 | DZN | 7.32 USD | 2 DZN | 14.64 USD |
| | Supplier Part Auxiliary ID 495366 | | | | | |
| | | Manufacturer Name Manufacturer Part ID | BIC CORPORATION 31564 | | | |
| 7 of 10 | Land O'Lakes Mini-Moo's Half and Half Liquid Creamer, 0.28 Fl. Oz., 192/Carton (100718) | 344887 | CT | 13.10 USD | 1 CT | 13.10 USD |
| | Supplier Part Auxiliary ID 344887 | | | | | |
| | | Manufacturer Name Manufacturer Part ID | PERFORMANCE FOOD GRP ORG100718 | | | |
| 8 of 10 | Nestle Pure Life Purified Water, 8 Fl oz. Plastic Bottled Water, 24/Carton (11476087) | 886985 | CT | 7.44 USD | 1 CT | 7.44 USD |
| | Supplier Part Auxiliary ID 886985 | | | | | |
| | | Manufacturer Name Manufacturer Part ID | NESTLE WATERS N 11476087 | | | |
| 9 of 10 | Staples Moving & Storage Packing Tape with Dispenser, 1.88"W x 54.6 Yards, Clear, 4 Rolls (52529/31687) | 473975 | PK | 9.61 USD | 1 PK | 9.61 USD |
| | Supplier Part Auxiliary ID 473975 | | | | | |

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|----------|--|----------------------|----------------|-----------|------|------------|
| | | Manufacturer Name | 3M CORPORATION | | | |
| | | Manufacturer Part ID | 52529/31687 | | | |
| 10 of 10 | Peet's Coffee Major Dickason's Blend Beans Coffee, Dark Roast (PCEMAJWB) | PEE500705 | EA | 19.08 USD | 1 EA | 19.08 USD |
| | Supplier Part Auxiliary ID 1416864 | | | | | |
| | | Manufacturer Name | Essendant | | | |
| | | Manufacturer Part ID | PEE500705 | | | |
| Total | | | | | | 120.74 USD |

| Billing Information | Billing Address |
|--|---|
| <p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p> | <p>Texas A&M University System</p> <p>***Do Not Mail Invoices***</p> <p>Email invoices to systemvouchers@tamus.edu</p> <p>301 Tarrow RM 345</p> <p>College Station, TX 77840</p> <p>United States</p> |