



Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Feb 3, 2021	AB0595917	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
pma - Allison, Patty	pallison@tamus.edu	979.458.6088
Customer Contact:		
Name:	Kathy Snider	
Email:	KDSNIDER@TAMUS.EDU	
Phone:	+1 979-458-6450	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	WILTON'S OFFICEWORKS LTD	Delivery Address	
Address	PO BOX 5040 BRYAN, TX 778055040 US	TAMUS Member:	01-Texas A&M System Offices (01)
Phone	+1 979-268-0062	Attn:	Josie Wytaske - 979-458-6421
FOB / FREIGHT	Destination	Business Computing Services	
Pre-Pay & Add	No	Moore/Connally Bldg	
Payment Terms	0, Net 30	Room	7th Floor
Contract Number - Header	NCPA 07-32	301 Tarrow St	
Contract Number - Line	no value	College Station, TX 77840-7896	
Quote number	15808; 15816	United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier			
Shipping Instructions Note to Supplier			
This purchase is per the NCPA CONTRACT # 07-32. Items 1 - 7 shall reference quote 15816, dated 1/27/21. Items 8-15 shall reference quote 15808, dated 1/27/21. *** Items requested to be delivered as soon as they are available *** NOTE THE CORRECTED DELIVERY ADDRESS ON QUOTES. CORRECT SHIP TO IS ON PO. Communicate delivery and installation TAMU System contact Josie Wytaske, Ph: 979-458-6421, Email: JWYTASKE@TAMUS.EDU Reference PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL TO section of this PO.			
Attachments for supplier 1-21 QUOTE 15808 ... TAMUS PO Standard... 1-21 QUOTE 15816 ...			
PO Clauses			
Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	113	FOB-DEST/FRT-PP&ALLOW	FOB Destination, Freight Prepaid and Allowed
	405	TAMUS Standard Terms	This Purchase Order shall reference the attached TAMUS Standard Terms and Conditions (Exhibit B).

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price

1 of 15	INDIANA 21-3072LP: 30X72 S.P. DESK W/ LEFT PEDESTAL , BOW TIE NICKEL PULLS, RIGHT GROMMET AND COLUMBIAN WALNUT FINISH	.	EA	1,231.65 USD	1 EA	1,231.65 USD
2 of 15	INDIANA 21-3072RP: 30X72 S.P. DESK W/ RIGHT PEDESTAL, BOW TIE NICKEL PULLS, LEFT GROMMET AND COLUMBIAN WALNUT FINISH	.	EA	1,231.65 USD	1 EA	1,231.65 USD
3 of 15	INDIANA 21-2442UF: 24X42 BRIDGE W/ COLUMBIAN WALNUT FINISH	.	EA	483.75 USD	2 EA	967.50 USD
4 of 15	INDIANA 21-2072LL: 20X72 S.P. CREDENZA W/LEFT 2 SWR LATERAL FILE PEDESTAL, BOW TIE NICKEL PULLS, RIGHT GROMMET AND COLUMBIAN WALNUT FINISH	.	EA	1,154.70 USD	1 EA	1,154.70 USD
5 of 15	INDIANA 21-2072RL: 20X72 S.P. CREDEBZA W/RIGHT 2 SWR LATERAL FILE PEDESTAL, BOW TIE NICKLE PULLS, LEFT GROMMET AND COLUMBIAN WALNUT FINISH	.	EA	1,154.70 USD	1 EA	1,154.70 USD
6 of 15	INDIANA 212072SC: 20X72 STORAGE CREDENZA W/ FILE/FILE PEDESTALS ON BOTH ENDS, STORAGE CABINET IN THE CENTER, BOW TIE NICKLE PULLS AND COLUMBIAN WALNUT FINISH	.	EA	1,472.40 USD	2 EA	2,944.80 USD
7 of 15	TO RECEIVE, INSTALL AND REMOVE ALL DEBRIS	.	EA	1,042.20 USD	1 EA	1,042.20 USD
8 of 15	INDIANA 11-3672BRP: BOWFRONT 30/36X72 S.P. DESK W/RIGHT BOX/BOX/FILE PEDESTAL LEFT GROMMET AND DARK CHERRY FINISH	.	EA	1,284.08 USD	1 EA	1,284.08 USD
9 of 15	INDIANA 11-2442UF: 24X42 BRIDGE W/ DARK CHERRY FINISH	.	EA	396.00 USD	1 EA	396.00 USD
10 of 15	INDIANA 11-2472LL: 24X72 S.P. CREDENZA W/LEFT LATERAL FILE CABINET, RIGHT GROMMET AND DARK CHERRY FINISH	.	EA	1,147.05 USD	1 EA	1,147.05 USD
11 of 15	INDIANA 11-1572HU: 72" SURFACE MOUNT HUTCH W/ DOORS AND DARK CHERRY FINISH	.	EA	857.25 USD	1 EA	857.25 USD
12 of 15	INDIANA 11-4848CT: 48" ROUND CONFERENCE TABLE TOP	.	EA	645.75 USD	1 EA	645.75 USD
13 of 15	INDIANA 01-2020CB: CYLINDER CONFERENCE TABLE BASE	.	EA	481.05 USD	1 EA	481.05 USD
14 of 15	FAIRFIELD 3514-01: GUEST CHAIR W/ GRADE 3 LEATHER UPHOLSTERY	.	EA	670.59 USD	6 EA	4,023.54 USD
15 of 15	TO RECEIVE, INTALL AND REMOVE ALL DEBRIS	.	EA	1,060.16 USD	1 EA	1,060.16 USD
Total				19,622.08 USD		

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&M University System</p> <p>***Do Not Mail Invoices***</p> <p>Email invoices to systemvouchers@tamus.edu</p> <p>301 Tarrow RM 345</p> <p>College Station, TX 77840</p> <p>United States</p>