



Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Mar 8, 2021	AB0602795	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
pma - Allison, Patty	pallison@tamus.edu	979.458.6088
Customer Contact:		
Name:	Sharon Kovar	
Email:	SHARON-KOVAR@TAMUS.EDU	
Phone:	+1 979-458-7024	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	MCKINNEY OFFICE SUPPLY INC	Delivery Address	
Address	1405 E PLANO PARKWAY PLANO, TX 75074 US	TAMUS Member:	01-Texas A&M System Offices (01)
Phone	+1 972-562-5020	Attn:	Holly Hawryluk - 979.229.8666 / Mary Letz - 713.487.3435
FOB / FREIGHT	Destination	TAMU – Innovative Technologies Development Complex 717 RELIS Pkwy Bryan, TX 77807 United States	
Pre-Pay & Add	No	Delivery Information	
Payment Terms	0% 0, Net 30	Required Delivery Date	Jun 7, 2021
Contract Number - Header	no value	Ship Via	Best Carrier-Best Way
Contract Number - Line	no value		
Quote number			

Notes to Supplier

Shipping Instructions

Note to Supplier

This purchase is per award of bid Invitation to Bid FPC-ITB-2846 and shall reference attached quote and all specifications posted with bid.

All furnishings are for TAMU System FPC Project 28-3298 TAMU – Innovative Technologies Development Complex currently under construction on the RELIS Campus.

Communicate delivery and install services with Mary Letz, Energy Architects furnishings consultant at Ph: 713.487.3435 or email: maryl@energyarch.com and TAMU System Interior Designer Holly Hawryluk at Ph: 979.229.8666 or email: hhawryluk@tamus.edu.

Reference Attachment A for additional delivery and install terms and instructions.

Include PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL TO section of this PO.

Attachments for supplier

MOS_TAMU_FPC-28-3...

TAMUS PO Standard...

Attachment A - Eq...

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	113	FOB-DEST/FRT-PP&ALLOW	FOB Destination, Freight Prepaid and Allowed
	405	TAMUS Standard Terms	This Purchase Order shall reference the attached TAMUS Standard Terms and Conditions (Exhibit B).

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 8	Cumberland Table - Morgan Table: Model 3155-SS - per bid specification for item no. TB-4. One lot price = Qty. 1 each.	.	LO	1,055.69 USD	1 LO	1,055.69 USD
2 of 8	Rubbermaid Trash Can - Hands Free Trash Can: Model H-1467BL - per bid specification for item no. TR-4. One lot price = Qty. 11 @ \$145.88 each.	.	LO	1,604.68 USD	1 LO	1,604.68 USD
3 of 8	Leland Chair - Cafe` Parfait: Model no. CPSWW-35M-50M-ST-FS - per bid specification for item no. CH-6. One lot price = Qty. 26 @ \$287.50 each.	.	LO	7,475.00 USD	1 LO	7,475.00 USD
4 of 8	Leland Chair Stool - Cafe` Parfait: Model no. # CPBWW-35M-50M-ST-FS - per bid specification for item no. CH-7. One lot price = Qty. 26 @ \$406.00 each.	.	LO	10,556.00 USD	1 LO	10,556.00 USD
5 of 8	Forms + Surfaces - Vector Bench: Model no. SBVTR-72A-2E-OB - Surface mounted - per bid specification for item no. EXT-1. One lot price = Qty. 2 @ 1,748.24 each.	.	LO	3,496.48 USD	1 LO	3,496.48 USD
6 of 8	Forms + Surfaces Waste Receptacle - Universal Litter and Recycling Receptacle: Model no. SLUNN30SSS - Surface Mounted - per bid specifications for item no. Ext. 2. One lot price = Qty. 3 @ 1,247.06 each.	.	LO	3,741.18 USD	1 LO	3,741.18 USD
7 of 8	Dealer Services for Delivery and Installation - includes receiving, unpacking, assembly, placement at point of use, removal & disposal of all packing material. Reference Attachment A for additional delivery / install instructions.	.	LO	0.00 USD	1 LO	0.00 USD
	External Note Dealer services cost included in unit pricing.					
8 of 8	Freight / Shipping for all items - F.O.B Destination - Bryan, TX.	.	LO	3,272.58 USD	1 LO	3,272.58 USD
Total						31,201.61 USD

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&M System Offices-Randy Wipke</p> <p>***Do Not Mail Invoices***</p> <p>ITDC-PO-Payments@docs.e-builder.net</p> <p>***Invoice via email only***</p> <p>College Station, TX 77840</p> <p>United States</p>