



## Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
<b>Apr 27, 2021</b>	<b>AB0614704</b>	<b>0</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
<b>Buyer Contact:</b>		
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>
pma - Allison, Patty	pallison@tamus.edu	979.458.6088
<b>Customer Contact:</b>		
Name:	Sharon Kovar	
Email:	SHARON-KOVAR@TAMUS.EDU	
Phone:	+1 979-458-7024	

## Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.**

Supplier Information		Delivery Information	
Supplier Name	MARTIN'S OFFICE SUPPLY INC	<b>Delivery Address</b>	
Address	822 W PEARL ST GRANBURY, Texas 760482098 United States	TAMUS Member:	01-Texas A&M System Offices (01)
Phone	+1 800-310-2694	Attn:	Cathy Swanteson - 979.458.7077 / Kenda Draper - 214.403.4387.
FOB / FREIGHT	Destination	TSU Aquatics Ctr	
Pre-Pay & Add	No	Project	4-3264
Payment Terms	0, Net 30	610 N Rome Ave	
Contract Number - Header	TIPS Contract 200301	Stephenville, TX 76401	
Contract Number - Line	<i>no value</i>	United States	
Quote number	P2905.2	<b>Delivery Information</b>	
		Required Delivery Date	Aug 16, 2021
		Ship Via	Best Carrier-Best Way

## Notes to Supplier

### Shipping Instructions

Note to Supplier

Reference TIPS Contract #200301.

All items are for FPC Project 04-3264 Tarleton Aquatics Center, currently under construction in Stephenville, TX.

Communicate delivery and install with TAMU System, Interior Designer, Catherine Swanteson, Ph: 979-458-7077, email; cswanteson@tamus.edu. All product currently estimated to be delivered and completely installed July 16-27, 2021. Reference Attachment A for additional delivery and install terms and instructions.

Include PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL TO section of this PO.

Attachments for supplier

BOM TSU Aquatics ...  
CQuote\_tsu\_aquati...  
Attachment A Equi...  
TAMUS PO Standard...

PO Clauses			
Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	113	FOB-DEST/FRT-PP&ALLOW	FOB Destination, Freight Prepaid and Allowed
	405	TAMUS Standard Terms	This Purchase Order shall reference the attached TAMUS Standard Terms and Conditions (Exhibit B).

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 2	Leisure Creations Outdoor Pool Furniture per Leisure Creations spec sheet and attached quote P2905.2 dated 4/12/21.	.	LO	45,307.36 USD	1 LO	45,307.36 USD
2 of 2	Dealer Services per quote P2905.2 Delivery & Installation - to include receiving, unpacking, assembly, placement at point of use, removal & disposal of all packing material. Reference Attachment A for additional delivery / install instructions.	.	LO	4,261.15 USD	1 LO	4,261.15 USD
Total					49,568.51 USD	

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&amp;M System Offices-Brett McCully</p> <p>***Do Not Mail Invoices***</p> <p>Aquatics-Center-PO-Payments@docs.e-builder.net</p> <p>***Invoice via email only***</p> <p>College Station, TX 77840</p> <p>United States</p>