

AN AGREEMENT
BY AND BETWEEN
THE TEXAS A&M UNIVERSITY SYSTEM OFFICES
AND MINDSTREAM ANALYTICS

This Services Agreement (“Agreement”) is entered into and effective upon final execution (the “Effective Date”), by and between The Texas A&M University System (hereafter referred to as “A&M System”), an agency of the state of Texas, located at 301 Tarrow, College Station TX 77840 and MindStream Analytics LLC of 3820 Central Avenue, Unit 264 Cheyenne Wyoming 82001 together with its subsidiaries and affiliates (hereafter referred to as “PROVIDER”). A&M System and PROVIDER are sometimes hereafter referred to as “Party” individually or “Parties” collectively).

A&M System and PROVIDER hereby agree as follows:

1. SCOPE OF WORK

PROVIDER will work with A&M System to provide services for the implementation of OneStream software for treasury planning. The services included (but not limited to) in the scope of this Agreement are listed in Exhibit A, attached hereto.

2. TERM OF THE AGREEMENT

The initial term of this Agreement shall begin upon final execution and will extend for 6 months. Any extensions shall be at the same terms and conditions plus any approved changes to be determined by A&M System and negotiated in writing with the PROVIDER.

3. PAYMENT TERMS

- A. For the services rendered under this Agreement, A&M System shall pay PROVIDER and amount not to exceed \$61,440. This amount is inclusive of all reasonable and necessary expenses, ~~including travel~~. No Travel is expected or anticipated for this project. Changes to requirements or scope may result in changes to project cost and timeline. Rate will remain at \$170 per hour on a T&M basis.
- B. PROVIDER can invoice A&M System monthly for the Scope of Work identified in Section 1. For reimbursement of travel expenses, PROVIDER’S invoice(s) must include supporting documents. Payment will be made to PROVIDER upon approval of such invoice by A&M System. It is the policy of the state of Texas to make payment on a properly prepared and submitted invoice within thirty (30) days of the latter of any final acceptance of performance or the receipt of a properly submitted invoice, in conformance with the Texas Prompt Payment law. Generally, payment will be made on the 30th day unless a discount has been arranged for more immediate payment.
- C. All payments shall be made by electronic direct deposit. PROVIDER is required to complete and submit to A&M System a Vendor Direct Deposit Authorization form prior to the first payment request. The form can be accessed at;
<https://www.tamus.edu/business/budgets-and-accounting/accounting/general/> .
- D. All invoices must reference the A&M System purchase order number (which will be provided to PROVIDER within 15 days of the execution of this Agreement) and description of services provided to include but not limited to time, deliverables, and activities.

- E. Any undisputed amounts not paid when due shall bear interest at the lesser of the rate of 2% per month or the highest rate permitted by law until paid in full. The Parties shall, to the extent authorized under Texas law, be entitled to all costs of collection, including reasonable attorney's fees incurred in enforcing this Agreement. Upon termination of this Agreement, Customer shall pay Company all undisputed amounts for all Services rendered, completed, or contracted for and any and all expenses incurred as of the effective date of termination.

4. DEFAULT AND TERMINATION

- A. In the event of substantial failure by PROVIDER to perform in accordance with the terms hereof, A&M System may terminate this Agreement upon fifteen (15) days written notice of termination setting forth the nature of the failure (the termination shall not be effective if the failure is fully cured prior to the end of the fifteen-day period), provided that said failure is through no fault of A&M System.
- B. A&M System may terminate this Agreement at any time upon thirty (30) days prior notice to PROVIDER. In the event of termination by A&M System, Provider shall be reimbursed for costs incurred in the performance of the Services prior to the date of the notice of termination, and for all reasonable non-cancelable commitments incurred and outstanding as of that date.

5. PUBLIC INFORMATION

- A. PROVIDER acknowledges that A&M System is obligated to strictly comply with the Public Information Act, Chapter 552, Texas Government Code, in responding to any request for public information pertaining to this Agreement, as well as any other disclosure of information required by applicable Texas law.
- B. Upon A&M System's written request, PROVIDER will promptly provide specified contracting information exchanged or created under this Agreement for or on behalf of A&M System.
- C. PROVIDER acknowledges that A&M System may be required to post a copy of the fully executed Agreement on its Internet website in compliance with Section 2261.253(a)(1), Texas Government Code.
- D. The requirements of Subchapter J, Chapter 552, Texas Government Code, may apply to this agreement and the PROVIDER agrees that the agreement can be terminated if the PROVIDER knowingly or intentionally fails to comply with a requirement of that subchapter.

6. DISPUTE RESOLUTION

The dispute resolution process provided in Chapter 2260, *Texas Government Code*, and the related rules adopted by the Texas Attorney General pursuant to Chapter 2260, shall be used by A&M System and PROVIDER to attempt to resolve any claim for breach of contract made by PROVIDER that cannot be resolved in the ordinary course of business. PROVIDER shall submit written notice of a claim of breach of contract under this Chapter to Billy Hamilton, Deputy Chancellor and Chief Financial Officer for A&M System, who shall examine PROVIDER's claim and any counterclaim and negotiate with PROVIDER in an effort to resolve the claim.

7. INSURANCE

- A. Insurance requirements as stated within Exhibit B, attached hereto.

8. INTELLECTUAL PROPERTY

A&M System acknowledges that all of the materials, including software, used and distributed by Provider are copyrighted material which constitutes the intellectual property of the copyright holder. Provider hereby grants A&M System a royalty free, worldwide, non-exclusive, transferable license to use such materials solely for the purposes contemplated by this Agreement. A&M System agrees that it shall not use such materials for any other purpose, nor disclose, distribute, or license their use to any third party without the express, prior written consent of Provider or as required by law. Provider retains all ownership rights, including intellectual property rights, of all materials, including software, created by Provider during the performance of Services hereunder. The A&M System is granted to the right to enhance, modify, and extend software created by the Provider during the performance of services hereunder to meet other and ongoing business needs and requirements.

9. MISCELLANEOUS

- A. **Indemnification. PROVIDER agrees to indemnify and hold harmless A&M System from any claim, damage, liability, expense or loss to the extent arising out of PROVIDER's negligent or willful errors or omissions under this Agreement.**

A&M System shall, to the extent authorized under Texas law, indemnify, defend, and hold harmless Provider and its officers, directors, employees, and agents from and against all claims, causes of action, suits, damages, and costs to the extent caused by the negligent acts or willful misconduct of A&M System or its officers, directors, employees, or agents pertaining to the activities to be carried out pursuant to this Agreement; provided, however, that A&M System shall not hold Provider harmless from claims to the extent arising out of the negligence or willful misconduct of Provider or its officers, directors, employees or agents.

In no event shall either party shall be liable for special, incidental, consequential, or punitive damages of any nature, for any reason, including without limitation, the breach of this Agreement, whether such liability is asserted on the basis of contract, tort (including negligence and strict liability) or otherwise, whether or not advised of the possibility of such damages. The total liability of either party for damages shall in no event exceed an amount equal to the total amount paid under this Agreement.

- B. **Independent Contractor.** PROVIDER is an independent contractor, and neither PROVIDER nor any employee of PROVIDER shall be deemed to be an agent or employee of A&M System. A&M System will have no responsibility to provide transportation, insurance or other fringe benefits normally associated with employee status. PROVIDER shall observe and abide by all applicable laws and regulations, policies and procedures, including but not limited to those of A&M System relative to conduct on its premises.
- C. **Delinquent Child Support Obligations.** A child support obligor who is more than 30 days delinquent in paying child support and a business entity in which the obligor is a sole proprietor, partner, shareholder, or owner with an ownership interest of at least 25 percent is not eligible to receive payments from state funds under an agreement to provide property, materials, or services until all arrearages have been paid or the obligor is in compliance with a written repayment agreement or court order as to any existing delinquency. The *Texas Family Code* requires the following statement: "Under Section 231.006, *Texas Family Code*, the vendor or applicant certifies that the individual or business entity named in this contract, bid, or application is not ineligible to receive the specified grant, loan, or payment and acknowledges that this contract may be terminated and payment may be withheld if this certification is inaccurate."
- D. **Payment of Debt or Delinquency to the State.** Pursuant to Section 2252.903, *Texas Government Code*, PROVIDER agrees that any payments owing to PROVIDER under this Agreement may be applied directly toward certain debts or delinquencies that PROVIDER owes the State of Texas or

any agency of the State of Texas regardless of when they arise, until such debts or delinquencies are paid in full.

- E. **Previous Employment.** PROVIDER acknowledges and understands that Section 2252.901, *Texas Government Code*, prohibits A&M System from using state appropriated funds to enter into any employment contract, consulting contract, or professional services contract with any individual who has been previously employed, as an employee, by the agency within the past twelve (12) months. If PROVIDER is an individual, by signing this Agreement, PROVIDER certifies that Section 2252.901, *Texas Government Code*, does not prohibit the use of state appropriated funds for satisfying the payment obligations herein.
- F. **Not Eligible for Rehire.** PROVIDER is responsible to ensure that employees participating in work for any A&M System member have not been designated by the A&M System as Not Eligible for Rehire as defined in System policy 32.02, Section 4. Non-conformance to this requirement may be grounds for termination of this Agreement.
- G. **Franchise Tax Certification.** If PROVIDER is a taxable entity subject to the Texas Franchise Tax (Chapter 171, *Texas Tax Code*), then PROVIDER certifies that it is not currently delinquent in the payment of any franchise (margin) taxes or that PROVIDER is exempt from the payment of franchise (margin) taxes.
- H. **State Auditor's Office.** PROVIDER understands that acceptance of funds under this Agreement constitutes acceptance of the authority of the Texas State Auditor's Office, or any successor agency (collectively, "Auditor"), to conduct an audit or investigation in connection with those funds pursuant to Section 51.9335(c), *Texas Education Code*. PROVIDER agrees to cooperate with the Auditor in the conduct of the audit or investigation, including without limitation, providing all records requested. PROVIDER will include this provision in all contracts with permitted subcontractors.
- I. **Entire Agreement.** This Agreement constitutes the sole agreement of the parties and supersedes any other oral or written understanding or agreement pertaining to the subject matter of this Agreement. This Agreement may not be amended or otherwise altered except upon the written agreement of both parties.
- J. **Severability.** If any provisions of this Agreement are rendered or declared illegal for any reason, or shall be invalid or unenforceable, such provision shall be modified or deleted in such manner so as to afford the Party for whose benefit it was intended the fullest benefit commensurate with making this Agreement, as modified, enforceable, and the remainder of this Agreement and the application of such provision to other persons or circumstances shall not be affected thereby, but shall be enforced to the greatest extent permitted by applicable law.
- K. **Headings.** Headings appear solely for convenience of reference. Such headings are not part of this Agreement and shall not be used to construe it.
- L. **Non-Assignment.** PROVIDER shall neither assign its rights nor delegate its duties under this Agreement without the prior written consent of A&M System.
- M. **HUB Subcontracting Plan.** If a subcontractor will be used to provide any commodity or service as part of the scope on a specific assignment, the PROVIDER will be required to make a good faith effort and complete the state of Texas HSP found at <https://www.tamus.edu/business/hub-procurement/hub-programs-3/system-offices-hub-program/>. If there are pre-existing agreements in place with companies who will be hired as subcontractors, the PROVIDER will show those companies as subcontractors on the HSP and provide an explanation as to why solicitations were not done, e.g. contractual requirements. If no pre-existing agreements with companies who will

be hired as subcontractors exist, then the PROVIDER will be expected to make a good faith effort according to the HSP instructions.

In the event that you determine you will be using a subcontractor, please contact Keith Williams from the A&M System's HUB Program at (979) 458-3265 or kwilliams@tamus.edu for assistance in determining available HUB subcontractors and proper completion of the HSP.

- N. **Force Majeure.** Neither party will be in breach of its obligations under this Agreement or incur any liability to the other party for any losses or damages of any nature whatsoever incurred or suffered by that other party if and to the extent that it is prevented from carrying out those obligations by, or such losses or damages are caused by, a Force Majeure event (as defined below), except to the extent that the relevant breach of its obligations would have occurred, or the relevant losses or damages would have arisen, even if the Force Majeure event had not occurred. "Force Majeure event" is defined as: 1) acts of God; 2) war; 3) act(s) of terrorism; 4) fires; 5) explosions; 6) natural disasters, to include without limitation, hurricanes, floods, and tornadoes; 7) failure of transportation; 8) strike(s); 9) loss or shortage of transportation facilities; 10) lockout, or commandeering of materials, products, plants or facilities by the government or other order (both federal and state); 11) interruptions by government or court orders (both federal and state); 12) present and future orders of any regulatory body having proper jurisdiction; 13) civil disturbances, to include without limitation, riots, rebellions, and insurrections; 14) epidemic(s), pandemic(s), or other national, state, or regional emergency(ies); and 15) any other cause not enumerated in this provision, but which is beyond the reasonable control of the party whose performance is affected and which by the exercise of all reasonable due diligence, such party is unable to overcome. Such excuse from performance will be effective only to the extent and duration of the Force Majeure event(s) causing the failure or delay in performance and provided that the affected party has not caused such Force Majeure event(s) to occur and continues to use diligent, good faith efforts to avoid the effects of such Force Majeure event(s) and to perform its obligation(s). Written notice of a party's failure or delay in performance due to Force Majeure must be given within a reasonable time after its occurrence and must describe the Force Majeure event(s) and the actions taken to minimize the impact of such Force Majeure event(s). For the avoidance of doubt, the COVID-19 pandemic and any governmental changes or closures related thereto shall be deemed Force Majeure events, even to the extent reasonably foreseeable by either party as of the effective date of this Agreement.
- O. **Loss of Funding.** Performance by A&M System under this Agreement may be dependent upon the appropriation and allotment of funds by the Texas State Legislature (the "Legislature"). If the Legislature fails to appropriate or allot the necessary funds, A&M System will issue written notice to PROVIDER and A&M System may terminate this Agreement without further duty or obligation hereunder. PROVIDER acknowledges that appropriation of funds is beyond the control of A&M System.
- P. **Governing Law.** The validity of this Agreement and all matters pertaining to this Agreement, including but not limited to, matters of performance, non-performance, breach, remedies, procedures, rights, duties, and interpretation or construction, shall be governed and determined by the Constitution and the laws of the State of Texas.
- Q. **Venue.** Pursuant to Section 85.18, *Texas Education Code*, venue for any suit filed against A&M System shall be in the county in which the primary office of the chief executive officer of A&M System is located, which is Brazos County, Texas.
- R. **Non-Waiver.** PROVIDER expressly acknowledges that A&M System is an agency of the State of Texas and nothing in this Agreement will be construed as a waiver or relinquishment by A&M System of its right to claim such exemptions, privileges, and immunities as may be provided by law.

- S. **Conflict of Interest.** By executing this Agreement, PROVIDER and each person signing on behalf of PROVIDER certifies, and in the case of a sole proprietorship, partnership or corporation, each party thereto certifies as to its own organization, that to the best of their knowledge and belief, no member of The A&M System or The A&M System Board of Regents, nor any employee, or person, whose salary is payable in whole or in part by The A&M System, has direct or indirect financial interest in the award of this Agreement, or in the services to which this Agreement relates, or in any of the profits, real or potential, thereof.
- T. **Prohibition on Contracts with Companies Boycotting Israel.** To the extent that Texas Government Code, Chapter 2271 applies to this Agreement, PROVIDER certifies that (a) it does not currently boycott Israel; and (b) it will not boycott Israel during the term of this Agreement. PROVIDER acknowledges this Agreement may be terminated and payment withheld if this certification is inaccurate.
- U. **Certification Regarding Business with Certain Countries and Organizations.** Pursuant to Subchapter F, Chapter 2252, Texas Government Code, PROVIDER certifies it is not engaged in business with Iran, Sudan, or a foreign terrorist organization. PROVIDER acknowledges this Purchase Order may be terminated if this certification is or becomes inaccurate.
- V. **Prohibition on Contracts Related to Persons Involved in Human Trafficking.** Under Section 2155.0061, Government Code, the vendor certifies that the individual or business entity named in this contract is not ineligible to receive the specified contract and acknowledges that this contract may be terminated and payment withheld if this certification is inaccurate.
- W. **Records Retention.** PROVIDER will preserve all contracting information, as defined under Texas Government Code, Section 552.003 (7), related to the Agreement for the duration of the Agreement and for seven years after the conclusion of the Agreement.
- X. **Notices.** Any notice required or permitted under this Agreement must be in writing, and shall be deemed to be delivered (whether actually received or not) when deposited with the United States Postal Service, postage prepaid, certified mail, return receipt requested, and addressed to the intended recipient at the address set out below. Notice may also be given by regular mail, personal delivery, courier delivery, facsimile transmission, email or other commercially reasonable means and will be effective when actually received. A&M System and PROVIDER can change their respective notice address by sending to the other party a notice of the new address. Notices should be addressed as follows:

A&M System: The Texas A&M University System
301 Tarrow St., Suite 273
College Station, Texas 77840
Attention: Jeff Zimmermann
Phone: (979) 458-6410
E-mail: jjzimmermann@tamus.edu

PROVIDER: MindStream Analytics LLC
3820 Central Avenue, Unit 264
Cheyenne, WY 82001
Attention: Alex Ladd
Phone: 1-800-497-0151
Email: aladd@mindstreamanalytics.com

IN WITNESS WHEREOF, intending to be bound, the Parties have entered into this Agreement as of the Effective Date.

The Texas A&M University System

DocuSigned by:
By Jeff Zimmermann
Jeff Zimmermann
Director, Procurement and Business Services

5/6/2021
Date

MindStream Analytics LLC

DocuSigned by:
By Andrew Jorgensen
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5/5/2021
Date

EXHIBIT A – SCOPE

Estimate for Consolidation includes:

- Implement a single OneStream application to track balances and to allocate interest using average daily balances
- Create dimensions and build hierarchies based on metadata available from client (common dimensions that will map from source systems)
- Support client in developing transformation rules for mapping sources to the OneStream dimensional members (Accounts, Entities, Intercompany, etc.)
- Create simple workflow profiles for daily, periodic and monthly processing
- Set up data sources to accept delimited flat files
- Set up transformation rules (mapping) as needed (mapping to be provided by the client)
- Load 5 years of historical data (setup the ability for the client to load additional years of history) Customer is responsible for all Data Reconciliation with MindStream providing assistance.
- Create 1 journal template and 1 form input for manual data entry where required
- Develop 9 reports that include using Cube Views.
- Fund Ledger Report provides details for each entry in the fund for a specified date range, including a summary of activity by transaction code. Report data includes date, type, source, additions, deductions, balance, time posted, and user id.
- Fund Summary Report provides list of balances for all funds within a specified pool. Report data includes fund number, fund name, beginning balance, total debits, total credits, and ending balance.
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- There are 4 report types: Audit and Balance report, Fund Summary, Fund Ledger and Apportioned Interest Dollar Report. Reports include the following:
 - Audit and Balance Report
 - Fund Summary – Short Term CCP
 - Fund Summary – All Pools
 - Fund Ledger
 - Short Term CCP
 - Long Term CCP
 - Fund Ledger report for custom data range by fund
 - Apportioned Interest Dollar Report
 - Run fund ledger and fund summary reports for Holding Account pools A-T
 - Run fund ledger and fund summary reports for funds 280102-280129
 - Run fund ledger and fund summary reports for pools X and Z
 - Run fund ledger and fund summary reports for active debt pools (currently: fund numbers 2801RCP, 2801CT, 2801R17B, 2801R19A, 2801R20A, 2801R21A, 2801R21B, 2801PC, 2801PT, 2801P17B, 2801P19)

- Create one sample QuickView template, plus providing guidance for creating additional templates
- Configure security for up to 10 users
- Data reconciliation support, but overall data reconciliation is client's responsibility
- Calculations are:
 - Average Daily Balance (ADB) – for specific date ranges
 - Allocation of Interest Income based on ADB weighting
 - Data is reported and calculated across Departments, Pools, Funds
 - Funds contain multiple attributes that include:
 - Fund Number-alpha numeric (more than 20 characters is needed)
 - Fund Name / Description-more than 24 characters is needed
 - Pool Number-minimum 2 characters
 - Target Fund-defines alternate fund for income distribution
 - Group Number-groups of funds is needed
- There are approximately 1,900 daily transactions per month and approximately 600 monthly transactions
- There are 11 Deposit Codes and 11 Withdrawal Codes (Transaction Codes), need the ability to add additional codes if needed.
- Provide on-going knowledge transfer and documentation throughout the project to administrators and users
- Provide end-user training of the developed application and its functionality
- Provide support for 2-3 Parallel months / Go Live support

Resource Assumptions:

- Estimate assumes a part-time equivalent client (or contract) resource will be available and provide hands-on participation throughout the project
- MindStream's approach assumes that the client resources will attend Admin training early and be able to work with consultants as early as possible in order to take ownership of tasks and the application with consultants transitioning to a supporting role
 - If client is unable to provide this level of assistance, additional costs may be incurred in order to meet project deadlines.

Project Management Assumptions:

- MindStream project manager is responsible for:
 - Managing and coordinating the project
 - Communicating with all stakeholders
 - Resource and task scheduling
 - Weekly status reports including documentation of scope decisions

- Project governance procedures / Steering committee meetings
- Client team is responsible for responding to all questions and making decisions in a timely manner
- To minimize travel expenses, work will be performed both onsite and remotely

Dimensionality Assumptions:

- Client is able to identify dimensions (and level of detail) required to build the OneStream metadata hierarchies
- Client is able to provide the mapping (transformation) rules for each source system to OS, as well as historical data from Excel into OS

Calculation Assumptions:

- Client is able to provide any calculations discussed and agreed to during design. Backwards integration by project team will result in additional cost
- Client is able to provide the calculations and definitions required for the application. Backwards integration by project team will result in additional cost

Source Data Assumptions:

- Five (5) years of historical data will be loaded into the application
- Mappings to the required accounts will be completed within project deadlines
- Client to provide historical data files
- Source data mapping and integration efforts assume some level of consistency between source systems
- Client will provide the resource to work with the MindStream team in order to setup the acceptable formats of the metadata and data files needed
- MindStream ability to load to the OneStream chart of accounts and other dimensions is subject to the detail available in the source systems
- Data reconciliation and validation is the clients' responsibility, with MindStream providing reconciliation support.

Reporting Assumptions:

- The estimate assumes that pre-work sources (templates, reports (internal, board and external) and documentation (where possible) can be made available to streamline the requirements and design phases.
- The estimate assumes that all report specifications can be provided. If MindStream resources need to “reverse engineer” the reporting calculations, additional time may be required
- MindStream will develop up to 9 cube views for reporting using Cube Views (see scope for definition of reports). If client resources are unable to handle other reports, additional cost can be incorporated for MindStream resources to build

- One initial Quick View template will be created and MindStream will provide guidance for Client staff to create additional templates
- The estimate assumes that any calculations required, including for Key Performance Indicators (KPIs) can be documented for build. Otherwise, additional time may be required to "reverse engineer" and test.

Testing Assumptions:

- MindStream will perform unit testing of all developed components during build
- MindStream will provide sample test scripts, but the Client team will be responsible for developing test scripts for the end user to follow
- Client will organize and perform acceptance testing with end users with support from MindStream
- The MindStream team will work with the Client team to resolve any discrepancies identified during user acceptance testing

Training Assumptions:

- Key client staff will attend the appropriate OneStream training classes as early as possible. Cost is not included in this estimate.
- MindStream will provide knowledge transfer throughout the project on the specific configuration of application
- MindStream will provide application specific end user training content to be delivered to the client

Documentation Assumptions:

- The estimate includes the following documentation:
 - Design Document
 - Project Plan and Milestones
 - Weekly Status Reports
 - System Documentation
 - Project Success Report

Timing Assumptions:

- Timeline assumes a May 2021 kick-off
- Estimate assumes 3 parallels

EXHIBIT B – INSURANCE

PROVIDER shall obtain and maintain, for the duration of this Agreement or longer, the minimum insurance coverage set forth below. With the exception of Professional Liability (E&O), all coverage shall be written on an occurrence basis. All coverage shall be underwritten by companies authorized to do business in the State of Texas or eligible surplus lines insurers operating in accordance with the Texas Insurance Code and have a financial strength rating of A- or better and a financial strength rating of VII or better as measured by A.M. Best Company or otherwise acceptable to A&M System. By requiring such minimum insurance, the Owner shall not be deemed or construed to have assessed the risk that may be applicable to PROVIDER under this Agreement. PROVIDER shall assess its own risks and if it deems appropriate and/or prudent, maintain higher limits and/or broader coverage. PROVIDER is not relieved of any liability or other obligations assumed pursuant to this Agreement by reason of its failure to obtain or maintain insurance in sufficient amounts, duration, or types. No policy will be canceled without unconditional written notice to A&M System at least ten days before the effective date of the cancellation.

Insurance:

<u>Coverage</u>	<u>Limit</u>
A. <u>Worker’s Compensation</u>	
Statutory Benefits (Coverage A)	Statutory
Employers Liability (Coverage B)	\$1,000,000 Each Accident \$1,000,000 Disease/Employee \$1,000,000 Disease/Policy Limit

Workers’ Compensation policy must include under Item 3.A. on the information page of the workers’ compensation policy the state in which work is to be performed for A&M System. Workers’ compensation insurance is required, and no “alternative” forms of insurance will be permitted

B. Automobile Liability

Business Auto Liability Insurance covering all owned, non-owned or hired automobiles, with limits of not less than \$1,000,000 Single Limit of liability per accident for Bodily Injury and Property Damage;

If a separate Business Auto Liability policy is not available, coverage for hired and non-owned auto liability may be endorsed on the Commercial General Liability policy.

Additional Endorsements

The Auto and Commercial General Liability Policies shall name the Texas A&M University System Board of Regents for and on behalf of The Texas A&M University System as additional insured’s.

C. Commercial General Liability

Each Occurrence Limit	\$1,000,000
General Aggregate Limit	\$2,000,000
Products / Completed Operations	\$1,000,000
Personal / Advertising Injury	\$1,000,000
Damage to rented Premises	\$300,000
Medical Payments	\$5,000

The required commercial general liability policy will be issued on a form that insures PROVIDER’s or its subcontractors’ liability for bodily injury (including death), property damage, personal and advertising injury assumed under the terms of this Agreement

D. **Professional Liability (Errors & Omissions)** Insurance with limits of not less than \$1,000,000 each occurrence, \$2,000,000 aggregate. Such insurance will cover all professional services rendered by or on behalf of PROVIDER and its subcontractors under this Agreement. Renewal policies written on a claims-made basis will maintain the same retroactive date as in effect at the inception of this Agreement. If coverage is written on a claims-made basis, PROVIDER agrees to purchase an Extended Reporting Period Endorsement, effective for two (2) full years after the expiration or cancellation of the policy. No professional liability policy written on an occurrence form will include a sunset or similar clause that limits coverage unless such clause provides coverage for at least three (2) years after the expiration of cancellation of this Agreement.

E. PROVIDER will deliver to A&M System:

Evidence of insurance on a Texas Department of Insurance approved certificate form verifying the existence and actual limits of all insurance after the execution and delivery of this Agreement and prior to the performance of any services by PROVIDER under this Agreement. Additional evidence of insurance will be provided on a Texas Department of Insurance approved certificate form verifying the continued existence of all required insurance no later than thirty (30) days after each annual insurance policy renewal.

All insurance policies, with the exception of worker's compensation, employer's liability and professional liability will be endorsed and name The Board of Regents for and on behalf of The Texas A&M University System and The Texas A&M University System as Additional Insureds up to the actual liability limits of the policies maintained by PROVIDER. Commercial General Liability and Business Auto Liability will be endorsed to provide primary and non-contributory coverage. The Commercial General Liability Additional Insured endorsement will include on-going and completed operations and will be submitted with the Certificates of Insurance.

All insurance policies will be endorsed to provide a waiver of subrogation in favor of The Board of Regents of The Texas A&M University System and The Texas A&M University System. No policy will be canceled without unconditional written notice to A&M System at least ten days before the effective date of the cancellation. **All insurance policies** will be endorsed to require the insurance carrier providing coverage to send notice to A&M System ten (10) days prior to the effective date of cancellation, material change, or non-renewal relating to any insurance policy required in this Exhibit B.

Any deductible or self-insured retention must be declared to and approved by A&M System prior to the performance of any services by PROVIDER under this Agreement. PROVIDER is responsible to pay any deductible or self-insured retention for any loss. All deductibles and self-insured retentions will be shown on the Certificates of Insurance.

Certificates of Insurance and Additional Insured Endorsements as required by this Agreement will be emailed to the following A&M System contact in SOProurement@tamus.edu.

The insurance coverage required by this Agreement will be kept in force until all services have been fully performed and accepted by A&M System in writing, except as may be noted.