



Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
May 28, 2021	AB0622834	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
<i>no value</i>	<i>no value</i>	<i>no value</i>
Customer Contact:		
Name:	Sandra Marshall	
Email:	SMARSHALL@TAMUS.EDU	
Phone:	+1 979-845-9600	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	TEJAS OFFICE PRODUCTS INC	Delivery Address	
Address	1225 W 20TH ST HOUSTON, Texas 770083315 United States	TAMUS Member:	01-Texas A&M System Offices (01)
FOB / FREIGHT	Destination	Attn:	Sandra Marshall
Pre-Pay & Add	No	Office of Board of Regents	
Payment Terms	1% 10, Net 30	MSC	
Contract Number - Header	<i>no value</i>	Suite	L500
Contract Number - Line	<i>no value</i>	1123 TAMU	
Quote number		College Station, TX 77843-1123	
		United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
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Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 5	Dymo LabelWriter 450 Turbo Desktop Label Printer (1752265)	796630	EA	114.49 USD	1 EA	114.49 USD
	Supplier Part Auxiliary ID	796630				
		Manufacturer Name	Sanford			
		Manufacturer Part ID	1752265			
2 of 5	Exact Multipurpose Paper, 90 lbs., 8.5" x 11", Canary Yellow, 250/Pack (49141)	599531	PK	15.03 USD	1 PK	15.03 USD
	Supplier Part Auxiliary ID					
		Manufacturer Name	NEENAH PAPER INC (NSP			
		Manufacturer Part ID	49141			

3 of 5	Avery Index Maker Unpunched Print & Apply Label Paper Dividers, 5-Tab, White, 25 Sets/Box (11443)	895534	BX	74.00 USD	1 BX	74.00 USD
	Supplier Part Auxiliary ID 895534					
	<div>Manufacturer Name Avery Products Corporation</div> <div>Manufacturer Part ID 11443</div>					
4 of 5	Avery Index Maker Print & Apply Label Dividers, 3-Tab, Clear, 25/Box (11445)	733485	BX	63.82 USD	1 BX	63.82 USD
	Supplier Part Auxiliary ID 733485					
	<div>Manufacturer Name Avery Products Corporation</div> <div>Manufacturer Part ID 11445</div>					
5 of 5	HP OfficeJet 200 Portable Printer with Wireless and Mobile Printing (CZ993A)	2313202	EA	308.89 USD	1 EA	308.89 USD
	Supplier Part Auxiliary ID					
	<div>Manufacturer Name HEWLETT PACKARD</div> <div>Manufacturer Part ID CZ993A#B1H</div>					
Total				576.23 USD		

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu. Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&M University System</p> <p>***Do Not Mail Invoices***</p> <p>Email invoices to systemvouchers@tamus.edu</p> <p>301 Tarrow RM 345</p> <p>College Station, TX 77840</p> <p>United States</p>