



Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Jul 9, 2021	AB0633671	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
pma - Allison, Patty	pallison@tamus.edu	979.458.6088
Customer Contact:		
Name:	Leigh Chipps	
Email:	LCHIPPS@TAMUS.EDU	
Phone:	+1 979-317-3468	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	BELMONT ICEHOUSE	Delivery Address	
Address	3116 COMMERCE ST STE D DALLAS, Texas 75226 United States	TAMUS Member:	26-Texas A&M System Shared Service Center (26)
Phone	+1 972-755-3207	Attn:	Lisa Martinez - 956.778.3558
FOB / FREIGHT	Destination	RELLIS Academics	
Pre-Pay & Add	No	Academic Bldg #1	
Payment Terms	0, Net 30	Suite	117Q
Contract Number - Header	C8535947	1425 Bryan Rd	
Contract Number - Line	C8535947	Bryan, TX 77807	
Quote number		United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier

Reference TAMU Contract C8535947.

Communicate all services with:

Lisa Martinez | Marketing Director
Office of Marketing & Communications
LMartinez@tamus.edu
Cell 956.778.3558

Reference PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL TO section of this PO.

Attachments for supplier

TAMUS PO Standard...

Approved quotes.pdf

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	113	FOB-DEST/FRT-PP&ALLOW	FOB Destination, Freight Prepaid and Allowed
	405	TAMUS Standard Terms	This Purchase Order shall reference the attached TAMUS Standard Terms and Conditions (Exhibit B).
Line1	113	FOB-DEST/FRT-PP&ALLOW	FOB Destination, Freight Prepaid and Allowed
Line2	113	FOB-DEST/FRT-PP&ALLOW	FOB Destination, Freight Prepaid and Allowed
Line3	113	FOB-DEST/FRT-PP&ALLOW	FOB Destination, Freight Prepaid and Allowed
Line4	113	FOB-DEST/FRT-PP&ALLOW	FOB Destination, Freight Prepaid and Allowed

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 4	RELLIS Brand Evolution (Phase 1) Concept and present two (2) brand graphic approaches that are evolutions of the current brand graphics. Reference detailed Scope of Work on attached estimate for Phase 1.	.	LO	9,855.00 USD	1 LO	9,855.00 USD
	External Note Estimate based on 73 labor hours @ \$135 blended hourly rate.					
2 of 4	RELLIS Academic Alliance Production (Phase 2) Leveraging the approved brand evolution from Phase 1, a variety of print publications & digital graphics will be produced. Reference detailed Scope of Work on attached estimate for Phase 2.	.	LO	23,760.00 USD	1 LO	23,760.00 USD
	External Note Estimate based on 176 labor hours @ \$135 blended hourly rate.					
3 of 4	RELLIS Brand Book Update (Phase 3) One brand standards book updated with the new approved brand graphics delivered as a PDF and native files. Reference detailed Scope of Work on attached estimate for Phase 3.	.	LO	4,050.00 USD	1 LO	4,050.00 USD
	External Note Estimate based on 30 labor hours @ \$135 blended hourly rate.					
4 of 4	RELLIS Academic Alliance Contingency Budget - To be used for items not included in the scope for Phases 1 - 3. An estimate will be provided for client approval before leveraging funds from this budget. Reference attached estimate for contingency budget.	.	LO	10,000.00 USD	1 LO	10,000.00 USD
Total						47,665.00 USD

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>TAMUS Shared Service Center- Accounts Payable ***Do Not Mail Invoices*** Email invoices to systemvouchers@tamus.edu 301 Tarrow RM 345 College Station, TX 77840 United States</p>