



### Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
<b>Oct 14, 2021</b>	<b>AB0660867</b>	<b>0</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
<b>Buyer Contact:</b>		
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>
pma - Allison, Patty	pallison@tamus.edu	979.458.6088
<b>Customer Contact:</b>		
Name:	Sharon Kovar	
Email:	SHARON-KOVAR@TAMUS.EDU	
Phone:	+1 979-458-7024	

### Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.**

Supplier Information		Delivery Information	
Supplier Name	WORKPLACE RESOURCE	<b>Delivery Address</b>	
Address	1717 W 6TH ST STE 190 AUSTIN, Texas 78203 United States	TAMUS Member:	01-Texas A&M System Offices (01)
Phone	+1 512-472-7300	Attn:	Gary Hall - 979.458.7085 / Holly Hawryluk - 979.458.7078
FOB / FREIGHT	Destination	Research Security Office	
Pre-Pay & Add	No	Houston Bldg	
Payment Terms	0, Net 30	Suite	
Contract Number - Header	Omnia Contract #2020000622	200 Discovery Dr	
Contract Number - Line	<i>no value</i>	4357 TAMU	
Quote number	101421	College Station, TX 77843-4357	
		United States	
		<b>Delivery Information</b>	
		Required Delivery Date	Nov 3, 2021
		Ship Via	Best Carrier-Best Way

### Notes to Supplier

**Shipping Instructions**

Note to Supplier

Per Omnia Partner's Contract 2020000622.

\*\*\* ALL ITEMS REQUESTED TO DELIVER BY NO LATER THAN NOVEMBER 3, 2021. \*\*\*

Communicate delivery and installation with A&M System FPC Project Control Contact Gary Hall, Ph: 979.458.7085, Email: ghall@projectcontrol.com AND A&M System FPC Interior Designer Holly Hawryluk, Ph: 979.458.7078, Email: hhawryluk@tamus.edu.

Include PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL TO section of this PO.

Attachments for supplier

Texas A&amp;M Systems...

TAMUS PO Standard...

**PO Clauses**

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	113	FOB-DEST/FRT-PP&ALLOW	FOB Destination, Freight Prepaid and Allowed
	405	TAMUS Standard Terms	This Purchase Order shall reference the attached TAMUS Standard Terms and Conditions (Exhibit B).

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 2	AER1B23DW - Aeron Work Chairs per details and specifications on attached quote 101421 dated 10/13/21.	.	LO	52,057.20 USD	1 LO	52,057.20 USD
2 of 2	Delivery and Installation	.	LO	1,875.00 USD	1 LO	1,875.00 USD
Total						<b>53,932.20 USD</b>

**Billing Information**

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

**Billing Address**

Texas A&M University System  
 \*\*\*Do Not Mail Invoices\*\*\*  
 Email invoices to systemvouchers@tamus.edu  
 301 Tarrow RM 345  
 College Station, TX 77840  
 United States