



Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
<b>Feb 11, 2022</b>	<b>AB0688475</b>	<b>0</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
<b>Buyer Contact:</b>		
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>
pma - Allison, Patty	pallison@tamus.edu	979.458.6088
<b>Customer Contact:</b>		
Name:	Anila Zaidi	
Email:	AZAIDI@TAMUS.EDU	
Phone:	+1 979-845-7286	

**Sales Tax Exemption**

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

**Order acceptance instructions:**

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.**

Supplier Information		Delivery Information	
Supplier Name	HBI OFFICE SOLUTIONS INC	<b>Delivery Address</b>	
Address	308 HWY 75 NORTH STE B HUNTSVILLE, Texas 77320 United States	TAMUS Member:	26-Texas A&M System Shared Service Center (26)
Phone	+1 936-295-4592	Attn:	Crystal Ray
Fax	+1 936-295-5264	Research Security Office	
FOB / FREIGHT	Destination	Houston Bldg	
Pre-Pay & Add	No	Suite	
Payment Terms	0, Net 30	200 Discovery Dr	
Contract Number - Header	E&I CNR01146	4357 TAMU	
Contract Number - Line	<i>no value</i>	College Station, TX 77843-4357	
Quote number	24586	United States	
		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

**Notes to Supplier**

**Shipping Instructions**

Note to Supplier

Per E&I Contract CNR01146

Communicate delivery and install with SOC contact Crystal Ray, Email: CRay@tamus.edu.

Reference PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL TO section of this PO.

Attachments for supplier

- HBI Solutions 245...
- TAMUS PO Standard...

**PO Clauses**

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	405	TAMUS Standard Terms	This Purchase Order shall reference the attached TAMUS Standard Terms and Conditions (Exhibit B).

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 32	Collaboration; Chair, Open armsFRAME :3762 FC/OP DARK WALNUTU PHLSTRY:BR06 ASH	120-1	EA	730.08 USD	4 EA	2,920.32 USD
	Supplier Part      BID=669655::ITM=270517::RID=0::DLR=212 Auxiliary ID					
	Manufacturer Part ID      120					
2 of 32	Table-Round, Flat edge profile, 48 dia,WoodTOP-SURF:3762 FC/OP DARK WALNUT	CWFR48-2	EA	1,326.52 USD	1 EA	1,326.52 USD
	Supplier Part      BID=669655::ITM=270518::RID=0::DLR=212 Auxiliary ID					
	Manufacturer Part ID      CWFR48					
3 of 32	Table base, 28 diaCOLUMN :7207 BLACK	AWQT28-33	EA	544.96 USD	1 EA	544.96 USD
	Supplier Part      BID=669655::ITM=270519::RID=0::DLR=212 Auxiliary ID					
	Manufacturer Part ID      AWQT28					
4 of 32	Bookcase-Freestanding, Plinth base,Open, 15D x 36W x 65 5/8HBASIC :3762 FC/OP DARK WALNUTOPTIONS * * OPTIONS * *SHELF OPT *OPT:SHELF OPTION3/4 SHLF STD:3/4 INCH SHELF	E6BF153665P-3	EA	1,566.76 USD	1 EA	1,566.76 USD
	Supplier Part      BID=669655::ITM=270520::RID=0::DLR=212 Auxiliary ID					
	Manufacturer Part ID      E6BF153665P					
5 of 32	Panel-End, Plinth base, Left hand,29 1/4D x 1 7/16W x 27 1/2HBASIC :3762 FC/OP DARK WALNUT	E6NET2927L-4	EA	268.32 USD	1 EA	268.32 USD
	Supplier Part      BID=669655::ITM=270521::RID=0::DLR=212 Auxiliary ID					
	Manufacturer Part ID      E6NET2927L					
6 of 32	Panel-End, Plinth base, Right hand,29 1/4D x 1 7/16W x 27 1/2HBASIC :3762 FC/OP DARK WALNUT	E6NET2927R-5	EA	268.32 USD	1 EA	268.32 USD
	Supplier Part      BID=669655::ITM=270522::RID=0::DLR=212 Auxiliary ID					

		Manufacturer Part ID	E6NET2927R			
7 of 32	Panel-Modesty, 72W x 27 1/2HBASIC :3762 FC/OP DARK WALNUTOPTIONS ** OPTIONS **PASS OPT *OPT:PASS THRU OPTNO PASS STD:NO PASS	E6NM7227-6	EA	491.92 USD	1 EA	491.92 USD
	Supplier Part BID=669655::ITM=270523::RID=0::DLR=212 Auxiliary ID					
		Manufacturer Part ID	E6NM7227			
8 of 32	Panel-Modesty, 48W x 27 1/2HBASIC :3762 FC/OP DARK WALNUTOPTIONS ** OPTIONS **PASS OPT *OPT:PASS THRU OPTPASSTHRU PASSTHRU	E6NM4827-7	EA	396.24 USD	1 EA	396.24 USD
	Supplier Part BID=669655::ITM=270524::RID=0::DLR=212 Auxiliary ID					
		Manufacturer Part ID	E6NM4827			
9 of 32	Pedestal, Plinth base, File / file,17 1/4D x 36W x 27 1/2HBASIC :3762 FC/OP DARK WALNUTFRONT :3762 FC/OP DARK WALNUTLOCK :9250 EMBER CHROMEKEYS :SK PLUGOPTIONS ** OPTIONS **PULL OPT *OPT:PULL OPTIONPULL LAM PULLS FOR LAM FRTBAR P	E6PD173627F-8	EA	1,494.48 USD	2 EA	2,988.96 USD
	Supplier Part BID=669655::ITM=270525::RID=0::DLR=212 Auxiliary ID					
		Manufacturer Part ID	E6PD173627F			
10 of 32	Pedestal, Plinth base, File / file,23 1/4D x 15W x 27 1/2HBASIC :3762 FC/OP DARK WALNUTFRONT :3762 FC/OP DARK WALNUTLOCK :9250 EMBER CHROMEKEYS :SK PLUGOPTIONS ** OPTIONS **PULL OPT *OPT:PULL OPTIONPULL LAM PULLS FOR LAM FRTBAR P	E6PD231527F-9	EA	918.84 USD	1 EA	918.84 USD
	Supplier Part BID=669655::ITM=270526::RID=0::DLR=212 Auxiliary ID					
		Manufacturer Part ID	E6PD231527F			
11 of 32	Pedestal, Plinth base, Box / box / file,29 1/4D x 15W x 27 1/2HBASIC :3762 FC/OP DARK WALNUTFRONT :3762 FC/OP DARK WALNUTLOCK :9250 EMBER CHROMEKEYS :SK PLUGOPTIONS ** OPTIONS **PULL OPT *OPT:PULL OPTIONPULL LAM PULLS FOR LAM FRT	E6PD291527B-10	EA	1,067.56 USD	1 EA	1,067.56 USD
	Supplier Part BID=669655::ITM=270527::RID=0::DLR=212 Auxiliary ID					
		Manufacturer Part ID	E6PD291527B			
12 of 32	Worksurface-Desk, 36D x 72WTOP-SURF:3762 FC/OP DARK WALNUTOPTIONS ** OPTIONS **PROF OPT	E6WD3672-11	EA	731.12 USD	1 EA	731.12 USD

	*OPT:WORKSURFACE PROFILE OPTIONSWD PROF WOOD WKSF PROFILE OPTIONSWD SQ WOOD WS WOOD SQUARE						
	Supplier Part      BID=669655::ITM=270528::RID=0::DLR=212 Auxiliary ID						
		Manufacturer Part ID	E6WD3672				
13 of 32	Worksurface-Return, Left hand, 24D x 48W TOP-SURF:3762 FC/OP DARK WALNUTOPTIONS ** OPTIONS ** PROF OPT *OPT:WORKSURFACE PROFILE OPTIONSWD PROF WOOD WKSF PROFILE OPTIONSWD SQ WOOD WS WOOD SQUARE	E6WR2448L-12	EA	478.92 USD	1 EA	478.92 USD	
	Supplier Part      BID=669655::ITM=270529::RID=0::DLR=212 Auxiliary ID						
		Manufacturer Part ID	E6WR2448L				
14 of 32	Worksurface-Straight, 18D x 72W TOP-SURF:3762 FC/OP DARK WALNUTOPTIONS ** OPTIONS ** PROF OPT *OPT:WORKSURFACE PROFILE OPTIONSWD PROF WOOD WKSF PROFILE OPTIONSWD SQ WOOD WS WOOD SQUARESCAL OPT *OPT:SCALLOP OPTIONN	E6WS1872-13	EA	502.32 USD	1 EA	502.32 USD	
	Supplier Part      BID=669655::ITM=270530::RID=0::DLR=212 Auxiliary ID						
		Manufacturer Part ID	E6WS1872				
15 of 32	Collaboration; Chair, Open armsFRAME :3762 FC/OP DARK WALNUTUPLHSTRY:BR06 ASH	120-15	EA	730.08 USD	2 EA	1,460.16 USD	
	Supplier Part      BID=669655::ITM=270531::RID=0::DLR=212 Auxiliary ID						
		Manufacturer Part ID	120				
16 of 32	Bookcase-Freestanding, Plinth base,Open, 15D x 36W x 65 5/8HBASIC :3762 FC/OP DARK WALNUTOPTIONS ** OPTIONS * *SHELF OPT *OPT:SHELF OPTION3/4 SHLF STD:3/4 INCH SHELF	E6BF153665P-16	EA	1,566.76 USD	1 EA	1,566.76 USD	
	Supplier Part      BID=669655::ITM=270532::RID=0::DLR=212 Auxiliary ID						
		Manufacturer Part ID	E6BF153665P				
17 of 32	Panel-End, Plinth base, Right hand,29 1/4D x 1 7/16W x 27 1/2HBASIC :3762 FC/OP DARK WALNUT	E6NET2927R-17	EA	268.32 USD	1 EA	268.32 USD	
	Supplier Part      BID=669655::ITM=270533::RID=0::DLR=212 Auxiliary ID						
		Manufacturer Part ID	E6NET2927R				
18 of 32	Panel-Modesty, 72W x 27 1/2HBASIC :3762 FC/OP DARK	E6NM7227-18	EA	491.92	1 EA	491.92	

	WALNUTOPTIONS ** OPTIONS **PASS OPT *OPT:PASS THRU OPTNO PASS STD:NO PASS			USD		USD
	Supplier Part      BID=669655:::ITM=270534:::RID=0:::DLR=212 Auxiliary ID					
		Manufacturer Part ID	E6NM7227			
19 of 32	Panel-Modesty, 48W x 27 1/2HBASIC :3762 FC/OP DARK WALNUTOPTIONS ** OPTIONS **PASS OPT *OPT:PASS THRU OPTPASSTHRU PASSTHRU	E6NM4827-34	EA	396.24 USD	1 EA	396.24 USD
	Supplier Part      BID=669655:::ITM=270535:::RID=0:::DLR=212 Auxiliary ID					
		Manufacturer Part ID	E6NM4827			
20 of 32	Pedestal, Plinth base, File / file,23 1/4D x 15W x 27 1/2HBASIC :3762 FC/OP DARK WALNUTFRONT :3762 FC/OP DARK WALNUTLOCK :9250 EMBER CHROMEKEYS :SK PLUGOPTIONS ** OPTIONS **PULL OPT *OPT:PULL OPTIONPULL LAM PULLS FOR LAM FRTBAR P	E6PD231527F-19	EA	962.52 USD	1 EA	962.52 USD
	Supplier Part      BID=669655:::ITM=270536:::RID=0:::DLR=212 Auxiliary ID					
		Manufacturer Part ID	E6PD231527F			
21 of 32	Pedestal, Plinth base, Box / box / file,29 1/4D x 15W x 27 1/2HBASIC :3762 FC/OP DARK WALNUTFRONT :3762 FC/OP DARK WALNUTLOCK :9250 EMBER CHROMEKEYS :SK PLUGOPTIONS ** OPTIONS **PULL OPT *OPT:PULL OPTIONPULL LAM PULLS FOR LAM FRT	E6PD291527B- 20	EA	1,067.56 USD	1 EA	1,067.56 USD
	Supplier Part      BID=669655:::ITM=270537:::RID=0:::DLR=212 Auxiliary ID					
		Manufacturer Part ID	E6PD291527B			
22 of 32	Worksurface-Desk, 36D x 72WTOP-SURF:3762 FC/OP DARK WALNUTOPTIONS ** OPTIONS **PROF OPT *OPT:WORKSURFACE PROFILE OPTIONSWD PROF WOOD WKSF PROFILE OPTIONSWD SQ WOOD WS WOOD SQUARE	E6WD3672-21	EA	731.12 USD	1 EA	731.12 USD
	Supplier Part      BID=669655:::ITM=270538:::RID=0:::DLR=212 Auxiliary ID					
		Manufacturer Part ID	E6WD3672			
23 of 32	Worksurface-Return, Right hand,24D x 48WTOP-SURF:3762 FC/OP DARK WALNUTOPTIONS ** OPTIONS **PROF OPT *OPT:WORKSURFACE PROFILE OPTIONSWD PROF WOOD WKSF PROFILE OPTIONSWD SQ WOOD WS WOOD SQUARESCAL OPT *OPT:SCALLO	E6WR2448R-22	EA	478.92 USD	1 EA	478.92 USD
	Supplier Part      BID=669655:::ITM=270539:::RID=0:::DLR=212 Auxiliary ID					

		Manufacturer Part ID	E6WR2448R			
24 of 32	Collaboration; Chair, Open armsFRAME :3762 FC/OP DARK WALNUTUPLHSTRY:BR06 ASH	120-24	EA	730.08 USD	2 EA	1,460.16 USD
	Supplier Part      BID=669655::ITM=270540::RID=0::DLR=212 Auxiliary ID					
		Manufacturer Part ID	120			
25 of 32	Bookcase-Freestanding, Plinth base,Open, 15D x 36W x 65 5/8HBASIC :3762 FC/OP DARK WALNUTOPTIONS * * OPTIONS * *SHELF OPT *OPT:SHELF OPTION3/4 SHLF STD:3/4 INCH SHELF	E6BF153665P-25	EA	1,566.76 USD	1 EA	1,566.76 USD
	Supplier Part      BID=669655::ITM=270541::RID=0::DLR=212 Auxiliary ID					
		Manufacturer Part ID	E6BF153665P			
26 of 32	Panel-End, Plinth base, Right hand,29 1/4D x 1 7/16W x 27 1/2HBASIC :3762 FC/OP DARK WALNUT	E6NET2927R-26	EA	268.32 USD	1 EA	268.32 USD
	Supplier Part      BID=669655::ITM=270542::RID=0::DLR=212 Auxiliary ID					
		Manufacturer Part ID	E6NET2927R			
27 of 32	Panel-Modesty, 72W x 27 1/2HBASIC :3762 FC/OP DARK WALNUTOPTIONS * * OPTIONS * *PASS OPT *OPT:PASS THRU OPTNO PASS STD:NO PASS	E6NM7227-27	EA	491.92 USD	1 EA	491.92 USD
	Supplier Part      BID=669655::ITM=270543::RID=0::DLR=212 Auxiliary ID					
		Manufacturer Part ID	E6NM7227			
28 of 32	Panel-Modesty, 48W x 27 1/2HBASIC :3762 FC/OP DARK WALNUTOPTIONS * * OPTIONS * *PASS OPT *OPT:PASS THRU OPTPASSTHRU PASSTHRU	E6NM4827-35	EA	396.24 USD	1 EA	396.24 USD
	Supplier Part      BID=669655::ITM=270544::RID=0::DLR=212 Auxiliary ID					
		Manufacturer Part ID	E6NM4827			
29 of 32	Pedestal, Plinth base, File / file,23 1/4D x 15W x 27 1/2HBASIC :3762 FC/OP DARK WALNUTFRONT :3762 FC/OP DARK WALNUTLOCK :9250 EMBER CHROMEKEYS :SK PLUGOPTIONS * * OPTIONS * *PULL OPT *OPT:PULL OPTIONPULL LAM PULLS FOR LAM FRTBAR P	E6PD231527F-28	EA	962.52 USD	1 EA	962.52 USD
	Supplier Part      BID=669655::ITM=270545::RID=0::DLR=212 Auxiliary ID					

		Manufacturer Part ID	E6PD231527F			
30 of 32	Pedestal, Plinth base, Box / box / file,29 1/4D x 15W x 27 1/2HBASIC :3762 FC/OP DARK WALNUTFRONT :3762 FC/OP DARK WALNUTLOCK :9250 EMBER CHROMEKEYS :SK PLUGOPTIONS * * OPTIONS * *PULL OPT *OPT:PULL OPTIONPULL LAM PULLS FOR LAM FRT	E6PD291527B-29	EA	1,067.56 USD	1 EA	1,067.56 USD
	Supplier Part      BID=669655::ITM=270546::RID=0::DLR=212 Auxiliary ID					
		Manufacturer Part ID	E6PD291527B			
31 of 32	Worksurface-Desk, 36D x 72WTOP-SURF:3762 FC/OP DARK WALNUTOPTIONS * * OPTIONS * *PROF OPT *OPT:WORKSURFACE PROFILE OPTIONSWD PROF WOOD WKSF PROFILE OPTIONSWD BLADE WOOD WS WOOD BLADE PROFILE	E6WD3672-30	EA	854.88 USD	1 EA	854.88 USD
	Supplier Part      BID=669655::ITM=270547::RID=0::DLR=212 Auxiliary ID					
		Manufacturer Part ID	E6WD3672			
32 of 32	Worksurface-Return, Right hand,24D x 48WTOP-SURF:3762 FC/OP DARK WALNUTOPTIONS * * OPTIONS * *PROF OPT *OPT:WORKSURFACE PROFILE OPTIONSWD PROF WOOD WKSF PROFILE OPTIONSWD SQ WOOD WS WOOD SQUARESCAL OPT *OPT:SCALLO	E6WR2448R-31	EA	478.92 USD	1 EA	478.92 USD
	Supplier Part      BID=669655::ITM=270548::RID=0::DLR=212 Auxiliary ID					
		Manufacturer Part ID	E6WR2448R			
Total					<b>29,441.88 USD</b>	

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>TAMUS Shared Service Center- Accounts Payable ***Do Not Mail Invoices*** Email invoices to systemvouchers@tamus.edu 301 Tarrow RM 345 College Station, TX 77840 United States</p>