



Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Apr 13, 2022	AB0705474	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
<i>no value</i>	<i>no value</i>	<i>no value</i>
Customer Contact:		
Name:	Cynthia Powers	
Email:	CPOWERS@TAMUS.EDU	
Phone:	+1 202-684-9933	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	TEJAS OFFICE PRODUCTS INC	Delivery Address	
Address	1225 W 20TH ST HOUSTON, Texas 770083315 United States	TAMUS Member:	01-Texas A&M System Offices (01)
FOB / FREIGHT	Destination	Attn:	Cindy Powers
Pre-Pay & Add	No	Office of Federal Relations	
Payment Terms	1% 10, Net 30	Suite	400
Contract Number - Header	<i>no value</i>	1747 Pennsylvania Ave	
Contract Number - Line	<i>no value</i>	Washington, DC 20006	
Quote number		United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
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Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 11	Dixie Pathways Medium-Weight Paper Plates, 8.5", 125/Pack (DXEUX9WSPack)	328423	PK	13.29 USD	1 PK	13.29 USD
	Supplier Part Auxiliary ID	328423				
		Manufacturer Name	FORT JAMES CORP DIXIE			
		Manufacturer Part ID	UX9WS			
2 of 11	Vanity Fair Everyday Luncheon Napkins, 2-Ply, White, 300/Pack (35503/14)	1645765	PK	5.24 USD	1 PK	5.24 USD
	Supplier Part Auxiliary ID	1645765				

		Manufacturer Name	GA Consumer Products			
		Manufacturer Part ID	35503/14			
3 of 11	Staples Select Copy Paper, 8.5" x 11", 20 lbs., White, 500 Sheets/Ream, 10 Reams/Carton (20472)	897802	CT	42.09 USD	2 CT	84.18 USD
	Supplier Part Auxiliary ID	897802				
		Manufacturer Name	INTERNATIONAL PAPER			
		Manufacturer Part ID	20472US			
4 of 11	Green Mountain Caramel Vanilla Cream Coffee, Keurig K-Cup Pods, Light Roast, 24/Box (6700)	719424	BX	12.69 USD	1 BX	12.69 USD
	Supplier Part Auxiliary ID	719424				
		Manufacturer Name	GREEN MOUNTAIN COFFEE INC			
		Manufacturer Part ID	6700			
5 of 11	Starbucks Caffe Verona Coffee, Keurig K-Cup Pods, Dark Roast, 24/Box (9576)	100580	BX	18.25 USD	2 BX	36.50 USD
	Supplier Part Auxiliary ID	100580				
		Manufacturer Name	LAGASSE BROS IN			
		Manufacturer Part ID	SBK011111160			
6 of 11	Softsoap Hand Soap with Aloe, 7.5 oz., 6/Carton (126012)	24377963	CT	9.56 USD	1 CT	9.56 USD
	Supplier Part Auxiliary ID	24377963				
		Manufacturer Name	COLGATE-PALMOLIVE-IP			
		Manufacturer Part ID	US04968A/12601			
7 of 11	Cascade Complete Actionpacs, Dishwasher Detergent, Fresh Scent, 63 count	2519622	PK	17.12 USD	1 PK	17.12 USD
	Supplier Part Auxiliary ID	2519622				
		Manufacturer Name	PROCTER & GAMBLE			
		Manufacturer Part ID	97720			
8 of 11	Staples 8' Extension Cord 3-Outlet with Safety Covers, Gray (22131)	398820	EA	6.86 USD	1 EA	6.86 USD
	Supplier Part Auxiliary ID	398820				
		Manufacturer Name	STAPLES BRANDS GROUP			
		Manufacturer Part ID	22131			
9 of 11	GE 3 Outlet Power Strip, Gray (50552/43027)	451246	EA	7.79 USD	1 EA	7.79 USD
	Supplier Part Auxiliary ID	451246				
		Manufacturer Name	Jasco Products Company			
		Manufacturer Part ID	50552/43027			

10 of 11	TRU RED Premium 2-Subject Notebook, 6.5" x 9.5", College Ruled, 100 Sheets, Assorted Colors (TR52111)	300244	EA	3.93 USD	8 EA	31.44 USD
Supplier Part Auxiliary ID		300244				
		Manufacturer Name	Acco			
		Manufacturer Part ID	06180			
11 of 11	Dixie PerfectTouch Insulated Paper Hot Cups, 12 oz., Coffee Haze, 50/Pack (5342CD)	478405	PK	5.50 USD	3 PK	16.50 USD
Supplier Part Auxiliary ID		478405				
		Manufacturer Name	FORT JAMES CORP DIXIE			
		Manufacturer Part ID	5342CD			
Total						241.17 USD

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&M University System ***Do Not Mail Invoices*** Email invoices to systemvouchers@tamus.edu 301 Tarrow RM 345 College Station, TX 77840 United States</p>