

Revised Purchase Order



Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
May 11, 2022	AB0713236	1	Jun 3, 2022
Contact instructions for questions regarding this Purchase Order:			
If Buyer Contact information is listed below, please contact the Buyer.			
If not, please contact the Customer.			
Buyer Contact:			
Buyer	Buyer Email	Buyer Phone Number	
<i>no value</i>	<i>no value</i>	<i>no value</i>	
Customer Contact:			
Name:	Cynthia Powers		
Email:	CPOWERS@TAMUS.EDU		
Phone:	+1 202-684-9933		

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	TEJAS OFFICE PRODUCTS INC	Delivery Address	
Address	1225 W 20TH ST HOUSTON, Texas 770083315 United States	TAMUS Member:	01-Texas A&M System Offices (01)
FOB / FREIGHT	Destination	Attn:	Cindy Powers
Pre-Pay & Add	No	Office of Federal Relations	
Payment Terms	1% 10, Net 30	Suite	400
Contract Number - Header	<i>no value</i>	1747 Pennsylvania Ave	
Contract Number - Line	<i>no value</i>	Washington, DC 20006	
Quote number		United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
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Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 8	Ampad Gold Fibre Designer Series Notepad, 8.5" x 11.75", Wide Ruled, Classic Green Cover, 70 Sheets/Pad (20-811)	478867	EA	6.12 USD	8 EA	48.96 USD
	Supplier Part Auxiliary ID	478867				
		Manufacturer Name	RR DONNELLEY			
		Manufacturer Part ID	20811			

2 of 8	Clorox Disinfecting Wipes Value Pack, 75 Count Each, Pack of 3 (30208) (Package May Vary)	1949018	PK	12.35 USD	1 PK	12.35 USD
	Supplier Part Auxiliary ID 1949018					
			Manufacturer Name	CLOROX USA		
		Manufacturer Part ID		30208		
3 of 8	Post-it Super Sticky Easel Pad, 25" x 30", White, 30 Sheets/Pad, 4 Pads/Pack (559 VAD 4PK)	573483	PK	94.48 USD	1 PK	94.48 USD
	Supplier Part Auxiliary ID 573483					
			Manufacturer Name	3M CORPORATION		
		Manufacturer Part ID		559VAD4PK		
4 of 8	True Clear Purified Bottled Water, 8 Fl. Oz. Bottles, 24/Carton (TC54595)	24377969	CT	7.94 USD	8 CT	63.52 USD
	Supplier Part Auxiliary ID 24377969					
			Manufacturer Name	NIAGARA BOTTLING LLC		
		Manufacturer Part ID		TC54595		
5 of 8	Coca-Cola Mini Diet Coke Soda, 7.5 Oz., 24/Carton (00049000061055)	2273889	CT	23.57 USD	3 CT	70.71 USD
	Supplier Part Auxiliary ID 2273889					
			Manufacturer Name	COCA COLA ENTER		
		Manufacturer Part ID		00049000061055		
6 of 8	Purell Advanced Refreshing 8 oz. Gel Hand Sanitizer, Clean Scent, 12/Carton (9652-12CT)	607841	CT	35.11 USD	1 CT	35.11 USD
	Supplier Part Auxiliary ID 607841					
			Manufacturer Name	GOJO INDUSTRIES		
		Manufacturer Part ID		965212CT		
7 of 8	Nestle Coffee mate Single Serve Original Liquid Creamer, 0.38 oz., 360/Carton (NES35010)	24360010	CT	30.10 USD	1 CT	30.10 USD
	Supplier Part Auxiliary ID 24360010					
			Manufacturer Name	PERFORMANCE FOOD GRP		
		Manufacturer Part ID		NES35010		
8 of 8	Green Mountain Caramel Vanilla Cream Coffee, Keurig K-Cup Pods, Light Roast, 24/Box (6700)	719424	BX	12.69 USD	2 BX	25.38 USD
	Supplier Part Auxiliary ID 719424					
			Manufacturer Name	GREEN MOUNTAIN COFFEE INC		
		Manufacturer Part ID		6700		

Total

380.61 USD

Billing Information

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

Billing Address

Texas A&M University System

Do Not Mail Invoices

Email invoices to systemvouchers@tamus.edu

301 Tarrow RM 345

College Station, TX 77840

United States