



Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Sep 26, 2022	AB0750497	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
pma - Allison, Patty	pallison@tamus.edu	979.458.6088
Customer Contact:		
Name:	Sharon Kovar	
Email:	SHARON-KOVAR@TAMUS.EDU	
Phone:	+1 979-458-7024	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	BURGOON COMPANY EVCO PARTNERS LP DBA	Delivery Address	
Address	2701 PALMER HWY TEXAS CITY, Texas 77590 United States	TAMUS Member:	01-Texas A&M System Offices (01)
Phone	+1 800-287-4666	Attn:	Holly Hawryluk - 979.229.8666 / Mary Letz - 713.487.3435
Fax	+1 800-724-0267	TEES Industrial Distribution	
FOB / FREIGHT	Destination	Bldg 1	
Pre-Pay & Add	No	PR	28-3230
Payment Terms	0, Net 30	1504 6th St	
Contract Number - Header	E&I CNR-01496	Bryan, TX 77807	
Contract Number - Line	Burgoon_EandI	United States	
Quote number	892022	Delivery Information	
		Required Delivery Date	May 1, 2023
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier

Per E&I Contract CNR01496

All items are for the A&M System FPC Project 28-3230 Industrial Distribution Building 1 located at RELLIS campus.

Communicate delivery with:

Holly K. Hawryluk, RID | System Interior Designer
 Office of Facilities Planning and Construction
 Email: hhawryluk@tamus.edu
 Office: 979.458.7078 | Cell 979.229.8666

AND

Mary Letz | Movable Furnishings Consultant
 Energy Architects
 Email: maryl@energyarch.com

Office: 713.487.3435 | Cell: 281.543.9144

**** PLEASE NOTE: FACILITY INTERIORS WILL STAGE, ASSEMBLE AND INSTALL ALL FURNISHINGS ON THIS PO.**

The current estimated time-frame for delivery and install is May 1st – June 2nd, 2023. Reference Attachment A for additional delivery and install terms and instructions.

Include PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL TO section of this PO.

Attachments for supplier

- BURGOON QUOTE 920...
- TAMUS PO Standard...
- Attachment A Equi...

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	405	TAMUS Standard Terms	This Purchase Order shall reference the attached TAMUS Standard Terms and Conditions (Exhibit B).

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 3	Various Furnishings - Storage Cabinets, Metal Shelving, Utility Cart, Bike Rack, Workbenches, Wastebaskets per details and specifications on attached quote 892022 dated 9/19/22.	.	LO	19,909.84 USD	1 LO	19,909.84 USD
2 of 3	Truck Rental and Labor	.	LO	350.00 USD	1 LO	350.00 USD
3 of 3	Storage Fees - Actual costs will be invoiced. Amount shown = Estimate of 8 months @ \$500/month.	.	LO	4,000.00 USD	1 LO	4,000.00 USD
Total						24,259.84 USD

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&M System Offices- Randy Wipke ***Do Not Mail Invoices*** IDB-PO-Payments@docs.e-builder.net ***Invoice via email only*** College Station, TX 77840 United States</p>