



### Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
<b>Nov 9, 2022</b>	<b>AB0763660</b>	<b>0</b>
<b>Contact instructions for questions regarding this Purchase Order:</b>		
If Buyer Contact information is listed below, please contact the Buyer.		
If not, please contact the Customer.		
<b>Buyer Contact:</b>		
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>
pma - Allison, Patty	pallison@tamus.edu	979.458.6088
<b>Customer Contact:</b>		
Name:	Lona Reynolds	
Email:	LONA-REYNOLDS@TAMUS.EDU	
Phone:	+1 979-458-6095	

### Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.**

Supplier Information		Delivery Information	
Supplier Name	SHELTON-KELLER GROUP INC	<b>Delivery Address</b>	
Address	6301 E STASSNEY LN BLDG 9-100 AUSTIN, Texas 787443069 United States	TAMUS Member:	01-Texas A&M System Offices (01)
Phone	+1 512-225-9834	Attn:	HOLLY HAWRYLUK - 979-229-8666 / JORDAN HAGERMAN - 979-458-6351
Fax	+1 512-481-1550	Technology Commercialization	
FOB / FREIGHT	Destination	Bldg B	
Pre-Pay & Add	No	Suite	200
Payment Terms	0, Net 30	175 Century Square Dr	
Contract Number - Header	OMNIA Contract 2020000622	College Station, TX 77840	
Contract Number - Line	<i>no value</i>	United States	
Quote number	100622	<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

### Notes to Supplier

#### Shipping Instructions

Note to Supplier

ALL ITEMS REQUESTED ASAP FOR EXPECTED COMPLETION DATE OF FEBRUARY 1, 2023.

Communicate delivery and installation with the following A&M System contacts: Dr. Joe Elabd, email: yelabd@tamus.edu; Holly Hawryluk, Ph: 979.229.8666, email: hhawryluk@tamus.edu; Jordan Hagerman, Ph: 979-458-6351, email: jhagerman@tamus.edu.

Include PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL TO section of this PO.

Attachments for supplier

Texas AM Century ...

TAMUS PO Standard...

**PO Clauses**

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	405	TAMUS Standard Terms	This Purchase Order shall reference the attached TAMUS Standard Terms and Conditions (Exhibit B).

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 2	HERMAN MILLER WORK CHAIR - AER1B21HW - NEW, AERON, B SIZE, STD-HGT RANGE ADJ, STD TLT, HGT ADJ ARMS, NON-UPHST ARMPADS -- REFERENCE ATTACHED QUOTE 100622 FOR DETAILED SPECIFICATIONS.	.	EA	846.47 USD	28 EA	23,701.16 USD
2 of 2	DELIVERY AND INSTALLATION	.	EA	1,313.95 USD	1 EA	1,313.95 USD
Total					<b>25,015.11 USD</b>	

**Billing Information**

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

**Billing Address**

Texas A&M University System  
 \*\*\*Do Not Mail Invoices\*\*\*  
 Email invoices to systemvouchers@tamus.edu  
 301 Tarrow RM 345  
 College Station, TX 77840  
 United States