



Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Dec 8, 2022	AB0770365	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
<i>no value</i>	<i>no value</i>	<i>no value</i>
Customer Contact:		
Name:	Cynthia Powers	
Email:	CPOWERS@TAMUS.EDU	
Phone:	+1 202-684-9933	

Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	TEJAS OFFICE PRODUCTS INC	Delivery Address	
Address	1225 W 20TH ST HOUSTON, Texas 770083315 United States	TAMUS Member:	01-Texas A&M System Offices (01)
FOB / FREIGHT	Destination	Attn:	Cindy Powers
Pre-Pay & Add	No	Office of Federal Relations	
Payment Terms	1% 10, Net 30	Suite	400
Contract Number - Header	<i>no value</i>	1747 Pennsylvania Ave	
Contract Number - Line	<i>no value</i>	Washington, DC 20006	
Quote number		United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
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Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 11	First Aid Only 113 pc. First Aid Kit for 25 People (25001)	503995	EA	29.78 USD	2 EA	59.56 USD
	Supplier Part Auxiliary ID	503995				
		Manufacturer Name	ACME UNITED COR			
		Manufacturer Part ID	25001			

2 of 11	First Aid Only Assorted Adhesive Bandages, 150/Box (90095)	821482	BX	7.03 USD	2 BX	14.06 USD
	Supplier Part Auxiliary ID 821482					
			Manufacturer Name	ACME UNITED COR		
		Manufacturer Part ID	90095			
3 of 11	Twinnings of London Earl Grey Tea Bags, 25/Box (TNA51728)	2105753	BX	5.50 USD	1 BX	5.50 USD
	Supplier Part Auxiliary ID 2105753					
			Manufacturer Name	PERFORMANCE FOOD GRP		
		Manufacturer Part ID	TNA51728			
4 of 11	The Original Donut Shop Peppermint Bark 24 Count K-Cup Pods (5000201015)	24342527	BX	18.24 USD	2 BX	36.48 USD
	Supplier Part Auxiliary ID 24342527					
			Manufacturer Name	GREEN MOUNTAIN COFFEE INC		
		Manufacturer Part ID	5000201015			
5 of 11	Dixie PerfectTouch Paper Hot Cup, 12 Oz., Multicolor, 160/Pack (5342CDSBP)	221354	PK	26.40 USD	1 PK	26.40 USD
	Supplier Part Auxiliary ID 221354					
			Manufacturer Name	FORT JAMES CORP DIXIE		
		Manufacturer Part ID	5342CDSBP			
6 of 11	Dixie Pathways Medium-Weight Paper Plates, 8.5", 125/Pack (DXEUX9WSPack)	328423	PK	13.69 USD	1 PK	13.69 USD
	Supplier Part Auxiliary ID 328423					
			Manufacturer Name	FORT JAMES CORP DIXIE		
		Manufacturer Part ID	UX9WS			
7 of 11	Perk Heavy-Weight Paper Plates, 10", Blue/White, 125/Pack (PK54330)	24375256	PK	40.77 USD	1 PK	40.77 USD
	Supplier Part Auxiliary ID 24375256					
			Manufacturer Name	AJM PACKAGING CORP		
		Manufacturer Part ID	PK54330			
8 of 11	Tablecraft 5-1/2" Stainless Steel Cake/Pie Server	400589	EA	11.83 USD	1 EA	11.83 USD
	Supplier Part Auxiliary ID					
			Manufacturer Name	eTundra		
		Manufacturer Part ID	85245			

9 of 11	Twinings Green Tea Bags, 25/Box (TNA51732)	2105752	BX	4.65 USD	1 BX	4.65 USD
	Supplier Part Auxiliary ID	2105752				
		Manufacturer Name	PERFORMANCE FOOD GRP			
		Manufacturer Part ID	TNA51732			
10 of 11	Post-it Notes, 1 3/8" x 1 7/8", Beachside Café Collection, 100 Sheets/Pad, 24 Pads/Pack (653-24APVAD)	689309	PK	11.79 USD	1 PK	11.79 USD
	Supplier Part Auxiliary ID	689309				
		Manufacturer Name	3M CORPORATION			
		Manufacturer Part ID	65324APVAD			
11 of 11	Staples Sticky Notes, 3" x 3" Assorted, 100 Sheets/Pad, 24 Pads/Pack (S-33BR24)	24295902	PK	13.79 USD	1 PK	13.79 USD
	Supplier Part Auxiliary ID	24295902				
		Manufacturer Name	3M CORPORATION			
		Manufacturer Part ID	S33BR24			
Total					238.52 USD	

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&M University System</p> <p>***Do Not Mail Invoices***</p> <p>Email invoices to systemvouchers@tamus.edu</p> <p>301 Tarrow RM 345</p> <p>College Station, TX 77840</p> <p>United States</p>