

**Revised Purchase Order**



**Sales Tax Exemption**

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
<b>Dec 19, 2022</b>	<b>AB0773117</b>	<b>1</b>	<b>Dec 24, 2022</b>
<b>Contact instructions for questions regarding this Purchase Order:</b>			
If Buyer Contact information is listed below, please contact the Buyer.			
If not, please contact the Customer.			
<b>Buyer Contact:</b>			
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>	
<i>no value</i>	<i>no value</i>	<i>no value</i>	
<b>Customer Contact:</b>			
Name:	Sandra Marshall		
Email:	SMARSHALL@TAMUS.EDU		
Phone:	+1 979-845-9600		

**Order acceptance instructions:**

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.**

Supplier Information		Delivery Information	
Supplier Name	TEJAS OFFICE PRODUCTS INC	<b>Delivery Address</b>	
Address	1225 W 20TH ST HOUSTON, Texas 770083315 United States	TAMUS Member:	01-Texas A&M System Offices (01)
FOB / FREIGHT	Destination	Attn:	Sandra Marshall
Pre-Pay & Add	No	Office of Board of Regents	
Payment Terms	1% 10, Net 30	MSC	
Contract Number - Header	<i>no value</i>	Suite	L500
Contract Number - Line	<i>no value</i>	1123 TAMU	
Quote number		College Station, TX 77843-1123	
		United States	
		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

**Notes to Supplier**

**PO Clauses**

Header 001 No Collect Freight Neither COD nor "Collect" freight or handling charges will be accepted.  
Charges Accepted

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price

1 of 8	HP 414A Cyan Standard Yield Toner Cartridge (W2021A)	24398985	EA	113.55 USD	3 EA	340.65 USD
	Supplier Part Auxiliary ID 24398985					
			Manufacturer Name	HEWLETT PACKARD		
		Manufacturer Part ID		W2021A		
2 of 8	HP 414A Black Standard Yield Toner Cartridge (W2020A)	24398984	EA	87.75 USD	3 EA	263.25 USD
	Supplier Part Auxiliary ID 24398984					
			Manufacturer Name	HEWLETT PACKARD		
		Manufacturer Part ID		W2020A		
3 of 8	HP 414A Magenta Standard Yield Toner Cartridge (W2023A)	24398991	EA	113.55 USD	3 EA	340.65 USD
	Supplier Part Auxiliary ID 24398991					
			Manufacturer Name	HEWLETT PACKARD		
		Manufacturer Part ID		W2023A		
4 of 8	HP 414A Yellow Standard Yield Toner Cartridge (W2022A)	24399007	EA	113.55 USD	3 EA	340.65 USD
	Supplier Part Auxiliary ID 24399007					
			Manufacturer Name	HEWLETT PACKARD		
		Manufacturer Part ID		W2022A		
5 of 8	Quality Park Redi-Strip Catalog Envelopes, 10" x 13", White Wove, 100/Box (QUA44782)	377351	BX	23.26 USD	2 BX	46.52 USD
	Supplier Part Auxiliary ID 377351					
			Manufacturer Name	ESSELTE AMERICA		
		Manufacturer Part ID		QUA44782		
6 of 8	Dymo LabelWriter Address 30320 Label Printer Labels, 1.13"W, Black On White, 520/Box	401578	BX	17.45 USD	1 BX	17.45 USD
	Supplier Part Auxiliary ID 401578					
			Manufacturer Name	Sanford		
		Manufacturer Part ID		30320		
7 of 8	Quality Park Redi-Seal Catalog Envelopes, 6.5" x 9.5", White Wove, 100/Box (QUA43317)	508886	BX	26.15 USD	2 BX	52.30 USD
	Supplier Part Auxiliary ID 508886					
			Manufacturer Name	ESSELTE AMERICA		
		Manufacturer Part ID		QUA43317		

8 of 8	N'Joy Sugar, 2000 Packets/Box (72101)	633757	BX	24.48 USD	1 BX	24.48 USD
Supplier Part Auxiliary ID		633757				
		Manufacturer Name	SUGAR FOODS COR			
		Manufacturer Part ID	SUG72101			
					Total	<b>1,425.95 USD</b>

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&amp;M University System                      ***Do Not Mail Invoices***                      Email invoices to systemvouchers@tamus.edu                      301 Tarrow RM 345                      College Station, TX 77840                      United States</p>