



Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Dec 21, 2022	AB0773804	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
pma - Allison, Patty	pallison@tamus.edu	979.458.6088
Customer Contact:		
Name:	Sharon Kovar	
Email:	SHARON-KOVAR@TAMUS.EDU	
Phone:	+1 979-458-7024	

Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	SHELTON-KELLER GROUP INC	Delivery Address	
Address	6301 E STASSNEY LN BLDG 9-100 AUSTIN, Texas 787443069 United States	TAMUS Member:	01-Texas A&M System Offices (01)
Phone	+1 512-225-9834	Attn:	Catherine Swanteson - 979-458-7077 / Gretchen Diesel - 469.346.0729 / Cynthia Labelle - 713.582.4506
Fax	+1 512-481-1550	PVAMU Eng Classroom & Research Bldg	
FOB / FREIGHT	Destination	Project	5-3300
Pre-Pay & Add	No	737 DW Martin St	
Payment Terms	0, Net 30	Prairie View, TX 77446	
Contract Number - Header	OMNIA 2020000622; OMNIA 2020000608; NCPA 07-81; OMNIA R191819	United States	
Contract Number - Line	<i>no value</i>	Delivery Information	
Quote number	122022	Required Delivery Date	Jun 5, 2023
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier

Per the following manufacturer contracts: Herman Miller – OMNIA 2020000622; Knoll – OMNIA 2020000608; Clarus – NCPA 07-81; Enwork – OMNIA R191819; Three H – NCPA 07-124; Magnuson Group – NCPA 07-104

All items are for FPC Project 05-3300 Prairie View A&M University Engineering Classroom & Research Building in Prairie View, TX.

Communicate delivery and install schedule with A&M System, Interior Designer, Catherine Swanteson, Ph: 979-458-7077, Email: cswanteson@tamus.edu and Stantec Architecture contacts Gretchen Diesel, Ph: 469.346.0729, Email: Gretchen.Diesel@stantec.com and Cynthia Labelle, Ph: 713.582.4506, Email: Cynthia.Labelle@stantec.com.

The current estimated time frame for delivery and install is June 1 – July 28, 2023. Reference Attachment A for additional delivery and install instructions.

Include PO no. on all invoices. Make certain invoice is referenced correctly & sent to the email address noted in the BILL TO section of this PO.

Attachments for supplier

- Prairie View A&M ...
- Attachment A furn...
- TAMUS PO Standard...
- 165917950 Exhibit...

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	405	TAMUS Standard Terms	This Purchase Order shall reference the attached TAMUS Standard Terms and Conditions (Exhibit B).

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 4	Herman Miller, Knoll, Enwork, Clarus Three H and Magnuson Group Furnishings per details and specifications on attached quote dated 12/20/22.	.	LO	454,545.84 USD	1 LO	454,545.84 USD
2 of 4	Freight for Clarus furnishings	.	LO	1,757.84 USD	1 LO	1,757.84 USD
3 of 4	Shipping	.	LO	4,367.00 USD	1 LO	4,367.00 USD
4 of 4	Dealer Services: Delivery & Installation - to include receiving, unpacking, assembly, placement at point of use, removal & disposal of all packing material. Reference Attachment A for additional delivery / install instructions.	.	LO	34,986.67 USD	1 LO	34,986.67 USD
Total						495,657.35 USD

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&M System Offices-Brett McCully</p> <p>***Do Not Mail Invoices***</p> <p>Engineering-Classroom-Research-Building-PO-Payments@docs.e-builder.net</p> <p>***Invoice via email only***</p> <p>College Station, TX 77840</p> <p>United States</p>