

Revised Purchase Order



Sales Tax Exemption

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
Feb 5, 2023	AB0783904	1	Feb 21, 2023
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.			
Buyer Contact:			
Buyer	Buyer Email	Buyer Phone Number	
<i>no value</i>	<i>no value</i>	<i>no value</i>	
Customer Contact:			
Name:	Sandra Marshall		
Email:	SMARSHALL@TAMUS.EDU		
Phone:	+1 979-845-9600		

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	TEJAS OFFICE PRODUCTS INC	Delivery Address	
Address	1225 W 20TH ST HOUSTON, Texas 770083315 United States	TAMUS Member:	01-Texas A&M System Offices (01)
FOB / FREIGHT	Destination	Attn:	Sandra Marshall
Pre-Pay & Add	No	Office of Board of Regents	
Payment Terms	1% 10, Net 30	MSC	
Contract Number - Header	<i>no value</i>	Suite	L500
Contract Number - Line	<i>no value</i>	1123 TAMU	
Quote number		College Station, TX 77843-1123	
		United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

PO Clauses

Header 001 No Collect Freight Neither COD nor "Collect" freight or handling charges will be accepted.
Charges Accepted

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 4	Avery Self-Adhesive Tabs with Printable Inserts, 2", Clear, 25/Pack (16241)	113373	PK	3.31 USD	6 PK	19.86 USD
	Supplier Part Auxiliary ID	113373				
		Manufacturer Name	Avery Products Corporation			
		Manufacturer Part ID	16241			

2 of 4	Post-it Flags, 1" Wide, Red, 100 Flags/Pack (680-RD2)	254672	PK	7.89 USD	2 PK	15.78 USD
Supplier Part Auxiliary ID		254672				
		Manufacturer Name	3M CORPORATION			
		Manufacturer Part ID	680RD2			
3 of 4	Davis Group Easyview Premium 2" 3-Ring View Binder, Burgundy, 6/Pack (8413-08-06)	24537927	PK	57.67 USD	3 PK	173.01 USD
Supplier Part Auxiliary ID						
		Manufacturer Name	DAVIS GROUP OF COMPANIES CORP			
		Manufacturer Part ID	84130806			
4 of 4	Davis Group Easyview Premium 1 1/2" 3-Ring View Binder, Burgundy, 6/Pack (8412-08-06)	24537861	PK	45.31 USD	3 PK	135.93 USD
Supplier Part Auxiliary ID						
		Manufacturer Name	DAVIS GROUP OF COMPANIES CORP			
		Manufacturer Part ID	84120806			
Total					344.58 USD	

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&M University System ***Do Not Mail Invoices*** Email invoices to systemvouchers@tamus.edu 301 Tarrow RM 345 College Station, TX 77840 United States</p>