

**Revised Purchase Order****Sales Tax Exemption**

The Texas A&M University System Offices are exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of The Texas A&M University System.

The laws of the State of Texas shall govern this Purchase Order.

<b>Purchase Order</b>			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
<b>Mar 24, 2023</b>	<b>AB0797757</b>	<b>1</b>	<b>Apr 4, 2023</b>
<b>Contact instructions for questions regarding this Purchase Order:</b>			
If Buyer Contact information is listed below, please contact the Buyer.			
If not, please contact the Customer.			
<b>Buyer Contact:</b>			
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>	
<i>no value</i>	<i>no value</i>	<i>no value</i>	
<b>Customer Contact:</b>			
Name:	Cynthia Powers		
Email:	CPOWERS@TAMUS.EDU		
Phone:	+1 202-684-9933		

**Order acceptance instructions:**

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M University System's Department of Purchasing Services prior to shipping.**

<b>Supplier Information</b>		<b>Delivery Information</b>	
Supplier Name	TEJAS OFFICE PRODUCTS INC	<b>Delivery Address</b>	
Address	1225 W 20TH ST HOUSTON, Texas 770083315 United States	TAMUS Member:	01-Texas A&M System Offices (01)
FOB / FREIGHT	Destination	Attn:	Cindy Powers
Pre-Pay & Add	No	Office of Federal Relations	
Payment Terms	1% 10, Net 30	Suite	400
Contract Number - Header	<i>no value</i>	1747 Pennsylvania Ave	
Contract Number - Line	<i>no value</i>	Washington, DC 20006	
Quote number		United States	
		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

**Notes to Supplier****PO Clauses**

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
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Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 11	Land O'Lakes Mini-Moo's Half and Half Liquid Creamer, 0.28 oz., 192/Carton (ORG100718)	344887	CT	13.97 USD	1 CT	13.97 USD
	Supplier Part Auxiliary ID	344887				
		Manufacturer Name	PERFORMANCE FOOD GRP			
		Manufacturer Part ID	ORG100718			

2 of 11	Mind Reader Comfortable, Anti Fatigue Mat Perfect for Kitchen, Office Standing Desk, Black (SDMAT-BLK)	24395820	EA	66.08 USD	1 EA	66.08 USD
	Supplier Part Auxiliary ID	24395820				
		Manufacturer Name	EMS Mind Readers			
		Manufacturer Part ID	SDMATBLK			
3 of 11	True Clear Purified Bottled Water, 8 Fl. Oz. Bottles, 24/Carton (TC54595)	24377969	CT	9.49 USD	4 CT	37.96 USD
	Supplier Part Auxiliary ID	24377969				
		Manufacturer Name	NIAGARA BOTTLING LLC			
		Manufacturer Part ID	TC54595			
4 of 11	Cascade Complete ActionPacs Dishwasher Detergent Pacs, Fresh Scent, 63 Pacs (97720)	2519622	PK	19.80 USD	1 PK	19.80 USD
	Supplier Part Auxiliary ID	2519622				
		Manufacturer Name	PROCTER & GAMBLE			
		Manufacturer Part ID	97720/06081			
5 of 11	Avery Clean Edge Business Cards, 3.5" x 2", Matte, White, 160/Pack (8869)	569140	PK	18.53 USD	1 PK	18.53 USD
	Supplier Part Auxiliary ID					
		Manufacturer Name	Avery Products Corporation			
		Manufacturer Part ID	08869			
6 of 11	Avery Clip Style Name Badge Kit, Clear with White Inserts, 100/Box (74541)	440726	BX	41.73 USD	6 BX	250.38 USD
	Supplier Part Auxiliary ID	440726				
		Manufacturer Name	Avery Products Corporation			
		Manufacturer Part ID	74541			
7 of 11	Avery Insert Refills ID Cards, White, 300/Box (5392)	538355	BX	12.63 USD	2 BX	25.26 USD
	Supplier Part Auxiliary ID	538355				
		Manufacturer Name	Avery Products Corporation			
		Manufacturer Part ID	05392			
8 of 11	Dr Pepper Diet Original Soda, 12 oz., 24/Carton (78000083163)	652015	CT	20.92 USD	1 CT	20.92 USD
	Supplier Part Auxiliary ID	652015				
		Manufacturer Name	DR PEPPER SNAPPLE GROUP			
		Manufacturer Part ID	78000083163			

9 of 11	Dr Pepper Original Soda, 12 oz., 24/Carton (78000082166)	652014	CT	18.90 USD	2 CT	37.80 USD
	Supplier Part Auxiliary ID 652014					
			Manufacturer Name	DR PEPPER SNAPPLE GROUP		
			Manufacturer Part ID	78000082166		
10 of 11	Coca-Cola Mini Diet Coke Soda, 7.5 Oz., 24/Carton (00049000061055)	2273889	CT	25.91 USD	2 CT	51.82 USD
	Supplier Part Auxiliary ID 2273889					
			Manufacturer Name	COCA COLA ENTER		
			Manufacturer Part ID	00049000061055		
11 of 11	Coca-Cola Coke Zero Mini Cans, 7.5 Oz., 24/Case (00049000061048)	2273890	CT	29.29 USD	1 CT	29.29 USD
	Supplier Part Auxiliary ID 2273890					
			Manufacturer Name	COCA COLA ENTER		
			Manufacturer Part ID	00049000061048		
Total					<b>571.81 USD</b>	

**Billing Information**

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

**Billing Address**

Texas A&M University System  
 \*\*\*Do Not Mail Invoices\*\*\*  
 Email invoices to systemvouchers@tamus.edu  
 301 Tarrow RM 345  
 College Station, TX 77840  
 United States